Proceedings of the County Board of McLean County, Illinois

September 16, 2003

Subject to approval at October 21, 2003 County Board Meeting

McLean County

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September 16, 2003

The McLean County Board met on Tuesday, September 16, 2003 at 9:04 a.m. in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois with Chairman Mike Sweeney presiding.

Invocation was given by Member Owens and was followed by the Pledge of Allegiance.

The following Members answered to roll call:

Members Bette Rackauskas, Tari Renner, Sonny Rodgers, Paul Segobiano, Matt Sorensen, Cathy Ahart, Duffy Bass, Sue Berglund, Diane Bostic, Don Cavallini, Rick Dean, George Gordon, Stan Hoselton, Susie Johnson, Duane Moss, Robert Nuckolls, Benjamin Owens, and Chairman Sweeney.

The following Member was absent:

Member David Selzer.

Appearance by Members of the Public and County Employees:

Chairman Sweeney stated the following: the next item is Appearance by Members of the Public and County Employees. I would like to deviate from our normal process because I want to introduce and direct information to Member Johnson. She needs to say something to the Board and to the public and I don't want to do it at the end of the meeting after the budget. Member Johnson stated the following: today will be my last Board meeting. I just wanted to let you know that I have given Chairman Sweeney my letter of resignation. My profession has grown so much since I began on the Board and in the last 30 days I have acquired some things in my profession that will keep me from attending the Committee meetings so it is only fair that the district is represented how it should. At any point in time that I can be of assistance to any one of you give me a call. I greatly appreciate meeting you, learning everything about McLean County government. It has been a wonderful experience. Chairman Sweeney stated the following: her letter indicates that her resignation is effective October 20, 2003 so that will be a little different than with Member Kinzinger. We are going to have two Executive Committee meetings that are dealing with new Board Members in October and November and then we will have the elecrtion or the Board making the decision in October and November but we will go through that process first at the Executive Committee report and then we will deal with Member Johnson.

Consent Agenda:

Chairman Sweeney questioned if there were items any Member would like removed. No requests were made at this time.

The Consent Agenda read as follows:

CONSENT AGENDA:

A. Approval of the Proceedings of the County Board, August 19, 2003

B. County Highway Department – Jack Mitchell, County Engineer

1) Request Approval of Letting Results from September 9, 2003 for County Project - Randolph Road – Sec 00-00181-00-FP-GR 2

C. Building & Zoning – Phil Dick, Director

1) Zoning Cases:

a) Approve the application of Clinton B. Soper, Jr. in case 03-50-S. He is requesting a special use to allow a single family residence in the Agriculture District on land undesirable for agricultural uses – a special use was previously approved on the property in case 02-30-S and has since expired. This is on property which is located in Downs Township immediately east of 1900 E Road (County Highway 29) and approximately 3/8 mile north of Road 700N (County Highway 36)

b) Approve the application of Jason Heitz in case 03-51-Z. He is requesting a map amendment to change the zoning classification of a 6.75 acre property from Agriculture District to M-1 Restricted Manufacturing District on property which is located in Normal Township at 235 North White Oak Road, Bloomington

c) Approve the application of Ralph and Christina Smith in case 03-52-S. They are requesting a special use to allow a single family residence in the Agriculture District on land undesirable for agricultural uses on property which is located in White Oak Township immediately northwest of the intersection of 825 E Road and 2250 N Road (County Highway 12)

d) Approve the application of Post 56 of the American Legion in case 03-54-Z. They are requesting a map amendment to change the zoning classification of a 1.38 acre property from Agriculture District to Commercial District on property which is located in Bloomington Township at 2205 Fox Creek Road, Bloomington

e) Approve the application of Steve Kuerth in case 03-56-S. He is requesting a special use to allow an agricultural processing facility in the Agriculture District on a 2.36 acre property which is located in Gridley Township immediately west of 2180 E Road and 205 feet south of U.S. Highway 24

f) Approve the application of Kent and Marcy Seeman in case 03-57-S. They are requesting a special use to allow a single family residence in the Agriculture District for a daughter of a farm owner on a 5.25 acre property which is located in Mount Hope Township immediately east of 150 E Road and approximately ¼ mile north of 300 N Road

2) Subdivision Cases:

a) Approve an application of Michael and Pamela Merna for an Ordinance of a street vacation of Center Street in the Original Town of Merna in case S-03-08. The property is located in Towanda Township immediately south of North Street and 300 feet west of East Street (Route 165)

b) Approve the application of Steve and Debra Kuerth for a waiver of preliminary plan requirements and a two lot final subdivision plat for the SDDK 3 Subdivision in case S-03-09. The property is located in Gridley Township immediately southwest of the intersection of U.S. Highway 24 and 2180 E Road

D. Transfer Ordinances

E. Other Resolutions, Contracts, Leases, Agreements, Motions

Justice Committee

1) Items to be presented for Action:

a) Request Approval of Work Order Number 12 for Professional Services Agreement with Northrop Grumman Space and Mission Systems, Inc. – Sheriff's Department Inmate Commissary Fund – Information Services

Executive Committee

1) Items to be presented for Action:

a) Request Approval to Issue a Request for Proposals for a Property Tax Cycle System – Information Services

F. Chairman's Appointments with the Advice and Consent of the County Board:

1) REAPPOINTMENTS:

Chenoa Drainage District
Mr. Donald Jacobs
RR 1, Box 19
28664 N. 2650 East Road
Chenoa, IL 61726
Appointed to a Three Year Term that
Expires on the First Tuesday in September 2006

Sangamon River Drainage District
Mr. Eugene Williams
27840 N. 3150 East Road
Ellsworth, IL 61737
Appointed to a Three Year Term that
Expires on the First Tuesday in September 2006

White Star Drainage District
Mr. Irvin Bane
6390 N. 3725 East Road
Bellflower, IL 61724
Appointed to a Three Year Term that
Expires on the First Tuesday in September 2006

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on September 9, 2003, for a letting held on September 9, 2003 for one (1) McLean County 2003 MFT Construction Section, and

WHEREAS, the Transportation Committee duly approved the bids on September 9, 2003,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

2003 MFT CONSTRUCTION SECTION:

Rowe Construction Company, A Division of R.A. Cullinan and Sons, Bloomington, Illinois was the successful bidder on the following section:

McLean County.....Sec. 00-00181-00-FP ..... GR 2.....@ $90,950.00

Michael F. Sweeney, Chairman McLean County Board

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on September 16, 2003.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 16 day of September, A.D., 2003.

[SEAL]

County Clerk

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Clinton B. Soper, Jr., in case 03-50-S, parcel number Part of (13) 29-05-100-004. He is requesting a special use to allow a single family residence in the Agriculture District on land undesirable for agricultural uses – a special use was previously approved on the property in case 02-30-S and has since expired, on property which is part of Section 5, Township 22N, Range 3E of the 3rd P.M.; and is located in Downs Township immediately east of Road 1900E (County Highway 29) and approximately 3/8 mile north of Road 700N (County Highway 36).

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 37 acre property is hilly and partly in the flood plain and is covered with grass and trees. The property has 818 feet of frontage on the east side of Towanda Barnes Road, an asphalt road 25 feet in width.

SURROUNDING ZONING AND LAND USES - The property is surrounded by land in the A-Agriculture District. The land to the north and west is used for crop production. Woods are located to the east. The land to the south is in woods and crop production.

LAND EVALUATION AND SITE ASSESSMENT (LESA) - A LESA analysis was completed for the site. The soils score was 99 out of 125 points. The site assessment score was 107 out of 175 points. The total LESA score was 206 points out of 300. A score of below 225 points means the property is of low value for agricultural land protection.

ANALYSIS OF SEVEN STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the seven standards contained in Article 8 Section 803 (Standards for Special Use Permits) of the McLean County Zoning Ordinance.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public**. This standard is met. The property is hilly, is partially wooded and is that part of the farm that has not been used for crop production. The Land Evaluation and Site Assessment score shows the land to be of low value for the protection of agricultural land.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. The property is in pasture and woods, is hilly and has relatively poor soils. Nearby property to the north and to the south that is currently used for crop production will continue to be desirable for such use.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. The subject parcel is in pasture and is not well suited for crop production. Nearby land that is suitable for crop production will continue to be suitable for such use.

4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The proposed dwelling will be served by a private well and a septic system approved by the County Health Department. The property has 818 feet of frontage on the east side of Towanda Barnes Road.

5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided at the existing entrance. An official from the County Highway Department has indicated approval of the existing entrance.

6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met. The preamble states that the Agriculture District regulations are intended to provide for the location and govern the establishment and use of limited non-agricultural residential uses.

7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance and also the application meets one of the individual criteria for establishing a residential use in the A-Agriculture District; the land is found to be undesirable for agricultural purposes.

Therefore this Board recommends that a special use be granted on the property described above to allow the construction of one single family dwelling along with future customary accessory buildings and structures as may be approved by the Director of Building and Zoning and that development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals concerning an application of Jason Heitz., in case 03-51-Z, parcel numbers (41) 14-30-100-002 & 14-30-100-003. He is requesting a map amendment to change the zoning classification of a 6.75 acre property from Agriculture District to M-1 Restricted Manufacturing District, on property which is part of Sec. 30, Township 24N, Range 2E of the 3rd P.M.; and is located in Normal Township at 235 North White Oak Road, Bloomington.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 6.75 acre property is used as a single family residence. The topography of the property is relatively flat and drains generally to the northwest. The property has 1,578 feet of frontage on the west side of White Oak Road an asphalt road 24 feet in width.

SURROUNDING ZONING:

a.	North:	M-2 General Manufacturing District in the Town of Normal
b.	East:	A-Agriculture District
c.	South:	M-2 General Manufacturing District in the Town of Normal
d.	West:	M-2 General Manufacturing District in the Town of Normal

SURROUNDING LAND USE:

a.	North:	Crop production
b.	East:	Crop production
c.	South:	Rail Road and pasture
d.	West:	Rail Road

ANALYSIS OF STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards listed in Section 207.6 (Standards for Map Amendments) of the Zoning Ordinance.

1. **The proposed amendment is compatible with appropriate uses, appropriate zoning classifications in the area and appropriate trends of development in the general area, giving due consideration to dominant uses.** This standard is met. The applicant is requesting to change the zoning classification from A-Agriculture District to M-1 Restricted Manufacturing District on 6.75 acres that is adjacent to a property that is zoned M-2 General Manufacturing District in the Town of Normal. The trend of development in the area is toward manufacturing uses.

2. **The proposed zoning classifications are appropriate as it relates to the physical characteristics of the subject property, giving due consideration to the uses permitted in both the existing and the proposed zoning classifications.** This standard is met. The property is relatively flat. The topography and dimensions of the property are appropriate for uses in both the existing and the proposed zoning districts.

3. **Adequate and safe accessibility to the subject property from a public road is available or can be reasonably supplied, giving due consideration to uses permitted in the proposed zoning classifications.** This standard is met. The property has approximately 1578 feet of frontage on the west side of White Oak Road and it appears that safe sight distance can be provided at the existing entrances. The applicant will need to obtain entrance permits from the County Highway Department for any future uses.

4. **Adequate public roads connected to the arterial highway system are available or can be reasonably supplied to serve the uses permitted in the proposed zoning classifications.** This standard is met. This property is adjacent to White Oak Road, a County Highway that is connected to U.S. Highway 150 approximately 1¼ miles to the northwest.

5. **The proposed amendment is consistent with the need to minimize flood damage and that the development of the subject property for the uses permitted in the M-1 Restricted Manufacturing District will not have a substantial detrimental effect on the drainage patterns in the area.** This standard is met. The property is relatively flat and is not located in a flood zone area.

6. **Adequate services (including but not limited to fire and police protection, schools, water supply, and sewage disposal facilities) are available or can be reasonably supplied to serve the uses permitted in the M-1 Restricted Manufacturing District.** This standard is met. The Normal Township Fire District will provide fire protection for the subject property.

7. **The proposed amendment is consistent with the public interest, giving due consideration to the purpose and intent of this ordinance.** This standard is met.

After considering all the evidence and testimony presented, this board finds that the proposed map amendment requested meets all the standards for recommending granting as found in Section 207.6 (Standards for Map Amendments) of the McLean County Zoning Ordinance and that such request is in the public interest. Therefore, the Zoning Board of Appeals hereby recommends approval of the request to change the zoning

district classification of the property described above from Agriculture District to a classification of M-1 Restricted Manufacturing District.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Ralph and Christina Smith, in case 03-52-S, parcel number (28) 06-21-301-004. They are requesting a special use to allow a single family residence in the Agriculture District on land undesirable for agricultural uses on property which is part of Section 21, Township 25N, Range 1E of the 3rd P.M.; and is located in White Oak Township immediately northwest of the intersection of 825 E Road and 2250 N Road (County Highway 12).

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The six acre property is hilly and gently sloping to the west and is covered with grass and trees. The property has 672 feet of frontage on the west side of 825 E Road and 399 feet on the north side of County Highway 12.

SURROUNDING ZONING AND LAND USES - The land to the north is in Woodford County and is used for a single family dwelling. The land to the east, south and west is in the Agriculture District. The land to the east and south is in crop production. The land to the west is used as pasture.

LAND EVALUATION AND SITE ASSESSMENT (LESA) - A LESA analysis was completed for the site. The soils score was 105 out of 125 points. The site assessment score was 119 out of 175 points. The total LESA score was 224 points out of 300. A score of below 225 points means the property is of low value for agricultural land protection.

ANALYSIS OF SEVEN STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the seven standards contained in Article 8 Section 803 (Standards for Special Use Permits) of the McLean County Zoning Ordinance.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The property is hilly and is not desirable for crop production.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. The property is in pasture and has poor soils. Nearby property to the east and south that is currently in crop production will continue to be desirable for such use.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. The subject parcel is in pasture and is not well suited for crop production. Nearby land that is suitable for crop production will continue to be suitable for such use.

4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The proposed dwelling will be served by a private well and a septic system approved by the County Health Department. The property has 672 feet of frontage on the west side of 825 East Road and 399 feet on the north side of County Highway 12.

5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided for at the proposed entrance. The applicant will need to obtain an entrance permit from the White Oak Township Road Commissioner.

6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met.

7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance and also the application meets one of the individual criteria for establishing a residential use in the A-Agriculture District; the land is found to be undesirable for agricultural purposes.

Therefore this Board recommends that a special use be granted on the property described above to allow the construction of one single family dwelling along with future customary accessory buildings and structures as may be approved by the Director of Building and Zoning and that development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations and provided an entrance permit is obtained from the White Oak Township Road Commmissioner.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals concerning an application of Post 56 of the American Legion., in case 03-54-Z, parcel number (05) 21-18-401-002. They are requesting a map amendment to change the zoning classification of a 1.38 acre property from Agriculture District to Commercial District, on property which is part of Section 18, Township 23N, Range 2E of the 3rd P.M.; and is located in Bloomington Township at 2205 Fox Creek Road, Bloomington.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 1.38 acre property is used as a single family residence. The topography of the property is gently sloping and drains generally to the north. The property has 25 feet of frontage on the north side of Fox Creek Road an asphalt road 22 feet in width.

SURROUNDING ZONING:

a.	North:	R-3B High Density Multiple Family Residence District in the City of Bloomington
b.	East:	A-Agriculture District
c.	South:	S-2 Public Lands and Institutions District in the City of Bloomington
d.	West:	A-Agriculture District

SURROUNDING LAND USE:

a.	North:	Apartment Buildings
b.	East:	Bloomington Township Building
c.	South:	Public School and City Park
d.	West:	Town and Country Kennel Club

ANALYSIS OF STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards listed in Section 207.6 (Standards for Map Amendments) of the Zoning Ordinance.

1. **The proposed amendment is compatible with appropriate uses, appropriate zoning classifications in the area and appropriate trends of development in the general area, giving due consideration to dominant uses.** This standard is met. The applicant is requesting to change the zoning classification from A-Agriculture District to C-Commercial District of 1.38 acres that is adjacent to two commercial type uses; the Town and Country Kennel Club to the west and the Bloomington Township Building to the east. The trend of development in this area is toward commercial use. The applicant proposes to use the site for a private club for the American Legion.

2. **The proposed zoning classifications are appropriate as it relates to the physical characteristics of the subject property, giving due consideration to the uses permitted in both the existing and the proposed zoning classifications.** This standard is met. The

property is gently sloping. The topography and dimensions of the property are appropriate for uses in both the existing and the proposed zoning districts.

3. **Adequate and safe accessibility to the subject property from a public road is available or can be reasonably supplied, giving due consideration to uses permitted in the proposed zoning classifications.** This standard is met. The property has approximately 25 feet of frontage on the north side of Fox Creek Road and it appears that safe sight distance can be provided at the existing entrance.

4. **Adequate public roads connected to the arterial highway system are available or can be reasonably supplied to serve the uses permitted in the proposed zoning classifications.** This standard is met. This property is adjacent to Fox Creek Road.

5. **The proposed amendment is consistent with the need to minimize flood damage and that the development of the subject property for the uses permitted in the C-Commercial District will not have a substantial detrimental effect on the drainage patterns in the area.** This standard is met. The property is gently sloping and is not located in a flood zone area.

6. **Adequate services (including but not limited to fire and police protection, schools, water supply, and sewage disposal facilities) are available or can be reasonably supplied to serve the uses permitted in the C-Commercial District.** This standard is met. The Bloomington Township Fire District will provide fire protection for the subject property.

7. **The proposed amendment is consistent with the public interest, giving due consideration to the purpose and intent of this ordinance.** This standard is met.

After considering all the evidence and testimony presented, this board finds that the proposed map amendment requested meets all the standards for recommending granting as found in Section 207.6 (Standards for Map Amendments) of the McLean County Zoning Ordinance and that such request is in the public interest. Therefore, the Zoning Board of Appeals hereby recommends approval of the request to change the zoning district classification of the property described above from Agriculture District to a classification of Commercial District.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Steve Kuerth, in case 03-56-S, parcel number (17) 02-10-200-005. He is requesting a special use to allow an agricultural processing facility in the Agriculture District on a 2.36 acre property which is part of Section 10, Township 26N, Range 3E of the 3rd P.M.; and is located in Gridley Township immediately west of 2180 East Road and 205 feet south of U.S. Highway 24.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 2.36 acre property is relatively flat and drains to the north. The property is used for grain processing and storage and farm machinery maintenance and storage. The property has 230 feet of frontage on the west side of 2180 E Road.

SURROUNDING ZONING AND LAND USES - The land is surrounded by land in the Agriculture District. A dwelling is located to the north. The land to the east, south and west is used for crop production.

ANALYSIS OF SEVEN STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the seven standards contained in Article 8 Section 803 (Standards for Special Use Permits) of the McLean County Zoning Ordinance.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public**. This standard is met. The applicant proposes to split a 3.78 acre farm dwelling site into two tracts. One tract will have the single family dwelling on it and the other will have the farm buildings and grain bins and grain drier. In order for the grain processing and storage to be on a separate tract from the dwelling or the farm, a special use is required. The applicant plans to sell the dwelling tract and continuing to use the farm buildings for his farming operation. The continuation of the agricultural processing on the separate tract will not negatively impact other properties in the area.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. Nearby property to the east, west and south that is currently in crop production will continue to be desirable for such use.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. Nearby land that is suitable for crop production will continue to be suitable for such use.

4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The property has 230 feet of frontage on the west side of 2180 East Road.

5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided for at the proposed entrance. The applicant has obtained an entrance permit from the Gridley Township Road Commissioner.

6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met.

7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance to allow an agricultural processing facility in the Agriculture District on a 2.36 acre property.

Therefore this Board recommends that a special use be granted on the property described above to allow an agricultural processing facility in the Agriculture District on a 2.36 acre property and that future development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Kent and Marcy Seeman, in case 03-57-S which is a part of parcel number (23) 26-29-400-001. They are requesting a special use to allow a single family residence in the Agriculture District for a daughter of the farm owner on a 5.25 acre property which is part of Section 29, Township 22N, Range 1W of the 3rd P.M.; and is located in Mount Hope Township immediately east of 150 E Road and approximately ¼ mile north of 300 N Road.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on September 2, 2003 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT - The 5.25 acre property is currently used for pasture. This property is relatively flat and drains to the southeast. The property has 290 feet of frontage on the east side of 150 East Road, an oil and chip road 18 feet in width.

SURROUNDING ZONING AND LAND USE - The land is in the A-Agriculture District and is surrounded by land in the A-Agriculture District. The land to the north and west is used for crop production. The land to the east is used for pasture and crop production. The land to the south is used for pasture.

LAND EVALUATION AND SITE ASSESSMENT (LESA) - A LESA analysis was completed for the site. The soils score was 74 out of 125 points. The site assessment score was 124 out of 175 points. The total LESA score was 198 points out of 300. A score of below 225 points means the property is of low value for agricultural land protection.

ANALYSIS OF STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards contained in the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

STANDARDS FOR RECOMMENDING:

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The applicant is the daughter of the owner of the original agriculture tract from which this property is being set aside.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. The proposed dwelling for the daughter of the farm owner of the agricultural tract from which this property is being set aside is compatible with other uses in the vicinity.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. The applicant is the daughter of the owner of the farm from which this property is set aside.

4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The proposed dwelling will be served by private well and septic system approved by the County Health Department. The property has 290 feet of frontage on the east side of 150 East Road.

5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that it appears that safe sight distance can be provided at the proposed entrance. The applicant has obtained an entrance permit from the Mount Hope Township Road Commissioner.

6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met.

7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance and also the application meets one of the individual criteria for establishing a residential use in the A-Agriculture District; one of the applicants is the daughter of the farm owner.

Therefore this Board recommends that a special use be granted on the property described above to allow the construction of one single family dwelling along with future customary accessory buildings and structures as may be approved by the Director of Building and Zoning and that development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations, provided the initial occupants are the applicants.

ROLL CALL VOTE UNANIMOUS - The roll call vote was seven members for the motion to recommend granting, none opposed and Member Kuritz was absent.

Respectfully submitted this 2nd day of September 2003, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Tony Wheet
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Dale Williamson, Alternate

ORDINANCE OF APPROVAL

OF FINAL PLAT STREET VACATION

Center Street in Plat of Town of Merna, File S-03-08

WHEREAS, Michael and Pamela Merna have made application to vacate a portion of Center Street, between Lot 1 in Block 2 and Lot 7 in Block 1, in the plat of the Town of Merna and have executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said vacation plat, has conducted a public hearing for this application and finds that it meets the said subdivision regulations; and

WHEREAS, said amended final plat vacates a portion of an undeveloped and unbuilt street more particularly described as: that part of Center Street lying between Lot 1 in Block 2 and Lot 7 in Block 1 as shown on the original plat of Merna, in Section 23, Township 24 North, Range 3 East of the Third Principal Meridian, which plat is recorded in plat book 4, page 104, in the office of the McLean County Recorder, McLean County, Illinois; and

WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said vacation; now, therefore,

BE IT ORDAINED that the said amended final plat for vacation of a portion of Center Street, between Lot 1 in Block 2 and Lot 7 in Block 1, in the plat of the Town of Merna be and hereby is approved.

Adopted by the County Board of McLean County, Illinois this 16th day of September, 2003

ATTEST:

Peggy Ann Milton, County Clerk
McLean County, Illinois

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

McLean County Department of Building and Zoning

SUBDIVISION STAFF REPORT
LAND USE AND DEVELOPMENT COMMITTEE

CASE NUMBER S-03-08

1. REFERENCE

a.	Meeting date:	September 4, 2003
b.	Subdividers' names:	Michael and Pamela Merna
c.	Subdivision name:	Original Plat of the Town of Merna
d.	Notice:	Notice of this public hearing was published in the Pantagraph on August 16, 2003 as required by law

2. LOCATION AND, LAND USE AND REQUEST:

a.	Property location:	Immediately south of North Street and 300 feet west of East Street (Route 165)
b.	Township:	Towanda Township
c.	Applicant request:	To vacate a portion of Center Street, between Lot 1 in Block 2 and Lot 7 in Block 1, in the Original Town of Merna
f.	Existing land use:	Vacant

3. DIMENSIONS & REVIEW:

a. Center Street is a platted street in the Original Town of Merna that was one block in length that was never built nor used as a street. The north half of Center has already been vacated. The applicants own the land to the east and to the west of the south half of Center Street that is proposed herein to be vacated.

b. County Health Department: Has no problems with the application.

c. County Highway Department: Has no problems with the application and the Towanda Township Road Commissioner has signed a letter indicating support of the proposed vacation of Center Street.

Staff recommends that this application meets the requirements of the Subdivision Ordinance.

Respectfully submitted,

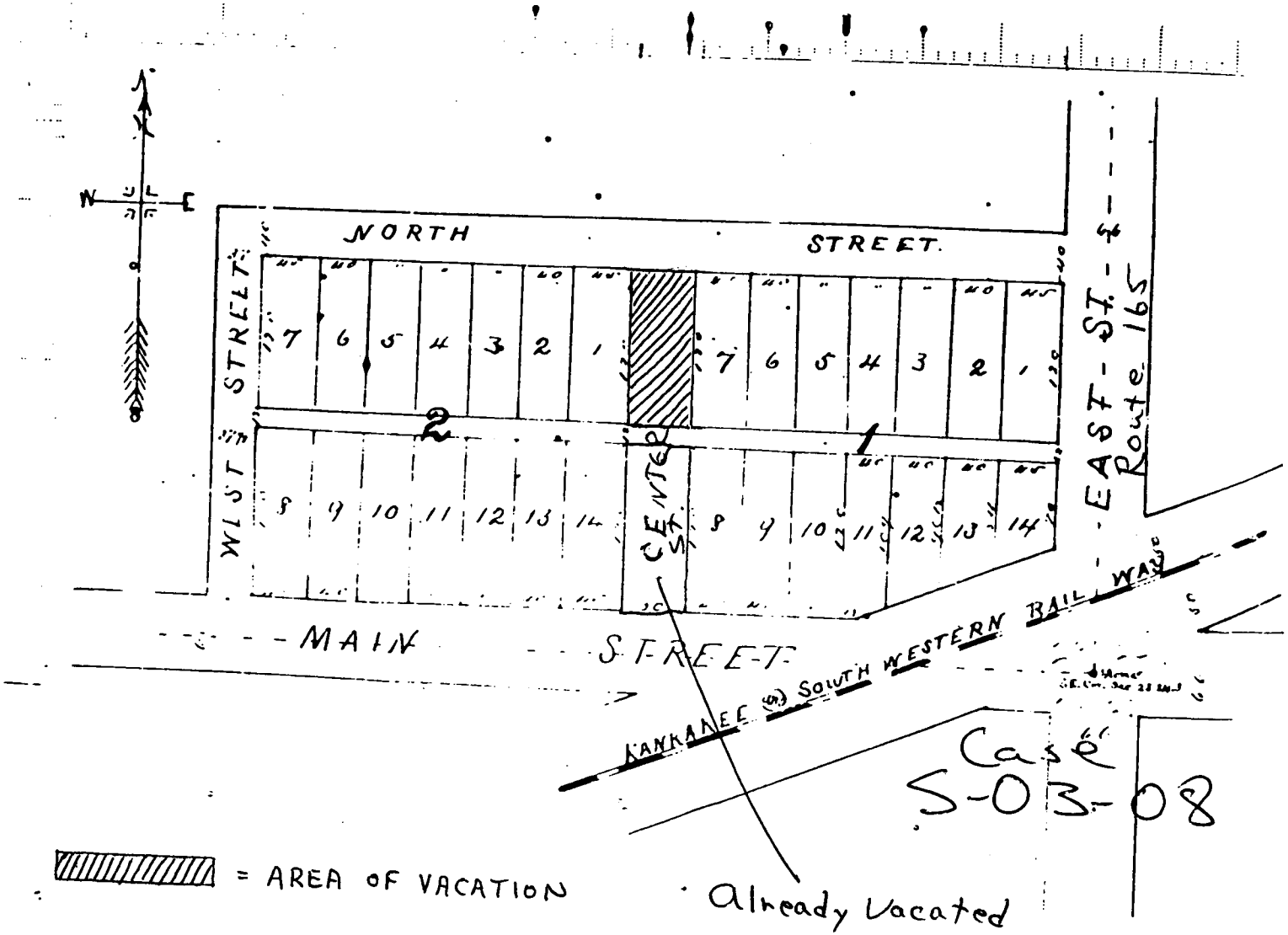
Philip Dick, AICP, Director

Attachment: Plat of the Original Town of Merna

PLATS OF TOWNS AND ADDITIONS.

MERNA.

In Lean County Illinois



ORDINANCE OF APPROVAL
OF FINAL PLAT
SDDK 3 Subdivision, File S-03-09

WHEREAS, Steve and Debra Kuerth have requested a waiver from preliminary plan requirements and have filed an application for approval of a final plat for the SDDK 3 Subdivision, file number S-03-09, and have executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, Steve and Debra Kuerth are farmers, have subdivided this property into two lots in order to sell the existing dwelling that is located on Lot 1 and keep the grain handling facility for their own use on Lot 2; and

WHEREAS, staff recommends that a preliminary plan is unnecessary for the proposed subdivision; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said waiver and final plat and finds that they meet the said subdivision regulations; and

WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said waiver and final plat for the said subdivision; now, therefore,

BE IT ORDAINED that the said waiver and final plat for the aforesaid SDDK 3 Subdivision be and hereby are approved.

Adopted by the County Board of McLean County, Illinois this 16th day of September, 2003

ATTEST:

Peggy Ann Milton, County Clerk
McLean County, Illinois

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

McLean County Department of Building and Zoning

SUBDIVISION STAFF REPORT
LAND USE AND DEVELOPMENT COMMITTEE

CASE NUMBER S-03-09

1. REFERENCE

a. Meeting date: September 4, 2003
b. Subdividers' names: Steve and Debra Kuerth
c. Subdivision name: SDDK 3 Subdivision

2. LOCATION AND, LAND USE AND REQUEST:

a. Property location: Immediately southwest of the intersection of U.S. Highway 24 and 2180 E Road
b. Township: Gridley Township
c. Parcel Number: 02-10-200-005
d. Existing zoning: A-Agriculture District
e. Applicant request: A waiver of preliminary plan requirements and a two lot final subdivision plat for the SDDK 3 Subdivision
f. Existing land use: A single family residence and a detached garage are located on Lot 1; grain bins, grain drier and two machine sheds are located on Lot 2. A special use public hearing for a grain processing facility on Lot 2 will take place before the Zoning Board of Appeals on September 2, 2003 in case 03-56-S that will go to the County Board for approval on September 16, 2003; such a special use is required where grain storage/processing is on a separate tract and not on a farm tract or a residential tract. The applicants are farmers and want to sell the existing dwelling that is located on Lot 1 and keep the grain handling facility for their own use on Lot 2.

3. DIMENSIONS & REVIEW:

a. Size of Lots: Lot 1 is 1.42 acres in area and Lot 2 is 2.36 acres in area.
b. County Health Department: Is reviewing the septic system for the dwelling on Lot 1.
c. County Highway Department: Recommends approval of the waiver of preliminary plan requirement and approval of the final plat. The Gridley Township Road Commissioner has signed a plat access certificate for the proposed subdivision for access to 2180 E Road. Since Lot 1 has an entrance on U.S. Highway 24, a plat access certificate approved by the Illinois Department of Transportation (IDOT) is required for that entrance before this plat can be recorded. The applicants' surveyor has made application to IDOT for the access that has not yet been approved.

Staff recommends that the waiver of preliminary plan requirements and the SDDK 3 Subdivision should be approved but not recorded until the existing access is approved by IDOT and the septic system on Lot 1 is approved by the County Health Department.

Respectfully submitted,

Philip Dick, AICP, Director

AGREEMENT NUMBER: _____

PROFESSIONAL SERVICES AGREEMENT BETWEEN

NORTHROP GRUMMAN SPACE AND MISSION SYSTEMS, INC.

AND

MCLEAN COUNTY, ILLINOIS

This Agreement, effective upon signature by both parties, is entered into by and between Northrop Grumman Space and Mission Systems Inc., a corporation organized under the laws of the State of Delaware and having a location at 410 17th Street, Suite 1500, Denver, Colorado 80202 (hereinafter referred to as "Northrop Grumman") and the McLean County, Illinois, having offices at 104 W. Front Street, RM 701, Bloomington, IL 61702 (hereinafter known as "County"). The contents of this Agreement establish the conditions under which professional services shall be furnished to the County by Northrop Grumman.

1. THE SERVICES

Northrop Grumman shall render to the County professional services and advice of such nature, for such purposes, and at such times as are mutually agreed upon by the parties hereto. All such services shall be rendered at the County or at such other place(s) as may be determined by Northrop Grumman and with the consent of the County. Services shall be as described in individual Work Orders issued hereunder for each assignment.

Northrop Grumman will respond to County requests for service within 2 hours of initial call for service during normal business hours (0800-1700 central) and by next business day if after hours, weekend, or holiday. Reasonable attempts will be made to accommodate urgent requests. Response may be a call back by a technical support representative and/or an on-site visit.

2. TERM

The professional services hereunder shall be performed, when required by the County, during the period of _____ through _____. However, it is understood and agreed that this Agreement, and the professional services provided hereunder, may be terminated at will at any time prior to the completion of said term.

3 COMPENSATION AND REIMBURSEMENT

A. The County shall be liable to Northrop Grumman for professional services rendered, including Administration Support services (2 hours per invoice period). Northrop Grumman will invoice on a time and materials basis in accordance with rates specified in Attachment A hereto, Rate Schedule, for time actually expended by Northrop Grumman during the period in performance of services under this Agreement. Northrop Grumman will invoice in accordance with section B below. If the County's authorized representative requests in writing that Northrop Grumman travel in fulfillment of this Agreement or incur other expenses, the County shall reimburse the Northrop Grumman for such costs, based on Northrop Grumman's documented actual expenditures or as specifically stated in the Work Order. Reimbursement for air or rail travel is limited to coach accommodations. Travel expenses should be in accordance with rates found in the Joint Travel Regulations, which may be located on the internet at www.dtic.mil/perdiem/pdrform.html. Local travel doesn't apply and will not be reimbursed.

B. Northrop Grumman shall invoice monthly for actual services performed, including an Administration Support services (2 hours per invoice period). Invoices shall be submitted on Northrop Grumman's letterhead specifying: (i) the Northrop Grumman Program Manager; (ii) the order number and dates covered in this invoice; (iii) a brief description of specific Services performed, work products/deliverables, i.e., reports, briefings, presentations, etc, and to whom delivered; and (iv) details and support documentation of actual travel and other reimbursable expenses. Submission of invoice shall constitute a certification that the Northrop Grumman has complied with the terms and conditions of this Agreement, the specific Work Order under which the invoice is submitted, and certification of compliance with all laws, regulations, and the County policies referenced herein. Invoices shall be paid to Northrop Grumman within thirty (30) days from the County's receipt of properly completed invoice.

C. Northrop Grumman shall be solely responsible for reporting and paying all federal, state, and local taxes arising from the performance of this Agreement, including but not limited to: (a) federal and state income taxes; (b) federal self-employment taxes; and (c) state and local business taxes. Northrop Grumman shall indemnify and hold the County harmless from any assessments plus penalties paid by the County to federal, state, or local tax authorities resulting from Northrop Grumman's failure to pay such tax/withholdings.

4. INDEPENDENT NORTHROP GRUMMAN RELATIONSHIP

A. In the performance of such Services, Northrop Grumman's relationship to the County is that of an independent contractor and nothing herein shall be construed as creating any other relationship.

B. Northrop Grumman is generally free to perform the services in any manner desired, subject to satisfactory completion of the task. The County reserves the right to require

compliance with specific guidelines in order to assure that the product complies with the requirements of the County.

C. This Agreement is non-exclusive on the part of Northrop Grumman. Northrop Grumman is free to provide services to other parties as long as activities do not interfere with the Northrop Grumman's satisfactory and timely completion of the contracted task.

5. HIRING OF EMPLOYEES

During the term of this Agreement, and for the period of twelve (12) months thereafter, Northrop Grumman shall not directly recruit or solicit for employment, any technical or professional employee of the County's related to this Agreement without the prior written approval of the County.

6. PROPRIETARY RIGHTS IN CUSTOM SOFTWARE

A. Any CUSTOM SOFTWARE developed and delivered by Northrop Grumman shall be deemed a "work made for hire" under the copyright laws of the United States and Northrop Grumman agrees to execute any documents necessary to vest full title and ownership of such CUSTOM SOFTWARE with the County.

B. Northrop Grumman reserves unrestricted rights including a royalty-free license in perpetuity in any ideas, concepts, techniques and methodologies developed or formulated during performance hereunder.

C. The County grants to Northrop Grumman an exclusive, unrestricted, royalty-free, world-wide license in perpetuity to possess, use in any manner, reproduce, and market and re-license CUSTOM SOFTWARE to third parties, whether for a fee or not, solely as determined by Northrop Grumman with no right of accounting to Customer.

7. LIMITATIONS ON USE OF DATA AND INFORMATION

A. During the term of this Agreement it may be necessary for the County to transfer to Northrop Grumman information of a proprietary nature. Proprietary information will be clearly identified in writing by the County at the time of disclosure. Oral disclosure, when necessary, shall be clearly identified as proprietary at the time of the disclosure and shall be reduced to writing within thirty (30) days.

B. Northrop Grumman agrees that it will use the same reasonable efforts to protect such information as are used to protect its own proprietary information. Disclosures of such information shall be restricted to those individuals who are directly participating in the efforts identified herein.

C. Northrop Grumman shall not make any reproduction, disclosure, or use of such proprietary information except as follows:

(1) Such data furnished by the County may be used by Northrop Grumman in performing its obligations under this Agreement.

(2) Such data may be used in accordance with any written authorization received from the County.

D. The limitations on reproduction, disclosure, or use of proprietary information shall not apply to, and Northrop Grumman shall not be liable for reproduction, disclosure, or use of proprietary information with respect to which any of the following conditions exist:

(1) If the information has been developed independently by the party receiving it, or has been lawfully received from other sources, including the Client, provided such other source did not receive it due to a breach of this Agreement or any other agreement.

(2) If the information is published by the party furnishing it or is disclosed by the party furnishing it to others, including the Client, without restriction, or it has been lawfully obtained by the party receiving it from other sources, including the Client, or such information otherwise comes within the public knowledge or becomes generally known to the public.

(3) If any part of the proprietary information has been or hereafter shall be disclosed in a United States patent issued to the County, after the issuance of said patent, the limitations on such proprietary information as is disclosed in the patent shall be only that afforded by the United States Patent Laws.

E. Neither the execution and delivery of this Agreement, or the furnishing of any proprietary information by either party shall be construed as granting to Northrop Grumman either expressly, by implication, estoppels, or otherwise, any license under any invention or patent, hereafter owned or controlled by the County.

F. Notwithstanding the expiration of the other portions of this Agreement, the obligations and provisions of this paragraph shall continue for a period of two (2) years from the expiration or other termination of this Agreement.

8. STANDARDS OF CONDUCT AND CONFLICTS OF INTEREST

A. In performing work under this Agreement, Northrop Grumman agrees to comply with provisions of the County policies relating to standards of conduct and to ethical business practices.

B. In performing work under this Agreement, Northrop Grumman agrees to comply with applicable laws and regulations, and not make improper payments or engage in unlawful conduct. Northrop Grumman further agrees that the services to be performed under this

Agreement shall not result in conflict of interest prohibited by the laws of the United States or other jurisdictions. The Agreement shall terminate immediately and all payments due shall be forfeited if, in rendering services hereunder improper payments are made, unlawful conduct is engaged in, or any part or remuneration payable under the Agreement is used for an illegal purpose. Additionally, no remuneration shall be payable if such payment is prohibited by any law, regulation, or decision of any applicable government or agency thereof.

9. LIQUIDATED DAMAGES

In no event shall Northrop Grumman be liable for liquidated damages of any kind whatsoever.

10. DISPUTES

The parties to this Agreement shall exercise their best efforts to settle all disputes arising from this Agreement. If consensus cannot be reached, the parties shall be free to exercise any legal or equitable remedies, which may be available under this Agreement and the law applicable thereto. Notwithstanding the foregoing, Northrop Grumman shall proceed diligently with the performance of this Agreement, pending final decision of a dispute hereunder.

11. INDEMNITY

Northrop Grumman shall indemnify and hold harmless the County from and against all claims arising in favor of any person, firm or corporation on account of personal injury or property damage in any way resulting from the acts of Northrop Grumman, its employees or agents.

12. INSURANCE

Northrop Grumman shall procure and maintain the following types of insurance and coverage during the term of this Agreement:

TYPE OF INSURANCE	MINIMUM AMOUNT
(a) Workmen's Compensation	Statutory limits in accordance with the requirements of the applicable laws of the jurisdiction (State or Commonwealth) in which work is to be performed.

TYPE OF INSURANCE	MINIMUM AMOUNT	
(b) Employer's Liability Bodily Injury By Accident	$100,000	Each Accident

Bodily Injury By Disease	$100,000	Policy Limit
Bodily Injury By Disease	$100,000	Each Employee
(c) Commercial General Liability, include coverage for Contractual liability, coverage for the use of independent products and completed operations.	$1,000,000	Bodily Injury and Property Damage CSL Per Occurrence
	$1,000,000	Bodily Injury and Property Damage CSL Gen. Aggregate
(d) Automobile Liability, including coverage for owned, hired, leased, rented, and non-owned vehicles.	$1,000,000	Bodily Injury and Property Damage CSL Per Accident

All insurance evidenced by this Agreement shall be with insurers licensed to do business in the state(s) where the service is being performed. If any work provided for or to be performed under this Agreement is subcontracted by Northrop Grumman, Northrop Grumman shall require the subcontractor(s) to maintain insurance equivalent to that which is provided.

Northrop Grumman shall promptly furnish, if requested by the County, certificates or insurance providing proof of the foregoing insurance. Northrop Grumman shall notify in writing at least thirty (30) calendar days prior to cancellation of, or any material change of such coverage.

13. ASSIGNMENT

This Agreement contemplates the performance of professional services by Northrop Grumman and is not assignable. Northrop Grumman shall not subcontract any of the Services without the prior written consent of the County.

14. HEADINGS/ATTACHMENTS

A. The headings and titles of this Agreement are inserted only for convenience and shall not affect the interpretation or construction of any provisions.
B. Attachments are an integrated part of this Agreement.

15. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with the laws of the State of Illinois.

16. ENTIRE AGREEMENT

This Professional Services Agreement is the entire Agreement between the parties hereto which supersedes any prior oral or written Agreements, commitments, understandings, or communication with respect to the subject matter of this Agreement.

THIS AGREEMENT SHALL BECOME EFFECTIVE ONLY AFTER EXECUTION BY THE COUNTY AND NORTHROP GRUMMAN IN THE PLACE PROVIDED BELOW.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

MCLEAN COUNTY, ILLINOIS	NORTHROP GRUMMAN SPACE AND MISSION SYSTEMS INC.
_____	_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Date	Date

McLean County

INFORMATION SERVICES
(309) 888-5100 FAX (309) 888-5209
104 W. Front, Room 702, P.O.Box 2400 Bloomington, Illinois 61702-2400

Request for Approval of Work Order 12 (Professional Services Agreement)

August 27, 2003

To the Honorable Members of the McLean County Justice Committee and the McLean County Board:

Please find attached an agreement for professional services with Northrop Grumman, formerly TRW. This would be Work Order #12 of our Integrated Justice project. Sufficient monies for the costs anticipated with this work order remain in the Fiscal Year 2003 Budget allocated for Integrated Justice.

Work Order #12 provides a vehicle by which to pay the Northrop Grumman project leader, Todd Thompson. Mr. Thompson has agreed to assist the County in the configuration of the Integrated Justice system as it relates to handling funds in the Sheriff's office. Assistance may also be required of other members of the Northrop Grumman which are noted in the attachments.

The belief is that when properly configured, the system will be able to use the Integrated Justice system to handle funds which are currently maintained by the jail in an alternative system. The transfer of these procedures to within the Integrated system provides for better accounting services and addresses the issues raised by the external auditor.

The movement of these functions to the integrated justice system is outlined in the response which the Sheriff provided to the McLean County Finance Committee regarding the external auditor's issues.

I respectfully request the approval of Work Order #12 and welcome any questions you may have.

Craig Nelson
Director
McLean County Information Systems

McLean County

INFORMATION SERVICES
(309) 888-5100 FAX (309) 888-5209
104 W. Front, Room 702, P.O.Box 2400 Bloomington, Illinois 61702-2400

Request for Approval
To Issue a Request for Proposals
For a Property Tax Cycle System

September 9, 2003

To the Honorable members of the McLean County Executive Committee:

I respectfully request approval to issue a Request for Proposal (RFP) on behalf of McLean County Government. The RFP would Solicit proposals for a comprehensive property tax cycle software system.

For more than a year now, this office has investigated possible software solutions and met with numerous vendors in conjunction with the County Administrator, County Clerk, County Treasurer and the Supervisor of Assessments.

A new system could provide several valuable improvements including an ability to bill on a non-accelerated basis, an eventual ability to tap into GIS resources and the ability for the Supervisor of Assessments to work ahead of the currently billed year.

Information Services has included anticipated costs in it's Fiscal Year 2004 budget request, and the RFP will clearly state that any the awarding of a contract will be contingent upon the approval of dollars for this project in the Fiscal Year 2004 budget.

County Administration, the County Clerk, the County Treasurer , the Supervisor of Assessments and Information Services bring you a unanimous recommendation in proceeding with the issuance of this RFP.

I therefore respectfully request approval to issue a Request For Proposal for a comprehensive Property Tax Cycle software system.

Craig Nelson
Director, Information Services.

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF DONALD JACOBS AS A COMMISSIONER OF THE CHENOA DRAINAGE DISTRICT

WHEREAS, due to the expiration of term of Donald Jacobs as a Commissioner of the Chenoa Drainage District, it is advisable to consider a reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Russell D. Johnson as a Commissioner of the Chenoa Drainage District for a term of three years to expire on the first Tuesday in September, 2006 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Donald Jacobs and Mr. Al Freehill, Attorney for the District.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF EUGENE WILLIAMS AS A COMMISSIONER OF THE SANGAMON RIVER DRAINAGE DISTRICT

WHEREAS, due to the expiration of term on September 2, 2003, Eugene Williams as a Commissioner of the Sangamon River Drainage District, it is advisable to consider a reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Eugene Williams as a Commissioner of the Sangamon River Drainage District for a term of three years to expire on the first Tuesday in September, 2006, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Eugene Williams and Hunt Henderson, Attorney for the District.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois
E:\ANN\APT\DD_Williams.RES

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF IRVIN BANE AS A COMMISSIONER OF THE WHITE STAR DRAINAGE DISTRICT

WHEREAS, due to the expiration of term on September 2, 2003, of Irvin Bane as a Commissioner of the White Star Drainage District, it is advisable to consider a reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Irvin Bane as a Commissioner of the White Star Drainage District for a term of three years to expire on the first Tuesday in September, 2006, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Irvin Bane and Hunt Henderson, Attorney for the District.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois
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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF IRVIN BANE AS A COMMISSIONER OF THE EASTERBROOK DRAINAGE DISTRICT

WHEREAS, due to the expiration of term on September 2, 2003, of Irvin Bane as a Commissioner of the Easterbrook Drainage District, it is advisable to consider a reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Irvin Bane as a Commissioner of the Easterbrook Drainage District for a term of three years to expire on the first Tuesday in September, 2006, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Irvin Bane and Hunt Henderson, Attorney for the District.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois
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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF JOHN MOREL A COMMISSIONER OF THE PUBLIC BUILDING COMMISSION

WHEREAS, due to the expiration of term of John Morel as a Commissioner of the Public Building Commission, it is advisable to consider a reappointment of John Morel; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 50 Illinois Compiled Statutes, 20/5, has the responsibility to fill the expiration of a five-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of John Morel for a five-year term of office to expire on October 1, 2008, as a Commissioner of the Public Building Commission or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to John Morel and David C. Wochner, Attorney for the Public Building Commission.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF DAVID BRUCKER AS A COMMISSIONER OF THE MACKINAW DRAINAGE DISTRICT

WHEREAS, due to the expiration of term of David Brucker as a Commissioner of the Mackinaw Drainage District, it is advisable to consider a reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of David Brucker as a Commissioner of the Mackinaw Drainage District for a term of three years to expire on the first Tuesday in September, 2006 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to David Brucker and Thomas L. Brucker, Attorney for the District.

Adopted by the County Board of McLean County, Illinois, this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

Members Owens/Bass moved the County Board approve the Consent Agenda as presented. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

EXECUTIVE COMMITTEE:
Member Sorensen, Vice-Chairman, presented the following:

INTERGOVERNMENTAL AGREEMENT
BETWEEN
MCLEAN COUNTY, ILLINOIS AND TAZEWELL COUNTY, ILLINOIS
FOR SERVICES AND DEVELOPMENT WITHIN
AN INTEGRATED JUSTICE INFORMATION SYSTEM

WHEREAS, McLean County is a body politic and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with Tazewell County; and

WHEREAS, Tazewell County is a body politic and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with McLean County; and

WHEREAS, McLean County and Tazewell County deem it to be in the best interests of the citizens of McLean County and the citizens of Tazewell County to enter into an Intergovernmental Agreement for services and further development of an Integrated Justice System which sets forth the cooperative efforts and understandings that can be provided by McLean and Tazewell Counties; now therefore

IT IS HEREBY AGREED AS FOLLOWS:

McLean County shall:

1. Provide ORACLE database administration services that will include the following:

   a. Creation and maintenance of database backup scripts necessary for daily backups;
   b. Maintenance and adjustments as necessary of appropriate sizing for database objects;
   c. Maintenance and adjustment as necessary of appropriate memory sizing for optimal performance;
   d. Maintenance and adjustment as necessary of table and index statistics for optimal performance;
   e. Maintenance and adjustment of various initialization parameters for optimal performance;
   f. Maintenance of the space usage of ORACLE, including the necessary cleanup of unused files;
   g. Recovery of all or part of the database in the event of failure or corruption;
   h. Coordination with Tazewell County staff to implement a plan for scheduled maintenance and/or downtime of the database; and
   i. Implementation of database-side upgrades of the E*Justice software.

2. Provide E*Justice Product support and development services that will include the following:

a. Provide to Tazewell County application software source code and executable codes authored by employees of McLean County that produces reports based upon the Northrop Grumman Integrated Justice Information System.
b. With an agreed scope of services not to exceed the norm in such development, provide development services of said executables and source code specific to Tazewell County course of business within E*Justice. If the scope of services in development is outside of the norm, advise on the formation of outside third party contractual agreements.
c. Provide support for said developments with a basic description as to the intended use and nature of each program.
d. Be responsible for any modifications, adaptations, or applications of the programs needed in order for the programs to suit the purposes and uses of Tazewell County.
e. Be responsible for any modifications, adaptations, or applications of the provided programs due to the installation of any other software or hardware upgrades provided by McLean County.
f. Offer advice to Tazewell County in the integration planning and implementation of E*Justice throughout Tazewell County.

3. Provide on site services in Tazewell County one full day per week, with services hours not to exceed fifteen (15) hours per week both on and off-site. McLean County shall have a designated contact provided for Tazewell County to contact 24 hours a day, 7 days a week in exigent circumstances that may fall outside of normal course of business hours.

Tazewell County shall:

1. Be solely responsible for the implementation and operation of the IJIS system in Tazewell County.
2. Provide reimbursement to McLean County for contracted services at an hourly rate of **$30.00** per hour not to exceed fifteen (15) hours per week. The parties rendering services shall remain employees of McLean County.
3. Reimburse the County of McLean for travel expenses of McLean County employees who travel to Tazewell County to provide services under this agreement.
4. Provide an off-site VPN/VNC connection to the database server for off site services.
5. Provide workspace and communication services as needed for McLean County to perform its obligations under this agreement.
6. Be responsible for any of Tazewell County's licensing costs associated either directly or indirectly with the use of the provided programs and services.
7. Be responsible for any modifications, adaptations, or applications of the provided programs due to the installation of any other software or hardware upgrades done by Tazewell County.

8. Not allow either the site specific or McLean County executable code nor source code to be released to any other entity, and shall store the source code in a location not available to the general public.
9. Not hire any employee of the County of McLean, Department of Information Service without the express written consent of the County of McLean.

McLean County and Tazewell County agree that:

1. The County of McLean shall not be liable for any claims arising under this agreement. Tazwell County will indemnify, and hold harmless the County of McLean for any damages arising out of this agreement.
2. This Intergovernmental agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that either County may unilaterally terminate this agreement with 30 days notice.
3. This Intergovernmental Agreement is subject to the approval of the McLean County Board and the Tazewell County Board before it becomes effective.
4. Employees assigned to this contract by the County of McLean shall at all times relevant to this contract remain the employees of the County of McLean.
5. This Intergovernmental Agreement is severable, and the validity or enforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
6. The Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this agreement has signed until such time as it may be amended or revised by the same action that caused its adoption or terminated as provided above.
7. This Intergovernmental Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provision of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated herein by reference.
8. Neither party may assign or subcontract its obligations under this Intergovernmental Agreement without the written consent of the other party.
9. This Intergovernmental Agreement shall be binding upon the parties hereto and upon the successors in interest, assigns, and representatives of such parties unless terminated as provided above.

McLean County and Tazewell County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For McLean County:

Michael Sweeny, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton
McLean County Clerk
McLean County, Illinois

For Tazewell County:

James Unsicker, Chairman
Tazewell County Board

ATTEST:

Christie Webb
Tazewell County Clerk
Tazewell County, Illinois

Members Sorensen/Berglund moved the County Board approve a Request for Approval of Intergovernmental Agreement between Tazewell County and McLean County for the Sharing of Database Administration Resources - Information Services. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Chairman Sweeney presented the following:

5.11-7 Procedure for Filling County Board and Countywide Elected Official Vacancies. When a vacancy in the office of Board Member or Countywide Elected Official occurs, the procedure for filling such vacancy shall be as follows:

(A) When such vacancy occurs, the Chairman shall fix the date upon which the appointment to fill the vacancy shall be made, said appointment to be made at a regular Board meeting not later than sixty days after the vacancy occurs.

(B) Written applications and resumes must be submitted to the office of the County Administrator by 12:00 Noon of the Thursday prior to the regularly scheduled meeting of the Executive Committee in the month in which the appointment is to be made. No applications will be considered unless they have been so submitted and signed by the applicant. The County Administrator shall screen all applications for eligibility and shall mail copies of all applications of all eligible candidates to all Board Members with their packets prior to the Executive Committee meeting.

C) Any applicant for a County Board seat must be a resident of the Board District in which the vacancy exists and must meet all the qualifications for holding public office. Any applicant for a Countywide Elected Office must be a resident of the County and must meet all the qualifications for holding public office. Each applicant must provide evidence of membership in the same political party as the person whom the applicant proposes to succeed.

(D) At the regular Executive Committee meeting, all eligible applicants will be invited to address the Executive Committee. At the next regularly scheduled Board meeting, the Board Chairman will recommend an appointment to fill the vacancy subject to the approval of the Board.

Chairman Sweeney stated the following: we have a vacancy on the County Board. District 9 was vacant as of September 15, 2003. Adam Kinzinger resigned, as you all know. We will ask for applications for that position. The last date and time for submittal will be October 10, 2003 at 12:00 p.m. The applicants will then be asked to come before the Executive Committee on October 14, 2003 and then the full Board will make its decision. Members Gordon/Owens moved the County Board approve the Declaration of a Vacancy in the County Board District #9.
Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried. Chairman Sweeney stated the following: because Member Johnson is going to leave us in October, we will need to complete the same process for her position.

Member Sorensen stated the following: items for information are found on pages 36-46.

LAND USE AND DEVELOPMENT COMMITTEE:
Member Gordon, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2003
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, Building and Zoning Department 0038

WHEREAS, the McLean County Board, on November 19, 2002, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2003 Fiscal Year beginning January 1, 2003 and ending December 31, 2003; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Building and Zoning Department 0038 in the General Fund 0001; and,

WHEREAS, on November 20, 2001, the McLean County Board approved an Intergovernmental Agreement with the State of Illinois Department of Transportation for an Illinois Tomorrow Grant to fund a County Land Development Guide; and,

WHEREAS, the Intergovernmental Agreement provides Illinois Tomorrow grant funding in the amount of $54,000.00 with a local match requirement of $6,000.00 to help the County develop a land use development guide and infrastructure plans that promote the efficient use of transportation facilities and enhance the quality of life; and,

WHEREAS, the Land Use and Development Committee, at a Special Stand-up Committee meeting on June 18, 2002, approved and recommended to the County Board an Emergency Appropriation Ordinance in the amount of $54,000.00 to recognize and account for the grant revenue to be received and the expenses to be incurred to develop a land use development guide and infrastructure plans; and,

WHEREAS, $17,546 was received during Fiscal Year 2002, and the balance of the original grant in the amount of $36,454 is available to be received during Fiscal Year 2003; and,

WHEREAS, the McLean County Regional Planning Commission has provided professional services to develop said land use development guide during Fiscal Year 2003 and has presented an invoice for payment in the amount of $16,983.79; and,

WHEREAS, the Land Use and Development Committee, at a special meeting on September 16, 2003, approved and recommended to the County Board an Emergency Appropriation Ordinance in the amount of $36,454 to recognize and account for the grant revenue to be received and the expenses to be incurred to continue development of a land use development guide and infrastructure plans; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to amend the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance by adding the following revenue line-item account:

	ADOPTED	ADD	AMENDED
0001-0038-0040-0407.0073 Illinois Tomorrow Grant	$ 0.00	$ 36,454.00	$36,454.00

2. That the County Auditor is directed to amend the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance by increasing the following line-item appropriation in the General Fund 0001, Building and Zoning Department 0038:

	ADOPTED	ADD	AMENDED
0001-0038-0040-0706.0001 Contract Services	$ 1,500.00	$ 36,454.00	$ 37,954.00

3. That the County Clerk shall provide a certified copy of this ordinance to the Director of Building and Zoning, County Auditor, County Treasurer, and County Administrator.

ADOPTED by the McLean County Board this 16th day of September, 2003.

ATTEST: **APPROVED:**

Peggy Ann Milton, Clerk of the County Board, McLean County, Illinois

Michael F. Sweeney, Chairman McLean County Board

Members Gordon/Berglund moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance - General Fund 0001, Building and Zoning 0038. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Gordon stated the General Report is located on pages 49-55.

FINANCE COMMITTEE:
Member Sorensen, Chairman, presented the following:

An Ordinance of the McLean County Board
Amending the 2003 Combined
Appropriation and Budget Ordinance for Fund 0103

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2003 appropriation in Fund 0103 Women, Infants, and Children (WIC) program, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. That the Treasurer is requested to increase revenue line 0407-0031 Obesity Prevention grant within the WIC program - in Fund 0103, Department 0061, Program 0062, and creating an appropriation of $5,000.00.

2. That the County Auditor is requested to increase the appropriations of the following line - item accounts in Fund 0103, Department 0061, Program 0062, WIC Grant as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE	NEW AMOUNT
0515-0001	Part Time Employees	$ 10,876	$ 3,878	$ 14,759
0599-0001	County IMRF Contrib.	$ 8,911	$ 254	$ 9,165
0599-0003	Social Security Contrib.	$ 14,557	$ 306	$ 14,863
0612-0001	Books/Videos/Publications	$ 1,200	$ 325	$ 1,525
0629-0001	Printed Forms	$ 3,000	$ 125	$ 3,125
0630-0001	Postage	$ 2,150	$ 112	$ 2,262
	TOTALS:	$ 40,694	$5,000	$ 45,644

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this 16th day of September, 2003.

ATTEST:

Peggy Ann Milton, Clerk of the McLean County Board of the County of McLean

APPROVED:

Michael F. Sweeney Chairman of the McLean County Board

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A Resolution Amending the Fiscal Year 2003 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2003 McLean County Combined Appropriation and Budget Ordinance for Fund 0103.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 19, 2002 which became effective on January 1, 2003; and,

WHEREAS, it becomes necessary to increase the Funded Full-Time Equivalent Position Resolution to authorize position changes associated with additional grant resources for an Obesity Prevention Grant from the Illinois Department of Public Health to be used to decrease obesity rates among families served by the McLean County WIC program.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Action	Fund	Program	Position Classification	Annual FTE	Months	Now	New
Increase	0103-0061	0062	0515-8041	.31	6.0	.35	.51

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this 16th day of September 2003.

APPROVED

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean

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Members Sorensen/Rodgers moved the County Board approve Requests for Approval of an Ordinance Amending the Combined Appropriation Budget Ordinance and a Resolution Amending the Fiscal Year 2003 Full Time Equivalent Position Resolution Grant Fund 0103 - WIC Obesity Grant - Health Department. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

An Ordinance of the McLean County Board
Providing for an Additional Tax Sale in Error Fee for Payment of Interest and Costs
Obtained in a Sale in Error Transaction and
Establishing a Special Revenue Fund for Deposit and Investment of such Fees

WHEREAS, 35 *ILCS* 200/21-330 provides that, in counties of under 3,000,000 inhabitants, the McLean County Board may impose a fee of up to $60.00, which shall be paid to the County Collector, upon each person purchasing any parcel of property at the tax sale, prior to the issuance of any certificate of purchase; and,

WHEREAS, 35 *ILCS* 200/21-330 provides that all sums of money received under this Section shall be deposited by the County Treasurer into a Special Revenue Fund; and,

WHEREAS, this Special Revenue Fund shall be used by the County Treasurer to satisfy orders for payment of interest and costs obtained against the County Treasurer as trustee of this Special Revenue Fund; and,

WHEREAS, the McLean County Treasurer has recommended that the County Board enact an Ordinance providing for an additional tax sale in error fee of $20.00 to be paid by each person purchasing any parcel of property at the tax sale; and,

WHEREAS, the McLean County Treasurer has recommended that the County Board establish a Special Revenue Fund for the deposit and investment of all fees collected pursuant to this Ordinance; and,

WHEREAS, the Finance Committee, at its regular meeting on September 2, 2003, recommended that the additional tax sale in error fee of $20.00 to be paid by each person purchasing any parcel of property at the tax sale; and,

WHEREAS, the Finance Committee, at its regular meeting on September 2, 2003, recommended that the County Board establish a Special Revenue Fund for the deposit and investment of all fees collected pursuant to this Ordinance; and,

WHEREAS, the Finance Committee, at its regular meeting on September 2, 2003, recommended that the County Board establish this additional tax sale in error fee of $20.00 and this Special Revenue Fund to satisfy orders for payment of interest and costs obtained against the County Treasurer; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

(1) In accordance with the provisions of 35 *ILCS* 200/21-330, the McLean County Board hereby approves and adopts an additional tax sale in error fee of $20.00 to be paid by each person purchasing any parcel of property at the tax sale.

(2) In accordance with the provisions of 35 *ILCS* 200/21-330, the McLean County Board hereby approves and directs that the additional tax sale in error fee of $20.00 shall be deposited into a Special Revenue Fund set up by the County Treasurer and any moneys collected pursuant to this Ordinance and deposited into this Special Fund must be used solely to satisfy orders for payment of interest and costs obtained against the County Treasurer.

(3) The additional tax sale in error fee of $20.00 to be paid by each person purchasing any parcel of property at the tax sale shall become effective on October 1, 2003.

(4) The McLean County Board directs the County Clerk to forward a certified copy of this Ordinance to the County Treasurer, the County Clerk, the County Auditor, the First Civil Assistant State's Attorney and the County Administrator.

ADOPTED by the McLean County Board this 16th day of September, 2003.

ATTEST:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

Members Sorensen/Berglund moved the County Board approve a Request for Approval of an Ordinance to Establish a Sale in Error Fee and Fund - Treasurer's Office. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2003
Combined Annual Appropriation and Budget Ordinance
County General Fund 0001, Recorder's Department 0006
Program 0008

WHEREAS, the McLean County Board, on November 19, 2002, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2003 Fiscal Year beginning January 1, 2003 and ending December 31, 2003; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, the County Recorder Department 0006, Legal Recordings Program 0008; and,

WHEREAS, the Finance Committee, at its meeting on Tuesday, September 2, 2003, recommended approval of the proposed change in the Full-Time Equivalent Positions Resolution to the Recorder's Office; and,

WHEREAS, the Finance Committee, at a regular meeting on Tuesday, September 2, 2003, recommended approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance, now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

(1) That the County Treasurer is hereby directed to make an Emergency Appropriation from the unappropriated fund balance of the County Recorder's Document Storage Fund 0137 in the amount of $8,524 and to amend the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance as follows:

	ADOPTED	ADD	AMENDED
County Recorder Department 0006			
0001-0006-0008-0450.0011			
Transfer from other funds	$8,524.00	$8,524.00	$17,048.00

(2) That the County Auditor is hereby directed to add to the appropriated budget of the County Recorder's Department 0006, Legal Recordings Program 0008 the following appropriation:

	ADOPTED	ADD	AMENDED
Occasional/Seasonal Employees Salaries 0001-0006-0008-0516.0001	$8,524.00	$8,524.00	$17,048.00
TOTAL:		$8,524.00	

(3) That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the County Recorder.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

ATTEST:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

APPROVED:

Michael F Sweeney, Chairman
McLean County Board

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RESOLUTION AMENDING THE FISCAL YEAR 2003
FUNDED FULL-TIME EQUIVALENT POSITIONS RESOLUTION
FOR THE McLEAN COUNTY RECORDER'S OFFICE

WHEREAS, the McLean County Board adopted a Funded Full-Time Equivalent (FTE) Position's Resolution on November 21, 2002 which became effective on January 1, 2003; and,

WHEREAS, the Recorder's Office has recommended that the present staffing in the Recorder's Legal Recordings Division be increased by one-half full-time equivalent position in order to process the indexing of land titles in a timely manner; and,

WHEREAS, the Finance Committee, at its meeting on September 2, 2003, recommended approval of the proposed change in the Full-Time Equivalent Positions Resolution to the Recorder's Office; now, therefore,

BE IT RESOLVED, by the County Board of McLean County, Illinois, now in regular session, that the Funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Fund-Dept-Prog	Pay Grade	Position Classification	Full-Time Now	Full-Time Amend	Full-Time New
0001-0006-0008	0M	0516.0010 Clerical Assistant - Seasonal	.5	.5	1.0

The County Clerk is hereby directed to provide a certified copy of this Resolution to the County Recorder, the County Treasurer, and the County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of September, 2003.

ATTEST:

APPROVED:

Peggy Ann Milton,
Clerk of the County Board
McLean County, Illinois

Michael F. Sweeney,
Chairman of the County Board
McLean County Illinois

Members Sorensen/Moss moved the County Board approve Requests for Approval of an Emergency Appropriation Ordinance Amending Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance, County General Fund 0001, Recorder's Department 0006, Program 008 and a Resolution Amending the FY 2003 FTE Positions Resolution for the McLean County Recorder's Office - Recorder's Office. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

AMENDMENT TO THE RESOLUTION ESTABLISHING LAW LIBRARY FEE

WHEREAS, the County Board of McLean County, Illinois previously enacted a Resolution establishing a County Law Library; and

WHEREAS, to defray the cost of maintaining the County Law Library, the County Board of McLean County established a six dollar ($6.00) County Law Library Fee in a Resolution dated December 17, 1991; and

WHEREAS, 55 ILCS 5/5-39001 authorizes any county to establish a County Law Library Fee of not to exceed ten dollars ($10.00); and

WHEREAS, the County Board of McLean County, Illinois deems it necessary and appropriate to increase the County Law Library Fee to ten dollars ($10.00) for a period of three (3) years to reduce the deficit that currently exists in the County Law Library Fund, now therefore,

BE IT RESOLVED by the McLean County Board as follows:

1. That there is hereby established a ten dollar ($10.00) County Law Library Fee which shall be paid at the time of filing the first pleading, paper, or other appearance filed by each party in all civil cases pursuant to statute.

2. That such fee shall be charged and collected by the McLean County Circuit Clerk and shall be in effect for three (3) years commencing January 1, 2004 and terminating December 31, 2006.

3. That no additional fee shall be required if more than one party is represented in a single pleading, paper, or other appearance.

4. That the filing fee as hereinbefore provided shall be remitted by the McLean County Circuit Clerk monthly to the McLean County Treasurer and shall be retained by the McLean County Treasurer in a special fund designated as the County Law Library Fund with all disbursements made by the McLean County Treasurer on written order of a majority of resident Circuit Judges of the Circuit Court of McLean County.

5. That a copy of this Resolution shall be promptly delivered by the Chairman of the County Board of McLean County to the McLean County Circuit Clerk which shall constitute written notice that the County Board of McLean County has acted in conformance with State statute.

6. That the Amendment to the Resolution Establishing Law Library Fee adopted December 17, 1991 will be repealed on January 1, 2004.

Adopted by the County Board of McLean County, Illinois this 16th day of September, 2003.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the
McLean County Board

Members Sorensen/Cavallini moved the County Board approve a Request for Approval of an Amendment to the Resolution Establishing Law Library Fee - Circuit Court. Member Sorensen stated the following: the copy in the packet had small correction. On page two, item six, the last three words of that item "is hereby repealed" in the amended version will read, "will be repealed on January 1, 2004." Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

RONALD
Circuit Judge
LAW & JUSTICE CENTER
BLOOMINGTON, IL 61701
(309) 888-5215

COUNTIES
FORD
LIVINGSTON
LOGAN
McLEAN
WOODFORD

CIRCUIT COURT OF ILLINOIS

ELEVENTH JUDICIAL CIRCUIT

McLEAN COUNTY

July 24, 2003

TO: Members of the Finance Committee
McLean County Board

FROM: Judge Ron Dozier, Law Library Trustee

RE: McLean County Law Library

In December, 1987, the McLean County Board established the McLean County Law Library and set a filing fee in all civil cases to finance its operation. In May, 1988, the McLean County Bar Association merged its law library into the County law library, and the Bar agreed to pay the County $6,000 per year to help support the library. Many, if not most of the McLean County Bar Association's law books were a gift from the estate of the late Robert C. Underwood, former Chief Justice of the Illinois Supreme Court.

Over the next several years, the McLean County Law Library was housed in various locations in downtown Bloomington. At a subsequent time, a fire destroyed most of the books, and there was a substantial insurance settlement. After the replacement of the lost books, there was a large surplus left from the proceeds of the insurance settlement.

The current Act governing County law libraries is found in 55 ILCS 5/5-39 under the Powers and Duties section of County Boards. In counties such as McLean, disbursements from the County Law Library fund shall be on the order of a majority of the Resident Circuit Judges of the County. The tradition in McLean County has been for the Senior Resident Circuit Judge to be the Law Library Trustee. In late 2001, the Senior Resident Circuit Judge retired, and I assumed his duties as Trustee of the McLean County Law Library.

In the late 1990s, Law Library expenditures began to exceed revenues. Apparently surplus insurance funds from the previously mentioned fire insurance settlement were used to cover the deficit, but those funds were soon exhausted. As you can see from the Law Library budget chart prepared by Court Administrator Will Scanlon, the Library had major deficits in 2000 and 2001, resulting in a total deficit of over $76,000 at the end of 2001.

As soon as I discovered that the Law Library was in a deficit situation, I began working with Chief Judge John Freese and the other judges of McLean County, with the Bar Association, and with the County Auditor to try to bring the deficit under control.

On May 1, 2002, we began a three-year contract with West Publishing Company to develop an on-line electronic library, allowing us to substantially decrease the number of actual law books that we purchase each year, resulting in major savings. We literally gave away thousands of volumes of hardback law

books (there is no market for such books). However, it took some time to cancel existing contracts and to sort though which legal services and publications were essential to the operation of a viable law library, and which were luxuries that could be cut. Thus, while there were substantial savings, it took the better part of 12 months for those savings to be fully realized. Also, on the expenditure side, we made a one-time purchase of two new computers, two workstations, and a printer, all necessary to transition to the electronic law library.

Because the Law Library is supported primarily by the filing fee on civil cases, it must be open to the public, and because we cannot afford a librarian to assist members of the public and lawyers who are not versed in electronic legal research, it has been necessary to maintain a core of hardbound volumes in addition to the electronic law library. At present, we maintain Illinois law plus U.S. Supreme Court law in hardback version.

Current law allows the County Board to set the filing fee on civil cases at anywhere from a minimum of $2.00 to a maximum of $10.00 per case. The fee has not been changed since it was raised to $6.00 in 1991. Although I anticipate the Law Library to break even or run at a slight surplus for the next two or three years, we will not be able to repay the deficit to the County or meet future price increases without an increase in the filing fee at some point. Will Scanlon has checked with the Circuit Clerk, who indicates that each $1.00 increase in the fee would result in an additional $5,000-$6,000 in revenue per year. I believe an increase in the filing fee is justified and would invite discussion with the Board concerning an appropriate fee increase.

Thank you.

RCD:prn

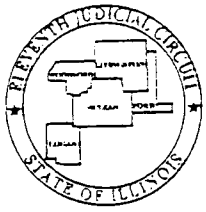
7/18/03

MCLEAN COUNTY
LAW LIBRARY BUDGET

Account	Description	2000	2001	2002	2003 (6/30/03)
0410-0008	Copy Fees	859.20	359.40	309.40	324.55
0410-0023	Law Library Fees	40,129.80	40,755.00	36,943.20	17856.00
0410-0098	Bar Association	6,000.00	6,000.00	6,000.00	6000.00
	Revenue Subtotal	**46,989.00**	**47,114.40**	**43,252.60**	**24180.55**
0612-0001	Books/Videos	69,441.47	73,213.88	49,195.76	17035.43
0620-0001	Office Supplies	0.00	0.00	0.00	148.00
0621-0001	Operating Supplies	0.00	0.00	1,248.45	0.00
0628-0001	Copying	392.41	475.94	75.13	207.50
	Supplies Subtotal	69,833.88	73,689.82	50,519.34	17390.93
0705-0001	Consultant	1,200.00	1,200.00	1,200.00	600.00
0715-0001	Dues/Memberships	346.25	346.25	0.00	0.00
0750-0001	Equipment Maint.	728.28	908.18	0.00	0.00
0773-0001	Special Services	600.00	600.00	600.00	350.00
0790-0004	Equipment Rental	0.00	0.00	917.89	238.55
	Contractual Subtotal	2,874.53	3,054.43	2,717.89	1188.55
0832-0001	Furniture/Equipment	0.00	0.00	1,799.00	0.00
0833-0002	Computer Equipment	0.00	0.00	2,294.00	0.00
	Capital Subtotal	0.00	0.00	4,093.00	0.00
	Total Expenditures	**72,708.41**	**76,744.25**	**57,330.23**	**18579.48**
	Total	**-25,719.41**	**-29,629.85**	**-14,077.63**	**5601.07**

TRIAL COURT ADMINISTRATOR
ELEVENTH JUDICIAL CIRCUIT

William J. Scanlon
Trial Court Administrator
Law & Justice Center RM 305
Bloomington, IL 61701
(309) 888-5288
(309) 888-5602 FAX



COUNTIES
Ford
Livingston
Logan
McLean
Woodford

July 16, 2003

TO: Finance Committee
John Zeunik

FROM: William J. Scanlon

RE: Meeting with Finance Committee regarding the McLean County Law Library

In regard to the July 11 letter outlining the management letter from Clifton Gunderson, detailing a deficit fund balance in the Law Library, the Circuit Court will be responding in detail by July 30. The Court would request that the meeting with the Finance Committee be postponed until September. Judge Ronald Dozier is the supervising judge for the Law Library, and he will be unable to attend the August 5th meeting.

Please contact this office when the revised meeting date is available, or if you have questions regarding this request.

Cc: Chief Judge John Freese
Judge Ronald Dozier

McLean County

Ruth Weber
County Recorder
(309) 888-5171 Fax (309) 888-5927 e-mail: ruth@mclean.gov
104 W. Front, Room 708 P.O. Box 2400 Bloomington, Illinois 61702-2400

August 28, 2003

To: Finance Committeeman and Members

From: Ruth Weber, Recorder Ruth Weber

Attached are the six month Recorder Reconciliation Sheets to the General Ledger for January, 2003 through July, 2003. Listed are the breakdown of the filing fees: Copy Fees, Recording Fees, County Revenue Stamps, Micro Film Sales, Document Storage, GIS Document Storage, and GIS Fund. Note that some adjustments are made because the daily receipts are turned into the Treasurer's Office the next business day. The adjustments are made to balance the General Ledger. The papers include an account of the transactions for each month plus the Revenue Ledge printout from the Treasurer's Office. Kindly note that all of these were reviewed by the McLean County Treasurer.

A Spread Sheet for the month of August is enclosed. Deposits shown cover August 1 through August 27. These reconcile with the Treasurer's General Ledger. Lines 2 through 12 contain the monies, checks and cash, deposited in the Treasurer's Office on that day. Deposits are always made on the morning after the day payments were received.

Also enclosed are information sheets which are available on a daily basis from the current office Software System. It is realized that there were problems with the previous category basis system, but the current accruable basis system is working accurately.

The Daily Account Balances sheet contains Daily Totals for Cash/Check, Charges and month-to-date Totals for Cash/Check and Charges.

The Daily Receipt Journal contains a breakdown of each of the four Workstations in the office. This shows number of Checks Check Amount, Cash Amount, and Charge Amount for each Workstation. At the end of each day, the monies received are reconciled to the accounts.

The Transaction Summary Report shows Daily, Monthly and Yearly Totals for County, Cash, and Charges.

The Daily Receipts Report lists a detailed report of each transaction for that specific day.

The Daily Check Journal lists Check Number and $ Amount for each check received on a daily basis.

The Customer Aging Report shows Current Charges plus past due on a 30 day, 60 day, and 90 day basis, plus the Total $ amount.

State Revenue Stamps and County Revenue Stamps are separate and handled individually. A daily record of State Revenue transactions are kept in a separate book; sample page is enclosed.

Enclosures

Recorder's Reconciliation
To The General Ledger
For The Month Of
January 2003

Description	Revenue Account #	GL Balance As Of January 2003	Recorder's Rcpts For the Month Of Jan/31/2003	Plus 12/31/2002 Rec Rcpts Dep To GL 1/2/2003	Less 1/31/2003 Rec Rcpts Dep To GL 2/3/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	3567.70	4,232.70	1.00	666.00	3567.70	0
Recording Fees	0001-0006-0008 0410-0029	78,302.00	79,632.00	2040.00	3,370.00	78,302.00	0
County Revenue Stamps	0001-0006-0008 0410-0032	31,294.00	24,634.50	8656.00	1996.50	31,294.00	0
Micro Film Sales	0001-0006-0008 0410-0128	330.00	330.00	0	0		0
Document Storage	0137-0006-0008 0410-0089	15,314.00	15,641.00	345.00	672.00	15,314.00	0
GIS Document Storage	0137-0006-0008 0410-0181	5086.00	5,195.00	115.00	224.00	5,086.00	0
GIS Fund	0167-0006-0008 0410-0181	10,200.00	10,418.00	230.00	448.00	10,200.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

A- Turn in on 1/2/2003 reflects Recorder's Receipts from 12:00-4:30 PM on 12/31/2002

B- Work from 8:00-12:00 noon and all Charges were turned in to GL as of 12/31/2002.

Prepared 8/27/2003 by Sharon K. Dunlap
Chief Deputy Rec

Reviewed 8/27 by Rebecca McNeil
Treasurer

Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 1/31/2003

Account #	Account Description	Daily Totals: Cash/Check/ Change	Daily Totals: Charge	Daily Totals: Total	Month-to-date Totals thru 1/31/2003: Cash/Check/ Change	Month-to-date Totals thru 1/31/2003: Charge	Month-to-date Totals thru 1/31/2003: Total
001-6-8-410-008-03	COPY FEES	$139.00	$527.00	$666.00	$1,099.00	$3,133.70	$4,232.7
001-6-8-410-029-03	RECORDING FEES	$2,167.00	$1,203.00	$3,370.00	$51,602.00	$28,030.00	$79,632.0
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,996.50	$0.00	$1,996.50	$24,634.50	$0.00	$24,634.5
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$0.00	$0.00	$0.00	$61,237.40	$0.00	$61,237.4
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$330.00	$0.00	$330.0
137-6-8-410-089-28	DOCUMENT STORAGE	$447.00	$225.00	$672.00	$10,658.00	$4,983.00	$15,641.0
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$149.00	$75.00	$224.00	$3,545.00	$1,650.00	$5,195.0
151-0-0-126-001-90	STATE REVENUE STAMPS	$3,993.00	$0.00	$3,993.00	$49,269.00	$0.00	$49,269.0
167-6-8-410-181-10	GIS FUND	$298.00	$150.00	$448.00	$7,095.00	$3,323.00	$10,418.0
	Final Totals :	$9,189.50	$2,180.00	$11,369.50	$209,469.90	$41,119.70	$250,589.6

D B

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MCLEAN COUNTY RECORDER

DATE Jan. 2, 2003

12/31/2002 - 12 noon to 4:30 PM

TURN - IN

COPY FEES	0001-0006-0008-0410-0008	0340	1.00
RECORDING FEES	0001-0006-0008-0410-0029	0360	2040.00
COUNTY REVENUE STAMPS	0001-0006-0008-0410-0032	0360	8650.00 ~~[illegible]~~
MICROFILM SALES	0001-0006-0008-0410-0128	1001	—
RECORDER RECEIVABLE	0001-0122-0022	xxxx	—
DOCUMENT STORAGE	0137-0006-0008-0410-0089	2840	345.00
GIS DOCUMENT STORAGE	0137-0006-0008-0410-0181	1003	115.00
DOCUMENT STORAGE RECEIVABLE	0137-0122-0022	xxxx	—
STATE REVENUE STAMPS	0151-0126-0001	9032	17312.00
GIS FUND	0167-0006-0008-0410-0181	1002	230.00
GIS RECEIVABLE	0167-0122-0022	xxxx	—
TOTAL			28,699.00

Currency 42.00
Coin —
Checks 28,657.00
105

REVENUE ACCRUALS FOR CHARGES

COPY FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0008	135.00
RECORDING FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0029	1682.00
MICROFILM SALES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0128	—
DOCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0089	291.00
GIS DOCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0181	97.00
GIS FUND	DR 0167-0122-0022 CR 0167-0006-0008-0410-0181	194.00

JE 206352

Charges accrued to GL on 1/2/03 thru [illegible]

Ruth Weber

Recorder

Daily Account Balances

Preliminary For: 12/31/2002

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 12/31/2002 Cash/Check/ Change	Month-to-date Totals Charge	Month-to-date Totals Total
001-6-8-410-008-03	COPY FEES	$4.00	$234.00	$238.00	$1,144.25	$2,526.30	$3,670.5
001-6-8-410-029-03	RECORDING FEES	$3,763.00	$5,160.00	$8,923.00	$51,469.00	$43,319.00	$94,788.0
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$9,787.75	$0.00	$9,787.75	$39,551.00	$0.00	$39,551.0
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$1,222.90	$0.00	$1,222.90	$59,583.20	$0.00	$59,583.2
137-6-8-410-089-28	DOCUMENT STORAGE	$681.00	$906.00	$1,587.00	$10,353.00	$7,710.00	$18,063.0
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$226.00	$303.00	$529.00	$3,442.00	$2,548.00	$5,990.0
151-0-0-126-001-90	STATE REVENUE STAMPS	$19,575.50	$0.00	$19,575.50	$79,102.00	$0.00	$79,102.0
167-6-8-410-181-10	GIS FUND	$452.00	$606.00	$1,058.00	$6,886.00	$5,139.00	$12,025.0
	Final Totals :	$35,712.15	$7,209.00	$42,921.15	$251,530.45	$61,242.30	$312,772.7

* Charges all Turned into JL as of 12/31/02

Recorders total Receipts for 12/31/02

	Total 12/31	12/31 Rcpt Portion Turned in on 12/31	12/31 Rc Portion Tu in on 11/1
Copy Fees	4.00	(3.00)	1.00
Rec Fees	3763.00	(1723.00)	2040.00
Co Rev Stamps	9787.75	(1131.75)	8656.0
Doc Storage	681.00	(336.00)	345.0
GIS Doc Storage	226.00	(111.00)	115.00
GIS Fund	452.00	(222.00)	230.0

Column C on Reconciliatio

65

MCLEAN COUNTY RECORDER

DATE December 31, 2
through 12 noon for
12/31/2002

TURN - IN

COPY FEES	0001-0006-0008-0410-0008	0340	3.00
RECORDING FEES	0001-0006-0008-0410-0029	0360	1,723.00
COUNTY REVENUE STAMPS	0001-0006-0008-0410-0032	0360	1,131.75
MICROFILM SALES	0001-0006-0008-0410-0128	1001	—
RECORDER RECEIVABLE	0001-0122-0022	xxxx	1132.90
DOCUMENT STORAGE	0137-0006-0008-0410-0089	2840	336.00
GIS DOCUMENT STORAGE	0137-0006-0008-0410-0181	1003	111.00
DOCUMENT STORAGE RECEIVABLE	0137-0122-0022	xxxx	45.00
STATE REVENUE STAMPS	0151-0126-0001	9032	2,263.50
GIS FUND	0167-0006-0008-0410-0181	1002	222.00
GIS RECEIVABLE	0167-0122-0022	xxxx	45.00
TOTAL			7,013.15

Transmitted 12/31/02

Currency 3.00
Coin —
Checks 7,010.15
110

REVENUE ACCRUALS FOR CHARGES

COPY FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0008	99.00
RECORDING FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0029	3,478.00
MICROFILM SALES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0128	—
DOCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0089	615.00
GIS DOCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0181	206.00
GIS FUND	DR 0167-0122-0022 CR 0167-0006-0008-0410-0181	412.00

JE 206 363

Charges accrued by PL 12/31/02

Ruth Weber
Recorder

Daily Account Balance

Preliminary For: 12/31/2002

Account #	Account Description	Daily Totals: Cash/Check/ Change	Daily Totals: Charge	Daily Totals: Total	Month-to-date Totals thru 12/31/2002: Cash/Check/ Change	Month-to-date Totals thru 12/31/2002: Charge	Month-to-date Totals thru 12/31/2002: Total
001-6-8-410-008-03	COPY FEES	$3.00	$99.00	$102.00	$1,143.25	$2,391.30	$3,534.55
001-6-8-410-029-03	RECORDING FEES	$1,723.00	$3,478.00	$5,201.00	$49,429.00	$41,637.00	$91,066.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,131.75	$0.00	$1,131.75	$30,895.00	$0.00	$30,895.00
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$1,222.90	$0.00	$1,222.90	$59,583.20	$0.00	$59,583.20
137-6-8-410-089-28	DOCUMENT STORAGE	$336.00	$615.00	$951.00	$10,008.00	$7,419.00	$17,427.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$111.00	$206.00	$317.00	$3,327.00	$2,451.00	$5,778.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$2,263.50	$0.00	$2,263.50	$61,790.00	$0.00	$61,790.00
167-6-8-410-181-10	GIS FUND	$222.00	$412.00	$634.00	$6,656.00	$4,945.00	$11,601.00
	Final Totals :	**$7,013.15**	**$4,810.00**	**$11,823.15**	**$222,831.45**	**$58,843.30**	**$281,674.75**

* Turned into
JL on 12/31/02

Recorder Receipts taken
through 12:00 noon on 12/31/02

67

MCLEAN COUNTY RECORDER

DATE Jan. 2, 2003
Total for December 3, 2002

TURN - IN

COPY FEES	0001-0006-0008-0410-0008	0340	4.00
RECORDING FEES	0001-0006-0008-0410-0029	0350	3,763.00
COUNTY REVENUE STAMPS	0001-0006-0008-0410-0032	0360	9,781.75
MICROFILM SALES	0001-0006-0008-0410-0128	1001	—
RECORDER RECEIVABLE	0001-0122-0022	xxxx	1,132.90
DOCUMENT STORAGE	0137-0006-0008-0410-0089	2840	681.00
GIS DOCUMENT STORAGE	0137-0006-0008-0410-0181	1003	226.00
DOCUMENT STORAGE RECEIVABLE	0137-0122-0022	xxxx	45.00
STATE REVENUE STAMPS	0151-0126-0001	9032	19,575.50
GIS FUND	0167-0006-0008-0410-0181	1002	452.00
GIS RECEIVABLE	0167-0122-0022	xxxx	45.00
OTAL			35,712.15

urrency 45.00
oin —
hecks 35,667.15
2/5

EVENUE ACCRUALS FOR CHARGES

OPY FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0008	234.00
ECORDING FEES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0029	5,160.00
CROFILM SALES	DR 0001-0122-0022 CR 0001-0006-0008-0410-0128	—
OCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0089	906.00
DOCUMENT STORAGE	DR 0137-0122-0022 CR 0137-0006-0008-0410-0181	303.00
FUND	DR 0167-0122-0022 CR 0167-0006-0008-0410-0181	606.00
AL CHARGES		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		25,000.00	3,567.70-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	3,567.70-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		560,000.00	78,302.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	78,302.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		355,000.00	31,294.00-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	31,294.00-
0001-0006-0008 0410-0128	Microfilm Roll Sales		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		5,000.00	330.00-
Base Acct#/Detl Acct# TOTAL: Microfilm		5,000.00	330.00-
0001-0006-0008 0415-0001	Interest On Investments		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		1,000.00	.00
Base Acct#/Detl Acct# TOTAL: Int Invest		1,000.00	.
0001-0006-0008 0450-0011	Transfer From Other Funds		
	BEGINNING BALANCE	.00	.
MONTH TOTAL: JANUARY 2003		8,524.00	.00
Base Acct#/Detl Acct# TOTAL: Trans Fund		8,524.00	.00
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	954,524.00	113,493.70-
Department TOTAL . . . . . :	CO.RECORDR	954,524.00	113,493.70-
Fund TOTAL . . . . . :	GEN. FUND	954,524.00	113,493.70-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0400-0000	Unapprop Fund Balance		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		79,499.00	.00
Base Acct#/Detl Acct# TOTAL: Unappro Fd		79,499.00	.00
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		125,000.00	15,314.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag		125,000.00	15,314.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		.00	5,086.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe		.00	5,086.00-
Sub-Dept. TOTAL . . . . . : LEGAL REC.		204,499.00	20,400.00-
Department TOTAL . . . . . : CO.RECORDR		204,499.00	20,400.00-
Fund TOTAL . . . . . : RECORD DOC		204,499.00	20,400.00-

F I N A N C I A L M A N A G E M E N T
REVENUE LEDGER - SUMMARY LISTING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	.00
MONTH TOTAL: JANUARY 2003		80,000.00	10,200.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	10,200.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	10,200.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	10,200.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	10,200.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
February 2003

Description	Revenue Account #	GL Balance As Of 2/28/2003	Recorder's Rcpts For the Month Of 2/28/2003	Plus 1/31/2003 Rec Rcpts Dep To GL 2/1/2003	Less 2/28/2003 Rec Rcpts Dep To GL 3/2/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	3,522.20	3,386.10	666.00	(529.90)	3522.20	0
Recording Fees	0001-0006-0008 0410-0029	73,404.00	73,493.00	3,370.00	(3,459.00)	73,404.00	0
County Revenue Stamps	0001-0006-0008 0410-0032	22,127.50	21,610.50	1,996.50	(1,479.50)	22,127.50	0
Micro Film Sales	0001-0006-0008 0410-0128	495.00	495.00	0			0
Document Storage	0137-0006-0008 0410-0089	14,516.00	14,528.00	672.00	(684.00)	14,516.00	0
GIS Document Storage	0137-0006-0008 0410-0181	4,812.00	4,816.00	224.00	(228.00)	4,812.00	0
GIS Fund	0167-0006-0008 0410-0181	9,664.00	9,672.00	448.00	(456.00)	9,664.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

Prepared 8/27/2003 by Sharon K. Durham
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca McNeil
Treasurer

McLean County

Ruth Weber

Recorder

Daily Account Balances

Final For: 2/28/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 2/28/2003 Cash/Check/ Change	Month-to-date Totals thru 2/28/2003 Charge	Month-to-date Totals thru 2/28/2003 Total
001-6-8-410-008-03	COPY FEES	$30.50	$499.40	$529.90	$761.00	$2,625.10	$3,386.
001-6-8-410-029-03	RECORDING FEES	$2,310.00	$1,149.00	$3,459.00	$46,427.00	$27,066.00	$73,493.
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,479.50	$0.00	$1,479.50	$21,610.50	$0.00	$21,610.
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$76.00	$0.00	$76.00	$40,091.10	$0.00	$40,091.
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$495.00	$0.00	$495.
137-6-8-410-089-28	DOCUMENT STORAGE	$465.00	$219.00	$684.00	$9,631.00	$4,897.00	$14,528.
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$154.00	$74.00	$228.00	$3,202.00	$1,614.00	$4,816.
151-0-0-126-001-90	STATE REVENUE STAMPS	$2,959.00	$0.00	$2,959.00	$43,221.00	$0.00	$43,221.
167-6-8-410-181-10	GIS FUND	$310.00	$146.00	$456.00	$6,413.00	$3,259.00	$9,672.
	Final Totals :	$7,784.00	$2,087.40	$9,871.40	$171,851.60	$39,461.10	$211,312.

D B

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Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 1/31/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 1/31/2003 Cash/Check/ Change	Month-to-date Totals thru 1/31/2003 Charge	Month-to-date Totals thru 1/31/2003 Total
001-6-8-410-008-03	COPY FEES	$139.00	$527.00	$666.00	$1,099.00	$3,133.70	$4,232.70
001-6-8-410-029-03	RECORDING FEES	$2,167.00	$1,203.00	$3,370.00	$51,602.00	$28,030.00	$79,632.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,996.50	$0.00	$1,996.50	$24,634.50	$0.00	$24,634.50
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$0.00	$0.00	$0.00	$61,237.40	$0.00	$61,237.40
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$330.00	$0.00	$330.00
137-6-8-410-089-28	DOCUMENT STORAGE	$447.00	$225.00	$672.00	$10,658.00	$4,983.00	$15,641.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$149.00	$75.00	$224.00	$3,545.00	$1,650.00	$5,195.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$3,993.00	$0.00	$3,993.00	$49,269.00	$0.00	$49,269.00
167-6-8-410-181-10	GIS FUND	$298.00	$150.00	$448.00	$7,095.00	$3,323.00	$10,418.00
	Final Totals :	**$9,189.50**	**$2,180.00**	**$11,369.50**	**$209,469.90**	**$41,119.70**	**$250,589.60**

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	A 3,567.70-
MONTH TOTAL: FEBRUARY 2003		.00	3,522.20-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	7,089.90-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	78,302.00-
MONTH TOTAL: FEBRUARY 2003		.00	73,404.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	151,706.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	31,294.00-
MONTH TOTAL: FEBRUARY 2003		.00	22,127.50-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	53,421.50-
0001-0006-0008 0410-0128	Microfilm Roll Sales		
	BEGINNING BALANCE	5,000.00	330.00-
MONTH TOTAL: FEBRUARY 2003		.00	495.00-
Base Acct#/Detl Acct# TOTAL: Microfilm		5,000.00	825.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	945,000.00	213,042.40-
Department TOTAL . . . . . :	CO.RECORDR	945,000.00	213,042.40-
Fund TOTAL . . . . . :	GEN. FUND	945,000.00	213,042.40-

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	15,314.00-
MONTH TOTAL: FEBRUARY 2003		.00	14,516.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag		125,000.00	29,830.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	5,086.00-
MONTH TOTAL: FEBRUARY 2003		.00	4,812.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe		.00	9,898.00-
Sub-Dept. TOTAL . . . . . : LEGAL REC.		125,000.00	39,728.00-
Department TOTAL . . . . . : CO.RECORDR		125,000.00	39,728.00-
Fund TOTAL . . . . . : RECORD DOC		125,000.00	39,728.00-

F I N A N C I A L M A N A G E M E N T
REVENUE LEDGER - SUMMARY LISTING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	10,200.00-
MONTH TOTAL: FEBRUARY 2003		.00	9,664.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	19,864.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	19,864.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	19,864.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	19,864.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
March 2003

Description	Revenue Account #	GL Balance As Of 3/31/2003	Recorder's Rcpts For the Month Of 3/31/2003	Plus 2/28/2003 Rec Rcpts Dep To GL 4/1/2003	Less 3/31/2003 Rec Rcpts Dep To GL 4/1/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	4030.15	4,176.85	529.90	(676.60)	4,706.75	0
Recording Fees	0001-0006-0008 0410-0029	77,415.00	78,248.00	3,459.00	(4,292.00)	77,415.00	0
County Revenue Stamps	0001-0006-0008 0410-0032	30,195.50	29,732.25	1,479.50	(1,016.25)	30,195.50	0
Micro Film Sales	0001-0006-0008 0410-0128	220.00	220.00		(220.00)		0
Document Storage	0137-0006-0008 0410-0089	15,032.00	15,241.00	684.00	(888.00)	15,037.00	0
GIS Document Storage	0137-0006-0008 0410-0181	4,995.00	5,063.00	228.00	(296.00)	4,995.00	0
GIS Fund	0167-0006-0008 0410-0181	10,016.00	10,152.00	456.00	(592.00)	10,016.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

Prepared 8/27/2003 by Sharon K. Dunlam
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca McNeil
Treasurer

Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 3/31/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 3/31/2003 Cash/Check/ Change	Month-to-date Totals thru 3/31/2003 Charge	Month-to-date Totals thru 3/31/2003 Total
001-6-8-410-008-03	COPY FEES	$26.00	$650.60	$676.60	$738.25	$3,438.60	$4,176.85
001-6-8-410-029-03	RECORDING FEES	$2,758.00	$1,534.00	$4,292.00	$49,376.00	$28,872.00	$78,248.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,016.25	$0.00	$1,016.25	$29,732.25	$0.00	$29,732.25
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$98.10	$0.00	$98.10	$41,125.20	$0.00	$41,125.20
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$220.00	$0.00	$220.00
137-6-8-410-089-28	DOCUMENT STORAGE	$590.00	$298.00	$888.00	$10,093.00	$5,148.00	$15,241.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$195.00	$101.00	$296.00	$3,354.00	$1,709.00	$5,063.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$2,032.50	$0.00	$2,032.50	$59,464.50	$0.00	$59,464.50
167-6-8-410-181-10	GIS FUND	$391.00	$201.00	$592.00	$6,710.00	$3,442.00	$10,152.00
	Final Totals :	**$7,106.85**	**$2,784.60**	**$9,891.45**	**$200,813.20**	**$42,609.60**	**$243,422.80**

D B

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Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 2/28/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 2/28/2003 Cash/Check/ Change	Month-to-date Totals thru 2/28/2003 Charge	Month-to-date Totals thru 2/28/2003 Total
001-6-8-410-008-03	COPY FEES	$30.50	$499.40	$529.90	$761.00	$2,625.10	$3,386.10
001-6-8-410-029-03	RECORDING FEES	$2,310.00	$1,149.00	$3,459.00	$46,427.00	$27,066.00	$73,493.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,479.50	$0.00	$1,479.50	$21,610.50	$0.00	$21,610.50
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$76.00	$0.00	$76.00	$40,091.10	$0.00	$40,091.10
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$495.00	$0.00	$495.00
137-6-8-410-089-28	DOCUMENT STORAGE	$465.00	$219.00	$684.00	$9,631.00	$4,897.00	$14,528.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$154.00	$74.00	$228.00	$3,202.00	$1,614.00	$4,816.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$2,959.00	$0.00	$2,959.00	$43,221.00	$0.00	$43,221.00
167-6-8-410-181-10	GIS FUND	$310.00	$146.00	$456.00	$6,413.00	$3,259.00	$9,672.00
	Final Totals :	$7,784.00	$2,087.40	$9,871.40	$171,851.60	$39,461.10	$211,312.70

C

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McLean County
DATE 8/27/03
TIME 20:03:02

F I N A N C I A L M A N A G E M E N T
REVENUE LEDGER - SUMMARY LISTING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees	BEGINNING BALANCE	25,000.00	A 7,089.90-
			.00	4,030.15-
MONTH TOTAL: MARCH 2003				
Base Acct#/Detl Acct# TOTAL: Copy Fees			25,000.00	11,120.05-
0001-0006-0008 0410-0029	Recording Fees	BEGINNING BALANCE	560,000.00	151,706.00-
			.00	77,415.00-
MONTH TOTAL: MARCH 2003				
Base Acct#/Detl Acct# TOTAL: Recording			560,000.00	229,121.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps	BEGINNING BALANCE	355,000.00	53,421.50-
			.00	30,195.50-
MONTH TOTAL: MARCH 2003				
Base Acct#/Detl Acct# TOTAL: Rev.Stamps			355,000.00	83,617.00-
0001-0006-0008 0410-0128	Microfilm Roll Sales	BEGINNING BALANCE	5,000.00	825.00-
			.00	220.00-
MONTH TOTAL: MARCH 2003				
Base Acct#/Detl Acct# TOTAL: Microfilm			5,000.00	1,045.00-
Sub-Dept. TOTAL . . . . . : LEGAL REC.			945,000.00	324,903.05-
Department TOTAL . . . . . : CO.RECORDR			945,000.00	324,903.05-
Fund TOTAL . . . . . : GEN. FUND			945,000.00	324,903.05-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	29,830.00-
MONTH TOTAL: MARCH 2003		.00	15,037.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag		125,000.00	44,867.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	9,898.00-
MONTH TOTAL: MARCH 2003		.00	4,995.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe		.00	14,893.00-
Sub-Dept. TOTAL . . . . . : LEGAL REC.		125,000.00	59,760.00-
Department TOTAL . . . . . : CO.RECORDR		125,000.00	59,760.00-
Fund TOTAL . . . . . : RECORD DOC		125,000.00	59,760.00-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	19,864.00-
MONTH TOTAL: MARCH 2003		.00	10,016.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	29,880.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	29,880.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	29,880.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	29,880.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
April 2003

Description	Revenue Account #	GL Balance As Of 4/30/2003	Recorder's Rcpts For the Month Of 4/30/2003	Plus 3/31/2003 Rec Rcpts Dep To GL 4/01/2003	Less 4/30/2003 Rec Rcpts Dep To GL 5/1/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	4562.00	4,638.80	676.60	(753.40)	4562.00	0
Recording Fees	0001-0006-0008 0410-0029	89,241.00	88,393.00	4292.00	(3,408.00)	89,277.00	36.00
County Revenue Stamps	0001-0006-0008 0410-0032	29,961.75	29,751.25	1016.25	(805.25)	29961.75	0
Micro Film Sales	0001-0006-0008 0410-0128	0	0	0	0	0	0
Document Storage	0137-0006-0008 0410-0089	17,159.00	16,883.00	888.00	(612.00)	17,159.00	0
GIS Document Storage	0137-0006-0008 0410-0181	5,701.00	5,609.00	296.00	(204.00)	5701.00	0
GIS Fund	0167-0006-0008 0410-0181	11,430.00	11,246.00	592.00	(408.00)	11,430.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

General Ledger is $36.00* less than Recorder's Receipts for the month of April. This is a result of an adjusting entry made on 4/18/2003 for uncollectable NSF checks

Prepared 8/27/2003 by Sharon K. Durham
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca M
Treasu

Ruth Weber

Recorder

Daily Account Balances

Final For: 4/30/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 4/30/2003 Cash/Check/ Change	Month-to-date Totals thru 4/30/2003 Charge	Month-to-date Totals thru 4/30/2003 Total
001-6-8-410-008-03	COPY FEES	$3.00	$750.40	$753.40	$814.50	$3,824.30	$4,638.80
001-6-8-410-029-03	RECORDING FEES	$2,128.00	$1,280.00	$3,408.00	$53,956.00	$34,437.00	$88,393.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$805.75	$0.00	$805.75	$29,751.25	$0.00	$29,751.25
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$879.00	$0.00	$879.00	$42,962.40	$0.00	$42,962.40
137-6-8-410-089-28	DOCUMENT STORAGE	$393.00	$219.00	$612.00	$10,855.00	$6,028.00	$16,883.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$130.00	$74.00	$204.00	$3,605.00	$2,004.00	$5,609.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$1,611.50	$0.00	$1,611.50	$59,502.50	$0.00	$59,502.50
167-6-8-410-181-10	GIS FUND	$262.00	$146.00	$408.00	$7,218.00	$4,028.00	$11,246.00
	Final Totals :	**$6,212.25**	**$2,469.40**	**$8,681.65**	**$208,664.65**	**$50,321.30**	**$258,985.95**

D B

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Ruth Weber

Recorder

Daily Account Balances

Final For: 3/31/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 3/31/2003 Cash/Check/ Change	Month-to-date Totals thru 3/31/2003 Charge	Month-to-date Totals thru 3/31/2003 Total
001-6-8-410-008-03	COPY FEES	$26.00	$650.60	$676.60	$738.25	$3,438.60	$4,176.85
001-6-8-410-029-03	RECORDING FEES	$2,758.00	$1,534.00	$4,292.00	$49,376.00	$28,872.00	$78,248.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,016.25	$0.00	$1,016.25	$29,732.25	$0.00	$29,732.25
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$98.10	$0.00	$98.10	$41,125.20	$0.00	$41,125.20
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$220.00	$0.00	$220.00
137-6-8-410-089-28	DOCUMENT STORAGE	$590.00	$298.00	$888.00	$10,093.00	$5,148.00	$15,241.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$195.00	$101.00	$296.00	$3,354.00	$1,709.00	$5,063.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$2,032.50	$0.00	$2,032.50	$59,464.50	$0.00	$59,464.50
167-6-8-410-181-10	GIS FUND	$391.00	$201.00	$592.00	$6,710.00	$3,442.00	$10,152.00
	Final Totals :	**$7,106.85**	**$2,784.60**	**$9,891.45**	**$200,813.20**	**$42,609.60**	**$243,422.80**

C

86

McLean County
8/27/03
Revenue Account
0001-0006-0008 0410-0029
Recording Fees

General Ledger Inquiry
Account Status . . . . . : ACTIVE
Budgeted Account/Org. Level: Base Account
Fiscal Start Month/Year End: 01 2003

General Ledger Transaction Inquiry GL1520S5
Transaction Type(s): REVENUES Date Range: 4/01/2003 - 4/30/2003

Type option, press Enter. Reset: _____ +
5=Display 9=Source Information 24=Documents More: + - >

Opt	Date	Journal	TT	JT	Source	Description	Amount
	4/18/03	0301541	JE	JE	041803cd	Uncollectable NSF ck	18.00 *
—	4/18/03	0301541	JE	JE	041803cd	Uncollectable NSF ck	18.00 *
—	4/17/03	0301538	RA	JE	Recording	Recording Fees	2085.00-
—	4/17/03	0301528	JE	JE	041703cd	Recorder Charges	1834.00-
—	4/16/03	0301527	RA	JE	Recording	Recording Fees	2053.00-
—	4/16/03	0301505	JE	JE	041603cd	Recorder Charges	1125.00-
—	4/15/03	0301526	RA	JE	Recording	Recording Fees	3366.00-
—	4/15/03	0301494	JE	JE	041503cd	Recorder Charges	1480.00-
—	4/14/03	0301525	RA	JE	Recording	Recording Fees	2106.00-

More...

F3=Exit F4=Prompt F12=Cancel F17=Print F19=Left F20=Right

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	11,120.05-
MONTH TOTAL: APRIL 2003		.00	4,562.00-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	15,682.05-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	229,121.00-
MONTH TOTAL: APRIL 2003		.00	89,241.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	318,362.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	83,617.00-
MONTH TOTAL: APRIL 2003		.00	29,961.75-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	113,578.75-
Sub-Dept. TOTAL	: LEGAL REC.	940,000.00	447,622.80-
Department TOTAL	: CO.RECORDR .	940,000.00	447,622.80-
Fund TOTAL	: GEN. FUND	940,000.00	447,622.80-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	44,867.00-
MONTH TOTAL: APRIL 2003		.00	17,159.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag		125,000.00	62,026.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	14,893.00-
MONTH TOTAL: APRIL 2003		.00	5,701.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe		.00	20,594.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	125,000.00	82,620.00-
Department TOTAL . . . . . :	CO.RECORDR	125,000.00	82,620.00-
Fund TOTAL . . . . . :	RECORD DOC	125,000.00	82,620.00-

F I N A N C I A L M A N A G E M E N T
REVENUE LEDGER - SUMMARY LISTING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	29,880.00-
MONTH TOTAL: APRIL 2003		.00	11,430.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	41,310.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	41,310.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	41,310.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	41,310.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
May 2003

Description	Revenue Account #	GL Balance As Of 5/30/2003	Recorder's Rcpts For the Month Of 5/30/2003	Plus 4/30/2003 Rec Rcpts Dep To GL 5/1/2003	Less 5/30/2003 Rec Rcpts Dep To GL 6/1/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	4,130.55	4052.75	753.40	(675.60)	4,130.55	-0-
Recording Fees	0001-0006-0008 0410-0029	86,029.00	85,308.00	3,408.00	(2,687.00)	86,029.00	-0-
County Revenue Stamps	0001-0006-0008 0410-0032	33,600.00	34,426.00	805.75	(1631.75)	33,600.00	-0-
Micro Film Sales	0001-0006-0008 0410-0128	742.00	742.00		-0-	742.00	-0-
Document Storage	0137-0006-0008 0410-0089	16,500.00	16,365.00	612.00	(477.00)	165.00	-0-
GIS Document Storage	0137-0006-0008 0410-0181	5,485.00	5,440.00	204.00	(159.00)	5,485.00	-0-
GIS Fund	0167-0006-0008 0410-0181	10,991.00	10,901.00	408.00	(318.00)	10,991.00	-0-
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

Prepared 8/27/2003 by Sharon K. Dunham
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca McNeil
Treasurer

Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 5/30/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 5/30/2003 Cash/Check/ Change	Month-to-date Totals thru 5/30/2003 Charge	Month-to-date Totals thru 5/30/2003 Total
001-6-8-410-008-03	COPY FEES	$81.50	$594.10	$675.60	$604.90	$3,447.85	$4,052.75
001-6-8-410-029-03	RECORDING FEES	$1,512.00	$1,175.00	$2,687.00	$52,011.00	$33,297.00	$85,308.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,631.75	$0.00	$1,631.75	$34,426.00	$0.00	$34,426.00
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$747.00	$0.00	$747.00	$50,944.90	$0.00	$50,944.90
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$742.00	$0.00	$742.00
137-6-8-410-089-28	DOCUMENT STORAGE	$279.00	$198.00	$477.00	$10,519.00	$5,846.00	$16,365.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$92.00	$67.00	$159.00	$3,493.00	$1,947.00	$5,440.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$3,263.50	$0.00	$3,263.50	$68,852.00	$0.00	$68,852.00
167-6-8-410-181-10	GIS FUND	$185.00	$133.00	$318.00	$6,992.00	$3,909.00	$10,901.00
	Final Totals :	$7,791.75	$2,167.10	$9,958.85	$228,584.80	$48,446.85	$277,031.65

D B

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Ruth Weber

Recorder

McLean County

Daily Account Balances

Final For: 4/30/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 4/30/2003 Cash/Check/ Change	Month-to-date Totals thru 4/30/2003 Charge	Month-to-date Totals thru 4/30/2003 Total
001-6-8-410-008-03	COPY FEES	$3.00	$750.40	$753.40	$814.50	$3,824.30	$4,638.80
001-6-8-410-029-03	RECORDING FEES	$2,128.00	$1,280.00	$3,408.00	$53,956.00	$34,437.00	$88,393.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$805.75	$0.00	$805.75	$29,751.25	$0.00	$29,751.25
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$879.00	$0.00	$879.00	$42,962.40	$0.00	$42,962.40
137-6-8-410-089-28	DOCUMENT STORAGE	$393.00	$219.00	$612.00	$10,855.00	$6,028.00	$16,883.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$130.00	$74.00	$204.00	$3,605.00	$2,004.00	$5,609.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$1,611.50	$0.00	$1,611.50	$59,502.50	$0.00	$59,502.50
167-6-8-410-181-10	GIS FUND	$262.00	$146.00	$408.00	$7,218.00	$4,028.00	$11,246.00
	Final Totals :	$6,212.25	$2,469.40	$8,681.65	$208,664.65	$50,321.30	$258,985.95

C

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	15,682.05-
MONTH TOTAL: MAY 2003		.00	4,130.55-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	19,812.60-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	318,362.00-
MONTH TOTAL: MAY 2003		.00	86,029.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	404,391.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	113,578.75-
MONTH TOTAL: MAY 2003		.00	33,600.00-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	147,178.75-
0001-0006-0008 0410-0128	Microfilm Roll Sales		
	BEGINNING BALANCE	5,000.00	1,045.00-
MONTH TOTAL: MAY 2003		.00	742.00-
Base Acct#/Detl Acct# TOTAL: Microfilm		5,000.00	1,787.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	945,000.00	573,169.35-
Department TOTAL . . . . . :	CO.RECORDR	945,000.00	573,169.35-
Fund TOTAL . . . . . :	GEN. FUND	945,000.00	573,169.35-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	62,026.00-
MONTH TOTAL: MAY 2003		.00	16,500.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag		125,000.00	78,526.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	20,594.00-
MONTH TOTAL: MAY 2003		.00	5,485.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe		.00	26,079.00-
Sub-Dept. TOTAL . . . . . : LEGAL REC.		125,000.00	104,605.00-
Department TOTAL . . . . . : CO.RECORDR		125,000.00	104,605.00-
Fund TOTAL . . . . . : RECORD DOC		125,000.00	104,605.00-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	41,310.00-
MONTH TOTAL: MAY 2003		.00	10,991.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	52,301.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	52,301.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	52,301.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	52,301.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
June 2003

Description	Revenue Account #	GL Balance As Of 6/30/2003	Recorder's Rcpts For the Month Of 6/30/2003	Plus 5/31/2003 Rec Rcpts Dep To GL 6/1/2003	Less 6/30/2003 Rec Rcpts Dep To GL 7/1/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	4050.90	4077.90	675.60	(702.60)	4050.90	0
Recording Fees	0001-0006-0008 0410-0029	84,845.00	87,894.00	2,687.00	(5736.00)	84,845.00	0
County Revenue Stamps	0001-0006-0008 0410-0032	40,432.00	39,729.00	1,631.75	(928.75)	40,432.00	0
Micro Film Sales	0001-0006-0008 0410-0128	660.00	660.00			660.00	0
Document Storage	0137-0006-0008 0410-0089	16,337.00	16,949.00	477.00	(1089.00)	16,337.00	0
GIS Document Storage	0137-0006-0008 0410-0181	5,407.00	5,611.00	159.00	(363.00)	5,407.00	0
GIS Fund	0167-0006-0008 0410-0181	10,872.00	11,280.00	318.00	(726.00)	10,872.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

Prepared 8/27/2003 by Sharon K. Dunham
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca McNeil
Treasurer

Ruth Weber

Recorder

Daily Account Balances

Final For: 6/30/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 6/30/2003 Cash/Check/ Change	Month-to-date Totals thru 6/30/2003 Charge	Month-to-date Totals thru 6/30/2003 Total
001-6-8-410-008-03	COPY FEES	$25.00	$677.60	$702.60	$385.50	$3,692.40	$4,077.
001-6-8-410-029-03	RECORDING FEES	$4,291.00	$1,445.00	$5,736.00	$52,448.00	$35,446.00	$87,894
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$928.75	$0.00	$928.75	$39,729.00	$0.00	$39,729
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$345.00	$0.00	$345.00	$46,566.25	$0.00	$46,566.
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$660.00	$0.00	$660.
137-6-8-410-089-28	DOCUMENT STORAGE	$825.00	$264.00	$1,089.00	$10,553.00	$6,396.00	$16,949.
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$274.00	$89.00	$363.00	$3,508.00	$2,103.00	$5,611.
151-0-0-126-001-90	STATE REVENUE STAMPS	$1,857.50	$0.00	$1,857.50	$79,458.00	$0.00	$79,458.
167-6-8-410-181-10	GIS FUND	$548.00	$178.00	$726.00	$7,020.00	$4,260.00	$11,280.
	Final Totals :	$9,094.25	$2,653.60	$11,747.85	$240,327.75	$51,897.40	$292,225.

D B

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Ruth Weber

Recorder

Daily Account Balances

Final For: 5/30/2003

Account #	Account Description	Daily Totals: Cash/Check/ Change	Daily Totals: Charge	Daily Totals: Total	Month-to-date Totals thru 5/30/2003: Cash/Check/ Change	Month-to-date Totals thru 5/30/2003: Charge	Month-to-date Totals thru 5/30/2003: Total
001-6-8-410-008-03	COPY FEES	$81.50	$594.10	$675.60	$604.90	$3,447.85	$4,052.7
001-6-8-410-029-03	RECORDING FEES	$1,512.00	$1,175.00	$2,687.00	$52,011.00	$33,297.00	$85,308.0
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$1,631.75	$0.00	$1,631.75	$34,426.00	$0.00	$34,426.0
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$747.00	$0.00	$747.00	$50,944.90	$0.00	$50,944.9
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$742.00	$0.00	$742.0
137-6-8-410-089-28	DOCUMENT STORAGE	$279.00	$198.00	$477.00	$10,519.00	$5,846.00	$16,365.0
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$92.00	$67.00	$159.00	$3,493.00	$1,947.00	$5,440.0
151-0-0-126-001-90	STATE REVENUE STAMPS	$3,263.50	$0.00	$3,263.50	$68,852.00	$0.00	$68,852.0
167-6-8-410-181-10	GIS FUND	$185.00	$133.00	$318.00	$6,992.00	$3,909.00	$10,901.0
	Final Totals :	$7,791.75	$2,167.10	$9,958.85	$228,584.80	$48,446.85	$277,031.6

C

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	19,812.60-
MONTH TOTAL: JUNE 2003		.00	4,050.90-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	23,863.50-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	404,391.00-
MONTH TOTAL: JUNE 2003		.00	84,845.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	489,236.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	147,178.75-
MONTH TOTAL: JUNE 2003		.00	40,432.00-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	187,610.75-
0001-0006-0008 0410-0128	Microfilm Roll Sales		
	BEGINNING BALANCE	5,000.00	1,787.00-
MONTH TOTAL: JUNE 2003		.00	660.00-
Base Acct#/Detl Acct# TOTAL: Microfilm		5,000.00	2,447.00-
Sub-Dept. TOTAL	: LEGAL REC.	945,000.00	703,157.25-
Department TOTAL	: CO.RECORDR	945,000.00	703,157.25-
Fund TOTAL	: GEN. FUND	945,000.00	703,157.25-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	78,526.00-
MONTH TOTAL: JUNE 2003		.00	16,337.00-
Base Acct#/Detl Acct# TOTAL:	Doc Storag	125,000.00	94,863.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	26,079.00-
MONTH TOTAL: JUNE 2003		.00	5,407.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	.00	31,486.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	125,000.00	126,349.00-
Department TOTAL . . . . . :	CO.RECORDR	125,000.00	126,349.00-
Fund TOTAL . . . . . :	RECORD DOC	125,000.00	126,349.00-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	52,301.00-
MONTH TOTAL: JUNE 2003		.00	10,872.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	63,173.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	63,173.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	63,173.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	63,173.00-

Recorder's Reconciliation
To The General Ledger
For The Month Of
July 2003

Description	Revenue Account #	GL Balance As Of 7/31/2003	Recorder's Rcpts For the Month Of 7/31/2003	Plus 6/30/2003 Rec Rcpts Dep To GL 7/1/2003	Less 7/31/2003 Rec Rcpts Dep To GL 8/1/2003	Total	Difference
Copy Fees	0001-0006-0008 0410-0008	3810.55	3857.55	702.60	(749.60)	3810.55	0
Recording Fees	0001-0006-0008 0410-0029	96,924.00	97,318.00	5,736.00	(6,137.00)	96,917.00	7.00
County Revenue Stamps	0001-0006-0008 0410-0032	41,130.50	43,669.00	928.75	(3,467.25)	41,130.50	0
Micro Film Sales	0001-0006-0008 0410-0128	0	0	0	0	0	0
Document Storage	0137-0006-0008 0410-0089	17,970.00	17,991.00	1,089.00	(1,110.00)	17,970.00	0
GIS Document Storage	0137-0006-0008 0410-0181	5,958.00	5,965.00	363.00	(370.00)	5,958.00	0
GIS Fund	0167-0006-0008 0410-0181	11,964.00	11,978.00	726.00	(740.00)	11,964.00	0
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)

Adjustments are made in column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the Genera Ledger

Explanation of Differences:

Prepared 8/27/2003 by Sharon K. Dunham
Chief Deputy Recorder

Reviewed 8/27/03 by Rebecca McNeil
Treasurer

Ruth Weber

Recorder

Daily Account Balances

Final For: 7/31/2003

Account #	Account Description	Daily Totals Cash/Check/ Change	Daily Totals Charge	Daily Totals Total	Month-to-date Totals thru 7/31/2003 Cash/Check/ Change	Month-to-date Totals thru 7/31/2003 Charge	Month-to-date Totals thru 7/31/2003 Total
004-6-8-410-008-03	COPY FEES	$43.00	$706.60	$749.60	$537.75	$3,319.80	$3,857.55
001-6-8-410-029-03	RECORDING FEES	$2,552.00	$3,585.00	$6,137.00	$58,281.00	$39,037.00	$97,318.00
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$3,467.25	$0.00	$3,467.25	$43,669.00	$0.00	$43,669.00
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$891.00	$0.00	$891.00	$51,676.70	$0.00	$51,676.70
137-6-8-410-089-28	DOCUMENT STORAGE	$495.00	$615.00	$1,110.00	$11,321.00	$6,670.00	$17,991.00
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$164.00	$206.00	$370.00	$3,762.00	$2,203.00	$5,965.00
151-0-0-126-001-90	STATE REVENUE STAMPS	$6,934.50	$0.00	$6,934.50	$87,338.00	$0.00	$87,338.00
167-6-8-410-181-10	GIS FUND	$328.00	$412.00	$740.00	$7,529.00	$4,449.00	$11,978.00
	Final Totals :	$14,874.75	$5,524.60	$20,399.35	$264,114.45	$55,678.80	$319,793.25

D B

Ruth Weber

Recorder

Daily Account Balances

Final For: 6/30/2003

Account #	Account Description	Daily Totals: Cash/Check/ Change	Daily Totals: Charge	Daily Totals: Total	Month-to-date Totals thru 6/30/2003: Cash/Check/ Change	Month-to-date Totals thru 6/30/2003: Charge	Month-to-date Totals thru 6/30/2003: Total
001-6-8-410-008-03	COPY FEES	$25.00	$677.60	$702.60	$385.50	$3,692.40	$4,077.9
001-6-8-410-029-03	RECORDING FEES	$4,291.00	$1,445.00	$5,736.00	$52,448.00	$35,446.00	$87,894.0
001-6-8-410-032-03	COUNTY REVENUE STAMPS	$928.75	$0.00	$928.75	$39,729.00	$0.00	$39,729.0
001-6-8-410-111-11	PAYMENT ON ACCOUNT	$345.00	$0.00	$345.00	$46,566.25	$0.00	$46,566.2
001-6-8-410-128-10	MICROFILM SALES	$0.00	$0.00	$0.00	$660.00	$0.00	$660.0
137-6-8-410-089-28	DOCUMENT STORAGE	$825.00	$264.00	$1,089.00	$10,553.00	$6,396.00	$16,949.0
137-6-8-410-181-10	GIS DOCUMENT STORAGE	$274.00	$89.00	$363.00	$3,508.00	$2,103.00	$5,611.0
151-0-0-126-001-90	STATE REVENUE STAMPS	$1,857.50	$0.00	$1,857.50	$79,458.00	$0.00	$79,458.0
167-6-8-410-181-10	GIS FUND	$548.00	$178.00	$726.00	$7,020.00	$4,260.00	$11,280.0
	Final Totals :	$9,094.25	$2,653.60	$11,747.85	$240,327.75	$51,897.40	$292,225.1

C

McLean County
DATE 8/27/03
TIME 20:03:06

F I N A N C I A L M A N A G E M E N T
REVENUE LEDGER - SUMMARY LISTING

Column A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	PA GL TA R
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	23
MONTH TOTAL: JULY 2003		.00	3
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	27
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	489
MONTH TOTAL: JULY 2003		.00	96
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	586
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	187
MONTH TOTAL: JULY 2003		.00	41
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	228
Sub-Dept. TOTAL . . . . . : LEGAL REC.		940,000.00	842
Department TOTAL . . . . . : CO.RECORDR		940,000.00	842
Fund TOTAL . . . . . : GEN. FUND		940,000.00	842

Corporate Express 03-1182-90 2/03

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0167-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	80,000.00	63,173.00-
MONTH TOTAL: JULY 2003		.00	11,964.00-
Base Acct#/Detl Acct# TOTAL:	GIS Doc Fe	80,000.00	75,137.00-
Sub-Dept. TOTAL . . . . . :	LEGAL REC.	80,000.00	75,137.00-
Department TOTAL . . . . . :	CO.RECORDR	80,000.00	75,137.00-
Fund TOTAL . . . . . :	GIS FEES	80,000.00	75,137.00-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0137-0006-0008 0410-0089	Document Storage Fees		
	BEGINNING BALANCE	125,000.00	94,863.00-
MONTH TOTAL: JULY 2003		.00	17,970.00-
	Base Acct#/Detl Acct# TOTAL: Doc Storag	125,000.00	112,833.00-
0137-0006-0008 0410-0181	GIS Document Fees		
	BEGINNING BALANCE	.00	31,486.00-
MONTH TOTAL: JULY 2003		.00	5,958.00-
	Base Acct#/Detl Acct# TOTAL: GIS Doc Fe	.00	37,444.00-
	Sub-Dept. TOTAL . . . . . : LEGAL REC.	125,000.00	150,277.00-
	Department TOTAL . . . . . : CO.RECORDR	125,000.00	150,277.00-
		==========	==========
Fund TOTAL . . . . . : RECORD DOC		125,000.00	150,277.00-

Column A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	REVENUES
0001-0006-0008 0410-0008	Copy Fees		
	BEGINNING BALANCE	25,000.00	23,863.50-
MONTH TOTAL: JULY 2003		.00	3,810.55-
Base Acct#/Detl Acct# TOTAL: Copy Fees		25,000.00	27,674.05-
0001-0006-0008 0410-0029	Recording Fees		
	BEGINNING BALANCE	560,000.00	489,236.00-
MONTH TOTAL: JULY 2003		.00	96,924.00-
Base Acct#/Detl Acct# TOTAL: Recording		560,000.00	586,160.00-
0001-0006-0008 0410-0032	Sale Of Revenue Stamps		
	BEGINNING BALANCE	355,000.00	187,610.75-
MONTH TOTAL: JULY 2003		.00	41,130.50-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps		355,000.00	228,741.25-
Sub-Dept. TOTAL . . . . . : LEGAL REC.		940,000.00	842,575.30-
Department TOTAL . . . . . : CO.RECORDR .		940,000.00	842,575.30-
Fund TOTAL . . . . . : GEN. FUND		940,000.00	842,575.30-

Clifton Gunderson LLP
Certified Public Accountants & Consultants

May 2, 2003

CONFIDENTIAL

Chairman and County Board
McLean County, Illinois
Bloomington, Illinois

In planning and performing our audit of the general-purpose financial statements of McLean County, Illinois (County) for the year ended December 31, 2002, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the general-purpose financial statements and not to provide assurance on the internal control. Our consideration of the internal control was only a part of our overall audit plan and was not intended to be a complete review of all of the County's accounting procedures, therefore, it would not necessarily disclose all reportable conditions or other comments for improvement. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

As a result of the procedures described above, we have the following comments and recommendations for improvement.

RECORDER'S OFFICE

The Recorder's office collects various fees which are deposited on a daily basis with the Treasurer's office. During the year, the Recorder's office purchased an upgraded computerized receipts system which records the different types of fees by category. We were informed by personnel in the Recorder's office that the receipts per the Recorder's system (subsidiary records) are being reconciled to the general ledger daily. However, these reconciliations are not maintained and therefore, there is no evidence provided to us that indicates that the appropriate reconciliations are performed throughout the year. For the year ended December 31, 2002 unreconciled differences between the subsidiary records and the general ledger exist for the various revenue categories and could not be reconciled.

Additionally, the Recorder's office purchases and uses revenue stamps and thereby maintains a physical inventory of revenue stamps at any given point in time. No less than monthly, the physical inventory of revenue stamps should be reconciled to the descending stamp meter ledger. The verified physical inventory of stamps should be accounted for in the reconciled analysis of sales and purchases of revenue stamps that are reflected in the general ledger of McLean County.

Additionally, we noted that the revenues reported to the County Board in the Recorder's Semi-Annual reports do not agree to the revenue actually recorded in the general ledger. In discussing this issue with the Recorder, it was suggested that the differences are most likely due to problems with the office's old software system. In reviewing a sample of reports generated by the new system, it appears that it's capabilities are more enhanced and should provide a more accurate means of accounting for the office's revenues.

Although this new system should provide improved operational reporting and thereby reduce the amount of discrepancies in the future, performing regular reconciliations between the system and the general ledger will allow the Recorder's office to more effectively monitor the revenue received and will provide them with a formal means of verifying that the general ledger accurately reflects the actual revenue at any given point in time.

The reconciliation process is a key part of detective controls including identification of errors or possibly misappropriations and adds validity to the integrity of recorded transactions. Each office should be responsible for the respective review and reconciliation of the revenue recognized, purchases made, and inventory carried.

We recommend that the Recorder's office reconcile transactions per their computer system and inventory process to the County general ledger on a monthly basis and maintain appropriate documentation of such reconciliations. Any differences should be investigated and corrected immediately. Documentation should be retained by the Recorder's office reflecting the reconciliation and evidence of review of such.

SHERIFF'S OFFICE

We noted that the software system utilized by this department for its inmate refund account does not have the capability to generate subsidiary detail information itemizing balances and to whom the amounts are owed as of a given date for any prior time period (other than real time). Although monthly reconciliations are being performed, with all receipts and disbursements accounted for, the inability of the system to produce a detail listing results in the office not being able to substantiate the balance at year end or other specific times, such as monthly in the refund account with an underlying subsidiary listing.

We recommend that the County discuss this circumstance with the software vendor to determine a solution to correct this deficiency. If this problem cannot be corrected, an individual independent of the receipt and disbursement process should be assigned to generate such a report on the last day of every month and then perform the reconciliation process.

SPECIAL REVENUE FUNDS

During the course of the audit, we noted that several special revenue funds (Case Coordination Unit, Community Policing Domestic Violence, Probation Early Intervention, and Violent Crime Defense Grant) had no activity during the year. At December 31, 2002, some of the funds had sizeable cash balances remaining.

Some of these funds appear to be grant funds that the grant period has expired. We recommend that the County investigate the source of these funds and determine the proper disposition of any remaining funds.

LAW LIBRARY FUND

Over the past two years, expenditures have exceeded revenues by a total of $40,792 ($11,162 in 2002 and $29,630 in 2001) in the Law Library Fund. At December 31, 2002, this fund has a deficit fund balance of $74,651 and has effectively "borrowed" from other funds to cover this deficit.

We recommend that the County either increase revenues, decrease expenditures, and implement controls to limit expenditures that are in excess of available funds, in order to eliminate the fund deficit.

YEAR END REVENUE ACCRUALS

During our testing of various revenue accruals, particularly in the grant-related areas, we noted that there were still several amounts that required adjustment at year-end. In most cases, the adjustments related to areas where revenue is recognized only to the extent that it is expended.

At cut-off periods, and specifically at year-end when accruals are booked, all expenditures should be accrued and then the revenue position should be analyzed. Funds that have been received in advance of expenditure should be deferred to the extent unexpended. For grants that have expended funds in advance of receipt, receivables/revenue should be recognized to the extent that the expenditures do not exceed the grant funding availability.

Our adjustments were not significant, however, various adjustments were necessary to appropriately match the grant revenues with expenditures. We recommend that the County continually monitor expenditure accruals as they are made at year-end for impact to the revenue accruals.

ACCOUNTS RECEIVABLE – PUBLIC BUILDING COMMISSION

At December 31, 2002, a receivable from the Public Building Commission (PBC) of approximately $197,000 was recorded in the general fund. This balance represents an excess of expenditures over revenue received for maintenance performed on the Law and Justice building in 1991, 1992, and 1993.

The Law and Justice Additional Rent fund levies taxes to pay the PBC an additional monthly rental amount. The PBC will then reimburse the McLean County general fund for maintenance performed on the Law and Justice building.

Governmental accounting standards specify that revenues are recognized only when they become measurable and available as net current assets. As this receivable balance has been outstanding for nine or more years, it does not meet the criteria for accrual. Due to the length of time this receivable has been outstanding, we recommend that the County consider each year whether the balance or portion thereof will be collected in the next fiscal year and appropriately classify the portion which is deemed long-term.

NEW ACCOUNTING STANDARDS

Financial Reporting Model

The Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, in June 1999. This statement establishes new financial reporting standards for state and local governments that will create new information and will restructure much of the information that governments have presented in the past. The new basic financial statements and required supplemental information will include the following: (1) management's discussion and analysis; (2) basic financial statements which consist of (a) government-wide financial statements, (b) fund financial statements, and (c) notes to the financial statements; and (3) other required supplemental information. This statement will be effective for the County's year ending December 31, 2003.

In order to ensure that the reporting requirements under Statement No. 34 are effectively and efficiently implemented for its December 31, 2003 financial statements, we recommend that the County continue to monitor the progress made toward achieving the steps outlined in its GASB #34 implementation plan and that the timetable for completion of these specific tasks is adhered to.

* * * * * * * *

This report is intended solely for the information and use of the County Board, management and others within the County and is not intended to be and should not be used by anyone other than these specified parties.

* * * * * * * *

We would be please to discuss these comments and recommendations with you at any time.

Sincerely,

Clifton Gunderson LLP

Members Sorensen/Owens moved the County Board Accept and Place on File Response to Outside Auditor's Management Letter of Advisory Comments

1) Circuit Court – McLean County Law Library
2) Recorder's Office – Reconciliation Process

Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen stated the following: Item h appears to be unnecessary at this time. We thought when the packet was being prepared that we may be in a position to bring something forward but we are not. The Finance Committee's additional information is found on pages 128-146. Member Segobiano stated the following: there has certainly been enough publicity lately regarding the Recorder's Office and about a month ago I asked what the difference was where our books are not reconciled. Did we ever determine or has the outside auditor ever given us figures as to how much of a difference we are talking about in that office? Are we talking about $50.00 or $50,000? Member Sorensen stated the following: we have information that goes back three years. Last year the amount that it was off was about $118,000, the year prior to that the amount was about $68,000, and the year prior to that was $24,000. The interesting thing, which has created some concern, is that it isn't always one way or the other. For example, last year the Recorder's Office deposited more money with the Treasurer's Office than they said they did by $118,000. The year prior, they deposited $68,000 less than they said they did. I think the Finance Committee is somewhat resolved to the fact that the problem is procedural in nature and the office currently or in the past has lacked for accounting discipline. We are taking steps to correct that. Member Segobiano stated the following: I think the public has read a lot about it and is entitled to know just what are we talking about. Chairman Sweeney stated the following: John has indicated that he will supply all that information to the Board Members in due course. Member Gordon stated the following: on page 124, the first page of the Clifton Gunderson letter, in the bottom paragraph it is indicated that the differences were most likely due to problems with the office's old software system. How much impact did that have? I assume from comments in the letter that steps had already been taken as of May to remedy that aspect of the problem. Member Sorensen stated the following: I think the perception of the Finance Committee is that it is unlikely that any one of these reasons can be the sole reason for this. We believe the software may be part of it. We believe that the change in 2002 from what had been characterized as more of a cash basis accounting to more of an accrual basis, now be careful because it isn't – it never was purely cash and never will be purely accrual and that may be part of it. There are other issues around balancing and reconciliation. I think it is the perception of the Finance Committee that, in general, the accounting processes in the office need to be more clearly defined overall and that any one reason is not going to cover a gap that size. It has been ongoing for ten years. Member Gordon asked the following: did I understand you to say that we are heading in the right direction? Member Sorensen stated the following: we are optimistic that we are heading in the right direction. I will point out for those of you who remember the last couple of years, the Finance Committee has acted increasingly aggressively year after year and every year we thought we were headed in the right direction so we are again this year optimistic that we are headed in the right direction. We actually feel good that we have gotten further than we ever have in the past. However, time will tell and we are

waiting patiently for next year's auditing letter. Member Gordon stated the following: the only fly in the ointment that I hear is that as you went back over the past three years. The differences seem to be larger which is again why the Committee has taken a more aggressive stance for which I commend the Committee. Member Sorensen stated the following: my perspective is there are some other factors that are difficult to fix such as the Recorder's decision to begin extending credit to customers. That process for managing accounts receivable probably is contributing to the size of the difference, especially last year. The reason that she deposited so much more money is that she likely wasn't accounting for it correctly. She turned money over to the Treasurer's Office but never did account for it correctly. There are just a lot of accounting practice issues. I can't say enough good things about the County Treasurer and the County Auditor's Office and the help that they have tried to provide.

TRANSPORTATION COMMITTEE:
Member Bass, Chairman, presented the following:

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at a stand-up meeting on September 16, 2003, for a letting held on September 16, 2003 for two (2) McLean County 2003 MFT Construction Sections, and

WHEREAS, the Transportation Committee duly approved the bids on September 16, 2003,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following contracts:

2003 MFT CONSTRUCTION SECTION:

Rowe Construction Company, A Division of R.A. Cullinan and Sons, Bloomington, IL. was the successful bidder on the following section:

McLean County..... Sec. 00-00145-01-WR..... .....@ $822,338.65

Michael F. Sweeney, Chairman McLean County Board

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County in the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on September 16, 2003.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 16 day of September, A.D., 2003.

[SEAL]

County Clerk

Members Bass/Renner moved the County Board approve a Request for Approval of Letting Results from September 16, 2003.

1. County Highway 36 – Sec 00-00145-01-WR Kickapoo Creek Bridge to 1800 East
2. County Highway 36 – Sec 00-00181-00-FP US 51 to Kickapoo Creek Bridge

Member Owens stated the following: in the past we have had problems getting more than two bids and this is another case where there were two bids received, Stark and Rowe, and Stark did not bid. I believe there was a merger of Freesen and a few other companies that used to bid but they don't bid now because they are all one company. It has struck my mind that in the years past we have gone ahead and approved the bids and sometimes they have been over budget. Anything 3% or 5% of projection we can go ahead and approve. I feel very strongly that we need to send a message. Just because they may be the only bidder and may have been so in the past, we still need to make sure, even though the money may be there, that we are actually accountable for it. Because this is 4.7% over, I will vote no and ask that the record reflect that I vote no on this motion. Chairman Sweeney asked for a roll call vote. Acting-Clerk Northcutt shows the roll call vote as follows: Rackauskas-yes, Renner-yes, Rodgers-yes, Segobiano-yes, Sorensen-no, Ahart-yes, Bass-yes, Berglund-yes, Bostic-yes, Cavallini-yes, Dean-yes, Gordon-yes, Hoselton-yes, Johnson-yes, Moss-yes, Nuckolls-no, and Owens-no. Motion carried 14-3.

Chairman Bass stated the following: we also had an item that came up for our approval this morning and it was rejected because it was quite a bit over the bid. I might make mention of the fact that the County Engineer and his staff arrive at an amount of money that cannot be exceeded in the bidding process. Jack just indicated the amount is 5% and that is our guideline that we must certainly look at if not always abide by. Usually we do. Our regular report is found on pages 147-151.

PROPERTY COMMITTEE:

Member Bostic, Chairman, stated there were no items to be presented for action and the General Report is on pages 152-157.

JUSTICE COMMITTEE:
Member Renner, Chairman, presented the following:

CFS968-5
Rev. 5/02

Descriptor Code CON____
Program Name: LEGAL SERVICES
(Internal Use Only)

ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES
Standard

Contract # 0513549014

Department of Human Rights # _____

A. 1. THIS CONTRACT is entered into between the Illinois Department of Children and Family Services, hereinafter referred to as the "Department," and
MCLEAN COUNTY State's Attorney(Certified Name),

COPY

McLean County of(DCFS name)

hereinafter referred to as "Contractor,"

Principal address at: 104 W. Front Street, Bloomington, IL 61701-5005

Mailing address at: 104 W. FRONT STREET, BLOOMINGTON, IL 61701-5005

2. Under this Contract, notice to the Department shall be sent to 406 East Monroe, Springfield, Illinois 62701, Attention: Director. Notice to the Contractor shall be sent to the principal address.

3. For any address change, the Contractor will give written notice of any change(s) of its principal office/mailing address(es) at least 30 days in advance of the change.

4. Written notice of changes of name, ownership, taxpayer identification number or taxpayer certification should be provided at least 45 days in advance, and such changes may require new contracts to be written.

B. Federal Taxpayer Identification Number (FEIN) 37-6001569 OR Social Security Number_____

C. Legal Status (check only one):

___ Individual
___ Sole Proprietorship (must use SSN)
___ Partnership
___ Tax Exempt Hospital/Ext Care Facility
___ Corporation – Medical/Hlth Care
___ Corporation – NO Medical/Hlth Care
X Governmental Entity
___ Limited Liability Corporation
___ Nonresident Alien
___ Trust or Estate
___ Foreign Corp Prtnrship,Trust or Estate
___ Other (indicate type below):
___ Not-for-Profit Corporation
___ Limited Partnership
___ Real Estate

Taxpayer Certification:
Under penalties of perjury, the person signing this Contract on behalf of the Contractor personally certifies that the name, taxpayer identification number and legal status listed above are correct.

D. Contractor Fiscal Year
From 1-1-03 to 12-31-03.

E. Contract Term
This Contract shall be effective on 7/1/2003 and shall expire on 6/30/2004

F. Contract Amount
The amount payable for services provided according to the conditions of the Description of Service is ____ estimated or X a maximum of $45,000.00.
(If multiyear contract, see attached "Multiyear Schedule.")

G. Payment (choose either 1a or 1b to describe payment)
_____1a. $_____ The Department will pay the Contractor per _day, _hour, _week, _month, _quarter or _other unit (specify) _____.
X 1b. The Department will pay per the payment rates listed on the attached "Rate Schedule."

RATE SCHEDULE

ate ount	Pay Freq	Service Narrative	Begin Date	End Date	Type Serv	Rate Amount
01	MO	MISCELLANEOUS/EXTENDED SERVICE	7/1/2003	6/30/2004	5045	$3,750.00

G. Payment (cont)

2. For payment, the Contractor shall submit to the Department invoice vouchers or reporting forms, as required by the Department, on a monthly basis, unless otherwise agreed. Such invoices or reporting forms shall be submitted within 30 days after the end of each month (unless otherwise stipulated in this contract) in which services are provided and shall include information to support the claim for payments, as may be requested by the Department.

3. The Department shall process vouchers for payment within 60 days of verification, except in the lapse period beginning July 1 at which time the Department shall make reasonable efforts to process vouchers for payment within 30 days of voucher verification.

4. The Contractor waives the right to full payment if vouchers, reporting forms or required supporting information are submitted later than 30 days after the end of the fiscal year or more than 30 days following the expiration or termination of the Contract, whichever is first.

5. The Contractor agrees that the Department reserves the right to correct any mathematical or computational error(s) in the payment subtotals or total contract obligation.

H. Services

1. The Contractor agrees to deliver services to the Department as stipulated in the "Description of Services" or "Program Plan."

2. All services delivered by the Contractor shall comply with all Department rules, regulations, procedures, and protocols. Policy guides are hereby incorporated by reference and made a part of this contract. In the event of a conflict between a provision or provisions of the Contract and the Description of Services or Program Plan, the provisions of the Contract apply, unless specifically agreed by the parties in an attached addendum.

I. Subcontracts and Contract Reassignment

1. This contract or any part thereof, shall not be subcontracted, assigned or delegated without a signed subcontract on file with the Contractor. At its option, the Contractor may use the Subcontract Agreement Form (IL 418-968-10) for service subcontracts.

2. Subcontracted services shall be provided pursuant to a written contract between the subcontractor and the Contractor and shall be subject to all provisions contained in this Contract. The Contractor shall remain responsible and liable for the performance of any person, organization or corporation with which it contracts.

3. The Contractor understands and agrees that this Contract, or any portion of this Contract, may not be sold, assigned or transferred in any manner and that any actual attempted sale, assignment or transfer without prior written approval of the Department shall render this Contract immediately null and void.

J. Governing Law

This Contract, and all subcontracts entered into pursuant to this Contract, shall be governed by the laws of the State of Illinois and insofar as applicable, by related federal laws and regulations. The Contractor agrees to timely compliance with all local, state and federal laws, regulations, and standards.

K. Confidentiality

1. Except as may be required by state or federal law, regulation or order, the Contractor shall not release information concerning persons served by the Department without prior written approval of the Director of the Department, or designee.

2. The Contractor shall inform its employees and subcontractors of such confidentiality obligations, as well as the penalties for violation thereof, and shall assure their compliance therewith. The Contractor acknowledges that nothing herein prevents the Contractor from sharing any confidential information with the Department for youth for whom the Department has legal responsibility, and the Contractor is required to deliver said information to the Department upon request as allowable under state or federal law.

L. Liability

The Department assumes no liability for actions of the Contractor or the Contractor's employees or subcontractors under this Contract. Contractor agrees to hold the Department harmless against any and all liability, loss, damage, cost or expenses, including attorney's fees arising from the acts or omissions of the Contractor and/or its employees and/or subcontractors or from any violation of any of the state and federal laws and regulations, with which the Contractor has certified it is in compliance.

M. Ownership and Use of Certain Data, Information and Work Product

1. Performance by the Contractor may include access to and use of documents and data which may be confidential or considered proprietary to the Department or a Department Contractor, or which may otherwise be of such a nature that its dissemination or use, other than in performance of the Contract, would be adverse to the interest of the Department or others.

2. Materials created under this Contract by the Contractor, its employees, or subcontractors, individually or jointly with others, shall be considered "work made for hire" as defined by the U.S. Copyright Act.

3. Any reports, studies, publications, training manuals, participant materials, slides, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronic, magnetic or digital material and other work in whatever form shall be referred to as "the materials." The Department shall own all rights, title and interest in all of the materials conceived or created by the Contractor, or its employees, or subcontractors, either individually or jointly with others, that arise out of the performance of this Contract.

4. The Contractor shall, upon request of the Department, execute all papers and perform all other acts necessary to assist the State to obtain and register copyrights, patents or other forms of protection provided by law for the materials.

5. The Contractor shall provide the Department with all computer source code, object code, and all other documentation necessary to understand and use such codes.

6. The Contractor, its employees and any subcontractors, shall not copyright, copy, reproduce, allow or cause to have the materials copied, reproduced or used for any purpose other than performance of the Contractor's obligations under this Contract without the prior written consent of the Department's Director.

7. Upon expiration or termination of this Contract, all of the materials whether in paper, electronic or other forms shall be, at the option of the Department, delivered to the Department by the Contractor.

N. Record Keeping and Monitoring/Right to Audit Records

1. Pursuant to the Illinois Procurement Code, 30 ILCS 500/20-65, the Contractor agrees to the following:

   a) The Contractor and all subcontractors shall maintain books and records necessary to support amounts charged to the Department under this Contract, or all of the subcontracts under this Contract. The books and records shall be maintained by the Contractor and all subcontractors for a period of three (3) years from the date of final payment under this Contract or the completion of this Contract or subcontract, whichever is later. However, the three (3) year period shall be extended for the duration of any audit in progress at the time of that period's expiration.

   b) All books and records maintained per subsection 1a) of this Section shall be available for review and audit by the Auditor General and the Department. The Contractor and all of the Contractor's subcontractors under this Contract shall cooperate fully with any audit.

   c) Failure of the Contractor or any of the Contractor's subcontractors under this Contract to maintain the books and records required by subsection 1a) of this Section shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department for which required books and records are not available.

2. Department Rule 401.270 requires the Contractor to maintain general and financial, personnel and licensing records available for inspection by authorized persons from the Department for at least five (5) years due to federal claiming regulations (45 CFS 92.42).

3. The Contractor shall assist the Department in its functions of reviewing financial and programmatic records and monitoring and evaluating performances under this Contract. Except in emergency situations, the Department will attempt to notify the Contractor at least five (5) days prior to a review of Financial and Programmatic records relating to this Contract. The Contractor shall allow Department employees, federal officials authorized by the Director, and other qualified persons, total access to all financial and programmatic records relating to this Contract.

4. The Contractor's books of accounts shall be kept in accordance with the standards of Accounting and Financial Reporting for Voluntary Health and Welfare Organizations, or other methods which are consistent with generally accepted accounting principles

5. The Contractor shall keep true and accurate financial records reflecting all financial transactions pursuant to this Contract.

   The Contractor shall maintain time and attendance records for all staff whose salaries are funded in whole or in part pursuant to this Contract and consistent with generally accepted business practices.

O. Good Standing

The Contractor certifies that it is in good standing as a business entity and is able to do business with the State of Illinois because of this good standing.

P. Office of the Inspector General

1. The Office of the Inspector General (OIG) of the Department has the authority to impound and have access to records and facilities without advance notice. The Contractor further agrees that, for the purposes of this section, documents and records include all computer, electronic and digital data.

P. Office of the Inspector General (cont)

2. In cooperation with the OIG, the Contractor agrees to the following:

a) To fully comply with requests or Notices of Impounding by the OIG for the production of documents and records.

b) To refrain from removing, altering or tampering with documents requested or impounded by the OIG or that are the subject of a pending OIG investigation.

c) To maintain any records identified by the OIG in a manner to prevent tampering, altering or removal by employees.

d) To allow and encourage employees to speak to the OIG regarding pending investigations.

Q. **Legal Ability to Contract**

1. Contractor certifies it is under no legal prohibition on contracting with the State of Illinois, has no known conflicts of interest and further specifically certifies that

a) Contractor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and applicable rules in performance under this CONTRACT.

b) Contractor is not in default on an educational loan (Section 3 of the Educational Loan Default Act, (5 ILCS 385/3).

c) Contractor has informed the director of the Department in writing if contractor was formerly employed by the Department and has received an early retirement incentive under Section 14-108 3 or 16-133.3 of the Illinois Pension Code (30 ILCS 105/15a).

d) Contractor has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has made an admission on the record of having so bribed or attempted to bribe (30 ILCS 500/50-5).

e) No Contractor convicted of a felony shall do business with the State of Illinois from the date of conviction until five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).

f) Contractor is not barred from being awarded a contract because the Contractor is delinquent in the payment of any debt to the State, unless Contractor has entered into a deferred payment plan to pay off the debt, and Contractor acknowledges the contracting state agency may declare the contract void if the certification is false (30 ILCS 500/50-11, effective July 1, 2002.)

g) Contractor has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has Contractor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500-50-25).

h) Contractor is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).

i) Contractor will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anticompetitive practice among any bidders, offerers, contractors, proposers or employees of the State (30 ILCS 500/50-40, 50-45, 50-50).

j) Contractor will, pursuant to the Drug Free Workplace Act, provide a drug free workplace, and if an individual shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the performance of the Contract. This certification applies to contracts of $5000 or more with individuals and to entities with twenty-five (25) or more employees (30 ILCS 580).

k) Neither Contractor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to Contracts that exceed $10,000 (30 ILCS 582).

l) Contractor has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any State or of the United States (720 ILCS 5/33E-3, 5/33E-4).

m) Contractor complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination and having written sexual harassment policies (775 ILCS 5/2-105).

n) Contractor does not pay dues to, or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

o) The Contractor certifies that it is in compliance with the Pro-Children Act of 1994, (Public Law 103-227). The Contractor prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under 18 years of age which services are supported by Federal or State government assistance (except portions of the facilities which are used for inpatient substance abuse treatment).

p) The Contractor or bidder certifies that it is not barred from being awarded a contract under 30 ILCS 500. Section 50-11 prohibits a person from entering into a contract with a State agency if they know or should know that they are delinquent in the payment of any debt to the State as defined by the Debt Collection Board. The Contractor further acknowledges that the contracting State agency may declare the contract void if this certification is false or if the contractor is determined to be delinquent in the payment of any debt during the term of the contract.

q) No funds received under this Contract shall be used for attempting to influence federal legislation or to pay the salary or expenses of any individual engaging in said activity.

r) No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract grant, loan or cooperative agreement.

s) If any funds, other than federally appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Contract, etc., the 124 tractor must also complete and submit timely,

federal form LLL. Disclosure Form to Report Lobbying, in accordance with its instructions.

t) If there are any indirect costs associated with this Contract, totally-lobbying costs shall be separately identified in the indirect cost rate proposal, and thereafter treated as other unallowable activity costs.

u) The Contractor must include the language of this certification in the award documents for all subcontracts. All subcontractors are required to be subject to and to comply timely with said certification and disclosure.

v) This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 U.S.C. Sec. 1352 (1989). Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure.

2. Conflicts of Interest

a) Contractor has disclosed and agrees it is under a continuing obligation to disclose to the agency, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit contractor from having or continuing the contract. This includes, but is not limited to conflicts under the "Infrastructure Task Force fee prohibition" section of the State Finance Act (30 ILCS 105/8.40). Article 50 of the Illinois Procurement Code (30 ILCS 500/50), or those which may conflict in any manner with the contractor's obligation under this contract. Contractor shall not employ any person with a conflict to perform under this contract. If any conflict under Section 50-13 exists, no contract may be issued without an exemption from the Governor pursuant to Section 50-20 of the Illinois Procurement Code.

b) An exemption is necessary if the person intending to contract with the State, their spouse or minor child:

- Holds an elective office in Illinois;
- Holds a seat in the Illinois General Assembly;
- Is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority; or
- Holds an appointed position or is employed in any of the offices or agencies of the State government and who receives compensation for such employment in excess of 60% of the salary of the Governor. (The conflict of interest threshold of 60% of the Governor's salary set forth in Section 50-13 does not apply to elective office holders, legislators, and officers or employees of the Capital Development Board or the Illinois Toll Highway Authority).
- The contract is with a firm, partnership, association or corporation in which a person receives more than 71/2% of the total distributable income or an amount in excess of the salary of the Governor .
- The contract is with a firm, partnership, association or corporation in which a person, together with his/her spouse or minor child, receives more than 15% in the aggregate of the total distributable income or an amount in excess of 2 times the salary of the Governor from the firm, partnership, association or corporation.

AA. Subcontracts

1. The Contractor shall ensure that the Subcontractor certifies in writing that all services to be provided by the subcontractor shall comply with all Department rules, regulations, procedures and policy guides.

2. To the extent that the contractor chooses a subcontractor that provides the same or similar service to the Department, the subcontract shall include a clause that states the subcontractor is not charging the contracting agency more per unit of service than it charges the Department for the same service.

3. All subcontracts shall be submitted to the Department for amendment into this contract.

4. All subcontracts shall list the name and addresses of all subcontractors.

5. All subcontracts shall identify the services and deliverables to be provided by the subcontractor.

THE DEPARTMENT AND THE CONTRACTOR AGREE TO THE FOLLOWING:

I. Termination

A. Each party reserves the right to terminate this Contract at any time for any reason, upon 30 days written notice to the other party.

B. This Contract is breached by the Contractor if it fails to perform any material act mandated by this Contract; and, at that time, the Department may terminate this Contract immediately upon notice.

C. Termination of this contract shall be effective upon the date notice is made. Notice of contract termination shall be made via CERTIFIED MAIL.

D. Pursuant to the Illinois Procurement Code, 30 ILCS 500/20-60 (b), this Contract is subject to termination and cancellation in any year for which the General Assembly fails to make an appropriation to make payments under the terms of this Contract.

II. Severability

In the event any provision of this Contract is declared void, voidable or otherwise unenforceable, then such provision, term or condition shall be severable from this Contract and this Contract shall otherwise be fully effective, binding and enforceable.

III. Authority to Execute and Bind

The person signing this Contract on behalf of the Contractor acknowledges that he/she has read and understands the terms herein and warrants that he/she has full power and authority to execute this Contract and bind the Contractor. If the Contractor is a corporation, the individual hereby warrants he/she has been granted such authority by resolution of the corporation's Board of Directors.

This Contract and the attachments herein contain all the terms and conditions agreed to by the parties. No other agreement regarding the subject matter of this Contract shall vary unless agreed to in writing and signed by all parties, with the exception that contract rates may be adjusted by written notification based on Department Rule 356, Rate Setting or applicable rate setting rules of other state agencies. This Contract shall not be binding and enforceable unless signed by all parties, including the Director of the Department.

IL DEPARTMENT OF CHILDREN & FAMILY SERVICES

Regional Administrator, Deputy Director, Executive Staff — Date

DCFS Director — Date

If the amount of this Contract is in the amount of $250,000 or more in a fiscal year, or order against a master contract in the amount of $250,000 or more in a fiscal year, this Contract shall not be binding and enforceable until it is also approved and signed in writing by the Chief Legal Counsel and Chief Fiscal Officer of the Department in accordance with 30 ILCS 105/9.02.

The following signatures approve the expenditures identified within the attached Contract:

DCFS Chief Legal Officer — Date

DCFS Chief Fiscal Officer — Date

CONTRACTOR

Contractor Authorized signature — Date

Name (please print)

Title (please print)

104 W. Front Street, Bloomington, IL 61701-5005 Address

309/888-5400 ( ) Telephone # Fax #

Attachments:
__ Budget
__ Exhibit E
__ Other _____
__ Exhibit C

__ Day Care Supplmnt C
__ Day Care Supplmnt E
__ Day Care Supplmnt D
__ Day Care Supplmnt F
__ Site Administered Day Care Program Plan
__ Child Rate Exception Form

ATTEST:

Peggy Ann Milton, Clerk of the McLean County Board

Contractor Name McLean County of

INTERGOVERNMENTAL AGREEMENT BETWEEN THE
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
OF THE STATE OF ILLINOIS
AND
MCLEAN COUNTY, ILLINOIS

The Department of Children and Family Services of the State of Illinois ("DCFS") and McLean County, Illinois ("County"), a political subdivision of the State of Illinois, hereby enter into this Intergovernmental Agreement ("this Agreement"), each agreeing as follows:

A. SERVICES

1. The County shall hire and provide to DCFS an Assistant State's Attorney whose services shall be dedicated exclusively to the needs associated with child abuse matters arising in McLean County. Such services shall be varied and include, but not be limited to, the following:

   a. The prosecution of cases related to child abuse and all such usual and customary duties associated with or required relative to such cases. The prosecution services shall be of a limited nature and considered as only a component of the services contemplated herein.

   b. Consultation with DCFS agents or employees relative to pending investigations and ongoing cases.

   c. Provide guidance, counsel and, as necessary, legal training services to case workers or other representatives of DCFS, the Court Appointed Special Advocate ("CASA"), the Children's Advocacy Center of McLean County, and such other provider agencies or community constituencies as needed.

   d. Such other services as reasonably related to child abuse matters or issues.

B. REQUIREMENT FOR ADDITIONAL FULL DEDICATED ATTORNEY

1. The County and DCFS acknowledges that this Agreement is to permit the County to provided an additional full time employee or independent contractor ("the Attorney") to serve under the direction and supervision of McLean County State's Attorney ("SA") for the purposes specified in Section A hereinabove.

2. The Attorney shall be licensed to practice law in the State of Illinois, and the State's Attorney shall provide so certify in writing to DCFS general counsel. The services provided by the Attorney shall be in addition to those ordinarily provided by the State's Attorney's Office.

C. TERMS AND PAYMENTS

1. The term of this Agreement is from July 1, 2003 through June 30, 2004 unless terminated prior thereto in accordance with the terms of this Agreement.

(A) DCFS will pay to County for the term of this Agreement for legal and support services provided under this Agreement the sum of $ 45,000.00 to be paid in twelve (12) equal installments, one (1) installment for each calendar month of the term of this Agreement, of $ 3,750.00 , each, with each said payment to be processed upon receipt of a properly completed CFS 1042 form entitled "Department of Children and Family Services Billing Summary" relative to the services provided by County under this Agreement. If this Agreement is terminated by either DCFS or County prior to the completion of the term of this Agreement, then no payment shall be paid, or payable, to County by DCFS for any time after said termination. If said termination occurs prior to the last day of any calendar month, then the payment installment for that calendar month shall be made in a prorated amount based upon the number of calendar days of said month which transpired prior to said termination.

(B) County agrees that all monies received by it from DCFS pursuant to this Agreement shall be used for salary or contractual wage payments for the Attorney, and that none of said monies will be used to provide employee benefits of any type including, but not limited to, any type of insurance, any employer liability for any type of payroll related taxes, and any retirement benefits.

(C) The Attorney shall be located, and on office provided for, at the Child Advocacy Center. All office equipment and supplies, including a computer, telephone costs, facsimile charges, as well as secretarial and staff support, shall likewise be provided by and the responsibility of the Child Advocacy Center.

(D) All expenses related to the prosecution of cases including, but no limited to, filing fees, service fees, publication costs, subpoena charges, witness fees, exhibit preparation fees, and court reporter charges shall be the responsibility of the County. In addition, the County shall provide clerical support for any court related documents or correspondence.

(E). DCFS and County each acknowledges that the Illinois Procurement Code, 30 ILCS 500/1-1 et seq., does not apply to this Agreement.

(F) County represents that its Federal Tax Identification number is 37-6001569.

D. LEGAL SERVICES

1. All legal services to be supplied by County under this Agreement shall be provided through the office of the State's Attorney.

2. Attorney shall at all times be under the supervision and direction of the State's Attorney, or her/his designee. The SA, however, shall from time to time consult with CASA relative to the Attorney's duties and responsibilities. At no time shall Attorney be, or be considered to be, an employee of DCFS or a contractor with DCFS.

3. Prior to permitting any attorney to perform any services as Attorney relative to this Agreement, County shall transmit to DCFS through its General Counsel an Attorney's Acknowledgment duly executed by the attorney in that form as is attached hereto, marked as Attachment A and incorporated herein by reference. Thereafter, County, through the State's Attorney, shall require each Attorney performing services under this Agreement to at all times timely comply with the terms of said Attorney's Acknowledgment. It is the specific agreement of County, including the State's Attorney, and DCFS that each requirement set forth on said Attorney's Acknowledgment is a requirement of this Agreement and any non-compliance by any attorney with any of said requirements shall, at the sole election of DCFS, be just cause for immediate termination of this Agreement by DCFS under the terms of this Agreement.

4. The Case assignment and any guidance thereto given to the Attorney performing services under this Agreement shall be made by the State's Attorney, or her/his designee, who shall have the sole discretion to decide which Cases shall be prosecuted, withdrawn or dismissed as required by the Illinois Juvenile Court Act.

5. The State's Attorney shall require that all Court hearings scheduled relative to each of the Cases shall be attended and directly handled by the Attorney assigned to that particular Case by the State's Attorney. No such responsibility shall be assignable to any other attorney at law without the express advance permission of the State's Attorney.

6. The State's Attorney agrees that upon termination of this Agreement the State's Attorney will continue to diligently and professionally prosecute all then pending Petitions requesting termination of parental rights which are subject to the terms of this Agreement without any compensation in excess of that compensation provided for herein.

E. SELECTION OF PERSONNEL

1. The State's Attorney shall transmit to DCFS a proof of license and a summary resume of each licensed attorney anticipated to be provided by County as an Attorney in the performance of any of the services to be provided under this Agreement at least fifteen (15) calendar days prior to the hiring and/or assignment of such individual to perform such services as Attorney.

2. Each licensed attorney submitted by the State's Attorney to DCFS for consideration to be hired/and or assigned to perform any services required under this Agreement shall be subject to approval by DCFS as being duly qualified, including educationally, ethically and professionally, to perform the services required under this Agreement prior to the State's Attorney directing or permitting that licensed attorney to perform any such services as an Attorney.

3. DCFS shall have no responsibilities relative to the hiring, direction, supervision, discipline or termination of any Attorney or any other support personnel provided by the State's Attorney to perform any of the services to be provided under this Agreement. DCFS may participate in any such activities at the request of the State's Attorney, provided that the State's Attorney shall at all times have the sole right and responsibility to make such decisions.

4. Excluding monies provided by DCFS for the salary of the attorney, all terms of employment and/or contract between County and each attorney contemplated herein shall be solely bargained for, and provided by, County.

F. REPORTING REQUIREMENTS

1. The State's Attorney shall at all times during the term of this Agreement keep a current record of all of the Cases transmitted to her/him by DCFS and for each said Case the following information at a minimum shall be so maintained; the name of Attorney to whom the Case is assigned; the date the case was referred to Attorney; the date any Petition was filed with the Court; the date, purpose and result of each hearing held relative to the Petition; the date and purpose of each hearing scheduled to be held relative to the Petition; and a general summary of all other activities engaged in by Attorney relative to the Case and/or the Petition. Upon request of either the General Counsel of DCFS or the local Regional Counsel of DCFS, and at least within ten (10) calendar days of the end of each calendar month, the State's Attorney shall deliver said information in writing to the General Counsel and local Regional Counsel of DCFS, each.

2. Upon the completion of a Case for any reason, including but not limited to, the decision to not file a Petition, the granting of the Petition, the denial of the Petition, the dismissal of the Petition, or the withdrawal of the Petition, the State's Attorney shall immediately notify the General Counsel and the local Regional Counsel of DCFS, each, of the occurrence of such event together with a summary written report explaining same.

G. APPEALS

1. All decisions as to whether or not an adverse decision to the Petitioner(s) in any Case shall be appealed shall at all times remain within the sole discretion of the State's Attorney. The State's Attorney shall cooperate with the State's Attorney Appellate Prosecutor relative to any appeal of any Petition as to which County has provided any service under this Agreement. No Attorney shall be obligated by County to defend or prosecute any appeal of any Petition as to which that Attorney has provided any service under this Agreement. Nothing in this Agreement shall prevent the State's Attorney from hiring or directing any such Attorney to provide services relative to any such appeal under the terms of any other agreement.

H. OWNERSHIP OF FILE MATERIALS

1. All files, records, notes, and evidence which come into the possession of any individual in the performance of the State's Attorney's duties under this Agreement shall at all times be and remain the property of the State's Attorney provided that the State's Attorney specifically agrees that upon written request from either the General Counsel or local Regional Counsel of DCFS, the State's Attorney will deliver to DCFS within a reasonable time period, not to exceed ten (10) calendar days, copies of any such files, records, notes or evidence so requested. County and DCFS each agrees that the provisions of this Paragraph H shall survive the termination of this Agreement.

I. TERMINATION

1. County and DCFS each agrees that this Agreement shall automatically terminate at the expiration of the term set forth in Paragraph C.1 herein.

2. DCFS may immediately terminate this Agreement at any time, with or without cause, by written notice delivered to County through the State's Attorney or the Chairman, or other presiding officer, of County's governing body.

3. County or the State's Attorney may terminate this Agreement at any time, with or without cause, upon thirty (30) calendar days written notice delivered to the DCFS General Counsel.

J. GENERAL PROVISIONS

1. DCFS represents to County that DCFS's employees will at all times fully and completely cooperate with each Attorney and other personnel provided by County to perform any of the services to be provided under this Agreement in fulfillment of her/his duties under this Agreement.

2. County agrees to, and shall, indemnify, save and hold harmless DCFS from any claim made against DCFS, including, but not limited to, reasonable attorneys fees and litigation costs, by any individual or other entity relative to either non-hiring for any position to provide services under this Agreement, discipline while providing services under this Agreement, termination from any position providing services under this Agreement, any prosecution of any Petition brought by or at the direction of the State's Attorney under this Agreement, any refusal by the State's Attorney to file a Petition under this Agreement and/or any appeal of any decision rendered in any matter prosecuted, in whole or in part, by the State's Attorney or any other individual under this Agreement.

3. County and DCFS each agrees that venue for all litigation concerning this Agreement brought by County against DCFS shall lie in the Court of Claims of the State of Illinois; and, venue for all other litigation concerning this Agreement, including all litigation concerning this Agreement brought by DCFS against County, shall lie in the Circuit Court of Sangamon County, Illinois.

4. County and DCFS each agrees that this Agreement may be modified only by written document executed by both County and DCFS.

5. County and DCFS each agrees that in the event that any term, condition or provision of this Agreement is determined to be invalid or unenforceable for any reason, then all other terms, conditions and provisions of this Agreement shall remain valid and enforceable between County and DCFS.

Dated this 15 day of August, 2003.

MCLEAN COUNTY STATE'S ATTORNEY

BY: _____

William Yoder
State's Attorney of
McLean County, Illinois

By executing this Agreement I personally acknowledge and represent that I have heretofore received sufficient authorization and direction from McLean County, Illinois to execute this Agreement on behalf of said County and to bind said County to the terms, conditions and provisions of this Agreement.

(Signature)

348-38-8518
(Social Security Number)

William A. Yoder
(Print Name)

State's Attorney
Title

104 W. Front St. Rm 605
Street Address

Bloomington IL 61701
City and ZIP Code

THE DEPARTMENT OF CHILDREN AND FAMILY SERVICES OF THE STATE OF ILLINOIS

By: _____
Elizabeth F. Yore, General Counsel

_____
Date

By: _____
Bryan Samuels, Director

_____
Date

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of
the Mclean County Board

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2003
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, State's Attorney's Office 0020

WHEREAS, the McLean County Board, on November 19, 2002, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2003 Fiscal Year beginning January 1, 2003 and ending December 31, 2003; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the State's Attorney's Office, Department 0020; and,

WHEREAS, the State's Attorney's Office has been awarded grant funds from the Illinois Department of Children and Family Services and the McLean County Child Protection Network in the total amount of $60,000.00 pay for the salary and health benefits for an Assistant State's Attorney III to work for the Children's Advocacy Center to provide legal services to victims of child abuse; and,

WHEREAS, the Justice Committee, at its meeting on Tuesday, September 8, 2003, approved and recommended to the County Board an Emergency Appropriation Ordinance to recognize the receipt and expenditure of certain reimbursements to operate said program for the remainder of Fiscal Year 2003; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, State's Attorney's Office, Department 0020 the following revenue:

	ADOPTED	ADD	AMENDED BUDGET
DCFS Child Abuse Attorney 0001-0020-0019-XXXX.XXXX	$ 00.00	$10,111.00	$10,111.00
CPN Child Abuse Attorney 0001-0020-0019-XXXX.XXXX	$ 00.00	$ 4,017.00	$ 4,017.00
TOTAL:		$14,128.00	

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, State's Attorney's Office, Department 0020, the following expenditures:

	ADOPTED	ADD	AMENDED BUDGET
Full-time Employee Salaries 0001-0020-0019-0503.0001	$1,383,890.00	$13,481.00	$1,397,391.00
Employee Medical/Life Insur. 0001-0020-0019-0599.0002	$ 80,963.00	$ 647.00	$ 81,610.00

TOTAL: $14,128.00

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the State's Attorney.

ADOPTED by the County Board of McLean County this 16th day of September, 2003.

ATTEST:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

EA_STATTY_dcfsgrant.sept03
9/03/2003

Members Renner/Rodgers moved the County Board approve Requests for Approval of a Contract Agreement between Illinois Department of Children and Family Services and McLean County, an Intergovernmental Agreement between the Department of Children and Family Services of the State of Illinois and McLean County, Illinois, and an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance General Fund 0001, State's Attorney's Office 0020 to Fund Attorney for the Children's Advocacy Center - State's Attorney. Member Renner stated the following: this is pursuant to an agreement that Mr. Yoder's successor had begun. We received a grant, $45,000, from Children and Family Services for a salary for an additional State's Attorney that would handle all the child abuse and neglect cases but we had difficulty recruiting someone at that salary. The Child Protection Network agreed again to $15,000 more to cover the expense of the salary so the total is $60,000 which is anticipated to be necessary to hire an additional attorney. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

REPORT OF COUNTY ADMINISTRATOR:
Mr. Zeunik presented the following:

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

September 16, 2003

To the Honorable Chairman and Members of the McLean County Board:

In accordance with the Resolution Establishing the Budget Policy for Fiscal Year 2004 adopted by the McLean County Board on May 20, 2003, and in accordance with Chapter 55, Section 5-61001 of the *Illinois Compiled Statutes* (2002), I respectfully submit for your review a balanced budget for funding McLean County government's programs and services during Fiscal Year 2004. The Recommended Budget has been balanced within each fund using revenues projected to be available to the County during Fiscal Year 2004.

Since presenting the Fiscal Year 2003 Recommended Budget to you last October, McLean County government has successfully weathered the continuing economic recession and the electrical vault explosion and fire on Sunday, June 15th that shut down the Law and Justice Center for seven days. Faced with "flat" revenue growth and limited authority to increase revenue in other categories, the Board held the line on spending in the Fiscal Year 2003 Adopted Budget. The decisions that the Board made last November have enabled County government to meet its day to day obligations and to operate within budgeted authority. As of August 31, 2003, with two-thirds of the current fiscal year complete, year-end revenue projections are tracking on budget and year-end expense projections are tracking under budget.

The electrical vault explosion and fire on Father's Day tested the ingenuity of the County's Facilities Management and Information Services departments and stretched the resources of all County offices and departments during the first two weeks. The spirit of cooperation among and between the offices and department of County government was evident as plans for repairing and reopening certain areas of the Law and Justice Center were being evaluated and finalized. The generous offers of assistance from the business community, educational institutions and school districts, and the "round the clock" work by Weber Electric, Felmley Dickerson, and Illinois Power made it possible for County offices and

Tax revenue and less Personal Property Replacement Tax revenue. The adopted Fiscal Year 2004 State of Illinois budget will transfer $800 million from the State General Revenue Fund and the Local Government Distributive Fund to pay excess income tax refunds. The local government share of this transfer is $80 million. The local government's share of State Income Tax revenues will decrease from $65.34 to $59.60 per person. As a result, McLean County's share of State Income Tax revenues is expected to decline by approximately $250,000.00. The continuing lag in the State's economic recovery will reduce the County's share of Personal Property Replacement Tax revenue by approximately $64,000.00.

For the third consecutive year, County government will be faced with a significant increase in the employer's cost of health insurance. Nationally, it is not unusual for employers to be looking at an increase of 15% to 20%. Once again, the increasing costs and utilization of prescription drugs is driving this double-digit percentage increase. This year, prescription drug costs are expected to increase 16% - 17%. Aon Consulting, Inc., a human resource and benefits consulting firm, predicts that total prescription drug spending will double by 2005. In the 2002 Adopted Budget, County government's cost for employee health insurance increased to $2300.00 per full-time equivalent employee. In the Fiscal Year 2003 Adopted Budget, County government's cost for employee health insurance increased to $2550.00 per full-time equivalent employee, an increase of 10.87%. In the Fiscal Year 2004 Recommended Budget, County government's cost for employee health insurance will increase from $2550.00 to $2800.00 per full-time equivalent employee, an increase of 9.8%. During the past three years, the County government's cost for employee health insurance has increased 21.7%.

The total Fiscal Year 2003 Adopted Budget for all County funds increased only 2.02% over the Fiscal Year 2002 Adopted Budget. And, in the General Fund, the Fiscal Year 2003 Adopted Budget increased only 1.86% over the Fiscal Year 2002 Adopted Budget. For all County funds, the Fiscal Year 2004 Recommended Budget totals $62,601,950.00, which represents an increase of 5.20% over the Fiscal Year 2003 Adopted Budget.

To appreciate and understand the difficult budget decisions that County government must address, it is appropriate to review the basic legal principle that applies to County government. In Illinois, County government exists and derives its authority as an "Agent of the State." Therefore, in 101 of Illinois' 102 counties, including McLean County, the powers, duties and responsibilities of County government are expressly limited by statute. On its own initiative, the County Board has very limited opportunities to add new local taxes, user fees, or charges for service. Many of the programs and services offered by County government are "indirect" services that do not lend themselves to a "fee for service" schedule. To fund the County's annual operating budget, County government is largely dependent on two sources of revenue – the overall property tax levy and the intergovernmental share of State collected income, personal property replacement, and sales taxes.

The property tax levy remains the County's single largest source of revenue. For 11 of the 19 County funds that are authorized to levy a property tax, statutory maximum tax rates limit the County's ability to increase the property tax levy amount. In those County funds that rely entirely on the property tax levy as their sole source of revenue, the combination of a statutory maximum tax rate plus the projected increase in the County's equalized assessed valuation determines how many dollars can be raised to support County programs and services. McLean County government, as an agent of the State and a non-home rule County, is restricted by law from increasing the maximum property tax rate for a specific County fund. For the same reasons, County government cannot increase the County's local share of the sales tax or increase fees that are established by law. The statutory limits placed on County government continue the County's dependence on property tax revenue.

In tax assessment year 2002, the farmland assessed value decreased by 10%, in accordance with the State formula used to value farmland. As a percentage of the County's total equalized assessed valuation, farmland accounted for 7.0% of the total in tax assessment year 2002. New construction added $86 million to the County's equalized assessed valuation in 2002. To assist with the preparation of the Fiscal Year 2004 Recommended Budget, the Supervisor of Assessments prepared an estimate of the County's equalized assessed value for tax assessment year 2003. The projected equalized assessed valuation of $2,935,000,000.00, an increase of 5.94%, reflects the fact that 2003 is a quadrennial assessment

year. The Supervisor of Assessments projects that new construction will add between $85 -$90 million to the County's overall base. Recognizing County government's dependence on property tax revenue, the historical growth in the County's total equalized assessed valuation allows County government to levy and appropriate funds needed for the programs and services provided by the 19 County funds authorized to levy a property tax.

The following table illustrates the dollar increase and percentage increase in the County's equalized assessed valuation from 1990 through 2003.

McLean County Equalized Assessed Valuation: 1990 – 2003

YEAR	EQUALIZED ASSESSED VALUATION	AMOUNT OF INCREASE	% CHANGE
1990	$ 1,195,433,142.00		
1991	$ 1,287,775,057.00	$ 92,341,915.00	7.72%
1992	$ 1,298,734,004.00	$ 10,958,947.00	0.85%
1993	$ 1,397,491,156.00	$ 98,757,152.00	7.60%
1994	$ 1,522,264,749.00	$124,773,593.00	8.93%
1995	$ 1,650,280,594.00	$128,015,845.00	8.41%
1996	$ 1,809,201,122.00	$158,920,528.00	9.63%
1997	$ 1,949,003,362.00	$139,802,240.00	7.17%
1998	$ 2,055,062,536.00	$106,059,174.00	5.44%
1999	$ 2,338,722,687.00	$238,660,151.00	13.80%
2000	$ 2,475,150,505.00	$136,427,818.00	5.83%
2001	$ 2,627,874,419.00	$152,723,914.00	6.17%
2002	$ 2,770,325,723.00	$142,451,304.00	5.76%
2003	$ 2,935,000,000.00	$164,674,277.00	5.94%

The Resolution Establishing the Budget Policy for Fiscal Year 2004 sets forth the following policy statement on setting the County's total property tax levy and the estimated property tax rate:

> "Real property taxes and all other 2004 revenue shall be sufficient to meet the required expenditures for Fiscal Year 2004, with the following recommendation:
>
> When preparing the Recommended Budget for Fiscal Year 2004, the County Administrator shall make every effort to hold the 2003 County overall tax rate as close to the 2002 County overall tax rate as possible."

When the Fiscal Year 2003 Recommended Budget was presented, the adjusted equalized assessed valuation was estimated to be $2,570,755,800.00, which represented an increase of $135,938,117.00 or a 5.93% increase over the prior year. The adjusted equalized assessed valuation as certified by the County Clerk for property tax bills due and payable this past September was $2,580,344,617.00. The adjusted equalized assessed valuation generated an overall County property tax of $0.93064 per $100.00 of equalized assessed value.

In preparing the Fiscal Year 2004 Recommended Budget, the Adopted Budget Policy Resolution is the basis for preparing an estimate of the County's equalized assessed valuation for the 2003 property tax bills due and payable in September, 2004. Illinois law permits the County Board to set the individual property tax levy for each County fund at any dollar amount that the Board determines is necessary to meet the County's operating expenses in Fiscal Year 2004. Historically, the County Board has taken a more conservative approach when determining the County's overall property tax levy. By calculating the property tax rate for each County fund, the County Clerk will determine whether the County's tax levy for each fund exceeded the statutory maximum rate.

The Fiscal Year 2004 Recommended Budget has been prepared based on a projected increase of 5.55% in the County's adjusted equalized assessed valuation. The 2003 equalized assessed valuation (the "EAV") is projected to grow by $164,674,277.00 to a total of $2,935,000,000.00. The 2003 adjusted EAV is projected to grow by $147,217,983.00 to a

total of $2,723,562,600.00. The adjusted EAV accounts for the various exemptions and the increases in the assessed value in the County's tax increment financing districts. For the County funds permitted by Illinois law to levy a property tax, the proposed property tax levy in the Recommended Budget complies with the statutory rate limit for each fund and still provides sufficient dollars for the services to be provided to the taxpayers of McLean County.

The proposed 2003 property tax levy for all County funds totals $25,346,945.00, which is an increase of $1,333,058.00 over the adopted 2002 property tax levy. For the Fiscal Year 2004 Recommended Budget, the combined overall County property tax rate is projected to total $0.93065 per $100.00 of equalized assessed value. For the property taxpayer who lives in a home with a fair market value of $150,000.00, that portion of the property tax bill attributable to McLean County would total $465.33, which represents an increase of one penny over the 2002 property tax bill. For your review and consideration, a Table listing the individual property tax levy for each County fund and the projected property tax rate has been included in the exhibits before the County Board departmental budget.

For the Fiscal Year 2004 Recommended Budget, the Special Revenue budgets – specifically, the Health Department Funds, the Highway Department Funds, the Nursing Home Enterprise Fund, and the Metro McLean County Centralized Communications Fund – illustrate the fact that the impact of State budget cuts is not evenly distributed across all County funds. The Special Revenue Fund budgets also illustrate the County's dependence on the property tax levy and how the County's continued growth in equalized assessed valuation allows these Special Revenue Funds to levy for sufficient property tax dollars to provide needed programs and services.

Overview of the Health Department Funds

For the three primary Health Department Special Revenue Funds (Persons with Developmental Disabilities Fund, Tuberculosis Care and Treatment Fund, and Health Department Fund), the property tax levy continues below the authorized statutory maximum rate. The Fiscal Year 2004 Recommended Budget is the tenth consecutive year in which the aggregate budget in each fund has been developed with a lower property tax rate than in the previous year. Since

1994, the overall property tax rate for these three funds has declined 26%, from $0.167 per $100 of equalized assessed valuation to $0.1234 per $100 of equalized assessed valuation.

The Persons with Developmental Disabilities Fund 0110 property tax levy is projected to increase 2.3% with the projected tax rate declining 3.24%. The property tax levy for the Persons with Developmental Disabilities Fund totals $568,257.00, which represents an increase of $13,082.00 over the prior year. The Fiscal Year 2004 Recommended Budget for this fund totals $568,257.00. Of the total dollars budgeted, $567,986.00 is budgeted for Mental Health Services.

The Tuberculosis Care and Treatment Fund 0111 budget totals $285,309.00, which represents a 6.3% increase over the Fiscal Year 2003 Adopted Budget. The property tax levy for this fund totals $281,159.00, which represents an increase of $16,864.00 over the prior year. The projected property tax rate for the TB Care and Treatment Fund is projected to increase 7.81% from this year's property tax rate. Due to the increase in the number of patients under directly observed therapy and patients using second line drugs in the community, the Vaccines/Prescriptions line-item account is budgeted at $20,000.00, which is an increase of 150% over the Fiscal Year 2003 Adopted Budget.

The Fiscal Year 2004 Recommended Budget for the Health Department Fund 0112 totals $3,465,810.00, which represents a 2.84% increase over the prior year. The Recommended Budget includes spending $778,919.00 on Mental Health Services. The tax rate for Mental Health services will be $0.0301 per $100 of equalized assessed valuation, which is approximately $0.02 below the $0.05 per $100 of equalized assessed valuation authorized by referendum in 1989. The Fiscal Year 2003 mental health service grants and contracts are annualized with a 2.0% cost-of-doing business allowance.

The proposed property tax levy for the Health Department Fund 0112 totals $2,510,430.00, which represents an increase of 3.89% over the prior year. The Health Department has achieved a reduction in the property tax rate supporting the Health Department Fund by generating non-tax revenue through user fees. In the Fiscal Year 2004 Recommended Budget, food permit fees are proposed to increase 3%. Under the Private Sewage Disposal Program, a 3% across-the-board fee increase is proposed. The Health Department began gradually establishing fees for services such as food

permits, immunizations, septic system permits, walk-in clinic, and dental clinic in 1985. In 1985, fee revenues totaled $59,015.00, representing only 3% of the department's total operating budget. In the Fiscal Year 2004 Recommended Budget, fees for services and charges total $639,286.00. The fees for services and charges now support 24% of the Health Fund's overall public health and animal control service budget. This further illustrates how certain Special Revenue Funds have the legal authority and financial capacity to annually adjust charges and fees for service in order to provide necessary programs and services.

Overview of the Highway Department Funds:

For the County Highway Fund 0120, the Fiscal Year 2004 Recommended Budget totals $2,608,686.00. This represents an increase of $86,150.00 or 3.42% higher than the Fiscal Year 2003 Adopted Budget. The property tax levy for the Highway Department is $2,005,806.00, which represents an increase of $107,312.00 or 5.65% over the prior year. The Recommended Budget tax levy is projected to generate a tax rate equal to $0.07365 per $100.00 of equalized assessed valuation. The Capital Outlay Budget for the County Highway Fund totals $882,013.00 and includes $398,513.00 for the Construction of Roads and Bridges, $408,500.00 for the Purchase of Machinery and Equipment, and $30,000.00 for Capital Improvement projects.

For the Bridge Matching Fund 0121, the Fiscal Year 2004 Recommended Budget totals $1,482,000.00. This represents an increase of $81,622.00 or 5.83% over the Fiscal Year 2003 Adopted Budget. The property tax levy for the Bridge Matching Fund has been increased from $1,285,378.00 in fiscal year 2003 to $1,357,000.00 in fiscal year 2004, which represents an increase of $71,622.00 or 5.57%. The Bridge Matching Fund includes an appropriation of $1,081,620.00 for the Construction of Bridges and Culverts.

For the County Matching Fund 0122, the Fiscal Year 2004 Recommended Budget totals $1,024,000.00. This represents an increase of $52,967.00 or 5.45% over the Fiscal Year 2003 Adopted Budget. The property tax levy has been increased from $964,033.00 to $1,017,000.00, an increase of $52,967.00 or 5.49% over the Fiscal Year 2003 Adopted Budget. Of the total Recommended Budget, $995,863.00 has been appropriated for the Construction of Roads and Bridges.

The County's Motor Fuel Tax Fund 0123 Fiscal Year 2004 Recommended Budget totals $3,597,000.00. This budget reflects an increase of 11.02% in County Motor Fuel tax funds. In Fiscal Year 2004, the County Motor Fuel tax revenues are projected at $3,237,000.00, which represents an increase of $337,000.00 or 11.62% over the Fiscal Year 2003 Adopted Budget. The Motor Fuel Tax Fund includes $900,000.00 for Maintenance of Roads and Drainage Structures. In the Capital Outlay category, the Motor Fuel Tax Fund includes $1,677,830.00 for the Construction of Roads and Bridges.

The County Engineer requested 3.0 new full-time equivalent positions. This request is identical to the request submitted in Fiscal Year 2003. The three new Truck Driver/Laborer positions would assist the Highway Department to maintain the County roads and provide 24 hour coverage for plowing snow on the County's most heavily used roads. The Fiscal Year 2004 Recommended Budget does not include the new positions requested by the County Engineer.

Overview of the Nursing Home:

The Fiscal Year 2004 Recommended Budget for the Nursing Home totals $5,732,018.00, which represents an increase of $255,196.00 or 4.66% over the Fiscal Year 2003 Adopted Budget. The Fiscal Year 2004 Recommended Budget for the Nursing Home was prepared on the basis of an average daily census of 136 residents. The Nursing Home's projected revenue reflects a projected 5.16% increase in Illinois Public Aid reimbursement. In the Fiscal Year 2004 Recommended Budget, Illinois Public Aid reimbursement totals $2,581,280.00, an increase of $126,582.00 over the prior year. Private pay revenue is projected to increase from $1,766,600.00 this year to $1,862,960.00 in Fiscal Year 2004, an increase of 5.45%. The Fiscal Year 2004 Recommended Budget includes an increase of $4.00 in the private pay rate.

Overview of the Metro McLean County Centralized Communications Center ("MetCom"):

The Fiscal Year 2004 Recommended Budget for MetCom totals $2,252,664.00, which represents an increase of $125,842.00 or 5.92% over the Fiscal Year 2003 Adopted Budget. McLean County's share of MetCom's Fiscal Year 2004 budget increases to $431,024.00 from $421,711.00 in the Fiscal Year 2003 Adopted Budget, which represents a 2.21% increase.

Overview of the General Fund:

The General Fund is the County's primary operating fund. Under generally accepted governmental accounting standards, by definition, the General Fund accounts for all of the County's financial resources for those County offices and departments which are not required to be accounted for in another fund. In preparing the Fiscal Year 2004 Recommended Budget, the General Fund budget determines important elements of the County's overall budget. For example, the financial capacity of the General Fund sets the across-the-board increase for all County funds. Reductions in State revenues and reimbursements due to McLean County will have the greatest financial impact on the General Fund's annual operating budget.

The Fiscal Year 2004 Recommended Budget for the General Fund totals $26,431,875.00, which represents an increase of $1,383,286.00 or 5.52% over the Fiscal Year 2003 Adopted Budget. The County Elected Officials and Appointed Department Heads submitted budget requests totaling $27,607,307.00. Included in their departmental request, the County Elected Officials and Appointed Department Heads requested 10.25 new full-time equivalent positions.

In the Fiscal Year 2004 Recommended Budget, the General Fund property tax levy accounts for the largest single revenue source. The proposed General Fund property tax levy for property taxes due and payable in September, 2004 is $6,806,998.00, which represents a 5.92% increase over the prior year tax levy of $6,426,320.00. The Fiscal Year 2004 Recommended Budget projects a General Fund tax rate of $0.24993 per $100.00 of equalized assessed valuation. The statutory maximum tax rate for the General Fund is $0.25 per $100.00 of equalized assessed valuation. The total increase of $380,678.00 in the tax levy can be attributed to the projected decline in State Income Tax and Personal Property Replacement Tax revenues. To further illustrate this point, if you look in the County Board departmental budget, you will note that under the Revenue category titled "Taxes," the percentage increase for the Fiscal Year 2004 Recommended Budget is shown as 1%.

The Retailers' Occupation Tax (Sales Tax) is projected to increase from $4,853,011.00 in the Fiscal Year 2003 Adopted Budget to $4,979,457.00 in Fiscal Year 2004. Based on the County Treasurer's Statement of Revenues, Expenditures, and Fund Balance as of August 31, 2003, current year Sales Tax revenue is projected to total approximately $4.96 million by year-end. The Fiscal Year 2004 Recommended Budget projects an increase of 2.6% over the Fiscal Year 2003 Adopted Budget. As noted earlier, the County's share of Sales Tax revenues appears to be increasing slightly over the prior year. The State's Fiscal Year 2004 Adopted Budget continues to keep 100% of the photo processing sales tax revenue that was formerly distributed to local governments.

McLean County's share of the State Income Tax is projected to decrease $250,000.00 in Fiscal Year 2004. State Income Tax dollars are distributed to local governments from the State Local Government Income Tax Distributive Fund. The distribution change made in the State's Fiscal Year 2004 Adopted Budget will result in a 9% decrease in State Income Tax sharing.

In Fiscal Year 2004, the Personal Property Replacement Tax Revenue is projected to decrease $64,000.00 from $864,057.00 to $800,000.00. This 7.4% decrease in Personal Property Replacement Tax Revenue reflects the Illinois Department of Revenue's estimate of the County's share of Personal Property Replacement Tax dollars. Once again, in the Fiscal Year 2004 Recommended Budget, Personal Property Replacement Tax Revenue previously budgeted in the Health Fund, Highway Fund, Bridge Matching Fund, and County Matching Fund has been shifted to the General Fund. The IMRF Fund is the only other County Fund where Personal Property Replacement Tax dollars are budgeted. Clifton Gunderson, the County's outside auditor, has previously advised the County that, by law, Personal Property Replacement Tax dollars must continue to be budgeted in the IMRF Fund.

The single largest non-tax source of revenue in the General Fund is licenses, fees, and fines. In the Fiscal Year 2004 Recommended Budget, the following County offices illustrate the projected growth in revenue to be derived from licenses, fees, and fines.

In the County Recorder's Office, revenue from Recording Fees is projected at $725,000.00, which represents an increase of $165,000.00 over the amount budgeted in Fiscal Year 2003. Year-to-date Recording Fee revenue through August 31, 2003 totals $703,696.00, which is 125% of the budgeted amount. Sales of Revenue Stamps is projected at $400,000.00 in Fiscal Year 2004. Year-to-date Sales of Revenue Stamps revenue through August 31, 2003, totals $274,168.00, which is equal to 77.2% of the budgeted amount.

In the County Treasurer's Office, the impact of lower interest rates can be seen in the decrease in the Interest earned on Investments. In the Fiscal Year 2003 Adopted Budget, the Treasurer's Office projected interest earnings at $605,200.00. With declining investment rates on Certificates of Deposit and Money Market funds, the Treasurer's Office is projecting $574,500.00 in revenue from Interest earned on Investments.

In the County Clerk's Office, revenues in the category of Licenses, Permits, Fees, Fines and in the category of Charges for Services are projected at no increase or at a decrease from the Fiscal Year 2003 Adopted Budget. In the category of Intergovernmental Revenues, the County Clerk' Office expects to receive $207,500.00 in reimbursement from the State Board of Elections. This one-time reimbursement is a result of the federal Help America Vote Act (the "HAVA"). Under this federal law, Illinois and every state will receive federal dollars to help local election offices convert from the punch card voting system to an optical scan voting system. In the County Clerk's departmental budget, funding has been provided to purchase 62 optical scan voting machines that would be used next year in the March primary election and in the November election. Since 2004 is a presidential election year, it is appropriate to implement the change required by HAVA next year, rather than wait until 2006. It is also appropriate to note that the anticipated reimbursement for the purchase of the optical scan voting machines will pay approximately 60% of the actual per unit cost. This is another classic example of an "unfunded mandate" passed onto local government by the federal and state governments.

In the Circuit Clerk's Office, total revenue in all categories is projected to increase from $2,270,826.00 to $2,662,089.00, an increase of 17.2% over the Fiscal Year 2003 Adopted Budget. The proposed increase in revenues is a direct result of a Legislative Program Initiative supported by the County Board in 2002 and again in 2003. As noted earlier, County government is limited by State law in its ability to increase certain fees and fines. In the case of the Circuit Clerk's Office, most of the fees charged by that office were enacted into law in 1977. Without legislative authority, the County Board does not have the ability to increase these fees. Three years ago, the metropolitan collar counties were given authority to raise the fees in the Circuit Clerk's Office. In 2002, downstate counties, including McLean County, asked the Legislature to enact a similar bill for all Illinois counties. This legislation failed to pass in 2002. Earlier this year, the Board adopted the 2003 Legislative Program. Once again, this proposal was included as a legislative priority for McLean County. During this past legislative session, the Legislature approved and the Governor signed into law the bill giving all Illinois Counties the ability to raise various Circuit Clerk fees from the 1977 enacted rates to new maximum rates specified in the bill. The decision to raise the fees rests entirely with the County Board.

From a public policy perspective, it is important to note again that these fees in the Circuit Clerk's Office were last raised in 1977. Let's take a brief look back at 1977. Jimmy Carter was President and Jim Thompson was Governor. In 1977, the four-story Law and Justice Center was one year old and consisted of eight courtrooms, four on the third floor and four on the fourth floor. Daily entries were being made by hand in ledger books in the Circuit Clerk's Office. McLean County's total population was 114,721. Expenditures in all County funds totaled $9,692,627.00 and Public Safety program expenditures totaled $2,743,070.00. The U.S. Department of Labor's Consumer Price Index for food was 65.5 in 1977. Twenty years later in 1997, the Consumer Price Index for food was 157.3, an increase of 140%. In 2002, expenditures in all County funds totaled $51,841,953.00 and Public Safety program expenditures totaled $17,969,344.00. Yet, the fees charged in the Circuit Clerk's Office remained constant at the 1977 statutory rate.

The Fiscal Year 2004 Recommended Budget proposes that certain fees in the Circuit Clerk's Office be raised to the new maximum rates set forth in Public Act 093-0039 and Public Act 093-0558. By raising the fees to levels in the Fiscal Year 2004 Recommended Budget, an additional $605,000.00 in revenues is projected to be received by the Circuit Clerk's Office. Without the additional fee revenues to be generated as a result of this new legislative authority, the Circuit Clerk's revenues in 2004 would actually be 10% less than in the current year. The proposed fee increases which will be presented to the Justice Committee during the budget review cycle are structured to insure that access to the remedies afforded by the Court system is not precluded as a result of a fee increase.

The proposed fee increases will also generate sufficient Court Security fees to enable the Court Security Fund to be entirely self-supporting. The Fiscal Year 2004 Recommended Budget provides for all seven of the Court Security deputy sheriffs to be paid from the increase in the Court Security fee. The one Court Security deputy that has been budgeted in the County's General Fund has been shifted to the Court Security Fund.

The fees charged by the Building and Zoning Department were last increased in 1997. Unlike the Circuit Clerk's fees, the Board may raise these fees on its own initiative. Therefore, the Fiscal Year 2004 Recommended Budget proposes to raise dwelling permit application fees by $50.00 and all other building permit fees by $25.00. The Zoning case filing fee is proposed to be increased by $50.00. Finally, subdivision fees would be increased by $50.00 per subdivision and $5.00 per lot. The proposed fee increases would generate an additional $13,980.00 in revenue next year.

For the twenty-three offices and departments in the County's General Fund, the Recommended Budget for ten of the offices and departments is projected to increase by less than 3% over the adopted budget for fiscal year 2003. Two of the ten departments show an actual decrease over the Fiscal Year 2003 Adopted Budget. The Elected Officials and Appointed Department Heads are to be commended for their hard work in preparing lean departmental budget requests and for their cooperation throughout the preparation of the Fiscal Year 2004 Recommended Budget.

The Fiscal Year 2004 Recommended Budget for the County Clerk's Office contains the largest percentage increase in total expenditures. The County Clerks budget increases from an adopted budget of $559,644.00 in Fiscal Year 2003 to a Fiscal Year 2004 Recommended Budget of $727,147.00, which represents a 29.9% increase. This increase is attributable to the additional expense to purchase the 62 optical scan voting machines.

The Fiscal Year 2004 Recommended Budget for Facilities Management is budgeted to increase 9.4% to $3,135,042.00. This increase is attributable to the anticipated move to the Government Center during the last three months of 2004. The additional expenses to be incurred include the physical move of offices from the Law and Justice Center and the increase in the full-time staffing for the maintenance and custodial staff assigned to the Government Center.

The State of Illinois Fiscal Year 2004 Adopted Budget reduces the salary reimbursement for subsidized Probation Officers from 100%, as required by State law, to 91%. Recognizing that County governments all across the State might be forced to reduce the number of Probation Officers in order to make up for the shortfall in salary reimbursement, the Administrative Office of the Illinois Court authorized the appropriation and transfer of Adult Probation fees to the General Fund. With the approval of the Chief Judge of the Eleventh Circuit Court, the Fiscal Year 2004 Recommended Budget for the Court Services Department includes a transfer of $174,649.00 in Adult Probation fees to cover 100% of the shortfall in salary reimbursement from the State of Illinois and 100% of the salary expense for two domestic violence probation officers and one support staff. State law requires that County government can only spend Adult Probation fee revenue that has been collected and deposited in this Special Revenue Fund. State law prohibits the County from budgeting revenues that are anticipated to be received during the coming year. This statutory requirement provides assurance to the County Board that the amount of the transfer will be available in Fiscal Year 2004. However, it is important to note that the Circuit Court and Court Services have advised that it is unlikely that funding for this transfer will be available in Fiscal Year 2005.

In the General Fund, the Elected Officials and Appointed Department Heads requested 10.25 new positions. Among the new positions requested, four Probation Officer I positions were requested by the Court Services Department to staff a Pre-Trial Release/Electronic Monitoring program. Earlier this year, the Board approved a Resolution stating that the Pre-Trial Release/Electronic Monitoring program should be a priority in preparing the Fiscal Year 2004 Recommended Budget. As a result of budget cutbacks in the State budget, additional funding to reimburse the salary expense for new Probation Officers was not authorized. In budget meetings with the Chief Judge of the Eleventh Circuit Court and Director of Court Services, both emphasized that they did not want existing programs and services reduced or eliminated in order to fund this new program. Without reducing or eliminating existing programs, it was impossible to provide adequate funding for the additional personnel requested. Therefore, the Fiscal Year 2004 Recommended Budget for the General Fund does not include the four new Probation Officer positions.

In reviewing the Fiscal Year 2004 Recommended Budget for the General Fund, it is important to emphasize that the new revenues added in the General Fund – specifically, the proposed increases in the Circuit Clerk's fees ($605,000.00), the HAVA reimbursement for the purchase of the optical scan voting machines ($207,500.00), and the proposed increases in the Building and Zoning fees ($13,980.00) – account for nearly 60% of the revenue growth. Absent these proposed fee increases and reimbursement, total revenue in the General Fund would increase by just 2.2%, or 0.4% higher than the Fiscal Year 2003 Adopted Budget.

Bottom line – the Fiscal Year 2004 Recommended Budget in the General Fund maintains programs and services at current levels and adds only one new program – the move to Government Center - and one new service – optical scan voting machines in the County Clerk's Office.

Personnel Costs:

McLean County government is fortunate to have dedicated, hard-working employees who strive on a daily basis to provide the best service to the citizens. The response by County employees to the electrical vault explosion and fire – especially the efforts of personnel in Facilities Management and Information Services – is indicative of the hard work, "can do" attitude of County staff. The Budget Policy Resolution states that employee salaries shall be budgeted in accordance with the County's Personnel Policies and Procedures Ordinance. The Resolution also states that employees' salaries shall be budgeted consistent with the principles of equity

vis-à-vis the approved contract increases provided to employees covered by collective bargaining agreements, the general impact of inflation, and employee morale. In accordance with the Budget Policy, the Fiscal Year 2004 Recommended Budget includes an across the board increase of 2.5% for all County employees, other than the Elected Officials and those employees covered by collective bargaining agreements.

The County's Illinois Municipal Retirement Fund (the "IMRF") employer contribution rate for regular employees will increase from 4.66% this year to 6.34% in Fiscal Year 2004. The Sheriff's Law Enforcement Personnel IMRF employer contribution rate will increase from 13.51% to 15.72% in Fiscal Year 2004. These increases reflect the decrease in earnings on investment experienced by IMRF during the past two years. The increase in the IMRF employer contribution rates will result in a 26.3% increase in the IMRF property tax levy. The Fiscal Year 2004 Recommended Budget includes a property tax levy of $1,621,905.00, which reflects an increase of $337,827.00 over the prior year.

Five Year Capital Improvement Budget: Fiscal Year 2004 – Fiscal Year 2008:

Along with the Fiscal Year 2004 Recommended Budget, the Five-Year Capital Improvement Program for Fiscal Year 2004 through Fiscal Year 2008 is presented for your review and consideration. The Five-Year Plan includes improvements and renovations to County facilities and buildings. The Highway Department's Five-Year Capital Improvement Program for the County's roads, bridges, and highways are also included in this Plan.

The preparation of the Fiscal Year 2004 Recommended Budget requires the cooperation and assistance of all of the Elected Officials and Appointed Department Heads. I wish to again thank the Elected Officials and Department Heads for their continued cooperation during the many weeks of budget preparation and review.

I would like to thank Terry Lindberg for his valuable assistance and counsel during the preparation of the Recommended Budget. Throughout the weeks leading up to the presentation of the Recommended Budget, Terry worked tirelessly to look for opportunities to enhance revenue, further reduce expenditures, and, most importantly, hold the line on the cost of the County's Employee Health Insurance. I would like to thank Craig Nelson for his technical assistance with the PowerPoint presentation. I would also like to

acknowledge and thank Ms. Amanda Thorson and Ms. Tara Soldan, two summer interns from Illinois Wesleyan, who worked on many of the tasks required to complete the Recommended Budget. I would also like to thank Don Newby and his crew for their efforts to see that the Recommended Budget books are properly collated and bound.

Mr. Chairman and Members of the McLean County Board, I am pleased to present the Fiscal Year 2004 Recommended Budget to you for your consideration and review. I respectfully request that the Recommended Budget, the Five-Year Capital Improvement Budget, and the 2003 Combined Property Tax Levy be referred to the appropriate Oversight Committees for review and that the Fiscal Year 2004 Recommended Budget be laid on the table for public review and comment.

Respectfully submitted,

John M. Zeunik
County Administrator

Members Sorensen/Rackauskas moved the County Board Recommend the 2004 Budget, Five-Year Capital Improvement Budget, and the 2003 Tax Levy be Referred to the Appropriate Oversight Committees. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

OTHER BUSINESS AND COMMUNICATION:

Member Segobiano stated the following: several weeks ago I asked Mr. Zeunik about an article that appeared in the paper in regards to Downtown Bloomington. The article said the County is going to give $50,000 for this program and John assured me that was not the case. In the past couple of days that same figured appeared in the paper that the County is going to be putting in $50,000. How is that circulating around and where does it come from? Chairman Sweeney stated the following: I have no idea where it came from. I met with the Bloomington Unlimited Group and told them that I was not supportive of that and I didn't think the County Board would be but I did not know what the other 19 Members would do. Member Segobiano asked the following: has there been a formal presentation? I certainly know that there has been no formal action taken. Chairman Sweeney stated the following: if there is a presentation it would come to the Executive Committee. I do not know where it came from. I don't know why they thought they could do that but they seem to think that regardless of what I thought they were going to send the information to the County Board and see what the Administrative office would think about that. Obviously, you got your message today.

Chairman Sweeney stated the following: I want to recognize again, Member Johnson. She gave me this letter about one minute before 9:00 a.m. I was taken aback by it and I did not know what to say but I would like to thank her for her service and we will miss her. Again, I was not aware and was taken aback. Good luck in your endeavors and thank you for your service.

The McLean County Auditor presented the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

September 16, 2003

2003 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		$308,944.93	$308,944.93
Finance		$709,008.83	$709,008.83
Human Services		$330,721.39	$330,721.39
Justice	$15,036.53	$1,647,846.52	$1,662,883.05
Land Use		$17,038.24	$17,038.24
Property		$230,154.20	$230,154.20
Transportation		$2,604,669.94	$2,604,669.94
Health Board		$341,269.29	$341,269.29
Disability Board		$46,310.17	$46,310.17
T. B. Board		$17,756.35	$17,756.35
Total	**$15,036.53**	**$6,253,719.86**	**$6,268,756.39**

Michael F. Sweeney, Chairman
McLean County Board

Members Owens/Bass moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Members Moss/Renner moved for adjournment until Tuesday, October 21, 2003 at 9:00 a.m., in the Law and Justice Center, Room 700, Bloomington, Illinois. Acting-Clerk Northcutt shows all Members present voting in favor of the Motion. Motion carried.

Time: 10:24 a.m.

Mike Sweeney
County Board Chairman

Peggy Ann Milton
County Board Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF McLEAN)

I, Peggy Ann Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true and correct copy of the proceedings had by the McLean County Board at a meeting held on the 16th day of September, 2003, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 15th day of October, 2003.

Peggy Ann Milton
McLean County Clerk