

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – JUNE 3, 2009

MEMBERS PRESENT: Tello and Turley

MEMBERS ABSENT: Kerber

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Nolen, and Voss

CALL TO ORDER: Steadman called the 377 Board meeting to order at 5:34 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Board of Health members: Steadman, Moss, and Powell

MINUTES: Steadman requested approval to the minutes of March 4, 2009.

Turley/Tello moved and seconded the minutes of March 4, 2009. Motion carried.

CONSENT AGENDA:

- | | |
|---------------------|-------------|
| 1. Bills - February | \$51,269.98 |
| 2. Bills - March | \$51,269.98 |
| 3. Bills - April | \$51,269.98 |

Tello/Turley moved and seconded the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe requested approval for the FY10 Developmental Disabilities funding recommendations. Upon a thorough review of agency applications, planning, and funding priorities the proposed funding initiatives include a one percent cost-of-doing business increase as well as the addition of a family counseling program with Lutheran Child and Family Services.

Tello/Turley moved and seconded the approval for the 377 FY10 funding as presented in attachment B. Motion carried.

STAFF REPORT: None

ADJOURN: Turley moved and the 377 Board meeting was adjourned at 5:36 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – JUNE 3, 2009

MEMBERS PRESENT: Steadman, Pilcher, Powell, and Tello

MEMBERS ABSENT: Kerber

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Nolen, and Voss

CALL TO ORDER: Steadman called the T.B. Board meeting to order at 5:36 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Board of Health members: Moss and Turley

MINUTES: Steadman requested approval to the minutes of March 4, 2009.

Powell/Tello moved and seconded the approval for the minutes of March 4, 2009. Motion carried.

Consent Agenda

- | | |
|---------------------|-------------|
| 1. Bills – February | \$26,386.92 |
| 2. Bills - March | \$21,056.88 |
| 3. Bills – April | \$25,097.78 |

Tello/Powell moved and seconded the approval for the Consent Agenda as printed. Motion carried.

5:39 p.m. Pilcher arrived

STAFF REPORTS: Howe introduced Cathy Coverston Anderson in her new position as Assistant Administrator/Director of Community Health Services to explain the quarterly staff report included in the packet. Coverston Anderson stated that the client on direct observed therapy (DOT) had been discharged and that DOT visits were down from 49 this quarter in 2008 to 3 this quarter in 2009 and skin tests were also down this quarter to 377 skin tests from 409 this quarter in 2008. Nolen stated that the DOT client was discharged from care because cultures identified a non-tubercular mycobacterium.

OLD/NEW BUSINESS: None

ADJOURN: Powell moved to adjourn at 5:41 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JUNE 3, 2009

MEMBERS PRESENT: Steadman, Moss, Pilcher, Powell, Tello and Turley

MEMBERS ABSENT: Emm and Kerber

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Nolen, and Voss

CALL TO ORDER: Steadman called the Board of Health meeting to order at 5:41 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Steadman requested approval to the minutes of May 6, 2009.

Tello/Turley moved and seconded approval for the minutes of May 6, 2009. Motion carried.

CONSENT AGENDA (April 2009)

1. Bills to be Paid

Health Department	112-61	\$329,800.67
Dental Sealant	102-61	22,009.83
WIC	103-61	29,878.66
Preventive Health	105-61	12,478.00
Family Case Mngment	106-61	64,391.45
AIDS/CD	107-61	20,216.08

Moss/Pilcher moved and seconded approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Howe reported for the Scott Commission meeting was the first meeting for newly elected township supervisor Joe Gibson who presented his views and explained the impact reduced funding may have on the operations of Scott Trust programs.

OLD BUSINESS: Howe requested approval for the FY10 Mental Health & Substance Abuse funding recommendations. He reviewed the process that the Board went through to determine the funding levels included in the final FY10 recommendations. Adjustments in funding levels were made to assure adequate funding was available for community psychiatric services. In addition to agreed upon shifts in funding between programs, the recommendations include a 1% cost-of-doing business adjustment for funded programs. Final funding discussions included the elimination of funding one program based on availability of resources and funding priorities.

Howe explained the decision to reorganize the Department structure since key staff recently took advantage of the early retirement incentive offered by the County. He noted that the departure included 103 years of experience and it was an opportune time to reorganize. Howe introduced Linda Nolen, director of maternal child health, Cathy Coverston Anderson, assistant administrator/director of community health services who serve as division directors for the two new divisions of MCH and CHS which was once PHS. Howe also explained the recent hiring of Cathy Dreyer, fiscal manager who will handle the day-to-day functions of

accounting and fiscal oversight. Dreyer was the former Assistant County Treasurer. Tello inquired about the emergency preparedness function held by Coverston Anderson and if that position will be filled. Howe noted that the position is currently vacant but plans to fill the position will move forward within the next month.

NEW BUSINESS: Howe requested approval for the CONTRACT RENEWAL with Chestnut Health Systems for the McLean County Drug Court noting that the contract included a one percent increase to mirror the cost-of-doing business allowances built into the other funded community providers for MI, DD, and SA services.

Turley/Moss moved and seconded the approval for the CONTRACT RENEWAL with Chestnut Health Systems for the McLean County Drug Court. Motion carried.

Howe requested the consideration of cancelling the July 1st meeting due to the fact that the meeting is scheduled for the same week as the Fourth of July holiday and historically attendance was always problematic. In addition, no critical business was previously scheduled for that month.

Pilcher/Moss moved and seconded approval for the cancellation of the July 1st Board of Health meeting. Motion carried.

President Steadman appointed an Ad Hoc nominating committee consisting of Turley and Kerber. The committee recommended that current officers be re-elected. The slate of officers nominated to serve a successive term consists of Dan Steadman, DDS – President; Becky Powell – Vice President; and Cory Tello – Secretary.

Moss/Pilcher moved and seconded the nominating committee's recommendations. Motion carried.

Howe discussed the upcoming approval for the CONTINUING GRANT Oral Health (Dental Sealant) Grant, explaining that the dental sealants are done in the schools with a contract from Orland Park Dental Program (OPDS) from Peoria. Dental sealants are done in the school based setting with second and sixth grade students as targeted participants. Reimbursement for services is provided by IDPH at the FY2005 HFS levels. This reduced funding equates to discounted levels of reimbursement from \$28 to \$9.90 for exams, and from \$36.00 to \$14.10 per sealants. Steadman inquired if OPDS was going to continue the service for reduced rates. Howe noted that OPDS primarily is interested in revenue generated from HFS eligible students. The Sealant grant program is only a very minor portion of the overall revenue generated by the school based clinics. Last year, the department received approx. \$8,000 funding for this Dental Sealant grant.

Tello inquired if this takes care of those kids who wouldn't be able to be served. Howe explained that it is meeting an unmet need in the community. Coverston noted that Bloomington Junior High and Olympia have high numbers of low income students. Steadman asked if these were the students eligible for free and reduced lunch. Coverston Anderson replied yes. Howe noted that the non IDPA eligible students eligible for free and reduced lunch are a difficult population to serve. Most students on free and reduced lunch are eligible for KidCare. This results in the low level of funding from IDPH for this program.

DIRECTOR'S REPORT: None

STAFF REPORTS: Anderson reported for the Environmental Health division and noted the quarterly report on pages 11-14 in the packet. He explained that activity in the septic, wells, and food programs is about the same as last year and the good news is they haven't seen a decrease. Geothermal is down slightly which Anderson speculates that first time home buyers can't afford the initial cost.

The number of proposed food permits is at 38.

Anderson reported that a long term employee with the department since October of 1968 is retiring June 19th, Larry Carius. His position vacancy is posted and Anderson expects internal applicants.

The West Nile virus program intern began May 18th and testing of mosquito pools have begun with all of them negative. A total of three birds have been submitted with two bird's negative and waiting results of the other. Positive mosquito pools have been found in Evanston and Will County.

Coverston Anderson reported for the Animal Control program explaining that with the recent retirement of Peggy Gibson, Marshall Thomson has been promoted to Animal Control Director. Coverston Anderson noted that she is incredibly capable.

Coverston Anderson reviewed statistical information from the quarterly report contained on packet page 15 noting that the impact of cat vaccination and registrations are up 300 over last year at this time.

Coverston Anderson discussed the rabies situation noting that 14 bats tested positive for rabies in 2009. Tello inquired if that was geographical. Coverston Anderson replied that the number 14 is a total for Illinois in 2009.

Howe updated the Board concerning the animal warden and center contracts explaining that he has received affirmative indications from the Town of Normal that they will renew the agreements with the Health Department and the City of Bloomington is still reviewing the situation in light of their fiscal predicament and continue looking at alternative service options. Tello inquired if we would have to fill vacancies if the contracts do not get signed. Howe indicated that current vacant positions are being left unfilled until agreements are final.

Howe reported for the Administration Division noting the quarterly fiscal report is contained on packet pages 16-26. Howe noted that the revenue for the health fund appears to be running \$314,158 over the same period as last year. He explained that this is really an artificial depiction. The apparent excessive revenue increase is the result of two primary revenue area anomalies. The licensed/permit/fees category is overstated as a result of the timing of posting of deferred food permit revenue. The posting timing results in a \$134,000 difference in reported revenue by quarter. The second situation is the change in displaying receivables from the prior year that are over 90 days in arrears. The new reporting requirements result in a \$132,000 variance for intergovernmental revenue resulting from the Healthy Kids program. Adjusting for these revenue differences shows the health fund is actually running \$32,200 or 11.8% above the FY08 level. Overall, expenses in the health fund are running almost identical to the FY08 level.

Howe explained that in both the TB Care and Treatment and the Persons with Developmental Disabilities funds no tax revenue has yet been posted for either fund. Taxes are the primary revenues source for both funds. Both TB and DD funds are showing anticipated minor expense increases associated with cost-of-doing business adjustments in both funds. Revenue and expenses are tracking according to budget for all three tax funds.

Nolen explained the maternal child health services report and

mentioned that the quarterly report was contained on packet pages 27-31; noting that the communicable disease report is more accurate due to duplication in counting. The WIC caseload was at 99% in May and the breastfeeding initiation was at 82% for May and the no show rate was at 32%.

Coverston Anderson noted that the dental program continues to be busy with first available appointment for adults July 10th, the children's dentist August 22nd, and the dental hygienist July 8th. Coverston Anderson explained that the dental staff has been dealing with the loss of the dental assistant, Kim Nussbaum, who recently died in a car accident. Sue Albee, supervisor of community health services, who oversees the dental program, has been working on preparing the dental sealant grant application. The application is due June 15, 2009.

Coverston Anderson reported that the part time vision and hearing technician, Susan Lukovich recently resigned. The department's goal is to recruit and replace the position before the beginning of school so that the person could go to certification training in September and October to assure certification prior to the date school clinics are scheduled to begin. The CHS division is also actively recruiting for an OSSI position being vacated by an employee moving out of the County.

Coverston Anderson updated the Board concerning H1N1. Recent statistics show that one more case has been confirmed in McLean County which brings the total to two positives. The department continues to monitor all H1N1 activity and promote good public health preventive practices by the general public to curtail or limit additional exposures.

Howe reported that the 2009 Annual Report was in the mail.

BOARD ISSUES: None

EXECUTIVE SESSION: moved to go into Executive Session with Steadman, Powell, Tello, and Howe remaining at 6:36 p.m., to discuss a personnel matter. Motion carried.

RECONVENE: Tello moved to reconvene at 7:05 p.m.

ADJOURN: Powell moved and the Board of Health meeting was adjourned at 7:05 p.m.