

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – MARCH 4, 2009

MEMBERS PRESENT: Kerber and Turley

MEMBERS ABSENT: Tello

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the 377 Board meeting to order at 5:32 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Allie Wholf, ISU Student

MINUTES: Steadman requested approval for the minutes of January 7, 2009.

Turley/Kerber moved and seconded the minutes of January 7, 2009. Motion carried.

CONSENT AGENDA:

- 1. Bills – January 51,269.98

Kerber/Turley moved and seconded the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: None

STAFF REPORT: None

ADJOURN: Turley moved and the 377 Board meeting was adjourned at 5:34 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – MARCH 4, 2009

MEMBERS PRESENT: Steadman, Kerber, Pilcher, and Powell

MEMBERS ABSENT: Tello

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the T.B. Board meeting to order at 5:30 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Allie Wholf, ISU Student

MINUTES: Steadman requested approval for the minutes of January 7, 2009.

Pilcher/Powell moved and seconded the approval for the minutes of January 7, 2009.
Motion carried.

CONSENT AGENDA:

1. Bills – End of 08 \$ 3,763.89
2. Bills – January 28,306.03

Powell/Pilcher moved and seconded the approval of the Consent Agenda as printed.
Motion carried.

STAFF REPORT: Mayes noted that the quarterly report was on packet page 27. She explained that there were two patients on direct-observed-therapy during the quarter but the TB clinic had no drug resistant patients.

OLD/NEW BUSINESS: None

ADJOURN: Pilcher moved and the TB Board meeting was adjourned at 5:32 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – MARCH 4, 2009

MEMBERS PRESENT: Steadman, Kerber, Moss Pilcher, Powell, Tello, and Turley

MEMBERS ABSENT: Emm

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the Board of Health to order at 5:34 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Allie Wholf, ISU Student

MINUTES: Steadman requested approval for the minutes of February 4, 2009.

Kerber/Moss moved and seconded the approval for the minutes of February 4, 2009.
Motion carried.

CONSENT AGENDA:

1. Bills to be Paid (End of 2008)

Health Department	112-61	\$ 24,128.83
Dental Sealant	102-61	125.87
WIC	103-61	3,283.19
Preventive Health	105-61	78.46
Family Case Mngmt	106-61	10,108.11
AIDS/CD Program	107-61	2,584.31

2. Bills to be Paid (January 2009)

Health Department	112-61	\$383,824.82
Dental Sealant	102-61	22,472.75
WIC	103-61	33,081.39
Preventive Health	105-61	11,267.29
Family Case Mngmt	106-61	72,225.70
AIDS/CD Program	107-61	15,171.55

Turley/Kerber moved and seconded the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Howe reported that the Scott Commission met on February 11th and discussed the state of the trust fund and noted that it has had a minimal return on investments due to the economic climate. In order to maintain the principal on the trust the FY09-10 budget is proposed to be significantly reduced. The budget planning group is meeting and preparing a budget for review at the meeting on March 11th. The plan is to build a budget of \$229,000 from last year's \$427,000 to maintain the principal on the trust.

Steadman inquired if Rex Bates was still a member of the Scott Commission. Howe noted that he is.

OLD BUSINESS: Keller requested approval for the CONTINUING GRANT, West Nile virus protection grant, April 1, 2009 through March 31, 2010 in the amount of \$31,658. Keller reminded the members that the used tire fund supports this grant and surveillance data comparing three years is used for the distribution of funds. This entails the number of positive birds, mosquitoes, and human cases.

Anderson further explained that the funds are used for purchasing larvacide, public education, and staff time for bird and mosquito collections.

Moss/Powell moved and seconded the approval for the CONTINUING GRANT, West Nile virus protection grant, April 1, 2009 through March 31, 2010 in the amount of \$31,658. Motion carried.

NEW BUSINESS: Keller requested approval for the agreement between MCHD and the Juvenile Detention Center, to provide limited dental services to the residents of the facility noting that the children's dentist provides onsite services. Howe explained that the dentist is on site usually once a month for less than an hour. Mayes noted that the residents are brought to the dental clinic for any additional treatment. Turley inquired if the department is reimbursed on time. Keller replied that the department is.

Turley/Kerber moved and seconded the agreement between MCHD and the Juvenile Detention Center to provide limited dental services to the residents. Motion carried.

Keller requested approval for the CONTINUING GRANT, HIV Prevention Grant, from January 1, 2009 through December 31, 2009 in the amount of \$63,000. Keller explained that the department received a letter of notification for the renewal of which provides counseling and testing services. Mayes further explained that the grant provided through IDPH with Champaign-Urbana Public Health District as lead agency will continue existing services. Powell inquired if the amount covers the salary of staff. Mayes noted that it did.

Moss/Pilcher moved and seconded the approval for the CONTINUING GRANT, HIV Prevention Grant, from January 1, 2009 through December 31, 2009 in the amount of \$63,000. Motion carried.

Keller requested Board approval to reschedule the April 1st Board meeting to April 8th meeting to give the Search Committee additional time to finish the interview process for the director position and present their recommendation for full Board approval.

Kerber/Turley moved and seconded the approval to reschedule the April 1st Board meeting to April 8th. Motion carried.

5:45 Tello arrived.

DIRECTOR'S REPORT: Keller gave an update of the process to find his replacement. The Search Committee had narrowed the applicants to nine and one withdrew. They plan to meet in executive session after this Board meeting to narrow the list for interviewing purposes to possibly three or four.

Keller discussed the mental health funding process this year and discussed the differences. There will not be funding hearings, the committee will look at priorities but make recommendations for adjustments for reallocation among programs. The Board will possibly make the funding decisions in May instead of June.

STAFF REPORTS: Howe reported for the animal control program and noted that the quarterly report was contained on page 10 noting that services are consistent.

Howe mentioned that a new OSSl was hired and is learning the animal registration program. Howe shared that currently staff is looking at why the department is receiving over payments for registration.

Howe reported for the Administration division explaining the report contained in the packet on pages 12 through 21 and gave a comparison of actual number compared to the budget. Howe noted that the revenue in the health fund showed some variance between major object categories but overall revenue ended year \$63,912 over budget and expenses ended \$210,434 under budget allowing the addition of \$244,000 to existing fund balance to total of \$1,484,494.

Howe also explained that the TB Care and Treatment fund ended the year adding \$50,669 to the fund balance total of \$252,527. The Persons with Developmental Disability funds added \$5,607 increasing the fund balance to \$53,440. All three tax programs are fiscally solid. Grant programs continue to be monitored for delays in collections. At this point Public Aid is running approximately 100 days in arrears.

Howe reported that the Health Department is modifying the protocol for non-IPA vision services. The department is exploring options for the production and distribution of glasses to mirror the current process for IPA, which includes switching the vendors from Alliance Optical to Dixon Correctional Center. This will save approximately \$70 per pair of glasses which will allow the department to run the program all year instead of half a year sharing the program with the Scott Commission. Mayes noted that the department is waiting for a kit which shows styles and selection options.

Mayes reported for the Personal Health Services division noting that the reports were contained in the packet on pages 23 through page 26. Mayes explained that Dr. Caruso has agreed to add an additional day to her schedule giving the dental clinic four days for children and the first available appointment is May 7th, the first available appointment with the dental hygienist is March 16th, and the first available with the adult dentist is April 17th.

Mayes noted that the WIC program will be changing the food program packages in August from the current amounts of food and types. One of the changes expected is that the infant package will no longer be giving fruit juice.

Mayes reported that the immunization program is planning for the back to school rush. Unit 5 has made the deadline for all school children to be immunized by the first day of school. Staff is working to promote ideas to getting children immunized before school.

Mayes explained that the Hib vaccine shortage is still affecting the older children; however the combo vaccine is available for infants.

Mayes noted that there is still an RN vacancy in the Family Case Management program.

Moss wanted further explanations as to the number of communicable disease contacts in CD quarterly report. Mayes explained that the numbers include face to face, phone, and written contacts as well as contacts with possible rabid bats. Keller noted that it also includes follow ups on pertussis and other epidemiological investigations.

Anderson reported for the Environmental Health Division noting that the quarterly report was included on pages 28 through 31 in the packet noting that temporary food permits were down for single events but up for multiple events. He explained that the recent cancellation of the Taste of Country event in Lexington resulted in the number of temporary food permits being down about 25. Geothermal permits were up from 47 to 56 for the quarter. Steadman inquired about the number of food permit holders that were late in applying for the 2009 permits. Anderson explained that a total of 5 establishments did not renew their permits but all others were paid.

Keller asked Anderson to discuss the recent rules that have come out of the state about body art and piercing. Anderson explained that a survey was implemented in McLean County and initially showed that there were 20 body art facilities in the county. A subsequent survey showed only 4 facilities remained. It is speculated that some of the original 20 facilities are underground or have closed up shop after receiving news the state will be requiring the facilities to be licensed and inspected. Counties will not be able to administer the program until staff has been trained. IDPH has indicated three training sites which include Kane County, Mt. Vernon, and a location to be announced in central Illinois. Kane County and Mt. Vernon were selected because of the high number of body art and piercing facilities in those areas. IDPH intends to have the training completed and contract in place by July 1, 2009. Our health department is still exploring whether or not we wish to take on the program.

Anderson explained that all but 11 facilities have posted signage explaining the smoking ban in Illinois. Keller noted that Senate bill 2757 is proposed to make it a civil offense to smoke in food establishments and that local health departments can propose summary to violators.

BOARD ISSUES: Moss inquired about the timetable for the decision for the director replacement. Keller explained that the Search Committee is meeting after the Board meeting to further discuss the process.

ADJOURN: Moss moved and the Board of Health meeting was adjourned at 6:08 p.m. to go into Executive Session. Steadman asked the Search Committee, Keller, and Voss to remain.

EXECUTIVE SESSION: Steadman called the Ad Hoc Search Committee to order at 6:10 p.m. to discuss the candidate qualifications and narrow the search. Motion carried.

RECONVENE: Powell/Tello moved and seconded to come out of Executive Session at 7:04 p.m. Motion carried.

ADJOURN: Kerber/Powell moved and seconded to adjourn at 7:05 p.m. Motion carried.