



The McLean County Board of Health's Behavioral Health Policy and Funding Committee
Friday, January 27, 2023, at 9am
200 W. Front Street, **RM 322**, Bloomington, Illinois.

AGENDA

1. Call to Order
2. Roll Call
3. Public Participation
4. Action Items **PAGES**
 - A. Approve 10/28/22 Minutes
 - B. Approval of CY23 Meeting Dates **2**
5. Discussion Items
 - A. Discuss CY24 Behavioral Health Funding Process **3-6**
 - B. Discuss Process of Awarding Remaining Amount of Budgeted for Mental Health Contracts **7**
6. Adjournment

BHPFC

BHPFC meets on Fridays @ 9:00 AM-11:00 AM

2023 Proposed Meeting Schedule

January 27, 2023

March 31, 2023

April 28, 2023

May 26, 2023

June 23, 2023

July 28, 2023

August 25, 2023

September 29, 2023

**MCLEAN COUNTY HEALTH DEPARTMENT
CY24 Funding Timeline
BOARD OF HEALTH, BHPFC, and MENTAL HEALTH ADVISORY BOARD**

UPDATED: 1/23/23

Date	Activity	Responsible Party
January 27, 2023	<ol style="list-style-type: none"> 1. Discuss CY24 Behavioral Health Funding Process 2. Discuss Process of Awarding Remaining Amount of Budgeted for Mental Health Contracts 	BHPFC Meeting
February 8, 2023	<ol style="list-style-type: none"> 1. Approve Process of Awarding Amount of Budgeted for Mental Health Contracts 	BoH Meeting
February 16, 2023	<ol style="list-style-type: none"> 1. BHCC Updates: Kevin McCall 2. Parameters to be outlined in RFP for Remaining Amount of Budgeted for Mental Health Contracts 3. Application questions to accompany RFP 	MHAB Meeting
February 27, 2023	<p>Release RFP and application for \$65K; PATH-O-Gram, MCHD webpage, current grantees</p>	BH Staff
March 8, 2023		BoH Meeting
March 31, 2023	<ol style="list-style-type: none"> 1. Review CY23/Q4 Program Report Summary 2. Solidify Budget Amount for BH services for CY24 3. Identify CY24 RFP process or renewal of applications process 	BHPFC Meeting
April 12, 2023	<ol style="list-style-type: none"> 1. Start of BH Budget Discussions by BHPFC members to BoH members 	BoH Meeting
April 10, 2023, by 11:59PM	<ol style="list-style-type: none"> 1. Applications for additional BH funding due 	Grantees
April 17, 2023	<ol style="list-style-type: none"> 1. Completed applications for additional BH funding provided to BoH members via email and shared drive 	BH Staff
April 28, 2023	<ol style="list-style-type: none"> 1. Recommend Funding 	BHPFC Meeting

	<p>Allocations with remaining amount budgeted for BH contracts</p> <p>2. Discuss any edited/ additional outcomes and/or metrics for contracts</p>	
May 10, 2023	<p>1. Approve Funding allocations with remaining amount budgeted for BH contracts for period of July 1, 2023- December 31, 2023</p>	BoH Meeting
May 15- 26, 2023	<p>1. Complete Work Statements for all 6-month BH contracts</p>	BH Staff
May 26, 2023	<p>1. Review CY24/Q1 Program Report Summary</p>	BHPFC Meeting
May 30- June 6, 2023	<p>1. 6 month- CY23 Grantees review contract; All to be signed by grantees by June 6, 2023</p>	Grantees
June 8 and 9, 2023	<p>1. PDF entire contracts for BoH packet</p>	BH Staff
June 12 and 13, 2023	<p>1. Print all CEO signed CY24 contracts for Board President's Signature</p>	BH Staff
June 14, 2023	<p>1. Approve 6-month BH contract(s) for remaining amount budgeted for BH contracts</p> <p>2. Board President's Signature on CEO signed copy</p>	BoH Meeting
June 19, 2023	<p>1. Provide Grantees Executed copy of 6 MO contracts</p>	BH Staff
June 22, 2023	<p>1. BHCC Updates: Kevin McCall</p> <p>2. Parameters to be outlined in RFP for Remaining Amount of Budgeted for Mental Health Contracts</p> <p>3. Application questions to accompany RFP</p>	MHAB Meeting
June 23-30, 2023	<p>1. For 6 MO contracts Create Personnel rosters and monthly financial worksheets- Email to grantees</p>	BH Staff
June 23, 2023	<p>1. Identify RFP parameters</p>	BHPFC Meeting

	and/or Renewal application parameters/questions for CY24 Funding	
July 10, 2023	Release RFP and/or renewal application; PATH-O-Gram, MCHD webpage, current grantees	BH Staff
July 12, 2023	1.	BoH Meeting
July 28, 2023	1. Review CY24 Contract Body and Work Statement Template	BHPFC Meeting
July 31, 2023	1. Provide Contract Body and Work Statement Template to Legal for approval	BH Staff
August 9, 2023	1. CY24 Applications and Budgets are due to BH staff	Grantees
August 9, 2023	1.	BoH Meeting
August 14, 2023	1. Provide BoH with completed CY24 applications and budgets via Shared Drive	BH Staff
August 14, 2023	1. Provide BoH with completed CY24 applications and budgets via Shared Drive	BH Staff
August 25, 2023	1. Review and Discuss CY24 Applications and Funding Amount 2. Discuss any edited/ additional outcomes and/or metrics for contracts 3. Review CY24/Q2 Program Report Summary	BHPFC Meeting
September 13, 2023	1. Approve BH Funding amount to be allocated CY24 (part of full budget)	BoH Meeting
September 14, 2023	1. BHCC Updates: Kevin McCall 2. Parameters to be outlined in RFP for Remaining Amount of Budgeted for Mental Health Contracts 3. Application questions to accompany RFP	MHAB Meeting
September 29, 2023	1. Approve CY24 Programs and Funding Allocations to recommend to BoH	BHPFC Meeting

Process of Awarding Remaining Amount of Budgeted for MH Contract

Contract Period: July 1- December 31, 2023

January 27, 2023: BHPFC Discuss (below) Process

February 8, 2023: Board of Health Approve (below) Process

February 16, 2023: MHAB discuss parameters to be outlined in RFP and/or application.

February 27, 2023: BH Staff release RFP and application for up to \$65,000

April 10, 2023: Applications are due.

April 17, 2023: Completed applications for additional BH funding provided to BoH members via email and shared drive.

April 28, 2023: BHPFC recommend funding allocations to Board of Health; discuss any edited/additional outcomes and/or metrics for contracts.

May 10, 2023: Board of Health approve funding allocations.

May 15-16, 2023: BH Program Manager complete work statements for all 6-month contracts

May 30- June 6, 2023: Grantees review and sign contracts

June 8 and 9, 2023: PDF entire contracts for Board of Health packets.

June 12 and 13, 2023: Print all CEO signed cy24 contracts for Board President's Signature

June 14, 2023: Board of Health approve program and funding amount.

June 19, 2023: provide grantees with executed copy of 6 month contract

July 1 through December 31, 2023: 6-month contracts active