



The McLean County Board of Health Budget Committee
Wednesday, August 2, 2023 at 4:00 p.m.
McLean County Health Department, Room 322
200 W. Front Street
Bloomington Illinois 61701
IN-PERSON

1. Call to Order
2. Roll Call
3. Public Participation
4. Approve Minutes: July 5, 2023

Discussion Items

- A. Fund balance and budget surplus
 - B. 2025 Budget calendar
 - C. That which may arise
5. Adjournment

McLean County Health Department Budget Schedule

Step 1: January

Board of Health and Health Department Leadership review the McLean County Community Health Needs Assessment (CHNA), McLean County Community Health Improvement Plan (CHIP), McLean County Health Department Strategic Plan, and current budget providing input, thoughts, and ideas for the direction of the upcoming calendar year

Step 2: February & March

Health Department Leadership develops goals based on direction from Board of Health

Step 3: April

Health Department Leadership presents overall budget plan including what we want to accomplish (enhancing existing programs/services or developing new programs/services) and what we need to accomplish these goals in the upcoming calendar year

Step 4: May

Budget Manual for following Fiscal Year is presented by County Administration to Department Heads

Step 5: June

Health Department Accounting staff enters budget revenues and expenses at end of month

Step 5: July

Health Department Leadership presents draft budget worksheets for upcoming calendar year during Board of Health meeting prior to meeting with County Administration

Health Department Leadership and Accounting Staff meet with County Administration at end of month

Step 6: August

Any significant updates or changes to budget plan based on the information provided in meeting with County Administration will be presented to the Board for review

Step 7: September

Health Department Leadership presents full budget to Board of Health

Board of Health votes on approval of upcoming calendar year budget (including amounts recommended for BH funding)

Step 8: October

Health Department Leadership presents budget to Health Committee for approval

Step 9: November

County Board votes on upcoming calendar year budget for all departments and Behavioral Health funding Contracts