

**Minutes**  
**553 & 377 Joint Board Meeting**  
**February 2, 2016**

**CALL TO ORDER:** Laura Beavers called the joint meeting to order at 2:05pm and declared a quorum for both the Board of Health and the 377 Boards.

**MEMBERS PRESENT:** Ron Morehead, Mary Caisley, Diane Crutcher, Vern McGinnis, Phylis VerSteegh, Judy Buchanan, Cory Tello, Sonja Reece, Becky Powell, Laurie Wollrab, Cindy Kerber

**STAFF PRESENT:** Laura Beavers, Phaedra Morris

**ESTABLISH AN AGENDA:** No discussion

**APPEARANCE BY MEMBERS OF THE PUBLIC:** Susan Schafer, County Board Member

**NEW BUSINESS:**

**A. Items for Action**

**1. Approval of Board Meeting Minutes – December 2, 2015**

Sonja Reece motioned to approve. Vern McGinnis seconded. Motion carried.

**B. Items for Information**

**1. National Council for Behavioral Health Opportunity**

Laura Beavers stated the McLean County Health Department was selected by the National Council for Behavioral Health to attend their Conference, free of charge, which is a public health summit that integrates behavioral health with developmental disabilities and public health collectively. We will receive private one-on-one technical assistance for 6 months through the CDC and the National Council. In March, I will be heading out to Las Vegas to participate in that conference. This is a huge opportunity and their might be times where we ask the boards to participate in certain activities.

**2. Center for Human Services Tour Opportunities**

During our Agency Tour over this past summer, there were some dates that didn't work out for our agencies. The Center for Human Services has again reached out and asked if there is anyone that wants a tour of their agency to please let them know. Laurie Wollrab, Vern McGinnis, and Phylis VerSteegh all expressed interest in setting up a tour date, possibly in March.

### **3. 553 Service Statistics and 4<sup>th</sup> Quarter Reports**

Judy Buchanan stated she noticed that Chestnut didn't provide any reporting information for third quarter for the CSU. Laura Beavers stated we began funding their life/safety items on October 1, therefore can only ask for reporting for the time period they were funded, which began in the 4<sup>th</sup> quarter.

### **4. 377 Service Statistics and 4<sup>th</sup> Quarter Reports**

Lutheran did not submit their 4<sup>th</sup> Quarter report in time, therefore, it will be included in the next quarterly reporting packet.

### **5. Streamline Healthcare Solutions**

Laura Beavers stated we are looking at acquiring a new web based system to streamline our processes. This web based system will allow the agencies to report their quarterly information into, collect data, produce board packets, house the funding process, etc. Streamline Healthcare Solutions is currently being used by five other counties; Macon, Champaign, McHenry, Oak Park Township, and St. Clair.

Streamline will create a place to house the funding application and all other funding documents on the website and each agency applying for funding through us will register to gain access to this website. Board Members will be given a private sign-on to look at these items. Agencies will be given a private sign-on to look at just the items we want them to be able to look at.

To get us up and running for this upcoming funding year and all that entails, it would cost us approximately \$22,000-\$25,000 for first year and then maintenance every year thereafter for approximately \$5,000 per year. The total cost will be split between the 553 and 377 funds through appropriate percentage of use.

It was decided that Alex would need to come to MCHD and present this new program to the Boards and answer it questions they may have. Alex will be coming on Friday, February 19<sup>th</sup> at 9:00am.

## **C. Items for Discussion**

### **1. Summary of Discussion**

A handout was given summarizing the discussion we had during the last joint meeting regarding policies, funding criteria and needs.

### **2. CY17 Funding Guidelines and Priorities**

The 377 Board has completed the revision of their funding guidelines and priorities. Their version is included in the board packet. The 553 Board will need to send any requests for changes to Phaedra.

### **3. CY17 Application**

The 377 Board has completed the revision of their CY17 application and its included in the board packet. The 553 Board will need to send any requests for changes to their application to Phaedra.

### **BOARD ISSUES**

No issues reported.

### **ADJOURNMENT**

Vern McGinnis motioned to adjourn. Diane Crutcher seconded. Motion carried and meeting adjourned at 4:37pm.