

**Minutes**  
**553 & 377 Joint Workgroup Session**  
**August 2, 2016**

**CALL TO ORDER:** Laura Beavers called the joint meeting to order at 2:05pm with no quorum for either board.

**ROLL CALL:** Diane Crutcher, Vern McGinnis, Judy Buchanan, Cory Tello, and Robert Kohlhase

**STAFF PRESENT:** Laura Beavers, Phaedra Morris

**ESTABLISH AN AGENDA:** No discussion

**APPEARANCE BY MEMBERS OF THE PUBLIC:** No Public Participation

**CY17 FUNDING PROCESS:**

**A. Review of Electronic Health Service System**

1. Laura Beavers reviewed the website with members which included accessing the agency applications and the board file and sharing section.

**B. Review and Discussion of CY17 Applications**

1. Laura Beavers stated all applications were received on time. Two agencies withdrew their applications after submission.

2. CY17 Application Tracking Forms were provided as handouts to each board.

3. CY17 Summary Projections & Requests Form was provided as a handout to each board.

**C. CY17 Presentation Schedule**

1. Laura Beavers reviewed both boards presentation schedule and both boards were provided a handout.

2. Laura Beavers advised board members if any member is not able to make it to a presentation and had questions for an agency, please send those questions to her and she will ask at presentation on their behalf.

3. For 553 board members, Laura Beavers requested that any questions a board member would like to have asked to the Mental Health Advisory Board, please submit those to her via email by August 19<sup>th</sup>.

**ADJOURNMENT**

Meeting was adjourned at 3:20pm.