

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, March 11, 2008, at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Vice Chairman Selzer, Members Nuckolls, Owens, Gordon, Hoselton, Bostic, and Segobiano

Members Absent: Chairman Sorensen and Member Renner

Other Members Present: None

Staff Present: Mr. Terry Lindberg, Assistant County Administrator; Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials Present: Mr. Craig Nelson, Director, Information Technologies

Others Present: Ms. Michelle Anderson, Financial Reporting Specialist, County Auditor's Office

Vice Chairman Selzer called the meeting to order at 4:30 p.m.

Vice Chairman Selzer presented the minutes from the February 12, 2008 Executive Committee Meeting and the January 15, 2008 Stand-Up Meeting for approval. Hearing no corrections to those minutes, Vice Chairman Selzer advised that the minutes would stand approved as presented.

Vice Chairman Selzer announced that there are no Reappointments, Appointments or Resignations.

Vice Chairman Selzer presented a request for approval of a Resolution to Amend the Rules of the County Board of McLean County.

Mr. Owens reviewed the four amendments under consideration. The first amendment to the County Rules is to add a new paragraph, 5.11-8, Procedures for Filling County Board Chairman Vacancies. Mr. Owens explained that this clarifies the language that the Vice Chairman will determine the date of the election to fill the vacancy within forty-five days.

Mr. Owens indicated that the second amendment is to delete the word "move" in the second Paragraph of 5.12-7 and replace it with the word "request."

Mr. Owens advised that the next two amendments referred to adding an alternate member to each Committee. The changes are to amend Paragraph 5.15-3(A) by deleting the word "may" and replacing it with the word "shall" and to amend Paragraph 5.15-3(A) by inserting the following at the end of the first sentence: "at such time as standing committee appointments are made in accordance with Section 5.11-3." Mr. Owens indicated that there was concern that it was difficult for some Committees to get a quorum at meetings. He noted that the alternate will be called if and when a Committee member is unable to attend a meeting. The alternate would have full voting rights on the Committee.

Mr. Segobiano expressed concern that an alternate would have full voting rights when they may not be aware of the issues on which they would be voting. He pointed out that the Land Use Committee deals with very complicated and controversial zoning cases. Mr. Segobiano indicated that he would be reluctant to see an alternate member vote on a crucial issue. He stated that he preferred an important vote be postponed until a quorum is available. Mr. Owens noted that this issue was not discussed at the Rules Sub-Committee meeting. The following suggestions were made:

- Assign alternates to the Committees to fulfill the quorum requirement, but do not permit that member to vote;
- Assure that the alternate is someone who was previously on the Committee for which they are being assigned;
- Continue the current practice of having the Board Chairman act as an alternate on all Committees;
- Designate one at-large member to act as the alternate on all Committees.

After further discussion, the Committee recommended that this issue go back to the Rules Sub-Committee for further deliberation.

Mr. Hoselton pointed out that 5.21-2, "There shall not be any smoking allowed at any convened meeting of the Board or at any committee meeting of the Board," needs to be deleted from the Rules.

Motion by Owens/Gordon to recommend approval of a Resolution to Amend 5.11-8 and 5.12-7, and to delete 5.21-2 of the Rules of the County Board of McLean County.
Motion carried.

Vice Chairman Selzer presented a request for approval to purchase personal computers through Intergovernmental Purchasing – Information Technologies. Mr. Nelson explained that Dell Computer Systems offered an outstanding quote and value, including excellent service. He noted that this is a budgeted expense.

Mr. Hoselton asked what happens to the old computers. Mr. Nelson replied that the hard drives are destroyed and the rest of the computer is sent to the Town of Normal for their recycling program. He stated that the computers are not put back into service but the parts are recycled.

Motion by Segobiano/Nuckolls to recommend approval to Purchase Personal Computers through Intergovernmental Purchasing – Information Technologies.
Motion carried.

Mr. Nelson presented a request for approval of a Printer Sense Agreement between McLean County and Document Imaging Dimensions (DID) – Information Technologies. He advised that the Agreement allows McLean County to enroll printers on an individual basis in the Printer Sense program. Once enrolled, supplies for that printer are purchased exclusively through DID. In return, the labor for all printer service calls are handled free of charge by DID.

Motion by Segobiano/Owens to recommend approval of a Printer Sense Agreement between McLean County and Document Imaging Dimensions – Information Technologies.
Motion carried.

Ms. Diane Bostic, Chairman, Property Committee, reported that the Property Committee brings no items for action to the Executive Committee.

Vice Chairman Selzer asked if there were any questions. Hearing none, he thanked Ms. Bostic.

Mr. Stan Hoselton, Chairman, Transportation Committee, reported that the Transportation Committee brings no items for action to the Executive Committee. He pointed out that Mr. Jack Mitchell announced his retirement as County Engineer. Mr. Mitchell's last day will be June 27, 2008. Mr. Hoselton noted that Mr. Mitchell recommended that the County submit Mr. Eric Schmidt's name to IDOT as his potential replacement. Mr. Hoselton stated that the County is allowed to submit up to five names to IDOT. Mr. Hoselton advised that Mr. Schmidt has been working on the budget and has taken over all of Jack's in-house duties since last year. He noted that Mr. Mitchell told him over a year ago that he intended to retire, which is why Mr. Schmidt has been trained to take on Mr. Mitchell's responsibilities.

Vice Chairman Selzer asked if the County has an obligation to advertise the position and accept outside applications. Mr. Lindberg replied that the County has no legal obligation to solicit other applications. Mr. Segobiano stated that he believes the County has a responsibility to advertise the position. Mr. Hoselton responded that Mr. Schmidt is a very qualified individual.

Mr. Segobiano expressed concern that Board members were not notified of Mr. Mitchell's retirement before it was announced in the newspaper.

Chairman Selzer asked if the Committee accepts Mr. Mitchell's letter of retirement, does that mean we are accepting his recommendation of Mr. Schmidt. Mr. Gordon replied that it is a personal letter indicating Mr. Mitchell's intent to retire, not a procedural recommendation. Mr. Lindberg stated that the retirement letter was an information item only for the Executive Committee.

Vice Chairman Selzer asked if there were any other questions or comments. Hearing none, he thanked Mr. Hoselton.

Mr. Ben Owens, Vice Chairman, Finance Committee, presented a request for approval of an Ordinance authorizing the Public Approval of the Issuance of certain collateralized Single Family Mortgage Revenue Bonds and certain documents in connection therewith; and related matters – County Administrator's Office.

Motion by Owens/Segobiano to Recommend Approval of an Ordinance authorizing the Public Approval of the Issuance of certain collateralized Single Family Mortgage Revenue Bonds and certain documents in connection therewith; and Related Matters.
Motion carried.

Vice Chairman Selzer asked if there were any questions or comments. Hearing none, he thanked Mr. Owens.

Mr. Tari Renner, Chairman, Justice Committee, was unable to attend the meeting. Chairman Selzer reported that the Justice Committee brings no items for action to the Executive Committee.

Mr. George Gordon, Chairman, Land Use and Development Committee, reported that the Land Use and Development Committee brings no items for action to the Executive Committee.

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Vice Chairman Selzer asked if there were any questions. Hearing none, he thanked Mr. Gordon.

Vice Chairman Selzer presented a request from the Auditor's Office for a line item transfer in the amount of \$583,362.00 from the McLean County General Fund to MetCom for the County's Share of MetCom Expense. Vice Chairman Selzer also presented the February 29, 2008 bills as recommended and transmitted by the County Auditor for payment. The Fund Total is \$247,560.29 and the Prepaid Total is the same.

Motion by Owens/Gordon to recommend approval of a Line Item Transfer of \$583,362.00 from the McLean County General Fund to MetCom for the County's Share of MetCom Expense; and to recommend approval of the Executive Committee bills for February 29, 2008 as presented to the Committee by the County Auditor.
Motion carried.

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There being no further business to come before the Committee, the meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary