



## **FINANCE COMMITTEE AGENDA**

**Regional Office of Education**  
**905 North Main Street**  
**Second Floor, Main Conference Room**  
**Normal, IL (888-5120)**

**Tuesday, April 1, 2003**

**4:00 P.M.**

*A Pre-Finance Committee Meeting tour of the McLean County Nursing Home has been scheduled for 3:30 p.m., on Tuesday, April 1, 2003.*

1. Roll Call
2. Approval of Minutes – March 4, 2003
3. Departmental Matters:
  - A. Phil Dick, Building and Zoning
    - 1) Items to be presented for Action:
      - a) Request Approval of Applications and Purchase of Service Agreements for SHOW BUS 1 - 55
    - 2) Items to be presented for Information:
      - a) General Report
      - b) Other
  - B. Robert Kahman, Supervisor of Assessments
    - 1) Items to be presented for Information:
      - a) Assessment Status Report 56 - 57
      - b) General Report
      - c) Other
  - C. Sandy Parker, Circuit Clerk

- 1) Items to be presented for Action:
  - a) Request Approval of a Resolution Amending the Fiscal Year 2003 Funded Full-Time Equivalent Positions Resolution for the Circuit Clerk's Office 58
  
- D. Jackie Dozier, County Auditor
  - 1) Items to be presented for Action:
    - a) Request Approval for Change in Credit Card Approval Process
    - b) Request Approval of Auditor's General Credit Card 59 - 60
  - 2) Items to be presented for Information:
    - a) General Report
    - b) Other
  
- E. Becky McNeil, County Treasurer
  - 1) Items to be presented for Action:
    - a) Request Approval to Reclassify the Staff Accountant Position (Grade 10) to Senior Accounting Specialist (Grade 9) 61
  - 2) Items to be presented for Information:  
*(Documents to be provided at meeting)*
    - a) Accept and place on file the County Treasurer's Report as of March 31, 2003
    - b) Accept and place on file the County Treasurer's Investment Report as of March 31, 2003
    - c) Employee Benefit Fund Quarterly Report
    - d) General Report
    - e) Other
  
- F. Don Lee, Nursing Home Administrator
  - 1) Items to be presented for Action:
    - a) *EXECUTIVE SESSION* - Personnel Matter
  - 2) Items to be presented for Information:
    - a) Monthly Report 62 - 64
    - b) General Report
    - c) Other
  
- G. John M. Zeunik, County Administrator
  - 1) Items to be presented for Information:
    - a) General Report
    - b) Other

4. Recommend payment of bills and transfers, if any, to County Board

## 5. Adjournment