



McLean County
FINANCE COMMITTEE AGENDA
Room 400, Government Center
Wednesday, August 5, 2009
4:00 p.m.

1. Roll Call
2. Approval of Minutes: July 1, 2009
3. Departmental Matters
 - A. Walt Howe, Health Department Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Resolution Amending the Fiscal Year 2009 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2009 McLean County Combined Appropriation and Budget Ordinance for Fund 0103 1-2
 - b) Request Approval of an Ordinance of the McLean County Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0103 3
 - c) Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0105 4-5
 - d) Request Approval of a Resolution Amending the Fiscal year 2009 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2009 McLean County Combined Appropriation and Budget Ordinance for Fund 0107 6-7
 - e) Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0107 8
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
 - B. Matt Riehle, Director, Nursing Home
 - 1) Items to be Presented for Information:
 - a) Monthly Reports 9-11
 - b) General Report
 - c) Other

- C. Becky McNeil, County Treasurer
 - 1) Items to be Presented for Information:
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of July 31, 2009
 - b) General Report
 - c) Other

- D. Robert Kahman, Supervisor of Assessments
 - 1) Items to be Presented for Information:
 - a) Status Report 12
 - b) General Report
 - c) Other

- E. Lee Newcom, County Recorder
 - 1) Items to be Presented for Information:
 - a) General Report 13-15
 - b) Other

- F. Peggy Ann Milton, County Clerk
 - 1) Items to be Presented for Information:
 - a) Monthly Report, June 2009 16
 - b) General Report
 - c) Other

- G. Jennifer Ho, Risk Management
 - 1) Items to be Presented for Information:
 - a) Second Quarter Risk Management Fund Report 17-19
 - b) General Report
 - c) Other

- H. Terry Lindberg, County Administrator
 - 1) Items to be Presented for Information:
 - a) Update on the CDAP Loan Program presented by the Economic Development Council
 - b) General Report
 - c) Other

- 4. Recommend Payment of Bills and Transfers, if any, to County Board
- 5. Other Business and Communication
- 6. Adjournment

BUDGET/FTE AMENDMENT FOR FUND 0103
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Human Services that the SFY 2010 WIC Grant has been increased by \$15,000 from \$389,500 to \$404,500 of which \$8,744 is projected to be expended during the period 7/1/09 – 12/31/09.

This program is 100% federally funded and the additional revenue will be used to provide nutritionist support to the WIC Program. The plan calls for increasing nutritionist support by an additional 22.5 hours a week. This will allow the Health Department to convert a part-time nutritionist position to full-time. The additional time will be used to provide nutrition counseling to high priority clients by allowing the addition of 22 appointments per week for women and their new babies. This will reduce the wait time for these clients and equate to a 4% increase in appointments, thus supporting the caseload achievement. The increased time will also offer nutrition support to the prenatal clinic.

A Resolution Amending the Fiscal Year 2009 McLean
County Full-Time Equivalent Position Resolution
Associated with an Ordinance to Amend the Fiscal Year
2009 McLean County Combined Appropriation and Budget
Ordinance for Fund 0103.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 18, 2008 which became effective on January 1, 2009; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0103 to authorize position changes associated with increased funding from the Illinois Department of Human Services for the WIC program. These funds will support additional nutritionist time to assist with nutrition education and supplement food instrument distribution.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Action	Fund	Program	Position	Annual	Months	Now	New
			Classification	FTE			
Decrease	0103-0061	0062	0515-8041	(.40)	4.0	.60	.47
Increase	0103-0061	0062	0503-8041	1.00	4.0	2.00	2.33

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2009.

APPROVED

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean
adm\budg\09FTE103WICNutritionist

An Ordinance of the McLean County Board
 Amending the 2009 Combined
 Appropriation and Budget Ordinance for Fund 0103

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0103 W.I.C. Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0103-0061-0062-0404-0031 W.I.C. Grant by \$8,744 from \$389,500 to \$398,244.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0103, Department 0061, Program 0062, Personal Health Services as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0503-0001	Full-time Employees Salary	\$269,206	\$ 10,921	\$ 280,127
0515-0001	Part-time Employees Salary	\$ 21,782	\$ (4,413)	\$ 17,369
0599-0001	County IMRF Contribution	\$ 21,650	\$ 484	\$ 22,134
0599-0002	Employee Medical/Life Ins	\$ 28,234	\$ 1,254	\$ 29,488
0599-0003	Social Security Cont.	\$ 22,261	\$ 498	\$ 22,759
TOTALS:		\$363,133	\$ 8,744	\$ 371,877

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

 Peggy Ann Milton, Clerk of
 the McLean County Board of
 the County of McLean

 Matt Sorensen Chairman of the
 McLean County Board

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BUDGET/FTE AMENDMENT FOR FUND 0105
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Public Health that it has been awarded a grant of \$7,543 covering the period 1/1/09 – 8/31/09 with the anticipation of continued funding through 8/31/10. Therefore, the McLean County Health Department is proposing an amendment to cover the annualized grant period through 12/31/09 of \$10,000.

The grant program objectives are to create an educational program designed to identify the incidence of asthma, common asthma symptoms, potential asthma triggers, and asthma medications. In addition, the program provides guidance on how to manage an asthma episode.

The proposed \$10,000 in grant funds will be used for educational materials, postage, advertising and a small amount of travel used in providing asthma education information to schools in McLean County.

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0105

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0105 Preventive Health Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0105-0061-0067-0404-0046 Asthma Grant by \$10,000 from \$0 to \$10,000.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0105, Department 0061, Program 0067, Preventive Health Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0612-0003	Educational Materials	\$11,005	\$ 7,200	\$ 18,205
0630-0001	Postage	\$ 700	\$ 300	\$ 1,000
0701-0001	Advertising/Legal Notices	\$24,894	\$ 2,000	\$ 26,894
0793-0001	Travel	\$ 1,870	\$ 500	\$ 2,370
TOTALS:		\$38,469	\$ 10,000	\$ 48,469

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen Chairman of the
McLean County Board

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7/23/09

BUDGET/FTE AMENDMENT FOR FUND 0107
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Public Health that it has been awarded additional resources for the Emergency Preparedness Grant for SFY2010 covering the period 8/1/09 -7/31/10 which includes 5 months of the County FY09. This program is 100% federally funded and the grant award has been increased by an annual amount of \$20,788 from \$112,000 to \$132,788 with \$12,538 projected to be expended prior to 12/31/09.

The additional resources will be used to add staff hours to the current Part time Bioterrorism Public Health Planner position from a .69 FE to a .87 FTE. The additional 6.75 hours a week are necessary to support the additional directives under the new grant program. This includes the preparation of a comprehensive plan designed to respond to the anticipated upswing in H1N1 activity projected to occur in the fall. This position will be responsible to the planning and implementation of the vaccine delivery for responding to H1N1 that will utilize the SNS Methodology as the model for vaccine dissemination to Local Health Departments.

In addition to staff support, the additional resources will be used for educational materials, training, communication enhancement, minor office equipment and supplies and office support costs for the program.

15-0000-01

15-0000-01

A Resolution Amending the Fiscal Year 2009 McLean
County Full-Time Equivalent Position Resolution
Associated with an Ordinance to Amend the Fiscal Year
2009 McLean County Combined Appropriation and Budget
Ordinance for Fund 0107.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 18, 2008 which became effective on January 1, 2009; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0107 to authorize position changes associated with additional funds received for Emergency Preparedness requiring increased planning and program oversight associated with the Bio-Terrorism Response Program.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

<u>Action</u>	<u>Fund</u>	<u>Program</u>	<u>Position Classification</u>	<u>Annual FTE</u>	<u>Months</u>	<u>Now</u>	<u>New</u>
Increase	0107-0061	0062	0515-8127	.18	4.0	.69	.75

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2009.

APPROVED

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean
adm\budg\09FTE0107BioTerrorismPubHlthPlanner

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0107

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0107 Bio-Terrorism Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0107-0061-0062-0404-0072 IDPH Emergency Preparedness Grant by \$12,538 from \$112,000 to \$124,538.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0107, Department 0061, Program 0062, Bio-Terrorism Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0515-0001	Part-time Employees Salary	\$55,265	\$ 2,598	\$ 57,863
0599-0001	County IMRF Contribution	\$ 8,730	\$ 194	\$ 8,924
0599-0003	Social Security Cont.	\$ 9,133	\$ 199	\$ 9,332
0612-0003	Educational Materials	\$ 2,460	\$ 4,000	\$ 6,460
0718-0001	Schooling & Conferences	\$ 4,000	\$ 1,097	\$ 5,097
0741-0001	Office Equip/Furniture Maint.	\$ 0	\$ 650	\$ 650
0743-0001	Radio/Comm. Equipment Maint.	\$ 0	\$ 2,000	\$ 2,000
0750-0001	Equipment Maint. Contract	\$ 300	\$ 700	\$ 1,000
0773-0001	Non-Contractual Services	\$ 110	\$ 350	\$ 460
0778-0001	Data Processing User Fee	\$ 200	\$ 250	\$ 450
0790-0004	Equipment Rental	\$ 0	\$ 500	\$ 500
TOTALS		\$80,198	\$ 12,538	\$ 92,736

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen Chairman of the
McLean County Board

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McLEAN COUNTY NURSING HOME

ACCRUED EXPENDITURE

Pr Date: July 20, 2009

	2009 BUDGET	2009 MONTHLY ALLOC	JUNE, 2009 ACCRUED EXPENSE	YTD ALLOC	ADJUSTED YTD EXPENSE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET SPENT	PROJECTED EXPENSE 12/31/09
SALARIES	3,787,221	310,941	324,456	1,875,887	1,991,364	1,795,857	115,477	52.58%	4,015,735
IMRF	281,769	23,159	24,140	139,727	148,158	133,612	8,431	52.58%	298,771
MED/LIFE	490,580	15,335	40,322	243,274	243,274	247,306	0	49.59%	490,580
SOC/SEC	289,722	23,813	24,821	143,671	152,339	137,383	8,669	52.58%	307,204
VAC LIAB	30,000	2,466	2,466	14,877	14,877	15,123	0	49.59%	30,000
SELLBACK	0	0	0	0	0	0	0	0.00%	#DIV/0!
PERSONNEL	4,879,293	375,714	416,204	2,417,435	2,550,012	2,329,281	132,576	52.26%	5,142,289
COMMODITIES	818,708	67,291	76,239	405,989	416,250	402,458	10,260	50.84%	839,398
CONTRACTUAL	1,444,659	117,523	251,359	716,393	1,534,065	(89,406)	817,672	106.19%	3,093,556
CAPITAL	351,270	28,872	8,494	174,191	70,252	281,018	(103,940)	20.00%	141,668
GRAND TOTAL	7,493,930	589,399	752,296	3,714,009	4,570,578	2,923,352	856,569	60.99%	9,216,911

McLEAN COUNTY NURSING HOME

ACCRUED REVENUE

Pr Date: July 20, 2009

	2009 BUDGET	2009 MONTHLY ALLOC	JUNE, 2009 ACCRUED REVENUE	YTD ALLOC	ADJUSTED YTD REVENUE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET	PROJECTED REVENUE 12/31/09
MEDICARE REVENUE	766,500	63,000	48,503	380,100	422,928	343,572	42,828	55.18%	852,867
IDPA REVENUE	3,153,600	259,200	494,817	1,563,840	3,149,496	4,104	1,585,656	99.87%	6,351,193
SCHOOLING REIMB	0	0	0	0	0	0	0	#DIV/0!	0
JDC LAUNDRY	8,439	694	826	4,185	3,392	5,047	(793)	40.19%	6,840
JDC FOOD	35,000	2,877	3,588	17,356	14,011	20,989	(3,345)	40.03%	28,255
MEALS	600	49	248	298	1,248	(648)	950	208.00%	2,517
PVT PAY REVENUE	2,151,675	176,850	119,911	1,066,995	723,332	1,428,343	(343,663)	33.62%	1,458,654
UNCLASS	12,000	986	0	5,951	1,238	10,762	(4,713)	10.32%	2,496
INTEREST EARNED	97,990	8,054	15,342	48,592	50,772	47,218	2,179	51.81%	102,385
SALE OF ASSETS	0	0	0	0	900	(900)	900	#DIV/0!	1,815
TRANSFER IN	579,004	47,589	60,441	287,123	368,487	210,517	81,364	63.64%	743,081
TELEPHONE REIMB	0	0	840	0	5,250	(5,250)	5,250	#DIV/0!	10,587
TOTAL ACC REVENUE	6,804,808	559,299	744,515	3,374,439	4,741,054	2,063,754	1,366,615	69.67%	9,560,689
TOTAL ACC REVENUE	6,804,808	559,299	744,515	3,374,439	4,741,054	2,063,754	1,366,615	69.67%	9,560,689
LESS ACCRUED EXPENS	(7,493,930)	(589,399)	(752,296)	(3,714,009)	(4,570,578)	(2,923,352)	(856,569)	60.99%	(9,216,911)
ACC REV - (ACC EXP)	(689,122)	(30,100)	(7,781)	(339,570)	170,476	(859,598)	510,046		343,778
PLUS CAP EXP	0	28,872	8,494	174,191	70,252	281,018	(103,940)		141,668
ACC BALANCE	(689,122)	(1,228)	713	(165,378)	240,728	(578,580)	406,106		485,445

McLEAN COUNTY NURSING HOME
JUNE 30 DAYS

2009
DAILY CENSUS

DAY OF MONTH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 TOT AVG

CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
MEDICARE	1	1	1	1	1	1	1	1	1	2	2	4	4	3	3	3	4	5	6	5	5	6	6	5	5	5	5	4	5	0	105		
HUMAN/OSF	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	1	1	1	2	0	24	
PA SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30	
PA INT	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	6	6	6	5	5	5	5	5	5	0	154		
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PP INT	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	37	
SUB TOTAL	10	10	10	10	10	10	10	10	10	11	11	13	13	12	12	12	12	13	14	13	13	14	13	11	11	11	12	12	11	13	0	350	

NON-CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
PA SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	
PA INT	87	87	87	87	87	86	86	86	86	85	84	84	82	82	82	83	83	83	82	81	81	81	81	81	81	81	81	81	81	0	0		
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PP INT	25	25	24	24	24	24	24	24	24	25	25	25	24	24	24	24	23	23	24	24	24	24	24	24	24	24	24	24	24	23	0	0	
SUB TOTAL	113	113	112	112	112	111	111	111	111	111	110	110	108	107	107	108	107	107	107	106	106	106	106	106	106	106	106	106	106	105	0	0	

TOTAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
MEDICARE	1	1	1	1	1	1	1	1	1	2	2	4	4	3	3	3	4	5	6	5	5	6	6	5	5	5	5	4	5	0	105		
HUMAN/OSF	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	1	1	1	2	0	24	
PA SKILL	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	0	60	
PA INT	92	92	92	92	92	91	91	91	91	91	90	89	89	87	87	88	88	88	87	87	87	87	87	86	86	86	86	86	86	0	2654		
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PP INT	27	27	26	26	26	26	26	26	26	27	27	27	27	27	26	26	25	24	24	25	25	25	24	24	24	24	24	24	23	0	760		

TOT IN HOUSE	123	122	122	122	121	121	121	121	121	122	122	123	123	120	119	120	120	121	120	119	119	120	119	117	117	117	118	118	117	118	0		
PP B/H-PD	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
PP B/H-NON PD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PS BED HOLD	0	0	0	0	0	1	0	0	0	0	0	0	0	2	2	2	1	1	0	1	1	1	1	1	2	2	1	1	1	2	0	25	
TOT	123	122	122	122	121	121	121	121	121	122	122	123	123	120	119	120	120	121	120	119	119	120	119	117	117	117	118	118	117	118	0	3603	

McLEAN COUNTY NURSING HOME

CENSUS Report - 2009

MONTH	AVG MEDICARE	AVG HUM/OSF	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	6.13	0.00	27.52	87.45	121.10	0.77	121.87	28.13
FEBRUARY	9.18	0.00	23.93	89.50	122.61	0.79	123.39	26.61
MARCH	7.81	0.00	27.68	93.45	128.94	0.10	129.03	20.97
APRIL	5.40	0.80	26.80	92.67	125.67	1.37	127.03	22.97
MAY	5.39	0.61	25.81	93.23	125.03	0.45	125.48	24.52
JUNE	3.50	0.80	25.33	90.47	120.10	0.83	120.93	29.07
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								

YTD AVERAGE	6.23	0.37	26.18	91.13	123.91	0.72	124.62	25.38
% OF CAPACITY	4.16%	0.25%	17.45%	60.75%	82.60%	0.48%	83.08%	16.92%

Assessment Status Report
TODAY IS: 07/29/2009

Township	Preliminary Submittal	Book to S/A	To Printer/Publisher	Newspaper	Date of Publication	Final Filing Date	2008 Factor	2009 Factor	Complaints Filed	Books Closed	
											Average
Allin				Pantagraph			1.0443				
Anchor				Ridgeview Review			1.0000				
Arrowsmith	07/15/09			Pantagraph			1.0369				
Bellflower				LeRoy Journal			1.0377				
Bloomington	04/30/09			Pantagraph			1.0413				
Blue Mound	05/30/09			Ridgeview Review			1.0218				
Cheney's Grove				Ridgeview Review			1.0181				
Chenoa				Chenoa Town Crier			1.0328				
City				Pantagraph			1.0255				
Cropsey				Ridgeview Review			1.0000				
Dale				Pantagraph			1.0402				
Danvers				Quill			1.0159				
Dawson				Pantagraph			1.0177				
Downs	04/20/09			Pantagraph			1.0273				
Dry Grove				Quill			1.0284				
Empire				LeRoy Journal			1.0323				
Funk's Grove				Heyworth Star			1.0409				
Gridley				Gridley Village Times			1.0177				
Hudson				Quill			1.0000				
Lawndale				Ridgeview Review			1.0000				
Lexington				Lexingtonian			1.0268				
Martin	05/30/09			Ridgeview Review			1.0529				
Money Creek	04/20/09			Lexingtonian			1.0554				
Mount Hope				Heyworth Star			1.0237				
Normal				Normalite			1.0300				
Old Town	05/27/09			Pantagraph			1.0195				
Randolph	05/27/09			Heyworth Star			1.0190				
Towanda				Pantagraph			1.0000				
West				LeRoy Journal			1.0000				
White Oak	07/17/09			Quill			1.0317				
Yates				Chenoa Town Crier			1.0000				
							Average	1.0238	#DIV/0!	0	
							Median	1.0255	#NUM!		



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927 Fax

July 16, 2009

To: Honorable Members of the Finance Committee

From: Lee Newcom, McLean County Recorder

Please be advised for the month of June 2009 that revenue, state stamp inventory and receipts, and receivables reconcile with the general ledger.

A copy of June 2009's "Monthly Account Balances" is attached.



Year-to-date Totals through June, 2009

Month-to-date Totals

Account #	Account Description	Cash/Check/Change	Charge	Charges Paid	Other Pay Method	Total	Cash/Check/Change	Charge	Charges Paid	Other Pay Method	Total
01-0-0-201-070-034	Due Iidor-Rental Hsg Prog	\$36,828.00	\$0.00	\$0.00	\$468.00	\$37,296.00	\$169,245.00	\$0.00	\$0.00	\$2,502.00	\$171,747.00
01-6-8-410-008-034	Copy Fees	\$696.70	\$0.00	\$4.00	\$0.00	\$692.70	\$4,902.50	\$6.25	\$4.00	\$0.00	\$4,904.75
01-6-8-410-029-035	Recording Fees	\$67,397.00	\$534.00	\$360.00	\$732.00	\$68,303.00	\$317,234.00	\$2,987.00	\$2,414.00	\$4,292.00	\$322,099.00
01-6-8-410-032-036	County Revenue Stamps	\$32,245.50	\$0.00	\$0.00	\$0.00	\$32,245.50	\$122,033.50	\$0.00	\$0.00	\$0.00	\$122,033.50
01-6-8-410-111-111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-128-100	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-132-100	Data Sales	\$155.00	\$0.00	\$0.00	\$0.00	\$155.00	\$1,455.00	\$0.00	\$0.00	\$0.00	\$1,455.00
01-6-8-410-195-035	Rental Hsg Support Program	\$4,092.00	\$0.00	\$0.00	\$52.00	\$4,144.00	\$18,805.00	\$0.00	\$0.00	\$278.00	\$19,083.00
16-8-4-102-222-222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16-8-4-102-222-222	Balance Brought Forward/Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37-6-8-410-089-284	Document Storage	\$13,137.00	\$255.00	\$210.00	\$156.00	\$13,338.00	\$61,398.00	\$1,473.00	\$1,371.00	\$849.00	\$62,349.00
37-6-8-410-181-100	Gis Document Storage	\$4,379.00	\$85.00	\$70.00	\$52.00	\$4,446.00	\$20,466.00	\$481.00	\$457.00	\$283.00	\$20,783.00
51-0-0-126-001-903	State Revenue Stamps	\$64,491.00	\$0.00	\$0.00	\$0.00	\$64,491.00	\$244,067.00	\$0.00	\$0.00	\$0.00	\$244,067.00
67-6-8-410-181-100	Gis Fund	\$21,685.00	\$176.00	\$140.00	\$260.00	\$21,981.00	\$100,953.00	\$1,000.00	\$929.00	\$1,415.00	\$102,439.00
Final Total :		\$245,106.20	\$1,050.00	\$784.00	\$1,720.00	\$247,092.20	\$1,060,559.00	\$5,957.25	\$5,175.00	\$9,619.00	\$1,070,960.25



H. LEE NEWCOM
COUNTY RECORDER

115 East Washington Street, Room M-104 • PO Box 2400 • Bloomington, Illinois 61702-2400
Phone (309) 888-5170 • Fax (309) 888-5927
Email: recorder@mcleancountyil.gov • Website: www.mcleancountyil.gov/recorder

MONTHLY REPORT
OF
OFFICIAL RECEIPTS

TO THE COUNTY BOARD OF MCLEAN COUNTY

I, H. Lee Newcom, Recorder, in and for the County of McLean and the State of Illinois, respectfully present the following report of all fees received for the Recorder's office, for and during the period of **June 1, 2009** through **June 30, 2009**.

RECEIPTS:

Due IDOR-Rental Housing Program	\$	37,296.00
Copy Fees	\$	692.70
Recording Fees	\$	67,769.00
County Revenue Stamps	\$	32,245.50
Microfilm Sales	\$	-
Data Sales	\$	155.00
Recorder Receivable	\$	364.00
Rental Housing Support Program	\$	4,144.00
Document Storage	\$	13,083.00
GIS Document Storage	\$	4,361.00
Document Storage Receivable	\$	280.00
State Revenue Stamps	\$	64,491.00
GIS Fund	\$	21,805.00
GIS Receivable	\$	140.00
Unclassified Revenue	\$	-
Total Receipts	\$	246,826.20

Deposited with County Treasurer \$ 246,826.20

Balance on hand:

Cash	\$	50.00
Accounts Receivable	\$	1,050.00
Total	\$	1,100.00

#N/A January 1900

H. Lee Newcom
McLean County Recorder

FILED
MCLEAN COUNTY, ILLINOIS

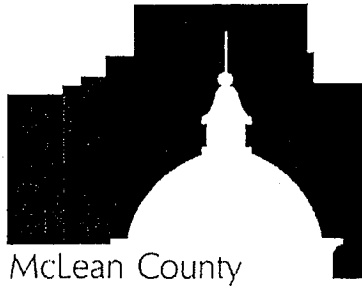
JUL 21 2009

COUNTY CLERK

**McLean County Clerk
2009 Monthly Activity Report
(For Period Ending June 30, 2009)**

Example	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2008 YTD	2009 YTD	2009 Percent of Budget
	Number Processed	Dollar Amount Generated													
Assumed Names \$3.00	20 \$60.00	22 \$66.00	24 \$72.00	23 \$69.00	21 \$63.00	20 \$60.00							158 \$473.00	130 \$390.00	39.00%
*Birth Record Requests \$13.00/\$7.00	605 \$6,973.00	599 \$7,208.00	700 \$8,232.00	615 \$7,171.00	610 \$7,192.00	638 \$7,364.00							4,647 \$38,936.00	3,765 \$44,140.00	46.96%
*Death Record Requests \$11.00/\$5.00	30 \$276.00	71 \$640.00	61 \$575.00	81 \$681.00	41 \$385.00	72 \$600.00							383 \$2,136.00	356 \$3,157.00	63.14%
Liquor Licenses Amount Varies	0 \$0.00	0 \$0.00	1 \$305.00	0 \$0.00	14 \$1,575.00	4 \$2,455.00							15 \$13,375.00	19 \$14,335.00	86.88%
Marriage License Applications \$22.00	37 \$814.00	41 \$902.00	54 \$1,197.00	83 \$1,826.00	114 \$2,508.00	113 \$2,486.00							443 \$9,746.00	442 \$9,733.00	44.24%
*Marriage Record Requests \$13.00/\$7.00	121 \$1,371.00	152 \$1,694.00	177 \$1,959.00	183 \$1,941.00	271 \$2,817.00	302 \$3,176.00							1,214 \$8,966.00	1,206 \$12,958.00	38.11%
Notary Public Commissions \$10.00/\$5.00	35 \$200.00	33 \$200.00	45 \$290.00	58 \$340.00	41 \$240.00	75 \$435.00							302 \$1,730.00	287 \$1,705.00	56.83%
Take Notices \$15.32	268 \$4,105.76	281 \$4,304.92	92 \$1,413.44	0 \$0.00	0 \$0.00	0 \$0.00							658 \$9,627.93	641 \$9,824.12	111.64%
Tax Redemption Fees \$70.00	86 \$6,020.00	97 \$6,790.00	72 \$5,040.00	106 \$7,420.00	40 \$2,800.00	34 \$2,380.00							481 \$33,670.00	435 \$30,450.00	50.75%
Taxes Redeemed	\$278,927.35	\$393,717.56	\$466,273.63	\$317,107.82	\$156,222.31	\$193,243.56							\$1,703,483.82	\$1,805,492.23	N/A
Voter Registrations/ Address Changes/ Cancellations	524	488	685	547	376	563							7,518	3,183	N/A

* NOTE: Vital record fees increased per County Board Ordinance on January 1, 2009.



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940 FAX: (309) 888-5949
104 West Front Street P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo to: Ben Owens, Chairman
Members, Finance Committee

From: Jennifer Ho

Date: July 29, 2009

Subject: Second Quarter Risk Management Fund Report

The Risk Management Fund report for all self-insured lines of coverage as of June 30, 2009 is enclosed for your perusal, with a cumulative claims summary provided in Table 1 and a quarterly summary on new claims for the past 5 years provided in Table 2. Table 1 provides the status of claims activity for all years counted.

Since my last quarter report to you, we have 15 new work injuries and 3 new liability claims, with no new auto claims. For the reporting quarter, we have 3 surgical cases which accounted for the increase in reserves, with all other injuries remain as the low severity types. Since the last quarter report, no claims has been settled in excess of \$ 10,000.

I am available for your questions at our regular meeting. I can be reached at 309-888-5940 should you need to contact me prior to the meeting. Thank you.

**McLEAN COUNTY RISK MANAGEMENT FUND
AS OF June 30 2009**

Table I: Cumulative Claims Summary

CLAIMS TYPE	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCRD LOSSES
A. AUTO PHYSICAL DAMAGE (Last 5 Yrs):						
PY 2005	15	0	43,370	-	9,653	33,717
PY 2006	6	0	6,828	-	582	6,246
PY 2007	4	0	5,390	-	-	5,390
PY 2008	7	0	23,967	-	7,512	17,959
PY 2009	2	0	2,039	-	273	1,766
B. AUTO LIABILITY (Last 5 Yrs):						
PY 2005	3	0	10,064	-	-	10,064
PY 2006	1	0	9,084	-	-	9,084
PY 2007	2	0	4,183	-	-	4,183
PY 2008	3	0	9,194	-	-	9,194
PY 2009	1	0	702	-	-	702
C. GENERAL LIABILITY (Last 5 Yrs):						
PY 2004	9	2	95,681	11,086	-	106,767
PY 2005	11	0	26,840	-	-	26,840
PY 2006	19	0	37,348	-	-	37,348
PY 2007	11	3	15,537	25,701	-	41,237
PY 2008	11	8	15,489.4	44,880	-	63,235
PY 2009	1	0	1,789.9	-	-	1,790
D. WORKERS COMPENSATION:						
PY 1992-99*	704	2	4,892,799	10,857	2,003,999	2,899,657
PY 2000	64	1	293,094	43,296	-	336,391
PY 2001	71	0	278,183	-	8,500	269,683
PY 2002	76	1	366,108	148,775	-	514,883
PY 2003	65	0	326,284	-	659	325,625
PY 2004	68	2	404,874	31,075	1,216	434,733
PY 2005	65	2	349,098	71,162	358	419,902
PY 2006	71	5	826,039	343,214	3,537	1,165,716
PY 2007	58	6	189,897	259,688	305	449,280
PY 2008	42	7	256,477	206,891	3,541	459,827
PY 2009	25	14	49,188	195,264	-	244,452

* Includes catastrophic incident of 2/16/93 and fatality of 8/15/97

Table 2: Historical Second Quarter experience FY 2005 – FY 2009

COVERAGES:	PY 2005		PY 2006		PY 2007		FY 2008		PY 2009	
	#	INCRD \$	#	INCRD \$	#	INCRD	#	INCRD \$	#	INCRD \$
Auto Physical Damage	2	5,387	3	3,090	4	4,993	5	16,600	2	1,766
Auto Liability	1	1,954	1	15,000	1	1,790	2	1,107	1	702
General Liability	1	1,000	1	2,240	4	881	6	48,202	1	789.9
Worker's Compensation	13	114,083	13	26,887	27	23,815	16	106,575	25	244,452
TOTAL:	17	122,424	18	47,217	36	31,479	29	172,484	29	247,710