

Minutes of the Finance Committee Meeting

The Finance Committee of the McLean County Board met on Monday, June 2, 2003 at 4:00 p.m. in Room 700 of the McLean County Law and Justice Center, 104 W. Front Street, Bloomington, IL 61701.

Members Present: Chairman Sorensen, Members Berglund, Nuckolls, Moss, Selzer

Other Members Present: Member Bass

Members Absent: Member Kinzinger

Staff Present: Mr. John M. Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator; Ms. Lucretia Wherry, Human Resources Assistant; Ms. Christine Northcutt, County Administrator's Assistant

Elected Officials/
Department Heads: Mr. Don Lee, Director, Nursing Home; Mr. Bob Kahman, Supervisor of Assessments; Mr. Bob Keller, Director, Health Department, Ms. Peggy Ann Milton, County Clerk; Ms. Maria Pascua, Chief Deputy Clerk; Mr. Tony Cannon, Director, MetCom; Mr. Bill Gamblin, Director, ETSB; Mr. Eric Ruud, First Assistant States Attorney; Mr. Jack Mitchell, County Engineer

Others Present: Mr. Rich Farr, Normal Township Supervisor

Chairman Sorensen called the meeting to order at 4:03 p.m.

With the Committee's concurrence, the minutes of the May 6, 2003 Finance Committee meeting were accepted and placed on file as presented.

Chairman Sorensen introduced Mr. Don Lee, Director of the Nursing Home. Mr. Lee presented his first item which is an Intergovernmental Transfer Agreement with the Illinois Department of Public Aid. This agreement, in essence, allows for a 10% increase in State funding to County Nursing Homes in Illinois. Mr. Lee explained that this is accomplished through a waiver program which Illinois entered into, with the federal government, during the Edgar Administration. Until this time it has only been applied to Cook County Hospital and the Cook County Nursing Home. In short, the reimbursements will be coming from the *Medicare reimbursement schedule*. The Medicare rate is above the Medicaid rate. This will result in a 10% increase in reimbursements.

Motion by Berglund/Moss to recommend approval of an Intergovernmental Agreement between the Illinois Department of Public Aid and the McLean County Nursing Home to Authorize the Alternate Reimbursement Methodology. Motion carried.

Mr. Lee presented the monthly reports. The month of April was a positive financial month for the Nursing Home. The large expenses that skewed the reports at the beginning of 2003 have begun to balance out. The census for the month of April averaged at 138 and the month of May was around 140. Mr. Selzer stated that he wanted to commend Mr. Lee and his staff for the great care that they give to residents. There were no questions for Mr. Lee.

Mr. Bob Kahman, Supervisor of Assessments presented a report of Property Class Percentage by Parcel and Equalized Assessed Valuation (EAV). This chart shows that 18% of the parcels are farmland and they represent 9% of the overall value. 75% of the parcels are residential. They represent 63% of the EAV. 7% of total parcels are commercial, yet they represent 27% of the total value. The residential and commercial areas represent a sizeable component of the County's tax base. Mr. Kahman informed the Committee that the second chart is a 10 year history of McLean County new construction. There is a very smooth upward trend-line of new growth each year. The next chart is the Farmland EAV, which indicates the State directed farmland values. The next chart shows a 10 year history of McLean County growth. McLean County's growth is very stable and steady over the last 10 years. The last chart is an EAV Projection Worksheet. The County's growth has slowed a bit, but overall growth steadily continues. There were no questions for Mr. Kahman.

Chairman Sorensen stated that the next item would be the reports from the County Treasurer. Due to tax collection, Ms. McNeil is very busy and will bring the Treasurer's reports to a stand-up meeting before the County Board Meeting.

Ms. Peggy Ann Milton, County Clerk stated that one of her duties is to present precinct boundaries after the census. Through this process, her office is charged with trying to keep the Legislative and County Board districts in tact. Mr. Rich Farr, Normal Township Supervisor did much of the work with assistance from Sidwell Corporation and Ms. Milton turned the presentation over to him. Mr. Farr stated that it was very difficult to follow all of the different precinct lines. The proposed map ends up with 26 different precincts. Ms. Milton interjected that this process will cut down ballot styles from previous years. Mr. Farr stated that they tried to keep the precincts with their original boundaries, but had to work to keep 400-800 voters in each precinct. The precincts in the southern portion of Normal remained mostly unchanged, but the northern precincts have seen much growth and will probably need to be updated again in the future.

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Mr. Farr stated that fact was kept in mind when updating the current boundaries. Hopefully,

it will be easier to update them when that becomes necessary.

Chairman Sorensen asked Ms. Milton if this should be approved and recommended to the County Board. Ms. Milton replied that was correct.

Motion by Selzer/Nuckolls to recommend approval of the Normal Precinct Boundaries and legal descriptions as presented. Motion carried.

Ms. Milton stated that the Helping America Vote Act (HAVA 2002) standards will change elections as we know them. She explained that there will definitely be procedural changes sometime in the near future. She will keep the Finance Committee updated with information as she receives it, especially because the budget cycle for the year is approaching. Ms. Milton stated that she has arranged for an optical scan machine and a touch-screen machine to be available for the Committee to review if they wish.

Ms. Milton informed the Committee that Senate Bill 428 passed both houses and is on its way to the Governor's desk. This bill is the vehicle used to implement much of HAVA 2002. Illinois expects to receive \$34 million of federal funding for punch card buy out for the 2004 elections. As it stands, McLean County is on target to receive \$4,000.00 per precinct. That would be approximately \$260,000.00 for the County. The law mandates that each polling place must be equipped with one touch screen unit. There are some issues within the bill that are of concern. For example, one paragraph indicated that the County Clerk's office would have to make unlimited supplies of registration forms available to the public. Currently, they are limited. There is also a section which mandates the Clerk's Office to man curbside voting booths for the convenience of individuals with disabilities. That is not currently done. There are also new supplies which will have to be purchased to follow these guidelines. These are all budget concerns. Mr. Selzer asked if the \$4,000.00 per precinct number is set in stone or if that number could fluctuate. Ms. Milton replied that number is not yet confirmed. She said she would invite any comments or suggestions from the Committee.

Chairman Sorensen stated that whenever a department is making a request for a large amount of money the Committee will need to see several options so they can compare prices and specifications. Ms. Milton stated that she would be more than happy to provide that information, but there are only two vendors which are approved by the State to offer this type of technology. Mr. Selzer stated that he felt that it was a good idea for Ms. Milton and her office to remain proactive and keep the Committee informed of this information. Ms. Milton asked if the Committee had any requests from her office. Chairman Sorensen stated that he appreciated the information and that she should continue to keep the Committee abreast of information as it becomes available. Ms. Milton invited the Committee members to view the voting machines after the Minutes of the Finance Committee Meeting

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meeting. There were no further questions for Ms. Milton.

Mr. Bob Keller presented a \$10,000.00 grant from the Illinois Department of Public Health

(IDPH) for West Nile Virus Testing. The monies will purchase six traps and summer intern hours. This is all being paid for by the IDPH grant.

Motion by Moss/Berglund to recommend approval of the Resolution Amending the 2003 Combined Appropriation and Budget Ordinance Grant Fund 0107 for West Nile Testing. Motion carried.

Mr. Keller stated that the second item is an increase in the Women, Infants and Children's grant program. The State has increased the reimbursement for pregnant women and has provided additional resources for incentives. The annualized amount is around \$31,000.00 and \$23,000.00 will be applied to the County's current fiscal year. The majority of that money will be used to add a .60 FTE Nutritionist (which is 22.5 hours a week) and additional supplies. Mr. Keller advised the Committee that there is a companion Resolution for the FTE change.

Motion by Berglund/Nuckolls to recommend approval of the Resolution Amending the FY2003 Full-Time Equivalent Position Resolution Grant Fund 0103 and the Resolution Amending the 2003 Combined Appropriation Budget Ordinance for Grant Fund 0103 - WIC. Motion carried.

Mr. Eric Ruud, First Assistant State's Attorney, stated that last year, in order to cut the budget in the State's Attorney's Office, one Legal Assistant grant funded position was reduced to a 0.5 FTE for the equivalent of six months. Additional funding has been secured from the Illinois Criminal Justice Information Authority, which will, in effect, restore that position to a full-time for the balance of the year.

Motion by Moss/Nuckolls to recommend approval of the Resolution Amending the Funded Full-Time Equivalent Position Resolution for 2003 – Legal Assistant. Motion carried.

Mr. Tony Cannon, Director, MetCom stated his office is required by State law to man a back-up center 24 hours a day. The ETSB was charged with trying to find a more efficient way of staffing that back-up center. The option that was decided upon is to add three additional TeleCommunicators to the current staff of 27 and turn the back-up center into a secondary PSAP to handle all of the fire and EMS dispatching. This will satisfy the State mandate to have a back-up center and will provide better service to the citizens of McLean County. This will not cost the County any extra money. This proposal has

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Already received approval by both the ETSB and MetCom Board. Mr. Bill Gamblin, Director, ETSB added that the funds for this project will come from the ETSB fund.

Motion Moss/Berglund to recommend approval of the Resolution

Amending the Funded Full-Time Equivalent Position Resolution
for 2003 – TeleCommunicator Positions at MetCom. Motion carried.

There were no further questions for Mr. Cannon or Mr. Gamblin.

Chairman Sorensen stated that the next item is an item for information from Mr. Paul Kinsella of the Veteran's Assistance Commission. The item states that there has been more money spent this year than was anticipated and the Veteran's Assistance Commission may need additional funding in the fourth quarter. Chairman Sorensen stated that he would appreciate seeing some background materials on this request. Chairman Sorensen asked Mr. Zeunik to let Mr. Kinsella know of the Committee's request.

Chairman Sorensen stated that he wanted to move on to the County Administrator's Items before proceeding to the Executive Session items. The first item is a housekeeping matter. It is an Illinois State requirement for the County to pass an ordinance on prevailing wages for public works employees. This is done each June.

Motion by Selzer/Berglund to recommend approval of
An Ordinance for Prevailing Rate of Public Works Wages
for McLean County. Motion carried.

Chairman Sorensen stated that the next item was pulled from last month's agenda to be revised and brought back this month. The replacement of the dryvit material on the 200 West Front Street building is to be financed through the Public Building Commission in exchange for a 10 year lease.

Motion Berglund/Nuckolls to recommend approval of
Proposed Lease Agreement with the Public Building
Commission of McLean County for repair of Exterior
Dryvit – 200 West Front Street. Motion carried.

Mr. Terry Lindberg introduced the two summer interns. Ms. Tara Soldan and Ms. Amanda Thorson, both from Illinois Wesleyan University and both are majoring in Accounting.

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Chairman Sorensen asked for a motion to enter into Executive Session to discuss County Highway Department personnel matters.

Motion by Moss/Selzer to enter into Executive Session
to discuss Personnel Issues at the McLean County Highway
Department. Member Bass and the following administrative

Staff are included in the Executive Session: Mr. Jack Mitchell, Mr. John Zeunik, Mr. Terry Lindberg, Ms. Lucretia Wherry, and Ms. Christine Northcutt. Motion carried.

Motion by Selzer/Moss to enter into Open-Session at 5:30 p.m. Motion carried.

Mr. Selzer said he would like to make a motion to approve the request submitted by the Highway Department for the salary of the Assistant County Engineer.

Motion by Selzer/Nuckolls to recommend approval to apply the Impacted Position Policy to an internal candidate who is being promoted to Assistant County Engineer position. Motion carried.

Chairman Sorensen stated that he would entertain a motion to go into Executive Session to discuss collective bargaining.

Motion by Selzer/Moss to enter into Executive Session to discuss Collective Bargaining. The following administrative Staff are included in the Executive Session: Mr. John Zeunik, Mr. Terry Lindberg, Ms. Lucretia Wherry, and Ms. Christine Northcutt. Motion carried.

Motion by Selzer/Moss to enter into Open-Session at 5:36 p.m. Motion carried.

Chairman Sorensen presented the bills from the Nursing Home. The fund total and prepaid total are the same at \$323,135.75. The Finance Committee fund total is \$323,985.15 with the prepaid total being the same.

Motion by Moss/Berglund to recommend approval of the Bills as presented to the Finance Committee by the County Auditor. Motion carried.

There being nothing further to come before the Committee at this time, Chairman Sorensen adjourned the meeting at 5:38 p.m.

Respectfully submitted,

Ms. Christine Northcutt
Recording Secretary
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