



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center
Tuesday, March 13, 2012
4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – February 14, 2012
January 17, 2012 Stand-up
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sorensen
 - 1) Items to be Presented for Action:
 - a) REAPPOINTMENTS:
None
 - b) APPOINTMENTS:

CLEARVIEW SANITARY DISTRICT
Mr. Jerry Fortag
3002 Robert St.
Bloomington, IL 61704
(Complete a 3-year term to expire first Monday in May 2013)

McLEAN COUNTY REGIONAL PLANNING
Mr. Tyler Wrezinski
807 E. Washington St.
P.O. Box 3603
Bloomington, IL 61701
(Complete a 3-year term to expire December 31, 2014)

ETHICS COMMISSION OF McLEAN COUNTY

Mr. Matt Sorensen
19677 JoSarah Ct.
Bloomington, IL 61705
(1-year term to expire March 20, 2013)

ETHICS COMMISSION OF McLEAN COUNTY

Mr. John Penn
14211 Jessica Court
Bloomington, IL 61705
(2-year term to expire March 20, 2014)

ETHICS COMMISSION OF McLEAN COUNTY

Mr. John Parrott, Jr.
3311 Monterey Rd.
Bloomington, IL 61704
(2-year term to expire March 20, 2014)

c) RESIGNATIONS:

CLEARVIEW SANITARY DISTRICT

Pamela Augstin
101 Margaret St.
Bloomington, IL 61704

McLEAN COUNTY REGIONAL PLANNING

Mr. William C. Doud
1328 Crown Court
Bloomington, IL 61704

- d) Request Approval of a Resolution of Congratulations to the LeRoy High School Wrestling Team – County Administrator’s Office 1
- e) Request Approval of an Intergovernmental Agreement with the Town of Normal to Share Network Data Line Costs – Information Technologies 2-5
- 2) Items to be Presented to the Board:
 - a) Information Technologies General Report, March 2012 6
 - b) General Report
 - c) Other

- B. Justice Committee – Chairman Rackauskas
- 1) Items to be Presented to the Board:
 - a) Request approval of a Sub-Contract Agreement with Center for Human Services as part of the Adult Treatment Court Collaborative Grant Provided through SAMHSA – Court Services
 - b) Request approval of a Sub-Contract Agreement with Chestnut Health Systems as part of the Adult Treatment Court Collaborative Grant Provided through SAMHSA – Court Services
 - c) Request approval of renewal of Agreement between CAM Systems and Mclean County Court Services for Monitoring Service – Court Services
 - d) General Report
 - e) Other
- C. Land Use and Development Committee – Chairman Gordon
- 1) Items to be Presented for Action:
 - a) Request Approval of a Resolution of the McLean County Solid Waste Management Technical Committee to designate \$2,800 for McLean County School Recycling Grants
 - 2) Items to be Presented to the Board:
 - a) General Report
 - b) Other
- D. Transportation Committee – Chairman Hoselton
- 1) Items to be Presented to the Board:
 - a) Request Approval of a Resolution and Bid Tab for February 28, 2012 Township MFT (Motor Fuel Tax) and County Non-MFT Letting
 - b) Request Approval of RD (Road District) Joint Culvert Petitions
 - (1) 2012 Lexington Joint Culvert #1 – 2125 North Road
 - (2) 2012 Lexington Joint Culvert #2 – 2125 North Road
 - c) Request Approval of Dry Grove RD (Road District) Joint Culvert Petition
 - (1) 2012 Dry Grove Joint Culvert #1 – 900 East Road
 - d) Request Approval of Hickory Creek Bridge at Lake Bloomington (CH 31) – Sec 04-00073-07-BR
 - (1) Bridge Fund Resolution

- e) Request Approval of Cooksville Rd. (CH 17) Recycling and Resurfacing – Sec 11-00039-04-RS
 - (1) MFT (Motor Fuel Tax) Resolution
 - (2) Matching Tax Resolution
 - (3) Highway Fund Resolution
- f) General Report
- g) Other

E. Property Committee – Chairman Bostic

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

F. Finance Committee – Chairman Owens

- 1) Items to be Presented for Action:
 - a) Request Approval of an Ordinance of the McLean County Board Amending the 2012 Combined Appropriation and Budget Ordinance for Fund 0112 – Health Department 8-9
 - b) Request Approval of an Ordinance of the McLean County Board Amending the 2011 Combined Annual Budget and Appropriation Ordinance – County Auditor 10-11
 - c) Request Approval of an Ordinance of the McLean County Board Amending the 2012 Combined Annual Budget and Appropriation Ordinance – County Auditor 12-13
 - d) Request Approval of Critical Personnel Hiring Requests – County Administrator's Office 14-16
- 2) Items to be Presented to the Board:
 - a) General Report
 - b) Other

G. Report of the County Administrator

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment

RESOLUTION OF CONGRATULATIONS

WHEREAS, the McLean County Board wishes to recognize the outstanding performance by the student athletes and the coaches of the LeRoy High School Boys' Wrestling Team during the 2012 wrestling season; and,

WHEREAS, the LeRoy High School Boys' Wrestling Team finished the 2012 season with an overall season record of 27 wins and 1 loss; and,

WHEREAS, the LeRoy High School Boy's Wrestling Team were the 2012 winners in the IHSA Class 1A Dual Team State Championship; and, this was LeRoy High School's fifth trip to the State Championship since 1996; and,

WHEREAS, it is appropriate and fitting for the McLean County Board to recognize and congratulate Head Wrestling Coach Doug DeWald, his Assistant Coaching Staff of Jeff Baughman, Chris Little, Colby Goetsch, RK Lunn, Tyler Willey, and Daniel Monical, and his Athletes including Tyler Walsh, Alex Matlock, Tate Rufiner, Austin Madlock, Jordan Johnson, Devin Bulington, John Morrell, Randy Puckett, Justin Meyers, Tyler Woolridge, DJ Morgan, Austin Craig, Josh Jolinson, Brandon Bodine, Caleb Wilson, Mike Edwards, John Brent, Lane Lindstrom, Logan Halloran, Ty Sandy, and Bradley Simmons, now; therefore,

BE IT RESOLVED by the members of the McLean County Board that the student athletes and coaching staff of the LeRoy High School Boys' Wrestling team are to be congratulated on winning the 2012 IHSA Class 1A Dual Team State Championship and on an outstanding season.

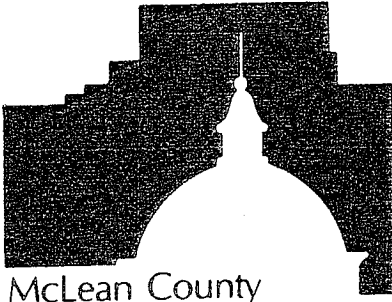
ADOPTED by the McLean County Board this 20th day of March 2012.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board



McLean County

INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

Memo

To: The Honorable McLean County Executive Committee and the Honorable McLean County Board

From: Craig Nelson, Director of Information Services

Date: March 2, 2012

Re: Intergovernmental Agreement with the Town of Normal

Please find attached an agreement with the Town of Normal to share costs for a data network line.

This line serves to keep our mobile squad cars connected securely to our base network, providing the squads with access to our justice system, email and other resources.

Currently Normal and the County have separate network data lines. By combining our services with Normal at time of renewal we can save over \$16,000 during the 5 year lifetime of the contract

The agreement has been reviewed by both County and Town Counsels.

I respectfully request approval of the attached agreement.

Thank you

INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF NORMAL AND THE COUNTY OF MCLEAN TO SHARE NETWORK ACCESS COSTS FOR WIRELESS MOBILITY

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution, Town of Normal (hereinafter "Normal") is permitted to enter into Intergovernmental Agreements to obtain or share services with the County of McLean (hereinafter the "County"); and

WHEREAS, the County is a body politic and corporate and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with Normal, and

WHEREAS, Normal desires to lease a network data line for the purpose of transmitting criminal justice information, and

WHEREAS, the County desires to utilize a network data line for the purpose of transmitting criminal justice information,

WHEREAS, Normal and the County deem it to be in their best interests to enter into an Intergovernmental Agreement to make available network connectivity between Normal and the County and to share the expense of a network data line; now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Receive from the Town of Normal network access to the leased network data line as mutually determined by the McLean County Information Technologies Department and Town of Normal Information Technologies Department.
2. Receive from Normal, on a best efforts basis, access to the network data line at a 95% level, 7 days per week, 24 hours per day. When Normal deems that it is necessary to upgrade the operating system, software version or associated networking equipment, the system may be temporarily unavailable. Notwithstanding, catastrophes such as hardware failure and/or loss of power can and will occur. Therefore, availability and restoration of access to the network data line will be provided as soon as possible.
3. To the extent permitted under State and Federal law, indemnify and hold Normal harmless from all causes of action and the costs of defending any such actions arising out

of the performance of county's contractual duties under this Intergovernmental Agreement.

Normal shall:

1. Be responsible for the installation, and maintenance of the computer hardware and communication networks required to install network data line at their location.
2. Provide to the County, on a best efforts basis, access to the network data line at a 95% level, 7 days per week, 24 hours per day. However, when Normal deems that it is necessary to upgrade the operating system, software version or associated networking equipment, the system may be temporarily unavailable. Notwithstanding, catastrophes such as hardware failure and/or loss of power can and will occur. Therefore, availability and restoration of access to the network data line will be provided as soon as possible.
3. Normal shall, to the extent permitted under State and federal law, indemnify and hold the County harmless from all causes of action and the costs of defending any such actions arising out of the performance of Normal's contractual duties under this Intergovernmental Agreement.

Normal and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that either party may unilaterally terminate this Agreement with 120 days written notice to the other party.
2. All costs of installation, operation and maintenance related solely to the functionality of the network data line will be shared equally by Normal and the County.
3. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
4. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.
5. Normal and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

Normal and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For the Town of Normal:

For McLean County:

Chris Koos, Mayor
Town of Normal

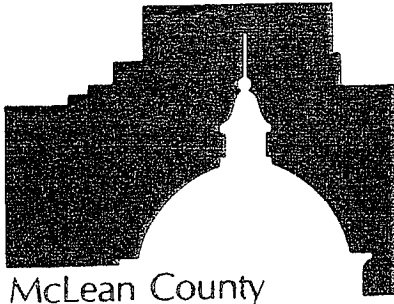
Matt. Sorensen, Chairman
McLean County Board

ATTEST:

ATTEST:

Wendy Briggs, City Clerk
Town of Normal, Illinois

Kathy Michael
Clerk of the McLean County Board,
McLean County, Illinois



INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

**Information Technologies General Report
March, 2012**

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Following is a brief summary of issues recently addressed by Information Technologies.

General Administration:

- Working on wireless proposal with Health Department in Dental area.
- Working on wireless nurse phone system with the Nursing Home.
- Intergovernmental agreement with Normal.
- Coordinating new Building/Zoning vendor mgmt.
- Many FOIA and internal records requests.

Hardware/Network

- Working through daily helpdesk requests.
- Nearly complete with deployment of 137 PCs.
- Finished deployment of EOC for EMA
- Assisting County Clerk in testing of new elections technology.

Programming/Database/Web/GIS

- Updating our new website and training departments in content mgmt.
- Working on special needs database for EMA.
- Provided Clerk with tool for updating voter codes.
- Completed FOIA requests.
- Continuing with Child Support dataload and application review.

Respectfully submitted,

Craig Nelson

Craig Nelson
Director of McLean County Information Technologies

**RESOLUTION of the McLEAN COUNTY BOARD
APPROVING THE RECOMMENDATIONS
OF THE SOLID WASTE TECHNICAL AND POLICY COMMITTEE**

WHEREAS, the Solid Waste Technical and Policy Committee met to review the grant applications received for the Solid Waste Management Plan program; and,

WHEREAS, the Solid Waste Technical and Policy Committee recommended that the following grant application be approved for funding from the County's Solid Waste Management Fund:

- 1) School Recycling Grants for the following schools:
 - Colene Hoose Elementary School - \$400
 - Sheridan Elementary School - \$400
 - Holy Trinity Elementary School - \$400
 - St. Mary's School - \$400
 - Evans Junior High School - \$400
 - Hammit Junior/Senior High School - \$400
 - Hudson Elementary School - \$400

WHEREAS, the Land Use and Development Committee, at its regular meeting on March 1, 2012 recommended approval of the recommendations received from the Solid Waste Technical and Policy committee; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

1. The McLean County Board hereby approves the following grant applications and the amounts requested for grant funds from the County's Solid Waste Management Fund:
 - 1) School Recycling Grants for the following schools:
 - Colene Hoose Elementary School - \$400
 - Sheridan Elementary School - \$400
 - Holy Trinity Elementary School - \$400
 - St. Mary's School - \$400
 - Evans Junior High School - \$400
 - Hammit Junior/Senior High School - \$400
 - Hudson Elementary School - \$400
2. The McLean County Board hereby directs the County Clerk to forward a certified copy of this Resolution to the Director of Building and Zoning, the Director of the McLean County Regional Planning Commission, and the County Administrator.

ADOPTED by the McLean County Board this 20th day of March, 2012

ATTEST:

APPROVED:

Kathy Michael, County Clerk
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

An Ordinance of the McLean County Board
Amending the 2012 Combined
Appropriation and Budget Ordinance for Fund 0112

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2012 appropriation in Fund 0112 Health Department Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0112-0061-0060-0400-0000 Unappropriated Fund Balance by \$14,000 from \$0 to \$14,000.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0112, Department 0061, Program 0060, Mental Health Program as follows:

<u>LINE</u>	<u>DESCRIPTION</u>	<u>PRESENT AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>NEW AMOUNT</u>
0706-0002	Mental Health Services	\$914,989	\$14,000	\$928,989
TOTALS:		\$914,989	\$14,000	\$928,989

3. That the County Clerk shall provide a copy of this ordinance to the County Administration, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2012

ATTEST:

APPROVED:

Kathy Michael, Clerk of the McLean County Board of the
County of McLean

Matt Sorensen, Chairman of the McLean
County Board

U:/administration/budget/12MentalHealthAmendment

Narrative for Fund 0112
Budget Amendment

In November 2011 the Center for Human Services approached the Health Department, United Way and John M. Scott Commission to request additional funding of \$75,000 to expand psychiatric services they offer to the community's non-Medicaid population that either does not have insurance or is underinsured. The Department of Human Services has significantly limited the services they fund to non-Medicaid individuals and that has had a devastating impact on the program's ability to provide psychiatric services to the working poor.

The proposal submitted by the Center for Human Services called for the recruitment of an Advanced Practice Nurse with a psychiatric specialty. The APN can assist the psychiatrist in providing medically necessary psychiatric services such as evaluation and psychotropic medication management at a reduced cost.

The proposal called for the additional funding to be split equally between United Way, John M. Scott Commission, and the Health Department. All three agencies approved the request and the new funding began in January, 2012. The McLean County Board of Health was well aware that this issue had no alternative but to be addressed by a local funding solution. That being the case, the McLean County Health Department funded the expanded program with Health Department funds covering the period of January 1, 2012 through June 30, 2012 in the original FY12 County budget request. This matches the fiscal year cycle of funding for local Mental Health agency funding by the Health Department. The additional \$14,000 is necessary to annualize the second ½ of FY '12, July – December 2012 of this project expansion.

CHS has successfully recruited an advanced practice nurse and she is expected to start seeing clients independently beginning in April 2012.

**An Ordinance
Of the McLean County Board
Amending the 2011 Combined
Annual Budget and Appropriation Ordinance**

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the Fiscal Year 2011 budget, and

WHEREAS, appropriations in the amount of **\$8,627,705.13** for the Fiscal Year 2011 would be reduced and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2011 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2011 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2011 Fiscal Year as follows:

COUNTY GENERAL FUND/0001

COUNTY BOARD

2011-00000047	General Code	(5,837.00)
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TOTAL COUNTY BOARD		\$ (5,837.00)
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PARKS & RECREATION

2011-00000053	Hanson Professional Services	\$ (52,909.12)
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TOTAL PARKS & RECREATION		\$ (52,909.12)
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Facilities Management

2011-00000043	A&R Mechanical	\$ (287,860.00)
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TOTAL FACILITIES MANAGEMENT		\$ (287,860.00)
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TOTAL COUNTY GENERAL FUND		\$ (346,606.12)
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HEALTH DEPARTMENT/FUND 0112

2011-00000050	Prairie Signs	(1,400.00)
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2011-00000051	McLean Co. Information Technology	(15,000.00)
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2011-00000052	HLP, Inc.	(25,000.00)
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2011-00000054	Dennison Corporation	(28,000.00)
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2011-00000055	CDW Government, Inc.	(1,120.00)
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2011-00000056	McLean Co. Information Technology	(1,500.00)
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TOTAL HEALTH DEPARTMENT/FUND 0112		\$ (72,020.00)
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HIGHWAY DEPARTMENT/FUND 0120

2011-00000057	Clark Dietz, Inc.	(8,205,106.36)
TOTAL HIGHWAY DEPARTMENT/FUND 0120		<u>\$ (8,205,106.36)</u>
CIRCUIT CLERK - COURT DOCUMENT STORAGE/FUND 0142		
2011-00000042	Byers Printing Company	\$ (3,972.65)
TOTAL COURT DOC STORAGE/FUND 0142		\$ (3,972.65)
GRAND TOTAL COMBINED FUNDS		<u>\$ (8,627,705.13)</u>

Adopted by the McLean County Board of McLean County, Illinois this 20th day of March 2012.

MATT SORENSEN
CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST: _____
KATHY MICHAEL
COUNTY CLERK, MCLEAN COUNTY

**An Ordinance
Of the McLean County Board
Amending the 2012 Combined
Annual Budget and Appropriation Ordinance**

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the prior Fiscal Year 2011 budget, and

WHEREAS, appropriations in the amount of **\$8,627,705.13** for the Fiscal Year 2011 would be added; and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2011 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2012 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2011 Fiscal Year as follows:

COUNTY GENERAL FUND/0001

COUNTY BOARD

2011-00000047	General Code		5,837.00
TOTAL COUNTY BOARD		\$	5,837.00

PARKS & RECREATION

2011-00000053	Hanson Professional Services	\$	52,909.12
TOTAL PARKS & RECREATION		\$	52,909.12

Facilities Management

2011-00000043	A&R Mechanical	\$	287,860.00
TOTAL FACILITIES MANAGEMENT		\$	287,860.00

TOTAL COUNTY GENERAL FUND

\$ 346,606.12

HEALTH DEPARTMENT/FUND 0112

2011-00000050	Prairie Signs		1,400.00
2011-00000051	McLean Co. Information Technology		15,000.00
2011-00000052	HLP, Inc.		25,000.00
2011-00000054	Dennison Corporation		28,000.00
2011-00000055	CDW Government, Inc.		1,120.00
2011-00000056	McLean Co. Information Technology		1,500.00
TOTAL HEALTH DEPARTMENT/FUND 0112		\$	<u>72,020.00</u>

HIGHWAY DEPARTMENT/FUND 0120

2011-00000057	Clark Dietz, Inc.	8,205,106.36
TOTAL HIGHWAY DEPARTMENT/FUND 0120		<u><u>\$ 8,205,106.36</u></u>
CIRCUIT CLERK - COURT DOCUMENT STORAGE/FUND 0142		
2011-00000042	Byers Printing Company	\$ 3,972.65
TOTAL COURT DOC STORAGE/FUND 0142		\$ 3,972.65
GRAND TOTAL COMBINED FUNDS		<u><u>\$ 8,627,705.13</u></u>

Adopted by the McLean County Board of McLean County, Illinois this 20th day of March 2012.

MATT SORENSEN
CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST: _____
KATHY MICHAEL
COUNTY CLERK, MCLEAN COUNTY



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

TO: Honorable Chairman Benjamin Owens and Members, Finance Committee

FROM: Bill Wasson, County Administrator

DATE: February 29, 2012

RE: Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through January 26th. All positions listed below are budgeted and funded through the end of FY 2012.

Circuit Clerk's Office

- 1) Fill a 1.0 FTE Office Support Specialist II position that has been vacated.

The retirement of a staff member has left a vacated 1.0 FTE in the Circuit Clerk's Traffic Division. The vacated position primarily provides customer service counter support – in brief, sets court dates, enters dispositions and sentences, assesses fine and costs, receipts money, enters appearances; and provides phone support. Additional duties include, but are not limited to, processing E-Pay payments; verifying court supervision, conditional discharge, and probation terminations; composing docket entries.

- 2) Fill a 1.0 FTE Office Support Specialist II position that has been vacated.

The resignation of a staff member has left a vacated 1.0 FTE in the Circuit Clerk's Administrative Division. The vacated position primarily oversees Appeals – in brief, prepares Records on Appeal; processes Notices of Appeal; processes returned Records on Appeal; monitors due dates of Appeal Records; tracks reports of proceedings for current Appeals; maintains inventory of Reports of Proceedings; maintains monthly statistics for AOIC (Administrative Office of the Illinois Courts). Additional duties include, but are not limited to, overseeing court exhibits; preparing notices of court authorized evidence destruction.

Court Services

- 3) Fill 1.0 FTE Office Support Specialist II Position recently vacated due to resignation.

2.0 FTE Circuit Court Office Support Specialist I positions budgeted to perform court screening were eliminated in the FY 2011 budget and this Court Services Office Support Specialist Position performs court screening. In 2007-2009, Public Defender motions to withdraw in 110 felony cases were recommended by the screeners, causing 83 motions to be filed, 44 of which were granted by the court. In misdemeanor cases during that same time frame, 146 motions by the Public Defender to withdraw were recommended, 140 were filed, and 95 were granted. The Court Services Department currently has a 1.0 FTE vacant. This position is necessary to provide sufficient personnel to maintain critical staffing levels

The following positions are identified as falling under the "contracted services-grant funding exemption" section of the hiring freeze guidelines and is budgeted for 2012.

Health Department

- 4) Fill 1.0 FTE Family Case Manager

I am writing to request permission for a critical hiring posting of a Family Case Manager within the Maternal Child Health Division at the McLean County Health Department. The Family Case Management program is an Illinois Department of Human Services grant funded program that provides critical case management services to pregnant women and children under the age of one. The program is aimed at reducing McLean County's infant mortality rate through integrated efforts with the federally funded Women, Infants, and Children Nutrition Education and Supplemental Food Program (WIC). Case Managers typically manage caseloads of 150-200 participants. The program currently has two case manager vacancies. Due to the current economic climate of grant funded programs through the State of Illinois, it was initially anticipated that hiring could be delayed. However upon receiving a second program vacancy, the program does not have adequate staffing to provide core grant requirements.

- 5) Fill 1.0 FTE Nutritionist position in the WIC program:

The nutritionist positions within the McLean County WIC program fulfill a critical role in the federally funded grant program. Per federal guidelines, a minimum of 1 certified health professional (CHP) is recommended for every 1000 clients on the WIC program. The McLean County WIC program has a caseload of 2929 and at minimum should be staffed with 3 CHPs. The WIC program maintains three nutritionist positions to sustain program growth and client load. The nutritionists are responsible for assigning risk factors, issuing special formula and certifying clients on the program.

- 6) Fill 1.0 FTE Communicable Disease-Office Support I Position which has been vacated.

The Communicable Disease OSS I position is the front line staff person that coordinates services for the clients seen in Communicable Disease (CD). Communicable Disease section is comprised of STD/HIV clinic, TB skin testing clinic, bi-monthly TB Care clinic, bi-monthly HIV Care management clinic, and Triage which is always staffed with a nurse; all of which check in with the CD OSS I. This position schedules appointments for TB clinic, schedules STD appointments for the nurses, answers phones and direct calls to the appropriate staff, check-in clients for the nurses/counselors, and generally maintains the flow of incoming clients.

All positions listed below are budgeted and funded through the end of FY 2012 and identified as falling under the "critical patient care exemption" section of the hiring freeze guidelines.

Nursing Home

- 1) Fill 2.0 FTE Certified Nursing Assistant Positions which have been vacated

The Nursing Home has filled 2 Certified Nursing Assistant positions that have been vacated and filled to provide sufficient personnel to meet critical minimum staffing levels required to meet state guidelines. These positions fall under the "critical patient care exemption" section of the hiring freeze guidelines.