

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, November 13, 2012 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sorensen, Members Owens, Bostic, O'Connor, Gordon, Hoselton, Segobiano, Rackauskas, Butler

Members Absent: None

Other Board Members Present: Members Erickson and Wollrab

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials Present: Mr. Craig Nelson, Director, Information Technologies; Mr. Jason Chambers, State's Attorney

Others Present: None

Chairman Sorensen called the meeting to order at 4:30 p.m.

Chairman Sorensen presented the minutes from the October 9, 2012 Executive Committee Meeting and the September 18, 2012 Stand-up Meeting.

Motion by Butler/O'Connor to approve the Minutes of the October 9, 2012 Meeting and the September 18, 2012 Stand-up Meeting.
Motion carried.

Chairman Sorensen presented the Reappointments, Appointments and Resignations. There were two appointments.

Motion by Segobiano/Bostic to Recommend Approval of the Reappointments, Appointments and Resignations as Recommended by the Chairman.
Motion carried.

Chairman Sorensen asked Mr. Wasson to present the next two items, namely items 5.A.1)d) and 5.A.1)e), as they relate to the FY'2013 Recommended Budget as distributed prior to the meeting.

Mr. Bill Wasson, County Administrator, indicated that item 5.A.1)e) should be discussed first as it contains amendments to the County Board 0001 Budget as presented in 5.A.1)d). He referred to the first handout, namely the Annual Budget by Organization that begins with Information Technologies. Mr. Wasson explained that this packet of information contains amendments to the following Executive Committee Departments:

- Information Technologies;
- Social Security;
- IMRF;
- County Board

Mr. Wasson reviewed the changes in Information Technologies. He advised that the Administrator's Office was notified approximately two weeks ago of a resignation of a GIS Specialist position in the Information Technologies Department. Mr. Wasson stated that, after evaluating and discussing the options available regarding this position with Mr. Nelson, it was determined that this position would not be refilled. He indicated that this decision will have some impact on the ability to serve departments. Mr. Wasson stated that it provides an opportunity to explore the ability to use contractors in this specific area and to work with Regional Planning on a relationship relative to planning processes for GIS services through Regional Planning.

Mr. Wasson pointed out that page one of the hand-out is a revised FY'2013 Recommended Budget for Information Services. He noted that there have been reductions in the "Salaries and Fringe Benefits" Line items relative to these changes. The Fringe Benefit savings is the medical insurance cost that is included on an annual basis. Mr. Wasson indicated that under "Non-Contractual Services" there is a \$30,000 increase, which is the funds to provide outside work by the Information Technologies Department to meet the needs of the departments and required services.

Mr. Wasson reiterated that Mr. Nelson and he are cautiously optimistic in making this recommendation, but they feel that it is necessary at this time and it is worth an attempt to make use of outside services. He added that it allows for reductions in expenditures in the General Fund as well as in the FICA/IMRF Budgets.

Ms. Rackauskas asked what the total savings would be including the salary and the medical. Mr. Wasson replied that the total savings would be approximately \$24,000.

Mr. Wasson cautioned that this decision is not based upon the belief that the services provided by this position are unnecessary or not needed; rather, it is believed that using contracting as an option may be a viable solution at a lower cost.

Ms. Bostic asked where the County would go for this service. Mr. Nelson replied that not all contracting would have to be done on-site. Some work can be done by computer by a contractual firm at a different location.

Mr. Nelson stated that this will be an experiment for the IT Department, with the biggest impact being the turn-around time for mapping services provided to department heads. He noted that the base work is related to property tax management, personal management, and FOIA requests that are property related.

Chairman Sorensen recapped that the budgets under review include:

- General Fund 0001; Department 0043 Information Technologies;
- 0130 Social Security;
- 0131 IMRF;
- General Fund 0001, Department – 0001 County Board.

Mr. Wasson noted that 5.A.1)d) is the General Fund 0001, Department 0001 County Board that will be impacted by the amendments included in this review of all Department Budgets that also reflects the changes made by the Oversight Committees over the last two weeks.

Mr. Segobiano expressed some confusion about the review since the information was distributed just prior to the meeting. He asked for clarification on what is being voted upon.

Chairman Sorensen stated that it would be appropriate to review these recommended budget changes at this time. He added that, if necessary, the Committee could review the budgets this evening and recess the Committee until tomorrow night for voting.

Mr. Segobiano asked if there are other departments that could take advantage of contracting for services in order to save the County taxpayers money. Ms. Bostic reminded the Committee that the decision to replace this particular employee with contract services was the result of that employee's resignation. Chairman Sorensen noted that this type of change has been done in the past when the opportunity presented itself due to attrition as opposed to eliminating incumbent positions. Mr. Wasson added that there are specific positions, such as this one, where it would be possible to take advantage of contracting the work out, and address the continuing changes in technology.

Mr. Owens advised that he believes the amendments made to the departmental budgets were all made in an attempt to keep the County's tax rate levy the same as last year. He explained that all of the documents that were passed out are the result of this effort.

Ms. O'Connor assessed the changes on the IT budget changes, noting that there is a savings on the vacated position, including a savings in Social Security and IMRF; and there is an increase in Contract Services. She asked Mr. Wasson to explain the final budget on the first hand-out.

Mr. Wasson reviewed 0001 General Fund, Department 0001 County Board. He pointed out that under taxes, based upon the recommendations that are included in the previous three budgets (IT, Social Security and IMRF), and the recommendations of the Oversight Committees, there is a \$42,293 reduction in taxes in the General Fund, which is all levied in the County Board's Budget. He explained that we are budgeting \$42,293 less than what was previously recommended based upon reductions in expenditures and/or use of other funding sources through these three previous budgets and any other changes that took place in the Committees in the General Fund. Ms. Eisner reminded the Committee that the amount of taxes the County is bringing in is generated through the budget levy.

Mr. Wasson advised that there is an \$11,500 reduction in salaries under Legislation & Policy for the County Board. He explained that this is a reduction in the escrow line, which is for the allocation of funds for salary adjustments through the budget process. Mr. Wasson stated that there is a base of \$20,000 in that line as the budget process begins that usually takes care of any requests for reclassifications that take place as part of the budget process. He indicated that the Finance Committee has recommended to the Executive Committee four position reclassifications equally approximately \$8,500 in costs. The \$20,000 number was reduced by \$8,500 leaving an \$11,500 savings.

Mr. Segobiano asked if the reclassification increases include the 1.5% across-the-board salary increase or if that will be added on to that after the reclassification. Mr. Wasson replied that the \$8,500 escrow amount is sufficient to cover the 1.5% across-the-board increase.

Mr. Segobiano asked if there will there be an increase in employees asking for new job reclassifications as a result of the County's efforts to cross-train employees to share some departmental responsibilities and how will that be handled. Chairman Sorensen responded that it will be a case by case situation. Mr. Wasson concurred that each request is evaluated using the PAM Score system.

Mr. Hoselton asked how many complaints does the Administrator's Office receive by employees. Mr. Wasson replied that the majority of the County's workforce is reasonably satisfied with their positions, but acknowledged that most persons would like to have additional income.

Mr. Wasson pointed out that the reduction of \$6,001 in Services includes a \$5,001 reduction in the Regional Office of Education (ROE) expenditure line. He indicated that he met with Mr. Mark Jontry, Director, ROE, to review the ROE budget. Mr. Wasson stated that the Intergovernmental Agreement with ROE includes a slight increase in the County's share to ROE. He stated that Mr. Jontry agreed to hold the line on his overall budget making it possible to reduce that expenditure by \$5,001 and still meet the County's obligation to the Regional Office of Education.

Mr. Wasson recommended a \$1,000 reduction from \$7,000 to \$6,000 in the County Board's Conference and Schooling line.

Mr. Wasson advised that in "Transfer to Other Funds" there is a \$10,000 transfer to other funds. He explained that the transfer is part of the Property Committee's and the Finance Committee's action on moving the Regional Office of Education from its current site at the Fairview Building to the 200 W. Front Street Building. Mr. Wasson noted that because the ROE has reduced the scope of their services, they no longer need a portion of the Fairview Building, which would result in the County receiving less revenue on rental space. He stated that it was most cost-effective to move them into unoccupied space in the 200 W. Front Street Building which has been unoccupied for several years. Mr. Wasson indicated that this required the Health Department's willingness to work with the ROE on scheduling the third floor Conference and Education Room.

Mr. Wasson noted that ROE is the last remaining tenant currently in the Fairview Building, which leaves that building with no tenant. He stated that the budget for the Fairview Building for next year only provides for mothballing the facility, keeping minimum heat, utilities and maintenance, which is a \$10,000 budget. Mr. Wasson indicated that the Fairview Building is no longer a separate fund as it was combined a couple of years ago with the General Fund. He noted that for CAFR purposes they are still budgeted separately, but it is still part of the combined General Fund. There is no fund balance for the Fairview Building; therefore, a \$10,000 transfer from the County Board's Budget in the General Fund to the Fairview Building is recommended. Mr. Wasson noted that this also shows up in the Fairview Building revenue line.

Mr. Wasson advised that there may be a new tenant for the building. However, he indicated that the Property Committee believes that if a tenant cannot be found to take the majority of the space, the Committee will consider future uses of the building. Mr. Wasson noted that it is a much less cost effective building than the 200 W. Front building. He indicated that the Fairview Building is in the same place the McBarnes Building was in a few years ago.

Mr. Wasson stated that this budget recommends the \$10,000 transfer to the Fairview Building to provide for the "mothballed" operation. He noted that all of the rental revenue that the ROE had previously expended on the Fairview Building is going to the

200 W. Front Street Building. Mr. Wasson indicated that the 200 W. Front Street Building is a "pay as you go" building. If there are no tenants to pick up costs, then the Health Department has to incur more of the cost. Mr. Wasson stated that by moving a new tenant into 200 W. Front, the County is able to take the revenue it is receiving from ROE and is able to reduce the levy that is in place in a number of Health Department Property Tax funded funds for reimbursement for operational costs of that building. He noted that we have been able to take \$61,000 that ROE will pay for 200 W. Front Street rental lease of office space that was unoccupied for a large number of years. This allows for a reduction in Property Tax revenue in Health Department funds by \$61,000 relative to those expenditures.

Chairman Sorensen provided an overview of the FY'2013 Recommend Budget history thus far, as follows:

The Board received the Fiscal Year 2013 Recommended Budget from the Administrator's office in September. There was concern that the budget, while, overall, lower spending, the effect of the declining EAV meant that the tax rate was growing slightly so that a property owner that had a house which had its assessed valuation remain the same actually would have seen a slight tax increase. The next page in the same document, which is the Summary Levy, shows 2011, 2012, and 2013. The County Administrator's Office has worked with the Oversight Committees and with the Department Heads. With this last change specific to the changes in Information Technologies and some of the other adjustments Mr. Wasson reviewed, what you see on this page is a consistent tax rate and a declining overall reduction of \$469,000 in Property Taxes levied.

Chairman Sorensen commended the efforts of the Committees, Department Heads and the Administrator's Office that have been made. He noted that every complaint and issues about the budget that was brought up two months ago is gone.

Chairman Sorensen advised that the Committee is being asked to approve these four Department Budgets (IT, Social Security, IMRF and County Board) that Mr. Wasson discussed.

Motion by O'Connor/Rackauskas to Recommend Approval of the Review of the Fiscal Year 2013 Recommended Budgets for 0043 Information Services, 0070 Social Security, 0071 IMRF and 0001 County Board.
Motion carried.

Chairman Sorensen advised that item 5.A.1)d) is the review of the Fiscal Year 2013 Recommended Budget for County Board 0001, which was amended as part of the previous action.

Motion by Bostic/O'Connor to Recommend Approval of the Review of the Fiscal Year 2013 Recommended Budgets for 0001 County Board as amended.
Motion carried.

Chairman Sorensen presented a request for approval of a Master Services Agreement with McGladrey LLP – Information Technologies. Mr. Nelson stated that this is a renewal of a blanket contract agreement for work orders to create the work for the Drug Court Program and the Recovery Court Program. He noted that there are no substantial changes to the agreement.

Motion by Rackauskas/Hoselton to Recommend Approval of a Master Services Agreement with McGladrey LLP – Information Technologies.
Motion carried

Chairman Sorensen presented a request for approval of a PRI Data Line Service Contract with Frontier Communications – Information Technologies. Mr. Nelson stated that all phone calls come in and go out of the three PRI lines. He indicated that Frontier Communications had the lowest bid. Mr. Nelson added that part of this is picking up long-distance as part of the package.

Motion by Bostic, Owens to Recommend Approval of a PRI Data Line Service Contract with Frontier Communications – Information Technologies.
Motion carried

Chairman Sorensen asked if there were any additional questions or comments. Hearing none, he thanked Mr. Nelson for being agreeable on the budget issues.

Ms. Diane Bostic, Chairman, Property Committee, presented a request for approval of an Ordinance amending an Ordinance Adopting and Enacting Rules and Regulations pertaining to the public use of all County Parks and Recreation areas, and providing for the enforcement of said Ordinance and the fixing of Penalties for its Violation – Parks and Recreation Department.

Ms. Rackauskas commented that it was good to see that Disabled Veterans, POW's and Active Duty personnel from McLean County will be only charged half price on their daily camping fees Monday through Thursday.

Motion by Bostic/Hoselton to Recommend Approval of an Ordinance Amending an Ordinance Adopting and Enacting Rules and Regulations Pertaining to the Public use of all County Parks and Recreation Areas, and providing for the Enforcement of said Ordinance and the Fixing of Penalties for its Violation – Parks and Recreation Department.
Motion carried.

Chairman Sorensen asked if there were any additional questions or comments. Hearing none, he thanked Ms. Bostic.

Mr. Ben Owens, Chairman, Finance Committee, presented a request for approval of an Ordinance of the McLean County Board Amending the 2012 Combined Appropriation and Budget Ordinance for Fund 0107 – HIV Prevention Grant – Health Department.

Motion by Owens/Butler to Recommend Approval of an Ordinance of the McLean County Board Amending the 2012 Combined Appropriation and Budget Ordinance for Fund 0107 – HIV Prevention Grant – Health Department.
Motion carried.

Mr. Owens presented a request for approval of Critical Personnel Hiring Requests – County Administrator's Office.

Motion by Owens/Bostic to Recommend Approval of Critical Personnel Hiring Requests – County Administrator's Office.
Motion carried.

Mr. Owens presented a request for approval of the Fiscal Year 2012 Compensation Plan – County Administrator's Office.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Owens.

Ms. Bette Rackauskas, Chairman, Justice Committee, advised that the Justice Committee had no items for action.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Ms. Rackauskas.

Mr. George Gordon, Chairman, Land Use and Development Committee, advised that the Land Use and Development Committee had no items for action.

Chairman Sorensen asked if there were any other questions or comments. Hearing none, he thanked Mr. Gordon.

Mr. Stan Hoselton, Chairman, Transportation Committee advised that the Transportation Committee had no items for action.

Mr. Hoselton advised that the Transportation Committee saved the County \$8,000 in a bid. He stated that the estimated annual material cost has been lowered \$80,000 to \$90,000.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Hoselton.

Mr. Bill Wasson, County Administrator, introduced the review of the Fiscal Year 2013 Recommended Budget for the departments that are under the oversight of the Executive Committee. He advised that he will review the significant changes in the second hand-out, namely the larger Annual Budget by Organization Report that was distributed. Chairman Sorensen recommended that only those items over \$1,000 be discussed. Mr. Wasson reviewed the significant changes, as follows:

➤ 0001General Fund, County Board; 0001-0001-0001 Legislation & Policy

The \$42,293 change was previously discussed. The County is budgeting \$42,293 less than what was previously recommended based upon reductions in expenditures and/or use of other funding sources through these three previous budgets and any other changes that took place in the Committees in the General Fund.

➤ 0001-0002-0002 General Fund, County Administrator

The \$2,589 savings is revenue that was not included in the budget that is the reimbursed revenue for the interns.

➤ 0001-0003-0003 General Fund, County Auditor

The \$3,475 was an oversight that the Finance Committee recommended be rectified in the Auditor's budget.

➤ 0001-0029-0027 General Fund, Sheriff, Law Enforcement Operation and 0001-0029-0029 General Fund, Sheriff, Administrative Services

There is a \$5,000 minus in 0001-0029-0027 and a \$5,000 plus in 0001-0029-0029. This change was identified after the budget and does not affect the overall department amount of funding.

➤ 0001-0040-0042 General Fund, Parks and Recreation, Park Operations

\$10,000 of the \$12,234 savings was removed at the last Property Committee Meeting. It was previously intended for road work. The Property Committee determined that the roads can be patched. The \$2,234 savings is from garbage disposal.

➤ 0001-0041-0050 General Fund, Facilities Management, law & Justice Building

The \$6,111 savings is from garbage disposal.

➤ 0001-0043-0047 General Fund, Information Technologies, Data Processing

The \$15,719 savings was previously discussed.

➤ 0111-0061-0062 – T.B. Care & Treatment Health

The Finance Committee reduced the tax levy from approximately \$292,000 to \$92,000 in the T.B. Fund and instead appropriated \$180,000 out of the Unappropriated Fund Balance that existed in the T.B. Fund and \$20,000 in fee revenue. There is no change in expenditures relative to T.B. Care & Treatment or in total revenue other than the \$13,524 reduction in RUM (Rent/Utilities/Maintenance) expenditures and associated property tax revenue due to the ROE lease agreement. In addition the RUM related reductions to expenditures and property tax revenue include:

- 0112-0061-0061 – Health Department, Environmental Health - \$14,632;
- 0112-0061-0062 – Health Department, Personal Health Services - \$18,390;
- 0112-0061-0063 – Health Department, Administrative Support - \$10,009
- 0112-0061-0067 – Health Department, Health Promotion - \$4,446

The \$14,632, \$18,390, \$10,009 and \$4,446 are all RUM reductions that are provided for by the \$61,000 revenue that comes into the building's operational budget from ROE. These same amounts are shown as expenditures on the bottom of pages 10 and 11 in these same areas. A reduction in revenue means a reduction of the Property Tax Levy to meet that revenue and the expenditures are the reductions in RUM. There are no expenditure reductions relative to the programs.

Ms. Wollrab asked Mr. Wasson to explain about the decrease of funds available for treatment of T.B. in the event that there should be an outbreak. Mr. Wasson replied that based upon the recommendations of the Finance Committee there is almost \$200,000 of a little over \$300,000 Unencumbered Fund Balance that is currently in the T.B. Fund.

These funds will be used as part of the Finance Committee's recommendations for Operational Expenditures. He stated that this means that there are fewer funds available to cover a significant T.B. outbreak if one were to occur. Mr. Wasson stated it was the sense of the Committee that it was important to make the reductions, and to direct the Health Department to continue to evaluate the expenditures that are made out of this fund.

Mr. Owens advised that it is the understanding of the Finance Committee that should a significant outbreak of T.B. occur, the \$300,000 in the Unencumbered Fund would not be sufficient to deal with such an outbreak. The Health Department would have to request funds through an Emergency Appropriation from either the Health Fund or the General Fund.

Chairman Sorensen stated that we are not changing the budget other than utilities and maintenance which is being reduced. The Health Department has the same dollars budgeted for their programs that they had last year. This is the safety net fund. Chairman Sorensen stated that dipping into the Fund Balance to balance the budget is a dangerous option that we have avoided year after year, but lots of governments do it. He indicated that he is not opposed to it this time understanding that, legally, if something does happen, the County will meet its obligation in regard to that program.

Ms. Rackauskas asked if the T.B. Unencumbered Fund will be built back up again. Mr. Wasson replied that this Fund Balance is much higher, for that fund, than the balance of the General Fund. Chairman Sorensen indicated that, to keep it in perspective, the General Fund and Unencumbered Fund balances are generally in the 10% range. This Unencumbered Fund is well over 100%. Mr. Wasson acknowledged that the impact on a small fund would be much more dramatic should there be an unanticipated expenditure requirement than it would be in the General Fund.

Mr. Wasson continued with the budget amendments, as follows:

- 0120-0055-0056 – Highway, County Highway Road & Bridge Construction

This \$26,181 reduction is due to the fact that the Transportation Committee directed the Highway Department to reduce the budgeted amount for a piece of equipment that would be funded as part of the 2013 Recommended Budget.

- 0130-0069-0071 – Social Security Expense, Social Security/IMRF, Social Security - \$3,083
- 0131-0069-0071 – IMRF Fund, Social Security/IMRF - \$5,520

The \$3,083 and \$5,520 in these budgets have previously been discussed.

➤ 0133-0088-0088 – Cooperative Extension

The Advisory Committee of the Cooperative Extension Service worked with the Extension Service Staff and they have agreed to a reduction from the recommended budget from \$538,250 to \$530,250 for a reduction in the tax levy and expenditures by \$7,750.

➤ 0140-0015-0014 – Circuit Clerk Automation

The \$17,472 increase in both revenue and expenditures is item that was noted as an oversight relative to transfer of funds and appropriate use of the Automation Fund for the Circuit Clerk. There will be corresponding revenue and expenditures to allow for that transfer of funds of \$17,472. This change was made at the first budget review cycle by the Justice Committee.

➤ 0162-0045-0050 – PBC Rent/O & M Law and Justice Building - \$6,111

➤ 0162-0115-0115 – PBC Rent/O & M Government Building - \$149

These are savings in garbage in both of those buildings.

➤ 0360-0041-0051 – Fairview Building Facilities Management

This amends the budget from \$73,369.00 to \$10,000 to operate the empty building for a savings of \$63,369.

Mr. Wasson thanked the departments, Committees and Committee Chairs who worked actively with their committee members and with department heads to work through some of these issues. He expressed his appreciation for their time and effort.

Chairman Sorensen advised that at this time it would be appropriate for the various Oversight Committees to present a motion recommending their Fiscal Year 2013 Budget to the full board.

Ms. Bostic presented a request for Consideration and Approval of Departmental Budgets under the Oversight of the Executive Committee.

Motion by Bostic/O'Connor to recommend approval of the Departmental Budgets under the Oversight of the Executive Committee as submitted.

Motion carried.

Mr. Owens presented a request for consideration and approval of Departmental Budgets under the Oversight of the Finance Committee.

Motion by Owens/O'Connor to recommend approval of the Departmental Budgets under the Oversight of the Finance Committee as submitted.
Motion carried.

Ms. Rackauskas presented a request for consideration and approval of Departmental Budgets under the Oversight of the Justice Committee.

Motion by Rackauskas/Segobiano to recommend approval of the Departmental Budgets under the Oversight of the Justice Committee as submitted.
Motion carried.

Mr. Gordon presented a request for consideration and approval of Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion by Gordon/Segobiano to recommend approval of the Departmental Budgets under the Oversight of the Land Use and Development Committee as submitted.
Motion carried.

Ms. Bostic presented a request for consideration and approval of Departmental Budgets under the Oversight of the Property Committee.

Motion by Bostic/Gordon to recommend approval of the Departmental Budgets under the Oversight of the Property Committee as submitted.
Motion carried.

Mr. Hoselton presented a request for consideration and approval of Departmental Budgets under the Oversight of the Transportation Committee.

Motion by Hoselton/Owens to recommend approval of the Departmental Budgets under the Oversight of the Transportation Committee as submitted.
Motion carried.

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Chairman Sorensen presented a request for approval of the Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Motion by Segobiano/Bostic to recommend approval of the FY'2010 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Chairman Sorensen presented a request for approval of the McLean County 2012 Tax Levy Ordinance. He noted that this document was distributed at the meeting.

Motion by Rackauskas/O'Connor to recommend approval of the McLean County 2012 Tax Levy Ordinance as submitted.
Motion carried.

Chairman Sorensen presented a request for approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2013.

Motion by Segobiano/Rackauskas to Recommend Approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2013 – County Administrator's Office.

Chairman Sorensen presented a request for approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2013 Recommended Budget – County Administrator's Office.

Motion by Owens/Rackauskas to Recommend Approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2013 Recommended Budget – County Administrator's Office.

Chairman Sorensen presented a request for approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.

Motion by Segobiano/Hoselton to Recommend Approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.
Motion carried.

Chairman Sorensen presented the October 31, 2012 bills as recommended and transmitted by the County Auditor for payment. The Fund Total is \$168,286.74 and the Prepaid Total is the same.

Motion by Bostic/Segobiano to recommend Approval of the Executive Committee bills for October 31, 2012 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the Executive Committee meeting was adjourned at 5:55 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary