

Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, October 2, 2013 at 4:00 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman Owens, Members Wollrab, Soeldner, Rankin, Erickson and O'Connor

Members Absent: None

Other Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator and Ms. Judith LaCasse, Recording Secretary, County Administrator's Office

Department Heads/
Elected Officials
Present:

Ms. Kathy Michael, County Clerk; Ms. Becky McNeil, Treasurer; Ms. Michelle Anderson, County Auditor; Mr. Jerry Vogler, Director, Veterans Assistance Commission; Mr. Jack Moody, Interim Director, Nursing Home; Mr. Walt Howe, Health Department Administrator; Ms. Lori McCormick, Director, Court Services

Others Present: Ms. Cathy Coverston-Anderson, Assistant Administrator, Health Department; Ms. Marshall Thomson, Manager, Animal Control; Ms. Jane Turley, Vice President, Board of Health

Chairman Owens called the meeting to order at 4:30 p.m.

Chairman Owens presented the minutes of the September 4, 2013 Finance Committee meeting for approval.

Motion by Rankin/Wollrab to Approve the Minutes of the September 4, 2013 Finance Committee meeting.
Motion carried.

Chairman Owens presented the County Recorder's Monthly Report as submitted by Mr. Lee Newcom, County Recorder. There were no questions on the report.

Ms. Kathy Michael, County Clerk, presented her Monthly Report. She indicated that she is attending Recorder meetings, met with title companies and attorneys to educate herself. Ms. Michael noted that meetings will begin to take place every other week between the two offices.

Chairman Owens asked if there were any questions or comments. Hearing none, he thanked Ms. Michael.

Mr. Jack Moody, Interim Director, Nursing Home, presented the September 2013 Monthly Report for the Nursing Home. He indicated that everything is going smoothly. Mr. Moody stated that the census is currently 134 residents.

Ms. Wollrab thanked Mr. Moody for stepping up and taking on this responsibility.

Chairman Owens asked if there were any questions or comments. Hearing none, he thanked Mr. Moody.

Ms. Becky McNeil, County Treasurer, presented a request for approval of a Resolution authorizing the Chairman of the McLean County Board to Execute a Deed of Conveyance on the following Parcels: Pin #09-07-257-001; Pin #09-08-160-011; Pin #12-07-227-012; Pin #12-08-101-003; Pin #12-08-102-004; Pin #12-08-102-005; Pin #12-08-102-006; Pin #12-08-152-001; Pin #14-27-353-003; Pin #14-31-200-019; Pin #21-01-379-046; Pin #14-33-481-012; Pin #30-20-427-003; Pin #30-21-115-003; Pin #23-14-328-001; Pin #23-16-153-003; Pin #21-04-301-018; Pin #21-05-326-006; Pin #21-08-135-006; Pin #21-08-226-001; Pin #19-20-227-006; Pin #21-04-161-007.

Ms. McNeil advised that this year there were 32 new parcels added to the 16 parcels already in the program. The property taxes on these 32 parcels were left unpaid for tax year 2009 and were sold to the Trustee at the 2010 annual tax sale. The subsequent taxes for tax year 2010 and 2011 were also left unpaid and sold to the Trustee. In accordance with the Illinois Property Tax Code, the County of McLean, as Trustee for the taxing districts, acquired title in 2013 through the Delinquent Real Estate Tax Liquidation Program. Ms. McNeil stated that an auction of our surplus properties was held in August. Bids were received on the above 22 of the 48 available parcels.

Motion by Wollrab/Rankin to Recommend Approval of a Resolution Authorizing the Chairman of the McLean County Board to Execute a Deed of Conveyance on the following parcels: Pin #09-07-257-001; Pin #09-08-160-011; Pin #12-07-227-012; Pin #12-08-101-003; Pin #12-08-102-004; Pin #12-08-102-005; Pin #12-08-102-006; Pin #12-08-152-001; Pin #14-27-353-003; Pin #14-31-200-019; Pin #21-01-379-046; Pin #14-33-481-012; Pin #30-20-427-003; Pin #30-21-115-003; Pin #23-14-328-001; Pin #23-16-153-003; Pin #21-04-301-018; Pin #21-05-326-006; Pin #21-08-135-006; Pin #21-08-226-001; Pin #19-20-227-006; Pin #21-04-161-007.

Motion carried.

Ms. McNeil presented her Financial Reports for the period ending September 30, 2013.

Ms. McNeil reviewed the Summary of Tax Vouchers Report. She pointed out that collections were down by \$8,287.91, or 1.3%, in September as compared to 2012. Ms. McNeil added that the Year to Date comparison shows that the County is doing very well compared to last year with an increase of \$498,691.59, or 7.2%.

Ms. McNeil stated that the budget, at 75% into the year, should be at \$7.1 million and it is actually at \$7.3 million.

Ms. McNeil reviewed the Investment Report, noting that there has been very little activity. She indicated that she sent an e-mail out today to get new rates. Ms. McNeil added that there was one CD that came due this month with Flanagan State Bank and they renewed the CD at .55%.

Ms. McNeil advised that the County continues to keep money liquid and we are able to meet our needs. The total of all funds is \$48,993,138.81.

Ms. McNeil reviewed the quarterly report for the Revolving Loan Fund. She indicated that, currently, there are five open loans. Ms. McNeil stated there was originally \$240,494.62 in interest and \$187,000 of that has been recaptured so far. She added that on principal of the five loans, there was \$800,000 in principal and \$399,000 has been captured.

Ms. McNeil indicated that there is nothing to report on the Victory Enterprises Loan, which she assumes will ultimately be a write-off.

Ms. McNeil reported that this fund currently has \$666,807.24 available.

Mr. Soeldner asked if there have been any new loans. Ms. McNeil replied that the loan requests go through the EDC. Mr. Wasson added that there have been no recent requests. Ms. McNeil indicated that rates are currently historically low right now which may be one reason no one has requested a CDAP Loan.

Mr. Wasson stated that there is a CDAP Finance Committee with members of banks and financial institutions that reviews any proposals. He added that there is an extensive screening process as part of that. Ms. Eisner pointed out that there are also job creation requirements.

Ms. McNeil reviewed the Employee Benefit Fund Report. The Fund Balance at the beginning of the year was \$1,510,242.63 and currently there is \$1,833,330.62.

Motion by Soeldner/O'Connor to accept and place on file the Month-end Financial Reports from the County Treasurer's Office for the month ending September 30, 2013, as submitted.
Motion carried.

Chairman Owens asked if there were any questions or comments. Hearing none, he thanked Ms. McNeil.

Mr. Walt Howe, Health Department Administrator, provided a report on Animal Control services. He introduced Ms. Cathy Coverston Anderson, Assistant Administrator, Health Department, and Supervisor of the Animal Control program; Ms. Marshall Thomson, Manager, Animal Control; and Ms. Jane Turley, Vice President, Board of Health and Instructional Assistant Professor, Health Information Management Program, Department of Sciences, Illinois State University. He advised that the report provides a summary and duties of the Animal Control Program and a history on how the Health Department became involved in animal control. Mr. Howe, Ms. Coverston-Anderson and Ms. Thomson based their comments at the meeting on the report that is available in the Finance Committee Packet.

Mr. Howe indicated that the purpose of the report is to provide the Finance Committee with:

- A brief overview of the duties, responsibilities and history of the McLean County Animal Control (MCAC) program;
- A description of key services and programs provided to the community today;
- A review of the use of the carbon monoxide chamber and the impact of modifications; and,
 - 1) A summary of recommendations.

Mr. Howe stated that the statutory responsibilities of the McLean County Animal Control Program (MCAC) are defined in the duties and powers of the Illinois Animal Control Act (Illinois Compiled Statutes, Chapter 510, Par. 5/5). MCAC employs the use of sterilization, humane education, rabies inoculation, stray animal control, impoundment, bite quarantine, and any other means deemed necessary, to prevent the spread of rabies and to control dog and cat over-population. It has primary responsibilities to:

- Enforce rabies inoculation requirements;
- Distribute rabies registration tags; and, and,
- Enforce ordinances regarding dogs and cats running at large by providing impoundment and redemption services.

Mr. Howe indicated that the MCAC encourages all community partners to help reduce euthanasia by promoting adoption, providing public education regarding the responsibilities of pet ownership and by reducing the companion animal population through the promotion of spay/neuter programs.

Mr. Howe advised that when the MCAC must euthanize animals, two methods approved by the American Veterinary Medical Association (AVMA) are available: lethal injection and the carbon monoxide (CO) chamber. Humane euthanasia in animal control centers is permissible under state statute. Mr. Howe noted that common reasons include: owner-requested euthanasia; animals that are severely injured, diseased, or suffering (IL Humane Care for Animals Act, 510 ILCS 70/3.07); aggressive dogs that are deemed unadoptable; and, cats—which are rarely adopted or transferred—for cage space. The CO chamber at MCAC was approved and purchased by the Board of Health in 1993 and installed at the MACC in 1994. Mr. Howe advised that it was purchased to provide safety for the staff when handling aggressive animals; to provide an additional approved method of humane euthanasia for the animals; and, at the time, to serve as a euthanasia option in the event that a veterinarian was unable to be hired.

Mr. Howe indicated that the AVMA recognizes euthanasia by carbon monoxide as an accepted method of euthanasia; the process induces loss of consciousness quickly and without pain. The IL Humane Euthanasia in Animal Shelters Act recognizes a veterinarian may euthanize with carbon monoxide. Mr. Howe stated that, currently, the preferred method of euthanasia at MCAC is by lethal injection; the euthanasia chamber is used in very limited situations where staff safety is a concern and/or it is in the animal's best interest.

Mr. Howe noted that, in general, the approximate cost with employee time, veterinarian time and supplies to euthanize a dog by lethal injection is \$256.44. The approximate cost with employee time, veterinarian time and supplies to euthanize a dog by carbon monoxide chamber is \$121.34.

Mr. Howe indicated that, although use of the CO chamber is less costly than lethal injection, the choice to use the CO chamber is driven by staff safety concerns as well as by the growing evidence in the veterinary literature that animals are stressed less by its use than by the additional handling that occurs, particularly with aggressive/reactive dogs, when preparing a fractious/aggressive animal (which requires 2 employees plus the county veterinarian) for lethal injection.

Mr. Howe advised that over the past year, Wish Bone Canine Rescue and Kickapoo Animal Rescue Alliance (KARA) have launched a local no-kill coalition and have targeted attacks against the McLean County Animal Control Program.

Mr. Howe indicated that the MCAC would gladly give all unclaimed dogs or cats, including aggressive dogs with bite histories if there was no liability associated with them, to any and all rescue facilities. He noted that every week the MCAC Program has dogs and cats available for transfer or adoption and yet rescues are not taking all the animals that are available. They, too, have limited space in their facilities and need to stay financially viable by offering to their clients and foster families only good, adoptable animals.

Mr. Howe reviewed several low-cost recommendations as well as high cost recommendations.

Mr. Howe advised that the issue of the use of the carbon monoxide chamber is not one in which he wishes to dig his heels or draw the line in the sand. He stated that the point he wants to make, on the record, is that we will potentially see a rise in serious employee injuries and employee turnover as a result of transitioning to 100% lethal injection, including on vicious and aggressive dogs. Mr. Howe noted that, historically, the carbon monoxide chamber has been used in an attempt to not put staff at unnecessary risk. He added that when it comes to statements about pain and trauma of animals, he can find no scientific basis for those statements.

Mr. Howe indicated that he has statements from Dr. Connie Austin and Dr. Mark J. Ernst, D.V.M., State Veterinarian/ Bureau Chief, Bureau of Animal Health and Welfare, Illinois Department of Agriculture that licenses animal control facilities, that use of a carbon monoxide chamber is "acceptable for difficult to handle animals that present a danger to staff." Mr. Howe stated that the AVMA guidelines indicate that carbon monoxide "induces loss of consciousness without pain and with minimal discernible discomfort, and it is the gold standard for euthanasia standards for animals."

Mr. Soeldner asked for verification that McLean County is only one of two counties in Illinois that uses the carbon monoxide chamber. Mr. Howe replied that he is correct. Mr. Soeldner asked what methods the other counties use. Mr. Howe replied that other counties often use lethal injection. Ms. Thomson added that many counties use home-made devices to contain the animals. She stated that every county has different needs and restraint methods. Ms. Thomson indicated that the Humane Care for Animal Act and the Illinois Animal Control Act defines and guides what methods are accepted. She noted that the carbon monoxide chamber seems to be more of an emotional issue.

Ms. Wollrab asked if there are any statistics that would indicate that other counties have a higher incidence of employee injuries since they do not use the carbon monoxide chamber. Mr. Howe replied that they tried to get that information, but it was difficult to obtain because organizations don't want to admit that they have staff injuries. Ms. Wollrab commented that injuries are supposed to be reported by law. Mr. Howe replied that if the injuries are severe enough that the individual is off work for a period of time, they are reported. Ms. Wollrab indicated that she is curious what the county's exposure would be should they discontinue the carbon monoxide chamber.

Mr. Howe stated that a lot of these organizations have not had a carbon monoxide chamber for a long time. He indicated that the County bought the carbon monoxide chamber 21 years ago because the County was having difficulty attracting a veterinarian to work in the program, and the carbon monoxide chamber was an alternative that could be utilized without a vet on site. That statutory requirement has changed and a vet now has to be present. Mr. Howe noted that when the chamber was purchased it cost \$25,000-\$30,000, and there are many organizations that could not afford it.

Ms. Wollrab asked that the Health Department continue to try to get information on work injuries at sites where they do not use the chamber. Chairman Owens suggested that this is also the type of research that could be done by Ms. Ho in Risk Management.

Ms. O'Connor asked if Mr. Howe had contacted other animal control officers to ask them how they prevent injuries to their staff. Mr. Howe replied that his staff has made an effort to procure that information.

Chairman Owens asked what "home-made" contraptions are being used. Ms. Thomson replied that they use "squeeze cages" to contain the animal by putting them into a unit and squeezing the sides around the animal to contain them to administer the anesthetics. She added that a lot of places already have anesthetic machines because they do on-site surgery.

Mr. Erickson asked if the carbon monoxide chamber is still legal in the State of Illinois. Mr. Howe replied that it is legal. Mr. Erickson asked if there were so many significant injuries occurring at facilities where they did not use the carbon monoxide chamber, wouldn't the facilities that moved away from it, return back to the chamber to prevent the injuries that "supposedly" have occurred. Ms. Coverston reminded the Committee that the carbon monoxide chamber was very expensive even 21 years ago and many facilities couldn't afford the machine so actually have no comparison.

Mr. Rankin stated that he appreciates the job the Health Department and Animal Shelter do, and does not join some of the rhetoric of the organizations that have been very aggressive, but the statistic that 100 out of 102 counties do not use carbon monoxide chambers is troubling. Mr. Rankin added that there are other statistics from the presentation that he has trouble with, including the fact that the addition of cats to the number really does drop the number down and it looks like there is very little euthanasia that goes on. He pointed out that looking at just the dogs that number gets higher, noting that in 2012, of the 159 dogs that were euthanized, 42% were done using the gas chamber. Mr. Rankin stated that he appreciates any department head looking out for the health and well-being of their employees; however, he stated that the injuries cannot be that bad if every other county is not rushing out to get a carbon monoxide chamber.

Mr. Rankin noted that he was glad to hear Mr. Howe state that he is not going to dig his heels in over this issue. He indicated that he understands the use of numbers as drama, such as the cost of changing over to a different method of euthanasia. Mr. Rankin indicated that he believes that, despite the cost, eliminating the carbon monoxide chamber may just be the right thing to do. Ms. Thomson responded that it is unfair to say that an injury won't occur just because it hasn't occurred. She stated that they face many dangers every day and handling aggressive animals is one of them and that is what they do to protect the community. Ms. Thomson added that products could be purchased to ensure their safety and that would allow them to transition out of the current method, but that policy needs to be made by the people who control the finances. She indicated that if the Board decides it is the right thing to do, the equipment needs to be provided so that the Animal Control can function efficiently and safely.

After a continued lengthy discussion, the following points and recommendations were made by the Finance Committee:

- The fact that 100 of 102 counties do not use carbon monoxide chambers is a very significant argument to discontinue the use of carbon monoxide chamber;
- Continue to investigate what methods are being used by other animal control shelters;
- Continue to investigate the number of employee injuries that are being experienced by those counties that do not use the carbon monoxide chamber;
- Investigate the opportunities for grants to assist with changing to different methods of euthanasia;
- Find a cost effective manner in which to transition away from the carbon monoxide chamber;
- The Committee appreciates having the opportunity to get this report and have this conversation;

- Determine what the Finance Committee and County Board can do to assist the Health Department in making and implementing a decision to eliminate the carbon monoxide chamber;
- Recognize the simple fact that the public is opposed to the use of the carbon monoxide chamber;
- Consider raising registration fees to pay for new equipment and education for the transition;
- Institute a collaboration with other counties to determine the best method of euthanasia;
- Focus more on the adoption of the dogs and cats.

Mr. Howe, Ms. Thomson and Ms. Coverston-Anderson provided information on their attempts to increase adoption of the animals, their efforts to encourage volunteerism and their efforts to work with and create a positive relationship with Wishbone and other rescue organizations.

Mr. Howe stated that Animal Control is primarily a rabies prevention program. He added that he would be glad to partner with organizations that can assist with adopting more animals.

Mr. Rankin acknowledged that the County Board does not have the authority to change the policy. However, he asked The Committee to make a statement to the Board of Health.

Mr. Soeldner stated that, from the conversation, he believes this Committee would like to see the Animal Control move away from the carbon monoxide chamber. He would recommend that this be communicated to the Board of Health. Chairman Owens agreed that this appears to be the sentiment, but pointed out that we also have to be willing to go along with a funding mechanism to make this work.

Ms. Eisner advised that County's fee are lower than other counties, not only registration fees but euthanasia fees, and there may be some other fees that can be reviewed and potentially increased.

Chairman Owens asked if there were any additional questions or comments. Hearing none, he thanked Mr. Howe and staff for their presentation. He reminded the Committee that the Board of Health will discuss this at their meeting on November 13th at 5:30 p.m. in the third floor conference room at 200 W. Front Street.

Ms. Eisner reviewed the critical personnel position requests which have been received by the County Administrator's Office through September 26, 2013. All positions are budgeted and funded through the end of FY 2013.

Ms. Eisner advised that she received a request from the State's Attorney to add an OSSI position to this list. The person who left is a transcriptionist and is the only person in the office that provides that service. Ms. Eisner asked that this position be considered with the requests below.

Ms. Eisner pointed out that the position being requested by Court Services was discussed at the Justice Committee meeting. She stated that a grant supported position was lost when the grant ended and a plan was put into place to retain that position. She asked Ms. Lori McCormick, Director, Court Services, to explain the position changes.

Ms. McCormick explained that Juvenile Probation has 11 Officers and two Deputy Directors; Adult Probation has 23 Officers and two Adult Deputy Directors. She indicated that what she needed was a Recovery Court Coordinator which is a lower level position. Ms. McCormick noted that, when she learned that there was a retirement of a Deputy Director, she proposed to County Administration, as well as the Chief Judge, other judiciary and the Administrative Office of the Illinois Courts to eliminate one Deputy Director, and make that position the Recovery Court Coordinator, which would be equal to the Drug Court Coordinator. She added that this would be saving quite a bit of money.

Sheriff

1) Request to fill 1.0 FTE Corrections Officer

There is currently one vacant Corrections Officer position in the Sheriff's Department. The Sheriff must have all positions filled to meet minimum staffing for all shifts. Officers are forced to work overtime to fill any gaps when staffing is below the authorized number. This not only creates additional overtime costs, but it takes a toll on staff who are consistently asked to work additional hours. This position must be filled to insure that minimum staffing levels can be met.

Court Services

- 1) Request to fill a 1.0 FTE Probation Officer 1 position vacated,
- 2) fill a 1.0 FTE Detention Officer position that has been vacated,
- 3) fill 1.0 FTE Probation Officer II, reclassifying a Deputy Director position which has recently been vacated due to retirement.

The resignation of a Probation Officer 1 has created a vacancy in the adult division of the Court Services Department. The vacant position had a caseload of 60 moderate to high risk adults and 62 low risk clients. This position must be filled to maintain the level of monitoring and treatment necessary to reduce the possibility of future criminal behavior by offenders.

The resignation of a Detention Officer has created a vacancy at JDC. The staffing of line officers at the McLean County Juvenile Detention Center has decreased by three detention line officers since 2008. Currently there are 15 line officers 7 female and 8 male officers.

To meet the Departmental needs, including specialty court supervision, Court Services, County Administration, the Chief Judge of the 11th judicial circuit and the Administrative Office of Illinois Courts (AOIC) have evaluated all current full-time equivalent staffing levels in the Court Services Department and determined that a re-organization of departmental assignments is appropriate to meet current needs, with the end of some DOJ grant programs. Court services requests the filling of a current Deputy Director position vacated through retirement with a Probation Officer II position. Duties and responsibilities will be appropriately distributed, including oversight of Recovery Court..

State's Attorney Office

- 1) Fill 1.0 FTE Assistant State's Attorney which has been vacated

The State's Attorney's Office has previously had a 1.0 Assistant State's Attorney FTE position reduction in June 2010. This vacated position has taken on a portion of the redistributed workload of the criminal division FTE reduction. Criminal division caseloads increased YTD in 2010.

Health Department

- 1) Request to fill 1.0 FTE Office Support Specialist I position.

The OSS I positions within the McLean County WIC program fulfill a critical role in the federally funded grant program. The WIC program maintains four OSS I positions to sustain program growth and client load and clinic check in functions for the WIC, Immunization and Dental programs.

The WIC program funding is dependent on caseload achievement. A reduction in OSS I positions within the program would result in seeing fewer clients per day, effectively reducing the caseload achieved rate and putting funding for FY14 in jeopardy. The WIC program serves McLean County's most vulnerable low income population: infants, children up to the age of five and pregnant women.

Nursing Home

1) The following positions were vacated and refilled pursuant to the patient care exemption:

- 2 FTE Food Service Assistant
- 1 FTE Certified Nursing Assistant

Motion by Rankin/Wollrab to Recommend Approval of the Critical Personnel Hiring Requests as amended to include an OSSI Position in the State's Attorney's Office.

Motion carried.

Mr. Wasson presented a request for approval to retain an outside audit firm. He advised that after the issuance of the memo regarding the proposal, and after further reference checks relative to the performance of CliftonLarsonAllen, LLP, it was learned that there have been some communication issues with clients of CliftonLarsonAllen. He indicated that due to that fact, the Technical Review Committee (Mr. Wasson, Ms. Eisner, Ms. Anderson and Ms. McNeil) no longer are comfortable with the recommendation of CliftonLarsonAllen. The second lowest firm was McGladrey, but Mr. Wasson noted that, as outlined in the County's Principles for Selection by GFOA, a rotation process is recommended, and McGladrey has provided auditing services for six years. He stated that it was hoped that McGladrey might offer services from an office that had not jointly serviced the County previously, but the proposal came from the Springfield Office where members had regularly been involved in the County audit. Because of this, the technical committee was recommending Baker Tilly, which will come with a slightly higher cost than the low proposal.

After additional discussion, the Committee agreed with the decision of the Technical Review Committee to recommend Baker Tilly.

Mr. Erickson stated that he would support the motion, but his decision is based upon something that he does not wish to state publicly. He indicated that to avoid potential future litigation costs, sometimes you spend a little more now.

Motion by Soeldner/Rankin to Recommend Approval to Retain an Outside Audit Firm to Retain the Firm of Baker Tilly.

Motion carried.

Mr. Wasson presented a request for approval of a Resolution to establish rates for Health and Life Insurance coverage for Fiscal Year 2014. He stated that the Administrator's Office was very happy to have a renewal rate that, including new taxes and fees that we incur under ACA for FY'2014, was only a 1.08% increase.

Motion by Rankin/Wollrab to recommend tentative approval of a Resolution to Establish Rates for Health and Life Insurance Coverage for Fiscal Year 2014.
Motion carried.

Mr. Wasson introduced the review of the Fiscal Year 2014 Recommended Budget for the following departments:

County Clerk – 0001-0005, Programs 0006 & 0007 can be found on pages 30-36 of the FY'2014 Recommended Budget and pages 45-46 of the Summary in the Agenda Packet.

Mr. Wasson advised that the County Clerk's Proposed Budget for FY'2014 was broken down into two budgets: Program 00066 and 0007, which are the Elections and the Records programs of the County Clerk. Program 0008, which is the Recorder's Office Program, will be merged with the County Clerk's Office in 2008. Mr. Wasson started with Program 0006 and 0007.

Highlights of the Recommended Budget:

REVENUE:

410.0008 Copy Fees: This line item account has decreased from \$150 in the FY'2013 Adopted Budget to \$50 in the FY'2014 Recommended Budget. This is based upon revenue year-to-date at the time the recommended budget was completed.

410.0115 Economic Interest Statements: This line item account has decreased from \$100 to \$0, based upon a proactive effort. This revenue projection is based on a concerted effort by the Clerk's Office to get on-time compliance.

410.00530 Assumed Name Fees: This line item account has increased over the past three years from \$1,000 in the FY'2012 Adopted Budget to \$1,890 in the FY'2014 Recommended Budget, based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared and last year's actual revenue.

410.0531 Civil Union Licenses & 410.0532 Civil Union Certificates: These line item accounts have decreased in the FY 2014 Recommended Budget based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared and last year's actual revenue.

410.0540 Redemption Fees: This line item account decreases from \$66,500 in the FY'2013 Adopted Budget to \$63,200 in the FY'2014 Recommended Budget. This revenue projection is based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared.

410.0560 Other Income: This line item account increases from \$10,000 in the FY'2013 Adopted Budget to \$13,800 in the FY'2014 Recommended Budget. This revenue includes priority and express charges for electronic processing and projection is based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared.

410.0415 Interest Income: This line item account decreases from \$1,000 in the FY'2013 Adopted Budget to \$0 in the FY'2014 Recommended Budget as the County Clerk's bank account has been moved to the County Treasurer's Office.

EXPENDITURES:

Personnel:

The County Clerk's Office Programs 0006 & 0007 had no change in Full Time Equivalent staffing positions from the FY'2013 Adopted Budget to the FY'2014 Recommended Budget. Funds were moved from 0515.0001 Part-time to line 516.0001 Seasonal/Occasional Worker to better assist with election processes.

Materials and Supplies:

All Materials and Supplies line item accounts in the FY'2014 Recommended Budget have been budgeted at the same level or less than the FY'2013 Adopted Budget with the following exceptions:

607.0001 Food : This line item account has increased from \$1,725 in the FY'2013 Adopted Budget to \$3,500 in the FY'2014 Recommended Budget to allow for providing food for election workers for two elections.

Mr. Wasson advised that the County Clerk's Office runs through a rotation cycle depending upon the number of elections each year. In years where there is only one election, costs can be reduced.

6012.0001 Books/Videos: This line item account has increased from \$190 in the FY'2013 Adopted Budget to \$361 in the FY'2014 Recommended Budget to allow for providing training materials for election workers for two elections.

620.0001 Operating Supplies: This line item account has increased from \$4,930 in the FY'2013 Adopted Budget to \$5,425 in the FY'2014 Recommended Budget to allow for two elections in 2014.

626.0001 Elections Supplies: This line item account has increased from \$6,500 in the FY'2013 Adopted Budget to \$15,350 in the FY'2014 Recommended Budget to allow for elections cycle including two elections in 2014.

628.0001 Copying Expenses: This line item account has increased from \$1,980 in the FY'2013 Adopted Budget to \$2,138 in the FY'2014 Recommended Budget to allow for elections cycle including two elections in 2014.

Contractual:

All Contractual Services line item accounts have been budgeted in the FY'2014 Recommended Budget at the same level or less than the FY'2013 Adopted Budget with the following exceptions:

762.0001 Elections Expense - Services: This line item account has increased from \$78,800 in the FY'2013 Adopted Budget to \$150,325 in the FY'2014 Recommended Budget. This increase is based on the election cycle and two elections in 2014.

762.0002 Elections Expense - Other: This line item for Judges has increased from \$6,300 in the FY'2013 Adopted Budget to \$7,175 in the FY'2014 Recommended Budget. This increase is based on the election cycle and two elections in 2014.

795.0003 Telephone Expense: This line item account has increased from \$3,100 in the FY'2013 Adopted Budget to \$3,298 in the FY'2014 Recommended Budget. This is for usage charges during elections and two elections in 2014.

Capital Assets:

0832.0002 Lease/Pur. of Office Equip: This is for lease purchase of replacement copier under the County-wide agreement.

Ms. Michael advised that she just heard from the state that they are giving McLean County \$29,000 for Voter Registration Software for Fiscal Year 2014. The budget was amended to reflect that revenue, which will be placed in Line Item 407.0011.

Mr. Erickson expressed concern about the cost of food for Election Judges. After a discussion, the Committee supported the expense.

County Clerk – 0001-0005, Sub-Department 0008 can be found on pages 37-40 of the FY'2014 Recommended Budget and pages 47-48 of the Summary in the Agenda Packet.

Mr. Wasson stated that Program 0008 is currently the Recorder's Department Recording Program that will become the County Clerk Recording Program in 2014.

Mr. Wasson pointed out that all of these modifications are based upon increasing activity, year-to-date revenue and last year's year-to-end revenue.

Highlights of the Recommended Budget:

REVENUE:

410.0029 Recording Fees: This revenue line item has increased from \$480,000 in the FY'2013 Adopted Budget to \$510,000 in the FY'2014 Recommended Budget. This revenue projection is based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared and last year's actual revenue and is a result of operational changes.

410.0032 Sale of Revenue Stamps: This revenue line item has increased from \$300,000 in the FY'2013 Adopted Budget to \$330,000 in the FY'2014 Recommended Budget. This revenue projection is based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared and last year's actual revenue and is a result of operational changes.

410.0195 Rental HSG Support Program: This revenue line item has increased from \$25,000 in the FY'2013 Adopted Budget to \$31,000 in the FY'2014 Recommended Budget. This revenue projection is based on a review of the year-to-date revenue as of the date the Recommended Budget was prepared and last year's actual revenue and is a result of operational changes.

EXPENDITURES:

Personnel:

The staffing level in the Recording Office is reduced by 1 FTE from the FY'2013 Adopted Budget at 5.00 FTE positions. The Chief Deputy Recorder position is replaced by a County Clerk Program Administrator position at the same grade. 2.0 FTE positions were moved from the Recorder's Document Storage Fund 0137 to the Recorder's Office General Fund in the FY'2011 Adopted Budget due to decreasing activity and revenue in that Fund at the time.

Mr. Wasson advised that the one position going away is that of the County Recorder.

Mr. Rankin asked if the Chief Deputy Recorder will remain the same person. Mr. Wasson replied that earlier in the year, to maintain staffing and organizational knowledge of staffing within the Recorder's Office, the Chief Deputy Recorder was transferred to the County Administrator's Office. Ms. Brooke continues to work in the Recorder's Office performing the job of Chief Deputy Recorder. He indicated that in the next few weeks, the Administrator's Office will begin working cooperatively with the County Clerk and Ms. Brooke to begin the process of planning for the transition. Ms. Brooke will continue to work with the Recording Office as long as necessary to make sure that there is a smooth transition in 2014. Mr. Wasson expects that at some point there will be enough comfort level with staffing that it will transition to independence, and Ms. Brooke will always be available for consultation and assistance.

Materials and Supplies:

All Commodity line item accounts in the FY'2014 Recommended Budget have been budgeted at the same levels or less as in the FY'2013 Adopted Budget, based upon historical usage of those lines.

Contractual:

All Contractual line item accounts in the FY'2014 Recommended Budget have been budgeted at the same levels or less as in the FY'2013 Adopted Budget except the following:

0718.0001 Schooling & Conferences: This item line has been increased from \$2,330 in the FY 2013 Adopted Budget to \$3,000 in the 2014 Recommended Budget to provide for the training of new staff that may be required in the office.

County Clerk Recording Document Storage Fund – 0137-0005 can be found on pages 41-43 of the FY'2014 Recommended Budget and pages 61-64 of the Summary in the Agenda Packet.

Mr. Wasson pointed out that this fund used to be the Recorder's Fund, but in 2014 will fall under the County Clerk.

Highlights of the Recommended Budget:

The Recording Document Storage Fund 0137 is a Special Revenue Fund that has been established to properly account for the receipt and expenditure of the Document Storage Fees assessed and collected by the Recording Office. As a Special Revenue Fund, the Fund must be balanced by using the fees collected and the available Fund Balance.

REVENUE:

410.0089 Document Storage Fees: This line item account increases from \$80,000 in the FY'2013 Adopted Budget to \$91,000 in the FY'2014 Recommended Budget. This is based on a review of the previous year and year-to-date revenue as of the date the Recommended Budget was prepared.

410.0181 GIS Document Fees: This line item account increases from \$20,000 in the FY'2013 Adopted Budget to \$30,000 in the FY'2014 Recommended Budget. This is based on the previous year and a review of the year-to-date revenue as of the date the Recommended Budget was prepared.

400.0000 Unappropriated Fund Balance: This revenue line item account has decreased from \$28,077 in the FY'2010 Adopted Budget to \$0 in the FY'2011 Adopted budget. It remained at \$0 in the 2013 Adopted Budget and continues in the FY'2014 Recommended Budget based on available revenue and fund balance. Per the outside auditor's audit, the end of year fund balance as of December 31, 2012 totaled \$231,805.

EXPENDITURES:

Materials and Supplies:

All Commodity line item accounts in the FY'2014 Recommended Budget have been budgeted at the same levels or less as in the FY'2013 Adopted Budget.

Contractual:

All Contractual line item accounts in the FY'2014 Recommended Budget have been budgeted at the same levels or less as in the FY'2013 Adopted Budget.

County Clerk Document Storage Fund – 0164-0005 can be found on pages 45-47 of the FY'2014 Recommended Budget and pages 65-68 of the Summary in the Agenda Packet.

Highlights of the Recommended Budget:

Pursuant to Illinois law, the County Board established the County Clerk's Document Storage Fund. This Special Revenue Fund was established to assist the County Clerk's Office with automation and document storage. Through the collection of a Document Storage fee, the County Clerk's Office has available funds which can be used to purchase automated document storage systems, contract for services, purchase capital equipment, and purchase computer hardware and software. As a Special Revenue Fund, the fund must be balanced within the fund.

REVENUE:

410.0089 Document Storage Fee: This revenue line item account has been budgeted at \$22,907 in the FY'2014 Recommended Budget. This revenue figure is based on a review of last year's actual revenue and the year to date revenue, as of the date the Recommended Budget was prepared.

400.0000 Unappropriated Fund Balance: This revenue line item has been budgeted at \$0 in the FY'2014 Recommended Budget to balance the total expenditures with the revenue. Per the outside auditor's Fiscal Year 2011 audit, the end of year fund balance as of December 31, 2012, totaled \$12,277.

Mr. Wasson advised that, previously, some personnel expenses came out of this fund. Modifications were made a couple years ago to reduce the personnel expenses to take the pressure off this fund.

County Clerk GIS Fees Fund (Recording) – 0167-0005 can be found on pages 48-49 of the FY'2014 Recommended Budget and pages 55-56 of the Summary.

Highlights of the Recommended Budget:

Pursuant to Illinois law, the County Board approved and authorized the County Recording Office to collect a \$5.00 GIS fee. The GIS fee is remitted as follows: \$4.00 to the GIS Fees Fund 0167 and \$1.00 to the Recording Document Storage Fee Fund 0137. The fees remitted to the GIS Fees Fund are to be used to support the Countywide GIS (Geographic Information System) development project that is being managed by the Regional Planning Commission and the in-house County GIS staff.

Mr. Wasson noted that we have been doing fee review and comparisons and the County is substantially below our comparable counties on this fee. He added that our recording fees are also substantially lower than our comp counties.

Mr. Wasson indicated that, during transition of the offices, it was not a good time to make any proposals for major modifications.

Mr. Rankin asked how far we are off from the comp counties. Ms. Eisner replied that other counties' fees are \$15.00 and our fee is \$5.00. Mr. Wasson reiterated that it was important for the County Clerk to get comfortable with the operations of the Recorder's Office, but raising fees is clearly an option that needs to be considered in the future.

REVENUE:

410.0181 GIS Document Fee: This revenue line item account was established in the FY'2008 Recommended Budget to account for the \$4.00 GIS fee collected by the Recording Officer to support the Countywide GIS development project. This revenue line item account increases from \$145,800 in FY 2013 Adopted budget to \$162,000.00 in the FY'2014 Recommended Budget. This is based on a review of last year's actual revenue and year-to-date revenue.

EXPENDITURES:

0980.0181 GIS Fees: This line item accounts the GIS fees to be paid to the Regional Planning Commission. \$4.00 of the \$5.00 GIS fee is remitted to the Regional Planning Commission to support the Countywide GIS development project. Given that roles are changing in GIS support, we will continue to work with Regional Planning to determine the adequacy of the fee and how it is currently allocated.

Motion by Rankin/Wollrab to recommend tentative approval of the County Clerk – (0001-0005, Program 0006 & 0007) FY'2014 Recommended Budget as amended to include \$29,000 of Revenue in Line Item 407.0011; to recommend tentative approval of the County Clerk – (0001-0005, Sub-Department 0008) FY'2014 Recommended Budget as submitted; to recommend tentative approval of the County Clerk Recording Document Storage Fund – (0137-0005) FY'2014 Recommended Budget as submitted; to recommend tentative approval of the County Clerk Document Storage Fund – (0164-0005) FY'2014 Recommended Budget as submitted; to recommend tentative approval of the County Clerk GIS Fees Fund (Recording) – (0167-0005) FY'2014 Recommended Budget as submitted.
Motion carried.

Chairman Owens asked if there were any additional comments or questions. Hearing none, he thanked Ms. Michael.

Veterans Assistance Commission – 0136-0065 can be found on pages 349-54 of the FY'2014 Recommended Budget and pages 72-75 of the Summary in the Agenda Packet.

Highlights of the Recommended Budget:

REVENUE:

401.0001 General Property Tax: This revenue line item account will remain at \$168,860 in the FY' 2014 Recommended Budget. Pursuant to Chapter 55, Illinois Compiled Statutes (2006, 5/5-2006, the County Board is permitted to levy a property tax in an amount not to exceed \$0.03 per \$100 of equalized assessed valuation in counties where a Veterans Assistance Commission has been established.

400.0000 Unappropriated Fund Balance: This account includes \$24,651 to balance the budget. The Fund Balance in the Veterans Assistance Fund was \$106,984 as of December 31, 2012.

Mr. Wasson advised that, consistently over the years, we have included an amount from the Unappropriated Fund Balance and generally more than that amount is saved by the end of the year, so the fund balance is not impacted substantially at this time.

EXPENDITURES:

Personnel:

There is No Change in the staffing level in the FY'2014 Recommended Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted at the same amount or less than the FY'2013 Adopted Budget except the following:

608.0001 Gasoline: This line item account has been increased from \$2,695 in the FY'2013 Adopted Budget to \$3,600 in the FY'2014 Recommended Budget based on current usage requirements to meet demand of veterans.

Mr. Wasson reminded that the Committee that a large part of the service is to provide assistance in transportation to Veterans to Peoria to the Veteran's facility.

628.0001 Copy Expenses: This line item account has been increased from \$74 in the FY'2013 Adopted Budget to \$100 in the FY'2014 Recommended Budget based upon a review of year-to-date expenditures.

630.0001 Postage: This line item account has been increased from \$700 in the FY'2013 Adopted Budget to \$800 in the FY'2014 Recommended Budget based on current requirements for communication with veterans.

Contractual:

All of the Contractual line item accounts have been budgeted at the same amount or less than the FY'2013 Adopted Budget except the following:

715.0001 Membership/Dues: This line item account has been increased from \$235 in the FY'2013 Adopted Budget to \$250 in the FY'2014 Recommended Budget to reflect actual Membership fees for 2014.

Ms. Wollrab referred to Line Item 779.0002 Veterans Emergency Assistance, and asked if the funds of \$59,073 are direct assistance funds. Mr. Wasson confirmed that those funds are direct assistance funds to Veterans. Mr. Wasson stated that a good job has been done of maintaining a conservative amount of funding. He noted that other counties have much higher assistance levels. Mr. Wasson added that the Veteran's Assistance Commission does a very good job identifying to Veterans other options and opportunities

for assistance within the community. Ms. Eisner noted that Veterans are encouraged to go to the Township first.

Ms. Wollrab expressed some concern that this appears to be an expensive way of getting assistance to Veterans. She asked if we have looked at any opportunities of moving this Commission out of the County Government to some other type of agency. Ms. Eisner asked if she was referring to another way to disburse the funds that wouldn't involve the hiring of a fulltime employee. Ms. Wollrab pointed out the additional expense of benefits, plus office space, etc. She suggested the assistance could be done through a United Way Program or another organization. Mr. Wasson advised that a Veterans Assistance Commission was established by public referendum and we are required to provide those services within the letter of the statute which directs us to create that Commission.

Mr. Wasson advised that he will review the organization statute and share that information with the Committee. Ms. Eisner added that there is a special tax to raise the money for this Commission, so there may be some requirements in regard to the structure of the Commission.

Motion by Soeldner/Rankin to recommend tentative approval
of the Veterans Assistance Commission – (0136-0065)
FY'2014 Recommended Budget as submitted.
Motion carried.

County Treasurer – 0001-0004 can be found on pages 22-27 of the FY'2014 Recommended Budget and pages 76-79 of the Summary in the Agenda Packet.

Highlights of the Recommended Budget:

REVENUE:

410.7005 Collector Indemnity Fee: This revenue line was created to recognize revenue to the General Fund, upon the elimination of the Collector Indemnity Fund in 2011.

415.0003 Costs/Interest on Delinquent Taxes: This revenue line item account has decreased from \$560,000 in the FY'2013 Adopted Budget to \$525,000 in the FY'2014 Recommended Budget based upon FY 2012 actual experience.

EXPENDITURES:

Personnel:

There is no change to full-time staffing level in the FY'2014 Recommended Budget. Seasonal/Occasional has been decreased by 52%, to reflect the recommended move to contracted "lock-box" mail processing services for property tax payments.

Materials and Supplies:

All Materials and Supplies line item accounts in the FY'2014 Recommended Budget have been budgeted at the same level or less than in the FY'2013 Adopted Budget with the following exception:

628.0001 Copy Expenses: This line item account has increases with Charges for new multifunctional copier/printer/ scanner previously budgeted under 0750.0001 & 0832.0002 are now being shifted to 0628.0001 & 0790.0004 due to rental agreement.

629.0001 Letterhead/Printed Forms: This line item account has increased from \$12,000 in the FY'2013 Adopted Budget to \$14,000 in the FY'2014 Recommended Budget, due to actual printed forms costs for tax collection processes.

Contractual:

All Contractual line item accounts in the FY'2014 Recommended Budget have been budgeted at the same levels or less as in the FY'2013 Adopted Budget.

Capital Outlay:

706.0001 Contract Services: This line item account has increased from \$7,200 in the FY'2013 Adopted Budget to \$22,200 in the FY'2014 Recommended Budget, to reflect the recommended move to contracted "lock-box" mail processing services of property tax payments.

715.0001 Dues/Memberships: This line item account has increased from \$764 in the FY'2013 Adopted Budget to \$800 in the FY'2014 Recommended Budget, due to actual membership fees for 2014.

790.0004 Equipment Rental: This line item account has increases with Charges for new multifunctional copier/printer/ scanner previously budgeted under 0750.0001 & 0832.0002 are now being shifted to 0628.0001 & 0790.0004 due to rental agreement.

County Treasurer Collector Automation Fund – 0168-0004 can be found on pages 28-29 of the FY'2014 Recommended Budget and pages 80-83 of the Summary in the Agenda Packet.

Highlights of the Recommended Budget:

Pursuant to Illinois law, the County Board established the County Collector's Automation Fund. This Special Revenue Fund was established to assist the County Treasurer's Office with automation and document storage. Through the collection of an Automation fee, the County Treasurer's Office has available funds which can be used to purchase automated document storage systems, contract for services, purchase capital equipment, and purchase computer hardware and software. As a Special Revenue Fund, the fund must be balanced within the fund.

REVENUE:

410.7000 Collector Duplicate Bill Fee: This revenue line item account has been budgeted again at \$2,000 in the Recommended FY' 2014 Recommended Budget.

410.7001 Collector Automation Fee: This revenue line item account has been budgeted at \$15,000 in the FY'2014 Recommended Budget, a decrease from \$18,000 in the FY'2013 Adopted Budget based upon actual FY 2012.

EXPENDITURES:

Services:

0706.0001 Contract Services: This line item account has been budgeted at \$4,000 in the FY'2014 Recommended Budget. to provide for the automated Tax Sale system, as required by recent legislative change.

Transfer to Other Funds:

999.0001 Interfund Transfer: This line item account has been budgeted at \$13,000 in the FY'2014 Recommended Budget. Since Information Technologies provides full support to the Treasurer's Office, the County Treasurer has recommended that the Collector's Automation Fee revenue be transferred to the County's General Fund to help offset the expenses incurred by Information Technologies.

Motion by Wollrab/O'Connor to recommend tentative approval of the County Treasurer – (0001-0004) FY'2014 Recommended Budget as submitted; and to recommend tentative approval of the Collector Automation Fund – (0168-0004) FY'2014 Recommended Budget as submitted..
Motion carried.

County Auditor – 0001-0003 can be found on pages 17-21 of the FY'2014 Recommended Budget and pages 87-89 of the Summary in the Agenda Packet. Mr. Wasson stated that there is no revenue in this budget.

Highlights of the Recommended Budget:

Personnel:

The FTE staffing level in the FY'2014 Recommended Budget remains unchanged from the FY'2013 Adopted Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted at the same amount or less than the FY'2013 Adopted Budget.

Contractual:

All of the Materials and Supplies line item accounts have been budgeted at the same amount or less than the FY'2013 Adopted Budget except for the following:

769.0001 Interest Expense: This line item account includes funding to cover the interest expense for the lease/purchase contract for the copier in the Auditor's Office.

Capital Assets:

832.0002 Lease/Purchase Office Equipment: This line item account includes funding to cover the principle expense for the lease/purchase contract for the copier in the Auditor's Office.

Motion by Soeldner/Rankin to recommend tentative approval of the County Auditor – (0001-0003) FY'2014 Recommended Budget as submitted.
Motion carried.

Historical Museum – 0134-0072 can be found on pages 327-329 of the FY'2014 Recommended Budget and pages 84-86 of the Summary in the Agenda Packet.

Highlights of the Recommended Budget:

REVENUE:

401.0001 General Property Tax: This revenue line item account remains the same in the FY'2014 Recommended Budget at \$65,200, the amount in the FY'2013 Adopted Budget. Pursuant to Chapter 55, Illinois Compiled Statutes (2006), Section 5/6-23001, the County Board is authorized to levy a property tax not to exceed 2/10ths of one cent per \$100 of equalized assessed valuation to support the operation of the McLean County Historical Museum. This reflects no change in the Historical Museum property tax rate.

EXPENDITURES:

Contractual:

774.0001 Historical Museum: Pursuant to Chapter 55, Illinois Compiled Statutes (2006), Section 5/6-23001, the County Board is authorized to levy a property tax not to exceed 2/10ths of one cent per \$100 of equalized assessed valuation to support the operation of the McLean County Historical Museum.

Motion by Wollrab/Rankin to recommend tentative approval of the Historical Museum – (0134-0072) FY'2014 Recommended Budget as submitted.
Motion carried.

Chairman Owens called for a motion to go into *Executive Session* to discuss Collective Bargaining with the Committee Members and Staff.

Motion by Rankin/Wollrab to Recommend the Finance Committee go into *Executive Session* 6:23 p.m. to discuss Collective Bargaining with the Committee Members and Staff.
Motion carried.

Motion by Rankin/Wollrab to recommend the Finance Committee return to *Open Session* at 6:32 p.m.
Motion carried.

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Chairman Owens presented the September 30, 2013 Finance Committee bills for review and approval as transmitted by the County, as well as a transfer of \$139 from Non-Major Equipment to Telephone Services in the Tort Judgment Fund. The Finance Committee bills include a Prepaid Total of \$1,000,373.06 and a Fund Total that is the same.

Motion by Wollrab/Rankin to recommend approval of the Finance Committee bills and transfers as of September 30, 2013 as recommended by the County Auditor.
Motion carried.

Chairman Owens presented the September 30, 2013 Nursing Home bills for review and approval as transmitted by the County Auditor. The Nursing Home bills include a Prepaid Total of \$231,738.51 and a Fund Total that is the same.

Finance Committee
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Motion by Soeldner/O'Connor to recommend approval of the Nursing Home bills as of September 30, 2013 as recommended by the County Auditor.
Motion carried.

Chairman Owens reminded the Committee that there is a Special Finance Committee scheduled for Wednesday, October 9th at 4:00 p.m.

Mr. Erickson asked to clarify a comment he made at the September 30th Joint Council Meeting. He had indicated that to verify compliance, the EDC would attach their audit to their report. Mr. Erickson noted that someone approached him after the meeting and said that EDC would not do that because they would be revealing confidential information.

Mr. Erickson stated that the Memorandums of Understanding should require disclosure of information as much as possible. He added that he doesn't want this to turn into corporate welfare.

Mr. Erickson indicated that if we are going to start giving these tax abatements, we need to make sure that we get the investment and jobs represented. If the EDC conducts the audits, the underlying information ought to be given to the public officials as well when they submit their audit.

Mr. Wasson stated that the goal of the Memorandum of Understanding is to make sure all parties have a comfort level as they move through this process. He indicated that he spoke with the Treasurer yesterday about the need to require all public bodies to certify the tax abatements and get the information to the County Clerk and Treasurer.

Chairman Owens suggested that members of the Committee share what they have learned about the Health Department and Animal Control with their colleagues.

There being nothing further to come before the Committee at this time, Chairman Owens adjourned the Finance Committee at 6:40 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary