

## **Minutes of the Executive Committee Meeting**

The Executive Committee of the McLean County Board met on Tuesday, November 12, 2013 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sorensen, Members McIntyre, Caisley, Owens, Segobiano, Cavallini, O'Connor, Hoselton and Gordon

Members Absent: None

Other Board Members Present: Member Erickson

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/  
Elected Officials Present: None

Others Present: None

Chairman Sorensen called the meeting to order at 4:30 p.m.

Chairman Sorensen presented the minutes from the November 12, 2013 Executive Committee Meeting and the September 17, 2013 Stand-Up meeting for approval. Hearing no additions or corrections to those minutes, Chairman Sorensen advised that the minutes would stand approved as presented.

Chairman Sorensen presented the reappointments, appointments and resignations.

Motion by Segobiano/Owens to Recommend Approval of the Reappointments, Appointments and Resignations as Recommended by the Chairman.  
Motion carried.

Mr. Wasson presented the Fiscal Year 2014 Recommended Budget for the County Board (0001-0001).

Motion by Segobiano/McIntyre to recommend tentative approval of the County Board (0001-0001) FY'2014 Recommended Budget as submitted.

Mr. Wasson advised that the County Board Budget corresponds with the review of the changes that were made by the appropriate oversight committees as they went through the budget process. He stated that the proposed Budget Ordinance for Fiscal Year 2014 includes the expenditure budgets for all funds and all departments. Mr. Wasson noted that the Property Tax Levy, which was initially proposed to increase by approximately \$152,000 and a small rate increase, has been reduced. He stated that, through Committee actions, the total Levy will now be reduced by \$29,589 and the rate will be reduced by .00071.

Chairman Sorensen expressed his appreciation of the efforts of the Oversight Committees, the Administrator's Office, and Department heads. He reminded the Committee that when the Recommended Budget was first introduced two months ago, it called for an overall tax rate increase, but, through the hard work of the Committees and management, that was brought back down.

Mr. Segobiano stated that McLean County, under the leadership of Chairman Sorensen, and through the efforts of the Committees, the County Administrator's Office, and Department Heads, the County has done a good job with this budget and we can go to the taxpayers with all good faith and say that we have done due diligence, particularly as compared to what other local governments are proposing.

Mr. Wasson distributed a substitute "Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance." He indicated that the Department totals are the same as received in the packet, but the numbers in the packet are summarized by classification level. Mr. Wasson stated that we have, historically, presented the Budget Ordinance by department level only. This substitute report breaks it down by classification. He advised that this is being done this year because of a recent Public Act that requires additional details in the Budget Ordinance.

Mr. Segobiano asked if this will help to eliminate any Freedom of Information requests. Mr. Wasson replied that this whole Ordinance will be posted on the website.

Mr. Wasson advised that the last two pages, Attachment "A" are information on the County's indebtedness obligations, which are also additional items that are now required to be included.

Mr. Gordon suggested that this information also be provided at the County Board meeting next week.

Chairman Sorensen called for a vote on the motion to recommend tentative approval of the County Board (0001-0001) FY'2014 Recommended Budget.

Motion carried.

Mr. Ben Owens, Chairman, Finance Committee, presented a request for approval of an Ordinance of the McLean County Board amending the 2013 Combined Appropriation and "Budget Ordinance for Fund 0102 (Dental Sealant Grant Fund – Health Department.

Motion by Owens/Cavallini to Recommend Approval of an Ordinance of the McLean County Board Amending the 2013 Combined Appropriation and Budget Ordinance for Fund 0102 (Dental Sealant Grant Fund) – Health Department.

Motion carried.

Mr. Owens presented a request for approval of an Ordinance of the McLean County Board amending the 2013 Combined Appropriation and Budget Ordinance for Fund 0107 (AIDS/Comm. Disease Control Fund) – Health Department.

Motion by Owens/Segobiano to Recommend Approval of an Ordinance of the McLean County Board Amending the 2013 Combined Appropriation and Budget Ordinance for Fund 0107 (AIDS/Comm. Disease Control Fund) – Health Department.

Motion carried.

Mr. Owens presented a request for approval of Critical Personnel Hiring Requests – County Administrator's Office.

Motion by Owens/O'Connor to Recommend Approval of Critical Personnel Hiring Requests – County Administrator's Office.

Motion carried.

Mr. Owens presented a request for approval of the Fiscal Year 2014 Compensation Plan – Administrator's Office.

Motion by Owens/McIntyre to recommend tentative approval of the Fiscal Year 2014 Compensation Plan and Associated Amendments to Chapter 10 of the McLean County Code – Administrator's Office.  
Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Owens.

Mr. George Gordon, Chairman, Land Use and Development Committee, presented a request for approval of the McLean County Solid Waste Management Technical Committee renewal of a three-year contract between the Ecology Action Center, McLean County, the City of Bloomington, and the Town of Normal to provide Administration and Implementation of the Solid Waste Program.

Motion by Gordon/Hoselton to Recommend Approval of the McLean County Solid Waste Management Technical Committee Renewal of a Three-year Contract between the Ecology action Center, McLean County, the City of Bloomington, and the Town of Normal to provide Administration and Implementation of the Solid Waste Program.  
Motion carried.

Mr. Gordon thanked Committee Vice Chairman Erickson for chairing the Land Use meeting on November 7<sup>th</sup>.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Gordon.

Mr. Stan Hoselton, Chairman, Transportation Committee presented a request for approval of an Intergovernmental Agreement with the Board of Education of Olympia Community Unit School District #16 for two solar powered flashing beacons on County Highway 34.

Motion by Hoselton/Owens to Recommend Approval of an Intergovernmental Agreement with the Board of Education of Olympia Community Unit School District #16 for two Solar Powered Flashing Beacons on County Highway 34.  
Motion carried.

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Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Hoselton.

Mr. Paul Segobiano, Chairman, Property Committee, advised that the Property Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Segobiano.

Mr. William Caisley, Chairman, Justice Committee, presented a request for approval of an Emergency Appropriation Ordinance Amending of the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (InterAct Annual Maintenance) – Circuit Clerk’s Office.

Motion by Caisley/Segobiano to Recommend Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (InterAct Annual Maintenance) – Circuit Clerk’s Office.  
Motion carried.

Mr. Caisley presented three requests that can be acted upon together. They are: a request for approval of an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking; a request for approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking; and a request for approval of an Intergovernmental Agreement between the County of McLean and Illinois State University for Centralized Booking – Sheriff’s Department.

Motion by Caisley/Cavallini to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking; Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking; to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Illinois State University for Centralized Booking – Sheriff’s Department.  
Motion carried.

Mr. Caisley presented a request for approval of Task Force 6 Grant #410020/Expanding Multi-Jurisdictional Narcotics Units from the Illinois Criminal Justice Information Authority (ICJIA) – Sheriff’s Department.

Motion by Caisley/Hoselton to Recommend Approval of Task Force 6 Grant #410020/Expanding Multi-Jurisdictional Narcotics Units from the Illinois Criminal Justice Information Authority – Sheriff’s Department.  
Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Caisley.

Chairman Sorensen advised that at this time it would be appropriate for the various Oversight Committees to present a motion recommending their Fiscal Year 2014 Budget to the full Board.

Mr. McIntyre presented a request for Consideration and Approval of Departmental Budgets under the Oversight of the Executive Committee.

Motion by McIntyre/Owens to recommend approval of the Departmental Budgets under the Oversight of the Executive Committee as submitted.  
Motion carried.

Mr. Owens presented a request for consideration and approval of Departmental Budgets under the Oversight of the Finance Committee.

Motion by Owens/Caisley to recommend approval of the Departmental Budgets under the Oversight of the Finance Committee as submitted.  
Motion carried.

Mr. Caisley presented a request for consideration and approval of Departmental Budgets under the Oversight of the Justice Committee.

Motion by Caisley/Cavallini to recommend approval of the Departmental Budgets under the Oversight of the Justice Committee as submitted.  
Motion carried.

Mr. Gordon presented a request for consideration and approval of Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion by Gordon/Segobiano to recommend approval of the Departmental Budgets under the Oversight of the Land Use and Development Committee as submitted.  
Motion carried.

Mr. Segobiano presented a request for consideration and approval of Departmental Budgets under the Oversight of the Property Committee.

Motion by Segobiano/Gordon to recommend approval of the Departmental Budgets under the Oversight of the Property Committee as submitted.  
Motion carried.

Mr. Hoselton presented a request for consideration and approval of Departmental Budgets under the Oversight of the Transportation Committee.

Motion by Hoselton/Owens to recommend approval of the Departmental Budgets under the Oversight of the Transportation Committee as submitted.  
Motion carried.

Chairman Sorensen presented a request for approval of the Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Motion by Gordon/Owens to recommend approval of the FY'2014 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Chairman Sorensen presented a request for approval of the McLean County 2013 Tax Levy Ordinance.

Motion by Owens/McIntyre to recommend approval of the McLean County 2013 Tax Levy Ordinance as submitted.  
Motion carried.

Chairman Sorensen presented a request for approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2014.

Motion by Segobiano/O'Connor to Recommend Approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2014 – County Administrator's Office.

Chairman Sorensen presented a request for approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2014 Recommended Budget – County Administrator's Office.

Motion by Gordon/Cavallini to Recommend Approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2014 Recommended Budget – County Administrator’s Office.

Chairman Sorensen presented a request for approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.

Motion by McIntyre/Owens to Recommend Approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.

Motion carried.

Chairman Sorensen stated that this was a good budget packet this year.

Mr. Hoselton commented that the documents and the manner in which they were handled is the best that he has seen since serving on this Committee. He thanked Mr. Wasson and the Oversight Committees.

Mr. Owens asked how the Administrator’s Office fairs with the FOIA requests. Mr. Wasson replied that a vast majority of FOIAs come through the Administrators Office for initial review and distribution to Departments. He indicated that about 50% of the FOIAs are “run of the mill” requests that are received on a regular basis. The other 50% require legal review to make sure that we comply with the statute and to determine that certain information is not inappropriately released, which is time-consuming.

Chairman Sorensen asked that the Administrator’s Office provide a report on FOIA requests, including how many are for commercial purposes. Mr. Wasson replied that a breakdown of departmental FOIAs can be provided to the Board members.

Mr. Segobiano recommended that the local and state legislators find a mechanism in which to charge for materials and staff time. Ms. Eisner noted that they did enact charges for commercial requests. Mr. Wasson stated that they have worked actively each legislative session over the last three years with both Metro Counties and the County’s legislative consultant to identify ways to minimize the burden while maintaining transparency for our citizens, and will continue to do that.

Chairman Sorensen presented the October 31, 2013 bills and a transfer of \$10,000 within the Information Technologies Department as recommended and transmitted by the County Auditor for payment. The Fund Total is \$618,665.10 and the Prepaid Total is the same.



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Motion by Cavallini/Owens to recommend Approval of the Executive Committee bills and transfers for October 31, 2013 and as presented to the Committee by the County Auditor.  
Motion carried.

There being no further business to come before the Committee, Chairman Sorensen adjourned the meeting at 5:00 p.m.

Respectfully Submitted,

Judith A. LaCasse  
Recording Secretary