

- C. Michelle Anderson, County Auditor
 - 1) Items to be Presented for Information:
 - a) Introduction of Outside Auditors, Baker Tilly Virchow Krause, LLP 8
 - b) Tax Sale Automation Fund Audit Summary
 - c) General Report
 - d) Other

- D. Becky McNeil, County Treasurer
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Resolution Authorizing the Chairman of the McLean County Board to Execute a Deed of Conveyance on PIN 14-27-353-003 9-10
 - 2) Items to be Presented for Information:
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of December 31, 2013
 - b) Employee Benefit Fund Quarterly Report
 - c) CDAP Revolving Loan Fund Quarterly Report
 - d) Report on Financial Institutions used by the Treasurer's Department 11
 - e) General Report
 - f) Other

- E. Kathy Michael, County Clerk
 - 1) Items to be Presented for Information:
 - a) Monthly Reports 12-15
 - b) General Report
 - c) Other

- F. Bill Wasson, County Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of Critical Personnel Hiring Requests 16-17
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

- 5. Recommend Payment of Bills and Transfers, if any, to County Board
- 6. Other Business and Communication
- 7. Adjournment

	PT DAYS MEDICARE	AVG HUM-OSF	PT DAYS PVT PAY	PT DAYS IDPA	IN PT DAYS	PT DAYS BED HOLD	PT DAYS CENSUS
JANUARY	231	0	1,322	2,768	4,321	50	4,371
FEBRUARY	111	0	1,254	2,610	3,975	32	4,007
MARCH	124	0	1,486	2,880	4,490	18	4,508
APRIL	70	0	1,420	2,773	4,263	28	4,291
MAY	120	0	1,449	2,849	4,418	24	4,442
JUNE	133	0	1,327	2,645	4,105	33	4,138
JULY	171	0	1,358	2,695	4,224	33	4,257
AUGUST	174	0	1,354	2,621	4,149	23	4,172
SEPTEMBER	191	0	1,232	2,515	3,938	29	3,967
OCTOBER	121	0	1,333	2,644	4,098	12	4,110
NOVEMBER	72	0	1,269	2,545	3,886	13	3,899
DECEMBER	136	0	1,148	2,156	3,440	12	3,452
TOTALS	1654	0	15952	31701	49307	307	49614

The Animal Control program has transitioned away from using the CO Chamber for euthanizations. In order to sustain the transition an additional \$44,500 is needed in the 2014 budget to be used for personnel time, additional protective equipment, purchase of a large restraint cage and extensive staff training.

The Animal Control Center is requesting an additional Office Support Specialist position to assist with daily front desk operations at the Center that include answering the phone, taking payments for animal registration, assisting the public that come to the shelter, and clerical assistance to the Animal Control Director and Assistant Director. These duties are currently being performed by an Animal Control Warden. Hiring an OSS will allow the warden to assist with non-chamber euthanasia of aggressive animals and wildlife which will require additional staff time. When not providing the necessary staff support to the vet during euthanasia, the freed warden time can be used to perform other warden related duties that have been needing staff time to address.

Animal control is also requesting to purchase additional protective equipment such as:

- Stainless Steel Ketch-All poles
- Feral Cat & Small Mammal Dens – these eliminate the risk of handler injury during treatment or transport.
- Frames & Nets – will be used to safely transfer an animal to another cage, place animal in carrier or to give injections.
- Plastic Trap Cover – to be used with live animal traps to avoid contact with trapped animals, particularly skunks.
- Dist-Inject Automatic Pole – this is a 45" simple-to-operate gas-charged pole that injects instantly and will be used to sedate aggressive animals.
- Rabies Gloves and Cat Muzzles

\$5,000 is requested to purchase a large animal restraint cage to be used for aggressive dogs. Staff safety is a concern when working with and euthanizing aggressive dogs. The cage will be used to constrain aggressive dogs and provide safety for staff while performing a non-chamber euthanization.

Transitioning away from the CO chamber also requires training for staff. \$3,285 is being requested for staff to attend training courses through the National Animal Control Association and the Illinois Welfare Federation. There are three training courses that range from 2 – 5 days in length and they will provide an array of training from euthanasia by injection to chemical capture.

In order to support the additional expenses the Animal Control Program is planning to increase animal registration costs by \$2/dog or cat. With approximately 23,000 registered dogs and cats in the county the \$2 increase will support the additional expenses related to the elimination of the CO chamber. The County has also been awarded a \$3,000 grant from the HSUS to assist with the purchase of some of the equipment necessary for the transfer.

An Ordinance of the McLean County Board
Amending the 2014 Combined
Appropriation and Budget Ordinance for Fund 0112

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2014 appropriation in Fund 0112 Health Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue lines 0112-0061-0065-0410-0002 Animal Registration Fees by \$41,500 from \$323,887 to \$365,387 and 0112-0061-0065-0410-0035 Unclassified Revenue by \$3,000 from \$0 to \$3,000.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0112, Department 0061, Program 0065, Animal Control Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0503-0001	Full-Time Employees Salary	\$192,112	\$25,725	\$217,837
0599-0002	Employee Medical/Life Ins	\$ 29,422	\$ 5,490	\$ 34,912
0621-0001	Non-Major Equipment	\$ 1,491	\$ 5,000	\$ 6,491
0718-0001	Schooling & Conferences	\$ 1,800	\$ 3,285	\$ 5,085
0832-0001	Purchase of Furnishings & Office Equipment	<u>\$ 0</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
		\$224,825	\$44,500	\$269,325

3. That the County Clerk shall provide a copy of this ordinance to the County Administration, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2014

ATTEST:

APPROVED:

Kathy Michael, Clerk of the McLean County Board of
the County of McLean

Matt Sorensen, Chairman of the McLean
County Board

U:/administration/budget/0112AnimalControlAmendment

A Resolution Amending the Fiscal Year 2014 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2014 McLean County Combined Appropriation and Budget Ordinance for Fund 0112

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 19, 2013 which became effective on January 1, 2014; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0112 to authorize position changes associated with increased Animal Control staffing requirements resulting from the modified method of euthanasia.

Therefore, be it resolved by the Mclean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

<u>Action</u>	<u>Fund</u>	<u>Program</u>	<u>Position Classification</u>	<u>Annual FTE</u>	<u>Months</u>	<u>Now</u>	<u>New</u>
Increase	0112-0061	0065	0503-0011	1.00	11	1.00	1.92

This amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2014.

APPROVED:

 Matt Sorensen, Chairman
 Mclean County Board

ATTEST:

 Kathy Michael, Clerk of Mclean County
 Board of the County of McLean

adm/budget/2014 documents/0112 AC OSS | Position

**AMENDING CHAPTER 165 OF THE
MCLEAN COUNTY CODE ANIMALS**

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of animals for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on January ____, 2014 that dog and cat registration fees be increased, and

WHEREAS, the Finance Committee at their November 6, 2013 meeting has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 160 is and hereby is amended to read as follows:

Chapter 165 Animals
Section 165-4A

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§ 205-87. Chapter 165, Animals.

Animal fees shall be as follows:

Section	Fee for	Amount
165-4A	Dog/Cat registration fees:	
	Altered dog or cat with a 1-year vaccination	\$10/year <u>\$12</u>
	Late payments (31 or more days after vaccination)	\$35/year <u>\$37</u>
	Unaltered dog or cat with a 1-year vaccination	\$20/year <u>\$22</u>
	Late payments (31 or more days after vaccination)	\$45/year <u>\$47</u>
	Altered dog or cat with a 3-year vaccination	\$25/year <u>\$31</u>
	Late payments (31 or more days after vaccination)	\$76/year <u>\$56</u>
	Unaltered dog or cat with a 3-year vaccination	\$66/year <u>\$61</u>
	Late payments (31 or more days after vaccination)	\$66/year <u>\$86</u>

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This amendment shall become effective and in full force on February 1, 2014. Adopted by the County Board of McLean County, Illinois, this 16th day of October 2012.

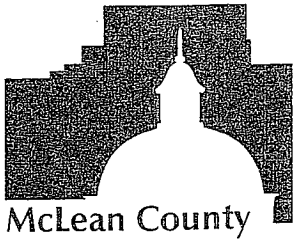
APPROVED:

Matt Sorensen, Chairman of the
McLean County Board

ATTEST:

Kathy Michael, Clerk of the McLean
Board of McLean County

U:animal Control/2014 Ordinance



Michelle L. Anderson

COUNTY AUDITOR

Government Center

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McLean County Auditor's Office

Audit Summary

Tax Sale Automation Fund

An audit of the McLean County Tax Sale Automation Fund was completed by the County Auditor's Office on December 13, 2013 for the tax sale that occurred in 2013 as mandated by the Illinois Compiled Statutes (ILCS), Chapter 35, Act 200, Section 21-245.

Scope:

- The scope of this examination consisted of reviewing financial transactions and financial documents related to the Tax Sale Automation Fund for the November 1, 2013 tax sale.
- An interview with Becky McNeil, County Treasurer, was conducted.

Background:

- The automation fund contains automation fees, duplicate bill fees, tax file fees, and a registration fee charged to all people who registered for the tax sale.
- Statute 35 ILCS 200/21-220 allows counties with a population over 50,000 a \$500 registration fee for individuals to register to participate in the tax sale. McLean County charges a registration fee of \$250. This registration fee is applied to the amount due on properties purchased by the registrant or refunded if the registrant attends the sale and attempts but fails to purchase any parcels offered for sale. If the registrant does not attend the tax sale, the registration fee is forfeited to the Tax Sale Automation Fund.

Findings:

- Obtained the Treasurer's reconciliation of collector fees and supporting queries from the Devnet system. All amounts recorded in the fund reconcile with Devnet.
- At this year's tax sale, 525 parcels were sold for a total of \$13,290 in Automation Fees.
- One registration fee was forfeited this year, so \$250 was forfeited to the Tax Sale Automation Fund and was included in the Automation Fee revenue line with the above-mentioned automation fees.
- The year-to-date amount of duplicate bill fees collected is \$2,050.
- There was one expenditure for the service of computers and software to manage the conduct of the tax sale. The expenditure was approved by the Treasurer, as required by 35 ILCS 200/21-245.

After reviewing the information gathered, we noted nothing that would indicate the Treasurer's office is not in compliance with statutory requirements regarding the fund account.

Anni Cummings

12/10/2013

**Anni Cummings
Chief Deputy Auditor
McLean County**

Date



REBECCA C. McNEIL
McLEAN COUNTY TREASURER

(309) 888-5180 Fax (309) 888-5176

www.mcleancountyil.gov

Government Center

115 E. Washington Room M-101 P.O. Box 2400 Bloomington, Illinois 61702-2400

Date: December 18, 2013

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil 
McLean County Treasurer & Tax Collector

RE: Deed of Conveyance PIN 14-27-353-003

On May 18, 1999, the McLean County Board entered into a service agreement with Joseph Meyer and Associates to create a Delinquent Real Estate Tax Liquidation Program. This agreement was entered into in conjunction with the specifications outlined in 35ILCS 200/21-90 of the property tax code. The primary goal of the program is to recover delinquent real estate taxes for the benefit of all taxing districts. The second goal is to return unproductive and abandoned parcels back to productive use and subsequently, the tax rolls of the County.

The property taxes on PIN 14-27-353-003 were left unpaid for tax year 2009 and were sold to the Trustee at the 2010 annual tax sale. The subsequent taxes for tax year 2010 and 2011 were also left unpaid and sold to the Trustee. In accordance with the Illinois property tax code, the County of McLean, as Trustee for the taxing districts, acquired title in 2013 through the Delinquent Real Estate Tax Liquidation Program. An offer has been received by William Ohlendorf. Mr. Ohlendorf held a prior interest in the property and has remitted an offer equivalent to the full amount that would have been required if the sold taxes had been redeemed prior to tax deed.

I respectfully request that the McLean County Finance Committee and the McLean County Board approve the following resolution to authorize the Chairman of the McLean County Board to cancel the tax sale Certificate of Purchase and execute a deed of Conveyance on PIN 14-27-353-003 to William Ohlendorf. Approval of this resolution will eliminate the County's interest and return the parcel to the active tax rolls.

Thank you for your consideration.

RESOLUTION



WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

EAST SIDE ADD TO NORMAL (EX BEG SE COR: W44.4', NELY TO POINT 47.1' N SE COR, S POB-DRAINAGE DITCH) LOT 17

PERMANENT PARCEL NUMBER: 14-27-353-003

As described in certificate(s): 2009-00188 sold on November 05, 2010

Commonly known as: 206 E. Vernon AVE.

and it appearing to the Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, William J Ohlendorf, has paid \$999.16 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$581.40 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$85.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The remainder is the amount due the agent for his services.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$581.40 to be paid to the Treasurer of McLean County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

12-13-001



REBECCA C. McNEIL
McLEAN COUNTY TREASURER

(309) 888-5180 Fax (309) 888-5176

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Government Center

115 E. Washington Room M-101 P.O. Box 2400 Bloomington, Illinois 61702-2400

Date: December 18, 2013

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil
McLean County Treasurer & Tax Collector

According to 55 ILCS 5/3-11002, in counties having a population of more than 150,000 the county board, when requested by the County Treasurer, shall designate one or more banks, savings and loan associations, savings banks, or credit unions in which the funds and other public moneys in the custody of the County Treasurer may be kept.

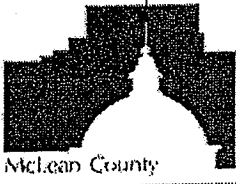
For your information only, the following is a list of financial institutions the County Treasurer is currently using.

Authorized Financial Institutions

Anchor State Bank	First State Bank of Bloomington
Atlanta National Bank	Flanagan State Bank
Bloomington Municipal Credit Union	Heartland Bank
Busey Bank	Illini Bank
Central Illinois Bank	Illinois Funds - US Bank
Chase	Mid Illini Credit Union
Citizens Bank of Chatsworth	Morton Community Bank
Commerce Bank	Peoples State Bank of Colfax
Dewey State Bank	PNC
Farmer City State Bank	Prairieland Federal Credit Union
First Farmers State Bank	Regions
First Financial (fna Freestar)	Soy Capital
First Mid Illinois Bank	State Bank of Graymont
First Security Bank	State Farm Bank
First State Bank	Tremont Savings Bank

**McLean County Clerk
2013 Monthly Activity Report
(For Period Ending November 30, 2013)**

Example	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2012	2013 YTD	2013 Percent of Budget
	Number Processed														
	Dollar Amount Generated														
Assumed Names \$6.00	25 \$150.00	24 \$144.00	27 \$162.00	31 \$187.00	15 \$90.00	27 \$162.00	27 \$162.00	19 \$114.00	27 \$162.00	25 \$150.00	14 \$84.00		300 \$1,832.00	261 \$1,567.00	104.47%
Birth Record Requests \$13.00/\$7.00	592 \$6,802.00	479 \$5,573.00	541 \$6,313.00	582 \$6,786.00	607 \$7,093.00	492 \$5,712.00	636 \$7,524.00	755 \$8,843.00	525 \$6,189.00	496 \$5,806.00	406 \$4,756.00		6,115 \$71,080.00	6,111 \$71,397.00	88.69%
Civil Union License Applic \$31.00	1 \$31.00	1 \$31.00	4 \$124.00	1 \$31.00	3 \$93.00	4 \$124.00	0 \$0.00	3 \$93.00	4 \$124.00	4 \$124.00	2 \$62.00		28 \$873.00	27 \$837.00	83.70%
Civil Union Record Reque \$13.00/\$7.00	7 \$79.00	3 \$33.00	7 \$79.00	2 \$20.00	6 \$72.00	3 \$33.00	2 \$20.00	5 \$59.00	2 \$26.00	2 \$42.00	0 \$0.00		44 \$458.00	53 \$463.00	46.30%
Death Record Requests \$11.00/\$5.00	48 \$408.00	56 \$496.00	69 \$649.00	57 \$543.00	69 \$597.00	42 \$390.00	77 \$697.00	96 \$792.00	65 \$613.00	31 \$293.00	31 \$275.00		601 \$5,521.00	641 \$5,753.00	106.54%
Liquor Licenses Amount Varies	0 \$0.00	0 \$0.00	1 \$200.00	2 \$200.00	20 \$16,550.00	2 \$200.00	0 \$0.00	2 \$150.00	2 \$200.00	0 \$0.00	0 \$0.00		24 \$19,625.00	29 \$17,500.00	109.03%
Marriage License Applications \$31.00	28 \$868.00	48 \$1,488.00	50 \$1,550.00	95 \$2,945.00	106 \$3,286.00	126 \$3,906.00	102 \$3,162.00	111 \$3,441.00	104 \$3,224.00	88 \$2,728.00	49 \$1,519.00		927 \$28,737.00	907 \$28,117.00	122.25%
Marriage Record Request N \$13.00/\$7.00	149 \$1,655.00	140 \$1,610.00	139 \$1,549.00	239 \$2,603.00	260 \$2,828.00	265 \$2,797.00	271 \$2,875.00	258 \$2,790.00	264 \$2,814.00	234 \$2,490.00	168 \$1,854.00		2,606 \$25,626.00	2,387 \$25,865.00	107.77%
Notary Public Commission \$10.00/\$7.00	44 \$335.00	33 \$237.00	46 \$349.00	40 \$367.00	40 \$292.00	55 \$418.00	57 \$417.00	46 \$352.00	37 \$292.00	45 \$336.00	30 \$225.00		541 \$4,012.00	473 \$3,620.00	120.67%
Take Notices \$16.11	470 \$7,342.98	25 \$402.75	1 \$16.11	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	33 \$539.00		557 \$8,713.23	529 \$8,300.84	79.06%
Tax Redemption Fees \$75.00	99 \$7,415.00	60 \$4,500.00	59 \$4,425.00	74 \$5,550.00	51 \$3,825.00	27 \$2,025.00	37 \$2,775.00	33 \$2,475.00	37 \$2,775.00	46 \$3,450.00	77 \$5,775.00		750 \$56,240.00	600 \$44,990.00	67.65%
Taxes Redeemed	\$263,966.97	\$166,083.74	\$323,152.84	\$469,048.15	\$230,360.46	\$233,522.52	\$120,712.02	\$162,129.74	\$291,312.89	\$361,596.64	\$340,659.66		\$3,915,349.25	\$2,962,445.63	N/A
Voter Registrations/ Address Changes/ Cancellations	752	440	499	152	863	429	757	2,034	1,617	996	424		14,703	8,963	N/A



H. LEE NEWCOM
COUNTY RECORDER

115 East Washington Street, Room M-104 • PO Box 2400 • Bloomington, Illinois 61702-2400
Phone (309) 888-5170 • Fax (309) 888-5927
Email: recorder@mcleancountyil.gov • Website: www.mcleancountyil.gov/recorder

MONTHLY REPORT
OF
OFFICIAL RECEIPTS

TO THE COUNTY BOARD OF MCLEAN COUNTY

I, H. Lee Newcom, Recorder, in and for the County of McLean and the State of Illinois, respectfully present the following report of all fees received for the Recorder's office, for and during the period of **November 1, 2013** through **November 30, 2013**

RECEIPTS:

Due IDOR-Rental Housing Program	\$	13,068.00
Copy Fees	\$	353.60
Recording Fees	\$	24,740.00
County Revenue Stamps	\$	20,800.25
Microfilm Sales	\$	-
Data Sales	\$	155.00
Recorder Receivable	\$	15,326.00
Rental Housing Support Program	\$	1,453.00
Document Storage	\$	4,983.00
GIS Document Storage	\$	1,660.00
Document Storage Receivable	\$	853.00
State Revenue Stamps	\$	41,729.00
State Revenue Stamps Receivable	\$	18,515.50
GIS Fund	\$	8,257.00
GIS Receivable	\$	1,065.00
Unclassified Revenue	\$	-
Total Receipts	\$	152,958.35

Deposited with County Treasurer \$ 152,958.35

Balance on hand:

Cash	\$	50.00
Accounts Receivable	\$	35,854.50
Total	\$	35,904.50

#N/A January 1900

H. Lee Newcom
McLean County Recorder

FILED
MCLEAN COUNTY, ILLINOIS

DEC 13 2013

Kathy Michael
COUNTY CLERK

H. Lee Newcom
McLean County Recorder

Monthly Account Balance Report

Preliminary For 11/2013

McLean County, IL
 115 E. Washington, Room M104
 P.O. Box 2400
 Bloomington, IL 61702-2400
 (309) 888-5170

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
001002010700345	Due Idor-Rental Hsg Prog	\$10,269.00	\$1,935.00	\$2,799.00	\$15,003.00	\$1,935.00	\$0.00	\$1,935.00	\$15,003.00
001684100080340	Copy Fees	\$353.60	\$0.00	\$0.00	\$353.60	\$3.00	\$0.00	\$3.00	\$356.60
001684100290350	Recording Fees	\$20,077.00	\$3,902.00	\$4,663.00	\$28,642.00	\$3,852.00	\$0.00	\$3,852.00	\$28,592.00
001684100320360	County Revenue Stamps	\$20,800.25	\$9,322.00	\$0.00	\$30,122.25	\$9,322.00	\$0.00	\$9,322.00	\$30,122.25
001684101111111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001684101281001	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001684101321004	Data Sales	\$155.00	\$0.00	\$0.00	\$155.00	\$0.00	\$0.00	\$0.00	\$155.00
001684101950355	Rental Hsg Support Program	\$1,142.00	\$214.00	\$311.00	\$1,667.00	\$214.00	\$0.00	\$214.00	\$1,667.00
016841022222222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
016841022222223	Balance Brought Forward/Crec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
137684100892840	Document Storage	\$3,990.00	\$660.00	\$993.00	\$5,643.00	\$639.00	\$0.00	\$639.00	\$5,622.00
137684101811003	Gis Document Storage	\$1,329.00	\$221.00	\$331.00	\$1,881.00	\$214.00	\$0.00	\$214.00	\$1,874.00
154001260019032	State Revenue Stamps	\$41,729.00	\$18,515.50	\$0.00	\$60,244.50	\$18,515.50	\$0.00	\$18,515.50	\$60,244.50
167684101811002	Gis Fund	\$6,650.00	\$1,085.00	\$1,607.00	\$9,342.00	\$1,065.00	\$0.00	\$1,065.00	\$9,322.00
999999999999999	Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Final Totals :		\$106,494.85	\$35,854.50	\$10,704.00	\$153,053.35	\$35,759.50	\$0.00	\$35,759.50	\$152,958.35

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
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Counts/Totals For 11/2013

Cash Total:	\$2,147.65	+
Check Total:	\$140,106.70	+
Other Pay Total:	\$10,704.00	+
Change Total:	\$0.00	-
Subtotal:	\$152,958.35	
Charge Total:	\$35,854.50	+
Grand Total:	\$188,812.85	

Number of Cash Payments:	104
Number of Check Payments:	952
Number of Change Payments:	0
Number of Charge Payments:	135
Number of Other Payments:	296
Number of Receipts:	1,389
Number of Voids:	2

Open Item Information
Number of Payments on Account: 18
Total Paid on Account: \$35,759.50

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
RECORDING ACH	292	\$10,524.00
FEDERAL EFT	4	\$180.00
Total:	296	\$10,704.00



McLean County

OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

TO: Honorable Chairman Benjamin Owens and Members, Finance Committee

FROM: Hannah Eisner, Assistant County Administrator

DATE: December 27, 2013

RE: Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through, December 27, 2013. All positions listed below are budgeted and funded through the end of FY 2014.

Health Department

1) Request to fill 1 FTE Public Health Nurse position

The Health Department is requesting approval to fill a vacant Public Health Nurse position in the WIC program. The nurses are responsible for performing hemoglobin and blood lead screenings on clients to determine their eligibility for the program. There are currently three Public Health Nurse Positions in the WIC program. Any reduction in nurse positions would result in seeing fewer clients per day. The WIC program funding is dependent on caseload achievement and it is important for program funding to keep the current number of nurses on staff.

2) Request to fill 1 FTE Staff Sanitarian position

The 2014 Budget for the Environmental Division of the Health Department includes funding for 7 FTE staff sanitarians. The staff sanitarians go out into the field to conduct inspections of food establishments, wells, sewage systems and, tanning salons and conduct West Nile surveillance. However, due to the economic down turn in 2009 and the resulting reduction in activity related to housing development, the Health Department left one of these positions vacant and it has remained vacant since 2009. The current staffing is at the same level it was in 1991 although the responsibilities of the department have grown substantially since that time. The department has experienced an increase in activity due to improvements in the economy and regulatory responsibilities.

This has made it difficult for existing staff to keep up with necessary inspections. The Health Department is therefore requesting approval to fill the vacant staff sanitarian position in light of current trends and future program responsibilities.

Nursing Home

1) The following positions were vacated and refilled pursuant to the patient care exemption:

2 FTE Certified Nurse Assistant, 1 FTE Domestic Services Assistant III, 1 FTE Custodian