



McLean County

FINANCE COMMITTEE AGENDA

Room 400, Government Center

Wednesday, August 6, 2014

4:30 p.m.

1. Roll Call
2. Approval of Minutes: July 15, 2014
3. Appearance by Members of the Public and County Employees
4. Departmental Matters:
 - A. Jack Moody, Interim Director, Nursing Home
 - 1) Items to be Presented for Information:
 - a) Monthly Report 1-2
 - b) General Report
 - c) Other
 - B. Kathy Michael, County Clerk
 - 1) Items to be Presented for Action:
 - a) Request Approval to Combine Precincts 8 & 30 to form Normal Precinct 8, and move newly combined Precinct 8 voters to Normal 14 Location 3
 - 2) Items to be Presented for Information:
 - a) General Report 4-11
 - b) Other
 - C. Walt Howe, Health Department Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of an Ordinance of the McLean County Board Amending the 2014 Combined Appropriation and Budget Ordinance for Fund 0110 (Developmental Disabilities Fund) 12-13
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

- D. Jennifer Ho, Risk Management
- 1) Items to be Presented for Information:
 - a) Second Quarter FY'2014 Risk Management Fund Report 14-15
 - b) General Report
 - c) Other

- E. Becky McNeil, County Treasurer
- 1) Items to be Presented for Information:
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of July 31, 2014
 - b) General Report
 - c) Other

- F. Bill Wasson, County Administrator
- 1) Items to be Presented for Action:
 - a) Request Approval of Critical Personnel Hiring Requests 16
 - b) *EXECUTIVE SESSION:* Collective Bargaining and Personnel Matters
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

5. Recommend Payment of Bills and Transfers, if any, to County Board

6. Other Business and Communication

7. Adjournment

McLEAN COUNTY NURSING HOME

JUNE 30 DAYS

2014

DAILY CENSUS

JUNE

DAY OF MONTH- 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 TOT

CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT
MEDICARE	4	4	4	4	6	5	5	5	5	5	5	4	4	4	4	4	4	4	4	4	4	4	3	4	4	4	4	4	3	4	0	126
MED ADV	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	18
PA SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA INT	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	0	39
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PP INT	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0	120
SUB TOTAL	9	9	9	9	11	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	11	11	11	11	11	10	11	0	303

NON-CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	
PA SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30	
PA INT	75	76	76	76	75	76	76	76	76	76	76	76	75	76	76	76	76	75	76	75	75	75	75	75	75	75	75	75	75	75	0	2264	
PP SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30	
PP INT	41	41	41	41	42	42	42	42	43	43	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	45	45	45	0	1299	
SUB TOTAL	118	119	119	119	119	120	120	120	119	121	121	122	121	122	122	122	122	121	121	121	121	121	121	121	121	121	121	122	122	122	0	3623	
HOSPICE PP	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30	
HOSPICE PA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
SUB TOTAL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30

MEDICARE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT
MEDICARE	4	4	4	4	6	5	5	5	5	5	5	4	4	4	4	4	4	4	4	4	4	4	3	4	4	4	4	4	3	4	0	126
HOSPICE PP	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30
HOSPICE PA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MED ADV	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30
PA INT	76	77	77	77	76	77	77	77	76	77	77	77	76	77	77	77	77	77	76	76	76	77	77	77	77	77	77	77	77	77	0	2303
PP SKILL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	30
PP INT	45	45	45	45	46	46	46	46	46	46	47	47	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	49	49	49	0	1419

TOT IN HOUSE	128	129	129	131	130	131	131	131	132	132	132	132	133	133	133	133	133	133	133	133	132	132	132	133	133	133	133	134	134	134	134	134	TOT
TOT IN HOUSE	128	129	129	131	130	131	131	131	132	132	132	132	133	133	133	133	133	133	133	133	132	132	132	133	133	133	133	134	134	134	134	0	3956
PP B/H-PD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP B/H-NON PD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA BED HOLD	1	0	0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1
TOTAL CENSUS	129	129	129	131	131	131	131	131	132	132	132	132	133	133	133	133	133	133	133	132	132	132	133	133	133	133	134	134	134	134	0	3964	
VACANCIES	21	21	21	19	19	19	19	19	18	18	18	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	16	16	16	16	16	150	
CAPACITY	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	

McLEAN COUNTY NURSING HOME
CENSUS Report - 2014

MONTH	AVG MEDICARE	AVG MED ADV	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT	AVG OCC
JANUARY	4.58	43.16	42.86	84.74	132.48	0.61	133.10	16.90	16.90
FEBRUARY	6.75	0.00	42.86	82.93	132.54	0.61	133.14	16.88	16.88
MARCH	3.16	0.00	43.68	84.03	130.87	0.29	131.16	18.84	18.84
APRIL	4.57	1.33	45.43	81.87	133.20	1.03	132.90	17.10	17.10
MAY	5.58	0.00	48.42	79.32	133.32	0.52	133.84	16.16	16.16
JUNE	4.20	0.60	49.30	77.77	131.87	0.27	131.53	18.47	18.47
JULY									
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									
DECEMBER									
YTD AVERAGE	4.81	0.32	45.47	81.78	132.38	0.55	132.61	17.39	17.39
% OF CAPACITY	3.20%	0.21%	30.32%	54.52%	88.25%	0.37%	88.41%	11.59%	11.59%

MONTH	PERCENT MEDICARE	PERCENT MED ADV	PERCENT PVT PAY	PERCENT IDPA	PERCENT BED HOLD	PERCENT VACANT	PERCENT TOTAL	PERCENT OCC
JANUARY	3.05%	0.00%	28.77%	55.49%	0.41%	11.27%	100.00%	88.73%
FEBRUARY	4.50%	0.00%	28.57%	55.29%	0.40%	11.24%	100.00%	88.76%
MARCH	2.11%	0.00%	29.12%	56.02%	0.19%	12.56%	100.00%	87.44%
APRIL	3.04%	0.89%	30.29%	54.58%	0.69%	11.40%	100.89%	88.60%
MAY	3.72%	0.00%	32.28%	52.88%	0.34%	10.77%	100.00%	89.23%
JUNE	2.80%	0.40%	32.87%	51.64%	0.18%	12.31%	100.40%	87.68%
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
YTD AVERAGE	3.20%	0.21%	30.32%	54.52%	0.37%	11.59%	100.21%	88.41%

MONTH	PERCENT MEDICARE	PERCENT MED ADV	PERCENT PVT PAY	PERCENT IDPA	PERCENT BED HOLD	PERCENT VACANT	PERCENT TOTAL
JANUARY	3.44%	0.00%	32.43%	53.67%	0.46%	100.00%	100.00%
FEBRUARY	5.07%	0.00%	32.19%	62.29%	0.46%	100.00%	100.00%
MARCH	2.41%	0.00%	33.30%	64.07%	0.22%	101.00%	101.00%
APRIL	3.44%	1.00%	34.19%	61.60%	0.78%	100.00%	100.00%
MAY	4.17%	0.00%	36.18%	59.27%	0.39%	100.46%	100.46%
JUNE	3.19%	0.46%	37.48%	59.12%	0.20%	100.00%	100.00%
JULY						0.00%	0.00%
AUGUST						0.00%	0.00%
SEPTEMBER						0.00%	0.00%
OCTOBER						0.00%	0.00%
NOVEMBER						0.00%	0.00%
DECEMBER						0.00%	0.00%
YTD AVERAGE	3.62%	0.24%	34.29%	61.67%	0.42%		

Jan-04

MONTH	AVG MEDICARE	AVG MED ADV	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS
JANUARY	4.58	0.00	43.16	84.74	132.48	0.61	133.10
FEBRUARY	6.75	0.00	42.86	82.93	132.54	0.61	133.14
MARCH	3.16	0.00	43.68	84.03	130.87	0.29	131.16
APRIL	4.57	1.33	45.43	81.87	133.20	1.03	132.90
MAY	5.58	0.00	48.42	79.32	133.32	0.52	133.84
JUNE	4.20	0.60	49.30	77.77	131.87	0.27	131.53
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
YTD AVERAGE	28.84	1.93	272.85	490.66	794.28	3.33	795.67
% OF CAPACITY					529.52%		

MONTH	PT DAYS MEDICARE	AVG MED ADV	PT DAYS PVT PAY	PT DAYS IDPA	INPT DAYS	PT DAYS BED HOLD	PT DAYS CENSUS
JANUARY	142	0	1,338	2,627	4,107	19	4,126
FEBRUARY	189	0	1,200	2,322	3,711	17	3,728
MARCH	98	0	1,354	2,605	4,057	9	4,066
APRIL	137	40	1,363	2,456	3,996	31	4,027
MAY	173	0	1,501	2,459	4,133	16	4,149
JUNE	126	18	1,479	2,333	3,956	8	3,964
JULY	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0
TOTALS	865	58	8235	14802	23960	100	24060

Calculate IDPA Accounts Receivable Charges

Item	Alt Rate	Std Rate
Alternate Payment Rate	159.07	80.17
Standard Payment Rate	417,876.88	2627
Days	2,627	
Less standard Rate	(210,606.59)	210,606.59
Alt Rate Amt	207,270.30	
Alt Rate Amt	207,270.30	207,270.30
Facility Payback %	89.84000%	10.16000%
Facility Keep %		
Facility Payback Amount	186,211.64	21,058.66
Facility Keep Amount		



Kathy Michael
McLean County Clerk
(309) 888-5190
Fax (309) 888-5932
115 E Washington Street, Room 102
PO Box 2400
Bloomington, IL 61702-2400
Website: www.mcleancountyil.gov/countyclerk

DATE: July 22, 2014

To: McLean County Board Chairman Matt Sorensen
Honorable Members of the McLean County Finance Committee

FROM: Kathy Michael

RE: Combine Precincts: Normal 8 & 30 to form Normal 8
Move newly combined Precinct 8 voters to Normal 14 location

As a cost savings, and to make voting more convenient and accessible to voters, we request approval to combine two Normal Precincts 8 & 30, to form one; Precinct 8. We would then change the Polling Place location of Precinct 8 to the Normal 14 location; First United Methodist Church at 211 N. School Street, Normal, IL .

Currently, these polling places are within 1000 feet of each other; separated by only a parking lot. Voters at Precincts 8 and 30 (ISU Bone Center) have to pay for parking in order to vote at the Bone Student Center. Along with this hardship for voters at this location, there is often a very low voter turnout creating a great expense of training and hiring 10 election judges for each election. With these changes, we will be able to reduce the amount of election judges needed from 15 down to 10, and possibly even fewer in future years as technology continues to advance. Listed below is the voter turn-out for the 2014 Primary Election.

Normal 8	6
Normal 30	0
Normal 14	110

We request approval of these requests in order to advance to the full County Board in August. Once these changes are approved, new voter cards will need to be mailed to voters in Precincts 8 & 30, advising them of their new Polling Place location.

The next election is the General Election, November 4, 2014.

Respectfully submitted,

Kathy Michael
McLean County Clerk

**McLean County Clerk
2013 Monthly Activity Report
(For Period Ending June 30, 2014)**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2013 YTD	2014 YTD	2014 % of Budget
Example	Number Processed														
	Dollar Amount Generated														
Assumed Names	25	22	35	18	14	24							149	138	
\$6.00	\$150.00	\$132.00	\$210.00	\$106.00	\$84.00	\$145.00							\$895.00	\$827.00	43.76%
Birth Record Requests	554	495	555	569	464	517							3,293	3,154	
\$13.00/\$7.00	\$6,218.00	\$5,775.00	\$6,381.00	\$6,563.00	\$5,318.00	\$5,965.00							\$38,279.00	\$36,220.00	46.44%
Civil Union License Applications	0	2	0	0	0	1							14	3	
\$31.00	\$0.00	\$62.00	\$0.00	\$0.00	\$0.00	\$31.00							\$434.00	\$93.00	10.94%
Civil Union Record Requests	2	1	0	1	0	0							28	4	
\$13.00/\$7.00	\$20.00	\$13.00	\$0.00	\$13.00	\$0.00	\$0.00							\$316.00	\$46.00	6.13%
Death Record Requests	86	51	34	42	66	55							341	334	
\$11.00/\$5.00	\$688.00	\$483.00	\$332.00	\$402.00	\$570.00	\$509.00							\$3,083.00	\$2,984.00	55.26%
Liquor Licenses	0	0	0	5	2	2							25	7	
Amount Varies	\$0.00	\$0.00	\$0.00	\$424.33	\$18,850.00	\$200.00							\$17,150.00	\$17,474.33	108.87%
Marriage License Applications	38	39	59	81	124	106							453	447	
\$31.00	\$1,178.00	\$1,209.00	\$1,829.00	\$2,511.00	\$3,844.00	\$3,286.00							\$14,043.00	\$13,857.00	60.25%
Marriage Record Requests	169	141	214	210	250	365							1,192	1,349	
\$13.00/\$7.00	\$1,855.00	\$1,611.00	\$2,416.00	\$2,274.00	\$2,710.00	\$3,963.00							\$13,042.00	\$14,829.00	61.79%
Notary Public Commissions	32	38	25	34	28	52							258	209	
\$10.00/\$7.00	\$248.00	\$302.00	\$184.00	\$247.00	\$202.00	\$373.00							\$1,998.00	\$1,556.00	51.87%
Take Notices	254	16	0	1	0	0							486	271	
\$16.49	\$4,096.12	\$174.90	\$0.00	\$16.49	\$0.00	\$0.00							\$7,761.84	\$4,287.51	40.83%
Tax Redemption Fees	56	48	57	69	88	38							370	356	
\$75.00	\$4,200.00	\$3,600.00	\$4,275.00	\$5,175.00	\$6,600.00	\$2,850.00							\$27,740.00	\$26,700.00	42.25%
Taxes Redeemed	\$228,400.98	\$121,141.87	\$193,446.07	\$471,980.15	\$324,493.06	\$138,182.69							\$1,686,134.68	\$1,477,823.84	N/A
Voter Registrations/ Address Changes/ Cancellations	919	865	192	882	329	509							3,135	3,696	N/A



Kathy Michael
McLean County Clerk
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927 Fax

July 15, 2014

To: Honorable Members of the Finance Committee

From: Mark Bounds, Recording Program Administrator

Please be advised for the month of June 2014 that revenue, state stamp inventory and receipts, and receivables reconcile with the general ledger.

A copy of June 2014 "Monthly Account Balances" and the report to the county clerk are attached.



Kathy Michael, McLean County Clerk
Mark Bounds, Recording Program Administrator
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5168
(309) 888-5927 (Fax)

MONTHLY REPORT
OF
OFFICIAL RECEIPTS

TO THE COUNTY BOARD OF MCLEAN COUNTY

I, Mark Bounds, Recording Program Administrator for the County Clerk of County of McLean and the State of Illinois, respectfully present the following report of all fees received for the recording office, for and during the period of **June 1, 2014** through **June 30, 2014**

RECEIPTS:

Due IDOR-Rental Housing Program	\$	13,528.00
Copy Fees	\$	424.85
Recording Fees	\$	24,607.00
County Revenue Stamps	\$	18,493.75
Microfilm Sales	\$	-
Data Sales	\$	75.00
Recorder Receivable	\$	24,839.00
Rental Housing Support Program	\$	1,504.00
Document Storage	\$	4,920.00
GIS Document Storage	\$	1,640.00
Document Storage Receivable	\$	1,416.00
State Revenue Stamps	\$	37,037.50
State Revenue Stamps Receivable	\$	33,320.00
GIS Fund	\$	8,137.00
GIS Receivable	\$	1,623.00
GIS Fund - County Portion	\$	3,224.00
GIS Fund - County Portion Receivable	\$	624.00
Unclassified Revenue	\$	-
Total Receipts	\$	175,413.10

Deposited with County Treasurer \$ 175,413.10

Balance on hand:

Cash	\$	-
Accounts Receivable	\$	60,757.00
Total	\$	60,757.00

Kathy Michael
McLean County Clerk
Mark Bounds
Recording Program Administrator

Kathy Michael
McLean Clerk/Recording Div

Monthly Account Balance Report
 Final For 6/2014

McLean County, IL
 115 E. Washington, Room M104
 P.O. Box 2400
 Bloomington, IL 61702-2400
 (309) 888-5170

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
001-0-0-201-070-03 45	Due Idor-Rental Hsg Prog	\$11,440.00	\$2,645.00	\$2,088.00	\$16,173.00	\$2,645.00	\$0.00	\$2,645.00	\$16,173.00
001-5-8-410-008-03 40	Xcopy Fees	\$424.85	\$0.00	\$0.00	\$424.85	\$0.00	\$0.00	\$0.00	\$424.85
001-5-8-410-029-03 50	Xrecording Fees	\$21,159.00	\$5,006.00	\$3,448.00	\$29,613.00	\$5,216.00	\$0.00	\$5,216.00	\$29,823.00
001-5-8-410-032-03 60	Xcounty Revenue Stamps	\$18,493.75	\$16,685.00	\$0.00	\$35,178.75	\$16,685.00	\$0.00	\$16,685.00	\$35,178.75
001-5-8-410-111-11 11	Xpayment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-5-8-410-128-10 01	Xmicrofilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-5-8-410-132-10 04	Xdata Sales	\$75.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
001-5-8-410-195-03 55	Xrental Hsg Support Program	\$1,272.00	\$293.00	\$232.00	\$1,797.00	\$293.00	\$0.00	\$293.00	\$1,797.00
001-6-8-410-008-03 40	Copy Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-029-03 50	Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-032-03 60	County Revenue Stamps	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-111-11 11	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-128-10 01	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-132-10 04	Data Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-6-8-410-195-03 55	Rental Hsg Support Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
016-8-4-102-222-22 22	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
016-8-4-102-222-22 23	Balance Brought Forward/Cre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
137-5-8-410-089-28 40	Xdocument Storage	\$4,158.00	\$951.00	\$762.00	\$5,871.00	\$1,062.00	\$0.00	\$1,062.00	\$5,982.00
137-5-8-410-181-10 03	Xgis Document Storage	\$1,386.00	\$317.00	\$254.00	\$1,957.00	\$354.00	\$0.00	\$354.00	\$1,994.00

Kathy Michael
McLean Clerk/Recording Div

Monthly Account Balance Report
 Final For 6/2014

McLean County, IL
 115 E. Washington, Room M104
 P.O. Box 2400
 Bloomington, IL 61702-2400
 (309) 888-5170

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
137-6-8-410-089-28	Document Storage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40									
137-6-8-410-181-10	Gis Document Storage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03									
151-0-0-126-001-90	State Revenue Stamps	\$37,037.50	\$33,320.00	\$0.00	\$70,357.50	\$33,320.00	\$0.00	\$33,320.00	\$70,357.50
32									
167-5-8-041-002-00	Gis Fund County Portion	\$2,758.00	\$618.00	\$466.00	\$3,842.00	\$624.00	\$0.00	\$624.00	\$3,848.00
03									
167-5-8-410-181-10	Xgis Fund	\$6,930.00	\$1,540.00	\$1,207.00	\$9,677.00	\$1,623.00	\$0.00	\$1,623.00	\$9,760.00
02									
167-6-8-410-181-10	Gis Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02									
999-9-9-999-999-09	Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
99									
Final Totals :		\$105,134.10	\$61,375.00	\$8,457.00	\$174,966.10	\$61,822.00	\$0.00	\$61,822.00	\$175,413.10

Kathy Michael
McLean Clerk/Recording Div

Monthly Account Balance Report
 Final For 6/2014

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Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
		Revenue Totals				Charge Payment Totals			

Counts/Totals For 6/2014

Cash Total :	\$1,213.95 +	Number of Cash Payments :	107
Check Total :	\$165,742.15 +	Number of Check Payments :	962
Other Pay Total:	\$8,457.00 +	Number of Change Payments :	0
Change Total :	\$0.00 -	Number of Charge Payments :	158
Subtotal :	\$175,413.10	Number of Other Payments :	218
Charge Total :	\$61,375.00 +	Number of Receipts :	1,350
Grand Total :	\$236,788.10	Number of Voids :	0

Charge Information
Open Item Information
Number of Payments on Account : 24
Total Paid on Account : \$61,822.00

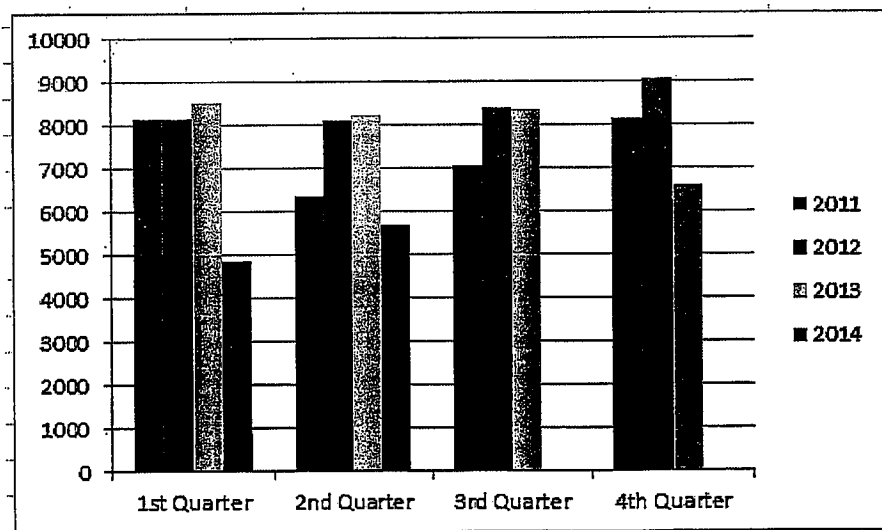
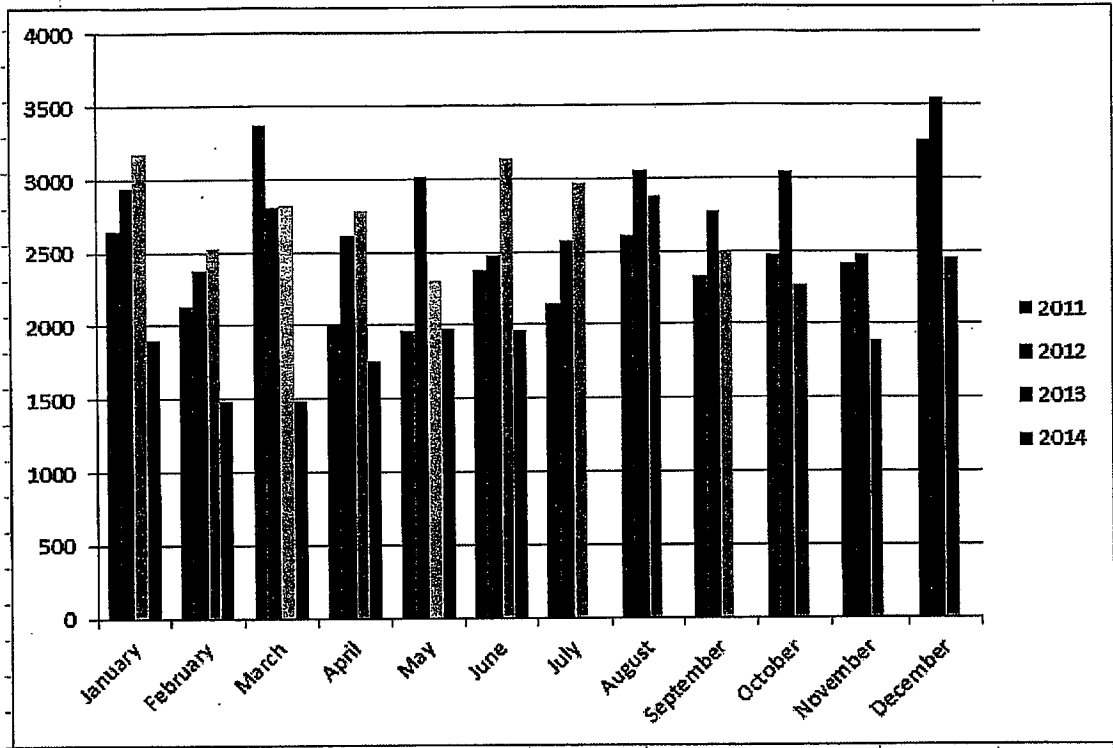
Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
ERECORDINGACH	212	\$8,214.00
FEDERAL EFT	6	\$243.00
Total :	218	\$8,457.00

McLean County Clerk - Recording Division
2014 Monthly Activity Report
(For Period Ending July 31, 2014)

Item	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2013 YTD	2014 YTD
Due IDOR - RHSP	13,257	10,522	10,282	11,493	13,758	13,528							156,404	72,840
Copy Fees	429	429	461	419	586	425							3,518	2,748
Recording Fees	23,762	19,932	19,002	21,122	24,534	24,607							288,993	132,959
County Revenue Stamps	19,106	9,896	14,135	9,618	18,952	18,494							223,162	90,200
Microfilm Sales	0	0	0	0	0	0							0	0
Data Sales	225	425	75	75	100	75							1,810	975
Recorder Receivable	14,826	9,539	11,486	16,896	13,609	24,839							36,714	91,195
RHSP	1,474	1,170	1,143	1,277	1,530	1,504							17,398	8,098
Document Storage	4,823	3,903	3,891	4,260	5,070	4,920							55,848	26,867
GIS Document Storage	1,607	1,301	1,297	1,420	1,990	1,640							18,618	8,955
Document Storage Receivable	1,110	788	816	1,104	1,024	1,416							3,819	6,258
State Revenue Stamps	38,237	19,834	28,375	19,290	37,958	37,038							446,931	180,731
State Revenue Stamps Receivable	15,392	9,736	13,259	19,226	14,473	33,320							26,786	105,405
GIS Fund	10,544	8,998	6,437	7,064	8,390	8,137							92,672	49,570
GIS Receivable	1,669	1,251	918	1,368	1,220	1,623							4,324	8,049
GIS Fund - County Portion	0	0	2,549	2,810	3,329	3,224							0	11,912
GIS Fund - County Portion Receivable	0	0	353	550	483	624							0	2,010
Unclassified Revenue	0	0	0	0	0	0							43,070	0
	146,460	97,723	114,479	117,991	146,705	175,413	0	0	0	0	0	0	1,420,066	798,772

These charts reflect overall recording volume monthly, quarterly as well as yearly.



An Ordinance of the McLean County Board
Amending the 2014 Combined
Appropriation and Budget Ordinance for Fund 0110

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2014 appropriation in Fund 0110 Developmental Disability Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to decrease expense line 0110-0061-0060-0706-0002 Mental Health Services by \$6,500 from \$677,906 to \$671,406.
2. That the County Auditor is requested to transfer the funds listed above to the following line item accounts in Fund 0110, Department 0061, Program 0060, Developmental Disability Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0503-0001	Full-Time Employees Salary	\$0	\$6,500	\$6,500
0599-0002	Employee Medical/Life Insurance	<u>\$0</u>	<u>\$ 679</u>	<u>\$ 679</u>
Total		\$0	\$7,179	\$7,179

3. That the County Clerk shall provide a copy of this ordinance to the County Administration, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2014

ATTEST:

APPROVED:

Kathy Michael, Clerk of the McLean County Board of
the County of McLean

Matt Sorensen, Chairman of the McLean
County Board

U:/administration/budget/0110 60 Program Mgr

0110 Developmental Disabilities Amendment

In response to the demand for more oversight of the Mental Health programming that is funded by the Health Department we are adding a portion of the Program Manager's time to Fund 0110/Developmental Disabilities. The Program Manager is currently paid out of Fund 0112-60/Mental Health. Since a portion of her responsibilities will include oversight and review of the programs in the Developmental Disability Fund it seems appropriate that it shares in the cost. Due to the contracts for Developmental Disability funding remaining at the FY14 amounts there is excess funding in the contract line that can be transferred to the personnel line in order to accommodate the portion of the Program Manager's salary.



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940 FAX: (309) 888-5949
115 E Washington Street, P. O. Box 2400

E-MAIL: jen.ho@mcleancountyil.gov
Bloomington, IL 61702-2400

Memo to: Ben Owens, Chairman
Members, Finance Committee
c.c. Bill Wasson, County Administrator

From: Jennifer Ho, Risk Manager

Date: July 30, 2014

Subject: **Second Quarter FY 2014 Risk Management Fund Report**

In terms of new claims for the first six months of FY 2014, the County experienced an improvement across all lines of coverages. This is a continuation of the reduction in the number of claims from FY 2013 observed in the first quarter.

The County ended this quarter with a net increase of \$ 131,457 increase in reserves, both from new claims activity and an increase for prior claims activity. As of June 30, 2014, we have 41 open claims for all lines of coverage as compared to 40 open claims at the end of the last quarter, March 31, 2014. Essentially, the stability of the County's claims experience is a positive indicator of the state of County operations. Table 1 provides a broad, comprehensive look at the County's claims since 2005.

From Table 2, which shows the new claims experience for the first six months of the year, it is notable to point out that experience in the Auto Physical Damage claims was impacted by two late occurring auto physical damage claims from FY 2013. One of the claims involved a transfer of \$36,203 that was made to offset the replacement cost of the truck and plow. We received a settlement of \$ 17,748, net of a \$ 50,000 deductible, as endorsed into coverage under the County's property insurance policy. Of the remaining new auto physical damage claims in FY 2014, we are working to recover on 2 claims. Experience in the workers compensation claims is improved by a reduction in the claims as compared to prior years, since FY 2010.

The County ended this quarter with a net increase of \$ 131,457 in reserves, both from new claims activity and an increase for prior claims activity.

I am available to answer your questions at our regular meeting. Should you have questions before then, please contact me at your convenience. Thank you.

**McLEAN COUNTY RISK MANAGEMENT FUND
AS OF June 30, 2014**

Table I: Claims Summary

CLAIMS TYPE	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCRD LOSSES
A. AUTO PHYSICAL DAMAGE :						
FY 2009	4	0	\$ 9,144		\$ 273	\$ 8,871
FY 2010	11	0	\$ 7,967			\$ 7,967
FY 2011	4	0	\$ 9,727		\$ 401	\$ 9,326
FY 2012	5	0	\$ 23,623		\$ 1,767	\$ 21,856
FY 2013	11	2	\$ 56,989	\$ -	\$ 29,831	\$ 27,157
FY 2014	8	2	\$ 54,170	\$ 2,200	\$ 17,748	\$ 36,422
B. AUTO LIABILITY :						
FY 2008	4	0	\$ 65,268	\$ -		\$ 65,268
FY 2009	1	0	\$ 702	\$ -	\$ -	\$ 702
FY 2010	5	0	\$ 17,644	\$ -	\$ -	\$ 17,644
FY 2011	4	0	\$ 8,368	\$ -	\$ 401	\$ 7,967
FY 2012	3	1	\$ 10,240	\$ 7,842	\$ -	\$ 18,082
FY 2013	5	1	\$ 22,024	\$ 21,635		\$ 43,659
FY 2014	2	1	\$ 3,015	\$ 8,000		\$ 11,015
C. GENERAL LIABILITY:						
FY 2005	11	0	\$ 28,100	\$ -		\$ 28,100
FY 2006	20	0	\$ 32,348	\$ -	\$ -	\$ 32,348
FY 2007	11	0	\$ 38,818	\$ -		\$ 38,818
FY 2008**	9	0	\$ 101,753	\$ -		\$ 101,753
FY 2009	10	0	\$ 184,903	\$ -		\$ 184,903
FY 2010	7	1	\$ 12,125	\$ -		\$ 12,125
FY 2011	12	4	\$ 55,719	\$ 27,156		\$ 82,875
FY 2012	7	0	\$ 7,046	\$ 908		\$ 7,954
FY 2013	5	2	\$ 29,660	\$ 32,500		\$ 62,160
FY 2014	3	1	\$ 1,488	\$ 2,500		\$ 3,988
D. WORKERS COMPENSATION:						
FY 1992-2005*	1105	0	\$ 7,427,780	\$ 8,044	\$ 2,159,239	\$ 5,276,585
FY 2006	70	2	\$ 1,308,451	\$ 157,642	\$ 136,047	\$ 1,330,046
FY 2007 - 09	151	-	\$ 1,651,589	\$ -	\$ 140,453	\$ 1,511,136
FY 2010	51	1	\$ 153,871	\$ 5,000	\$ -	\$ 158,871
FY 2011	50	2	\$ 392,338	\$ 120,559		\$ 512,897
FY 2012	59	3	\$ 304,331	\$ 332,280		\$ 636,611
FY 2013	53	11	\$ 379,285	\$ 193,991	\$ 1,207	\$ 572,069
FY 2014	21	7	\$ 25,645	\$ 55,523		\$ 81,169

* Includes catastrophic incident of 2/16/93 and fatality of 8/15/97

Table 2: Comparative Second Quarter New Claims Experience - FY 2010 to FY 2014

COVERAGES:	FY 2010		FY 2011		FY 2012		FY 2013		FY 2014	
	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$
Auto Physical Damage	4	5,216	4	6,978	2	2,787	8	15,235	8	36,422
Auto Liability	4	19,216	2	6,762	1	5,824	2	16,281	2	11,015
General Liability	4	1,371	0	-	1	1,000	2	20,100	3	3,988
Worker's Compensation	41	85,263	27	57,367	27	57,267	29	175,133	21	81,169
TOTAL:	##	111,066	#	71,107	31	66,878	41	226,749	34	132,594



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

TO: Honorable Chairman William Caisley and Members, Finance Committee

FROM: Hannah Eisner, Assistant County Administrator

DATE: July 29, 2014

RE: Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through July 29, 2014. All positions listed below are budgeted and funded through the end of FY 2014.

County Clerk

1) Request to fill 1.0 FTE Deputy County Clerk

There is a vacant Deputy County Clerk position in the County Clerk's office. This is one of 3 FTE Deputy County Clerk positions authorized for the office. The person in the vacant position answers phone calls and assists customer in the office – fills birth, death, marriage certificate requests for both walk-in and mail requests – processes marriage applications, maintains the "doing business as" database, quotes and redeems delinquent taxes, maintains supply inventory, processes notary certificates when they arrive from the state and notifies the notary applicants that can be picked up. The volume of work is such that the duties this position cannot be redistributed to other staff. This position must be filled to maintain customer service.