



RULES SUBCOMMITTEE AGENDA

Room 404, Government Center

Monday, October 20, 2014

7:00 p.m.

1. Call to Order – Chairman McIntyre
2. Items to be Presented for Action:
 - A. Approval of Minutes – September 8, 2014
 - B. Request Approval of a Resolution to Amend the Rules of the County Board of McLean County in regards to Sections 5.14-7 – Appearance by Non-Members & 5.16 – Committees (To be Distributed at Meeting)
3. Items to be presented for Information:
 - A. General Report
 - B. Other
4. Adjournment



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

October 17, 2014

Memo to: The Honorable Chairman and Members of the Rules Sub-Committee

From: Bill Wasson, County Administrator

Re: Resolution Amending the Rules of the County Board

For your review and consideration, I am forwarding a Resolution amending the County Board Rules. At its September meeting, the Rules Sub-Committee requested that the staff draft an amendment to the Board Rules, based upon the direction received on at the September meeting. The proposed amendment modifies the provisions for appearance by non-members at County Board and Committee meetings.

Should you have any questions concerning the proposed amendment, please call me at 888-5110.

Thank you.

RESOLUTION TO AMEND THE RULES
OF THE COUNTY BOARD OF McLEAN COUNTY

WHEREAS, the McLean County Board Rule 5.14-7 provides for the appearance by Non-Members of the McLean County Board at McLean County Board meetings, and

WHEREAS, the McLean County Board Rule 5.16 provides for the general functions and responsibilities of McLean County Board Committees, including the appearance by Non-Members at McLean County Board Committee meetings, and

WHEREAS, the McLean County Board, wishes to amend its rules for appearance by Non-Members at County Board meetings and County Board Committee meetings; now, therefore,

BE IT RESOLVED as follows:

(1) McLean County Board Rule 5.14-7 and 5.16 be amended as follows: (underline indicates additions, strike indicated deletion)

5.14-7 Appearance by Non-Members

(A) Any member may request that a County Officer or employee, or other persons, be permitted to appear before the County Board on matters directly related to a topic on the agenda for a County Board meeting. of County business, and such request shall be granted by the Chairman unless there is objection by any member, in which event Board action will be required to overrule the Chairman.

(B) The County Board shall permit non-members to appear before and address members of the County Board during County Board meetings in accordance with the following Rules:

(1) There shall be a maximum of fifteen (15) minutes allotted during each County Board meeting for appearances by non-members.

(2) All requests by non-members of the Board for appearance before the Board shall be made prior to the meeting at which the non-member wishes to appear within the time periods set forth in subsection (B)(3). Such requests shall be submitted to the County Administrator, in writing or by email identifying the with the subject matter or agenda item to be addressed: stated,

(3) Requests to appear that are directly related to an item on an agenda for a County Board meeting shall be submitted not less than twenty four (24) hours prior to the published start time of the Board meeting at which the non-member wishes to appear. Requests to appear that are not directly related to an item on an agenda for the

County Board meeting shall be submitted not less than one hundred and twenty (120) hours prior to the published start time of the Board meeting at which the non-member wishes to appear. ~~five working days before the next scheduled Board meeting. Such a~~

(4) Appearancees by non-members with regard to any particular topic, including any topic on the agenda shall, shall be limited to a time not to exceed three minutes for each individual ~~or, five minutes for a representative spokesperson~~ of a group ~~and fifteen minutes total.~~

(5) Non-members who have properly submitted requests to appear shall appear in the order of the receipt of their requests.

(6) Non-members may appear before the County Board no more than once in any sixty day period to address topics that are not directly related to items on the County Board agenda.

(7) County Board members may not engage in discussion with, address or ask questions of non-members during the time allowed for non-member appearances under section (B).

(C) The Chairman may act to prevent repetition or digression, to maintain decorum and to exclude discussion of matters which have had a previous public hearing conducted according to law, discussion of matters where public comment would interfere with the due process of law or discussion of matters which would be in direct conflict with restrictions placed upon the Board by other applicable law.

5.16 COMMITTEES – GENERAL FUNCTIONS AND RESPONSIBILITIES OF ALL COMMITTEES

The general functions and responsibilities of all Committees shall be as follow;

- (I) The Committees shall allow non-members to appear before the Committees in accordance with County Board Rule 5.14-7 Appearance by Non-Members except that the time allowed for appearances shall be five(5) minutes for each individual or representative spokesperson of a group. ~~when such appearance is appropriate and does not violate due process of law. A request for such appearance shall be directed to the Administrator in writing with the subject matter stated at least five working days in advance of the meeting. The Committees shall have the right to set reasonable time limits, prevent unruly conduct and require groups to be represented by one spokesman.~~

(2) The County Clerk shall provide a copy of this Resolution to the County Administrator, the State's Attorney, and the First Civil State's Attorney.

(3) This Resolution shall become effective immediately upon approval and adoption.

ADOPTED by the McLean County Board this 21st day of October, 2014.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board,
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board