

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Monday, November 10, 2014 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sorensen, Members McIntyre, Segobiano, Gordon, Owens O'Connor, Caisley, Soeldner, and Erickson

Members Absent: None

Other Board Members Present: Members Pyne, Schafer, Robustelli, Buchanan, Harris

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Ms. Jude LaCasse, Assistant to the County Administrator; and Mr. Don Knapp, First Assistant Civil State's Attorney

Department Heads/
Elected Officials Present: Mr. Craig Nelson, Director, Information Technologies

Others Present: Mr. Scott, Koeppel, Assistant Director, Information Technologies; Ms. Mary K. Davis, Mr. Brandon T. Kuhn, Ms. Nancy A. Lishka, Mr. Gary Morefield, Mr. Shaun O'Grady, Mr. Vincent Peters, Mr. Seth Reynolds, and Ms. Sandra Thompson, candidates for the Coroner's Position

Chairman Sorensen called the meeting to order at 4:30 p.m.

Chairman Sorensen presented the minutes from the October 14, 2014 Executive Committee Meeting and the September 16, 2014 Stand-Up meeting for approval.

Motion by Owens/Soeldner to approve the Minutes of the October 14, 2014 Executive Committee Meeting and the September 16, 2014 Stand-up Meeting.
Motion carried.

Chairman Sorensen presented the reappointments, appointments and resignations. He pointed out that a revised agenda was distributed to Committee members which added the resignation of Mr. Melvin Schultz from the Public Building Commission and the appointment of Mr. David A. Schultz to the Public Building Commission.

Motion by Segobiano/McIntyre to Recommend Approval of the Reappointments, Appointments and Resignations as Recommended by the Chairman.

Motion carried.

Chairman Sorensen requested that item d) Review of the FY'2015 Recommended Budget for the County Board be moved to e) so that the applicants for the County Coroner's position can address the Executive Committee. He indicated that Mr. Knapp and he visited with all eight of the candidates who have agreed to the following terms of engagement:

- Five minute initial presentation from each candidate followed by appropriate questions and answers;
- Because of the number of candidates, questions and answers will be limited to the Executive Committee members only.

Chairman Sorensen stated that he advised the eight candidates and suggested to them that there may be other appropriate questions and encouraged them to reach out to the Board members and he encouraged the Board Members to reach out to the candidates with questions they may have.

Chairman Sorensen noted that Mr. O'Grady requested that he speak first.

Chairman Sorensen indicated that the candidates have agreed to wait in Conference Room 404 until they are called for their presentation.

Mr. Shaun O'Grady thanked the members of the McLean County Executive Committee for the opportunity to share his qualifications for the Coroner's position. He indicated that he is a life-long resident of McLean County. He noted that after graduation from Normal Community High School in 1999, he attended Heartland Community College where he obtained an Associates Art Degree in 2001. Mr. O'Grady indicated that he transferred to Illinois State University and graduated in 2003 with a Bachelor of Science degree in Criminal Justice Sciences. Mr. O'Grady stated that in March 2004 he was hired by Sheriff Dave Owens as a Deputy Sheriff where he worked until January 2014. In March 2014, he was hired by Chief Chris Lane of the Heyworth Police Department as a Police Officer and has been with that Department ever since.

Mr. O'Grady reviewed his qualifications for the position of Coroner. He noted that, having been a deputy for nearly ten years, he assisted the Coroner's Office on many occasions, and recognized that they have a difficult job and have always carried themselves in a professional manner. Mr. O'Grady stated that he believes he obtains that same professionalism. He acknowledged that he does not know the day in and day out operation of the Coroner's Office, but he is motivated, dedicated and committed to learning the job at hand. Mr. O'Grady indicated that he will speak to family members who have suffered a loss with compassion, understanding and

empathy. He added that he wants to have a great working relationship with the Deputy Coroners and will always be open to their ideas and suggestions.

Mr. O'Grady concluded that if he is so fortunate to become Coroner, he will do what he can to keep the Coroner's Office going in the right direction. He thanked the Committee.

Ms. O'Connor asked what he believes his single best quality that will make him outstanding as the Coroner. Mr. O'Grady replied that his best quality is his commitment to McLean County.

Mr. Soeldner asked what his experience is dealing with budgets. Mr. O'Grady replied that he does not have a lot of experience, but he is willing to learn.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Mr. O'Grady.

Ms. Kathleen Davis thanked Chairman Sorensen and members of the Executive Committee for the opportunity to speak to her qualifications for appointment as the McLean County Coroner. She advised that she obtained her Bachelor's Degree in Medicine from the Mennonite College of Nursing, an M.S. in Nursing from Illinois State University, and a Doctorate in Medicine from Vanderbilt University. Ms. Davis indicated that she has 18 years of nursing experience, including almost ten years as a Nurse Practitioner board certified in Family Practice specializing in Emergency Medicine and Neurosurgery.

Ms. Davis advised that throughout her career in the nursing/medical field, she has been in the area of saving lives and dealing with profound tragedies. She indicated that she is ever mindful that compassion and caring are the forefront of the interactions. Ms. Davis noted that she has extensive knowledge in data gathering, collaborating with other agencies, working with diverse populations, fiscal responsibilities, and evaluating legal and ethical issues.

Ms. Davis indicated that she has been part of a team that determines brain death and counseled families during and after these tragedies. She noted that she is well-versed in the Coroner's Office.

Ms. Davis stated that she has faculty roles at Illinois State University and Illinois Wesleyan University where she has instructed students in the importance of obtaining detailed medical histories and the points of caring for others. She indicated that as Coroner, she will continue to train personnel, continue with job sharing and internship programs, and any other forms that the position of Coroner allows.

Ms. Davis noted that as the Coroner, she would be well aware of administrative duties and responsibilities that are required, noting that she has been in many

leadership roles, dealing with financial budgets, writing and implementing healthcare policies, and training personnel.

Ms. Davis advised that she may have the privilege of bringing in a recently retired Chief Deputy Coroner as a Deputy Coroner to assist in her transition. She stated that she understands that as Coroner she may be needed at any time for any situation or under any weather conditions. Ms. Davis indicated that she will obtain any additional death investigation or other educational certificates necessary.

Ms. Davis concluded that she has a strong medical background, education and experience to be appointed as Coroner.

Mr. Segobiano asked if she feels that the current facility is adequate. Ms. Davis indicated that although the current facility is small it is well equipped and adequate.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Ms. Davis.

Mr. Brandon T. Kuhn thanked the Committee for the opportunity to speak. He indicated that he has ten years of experience as a funeral director, nine of those in McLean County. He stated that he completed not only his Associates in Funeral Science through Mid-America College of Funeral Science in Jeffersonville, Indiana, but also continued his education and received a Bachelor's Degree in Business Administration from Ottawa University in 2013.

Mr. Kuhn indicated that the Coroner's position would be a progression of his career. When this opportunity arose, he felt he should apply. Mr. Kuhn stated that he has worked closely with the Coroner's Office.

Mr. Kuhn pointed out that he is a younger candidate, but feels that his age is a bonus for his motivation and the energy needed for the long hours required in and out of the office. He noted that he would like to make the Coroner's Office not just a business of death, but make it a light to the County by getting involved in other projects.

Mr. Kuhn indicated that he looked at the budget and feels some things are good and some things could be fixed.

Mr. Kuhn stated that he appreciates being considered for the position of Coroner.

Ms. O'Connor asked Mr. Kuhn to expand on activities that he would consider that are not normally involved with the Coroner's Office. Mr. Kuhn replied that he would like to get involved in such things as a United Way reading program, where employees can take a half hour going to schools and reading to young children, or organizing a fund-raising event at Halloween for children.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Mr. Kuhn.

Ms. Nancy A. Lishka thanked Chairman Sorensen and the Executive Committee for allowing her to share her qualifications. She noted that she has been in the healthcare field for almost 30 years, much of that time working with intensive care patients in critical care areas. Ms. Lishka indicated that she has had numerous opportunities to work with coroner's offices and medical examiners, and feels she has a good understanding of what that involves, including the collection of evidence and working with families. She stated that she has spent most of her career working with families who are faced with tragic situations, noting that she has worked in trauma centers where family members have to make decisions such as removing life support from a family member or making decisions to make organ donations.

Ms. Lishka indicated that she has spent the last several years teaching at the hospital where she has been teaching other nurses as well as doing some public education. She stated that she is confident in front of people and can speak to issues that family members may need to address.

Ms. Lishka added that she has been a resident of McLean County for a long time and she cares about the County, and feels that she has a lot to offer to the citizens of McLean County.

Ms. O'Connor asked what has been the highlight of her career so far. Ms. Lishka replied that one of the highlights of her career was her experience in the Air Force, but the biggest highlight of her career has been her work with the organ procurement program.

Mr. Soeldner asked if the different hours necessary as Coroner be a problem for her. She replied that it would not be a problem, noting that she has had to work odd hours for organ procurement.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Ms. Lishka.

Mr. Gary Morefield thanked the Committee for the opportunity to speak. He indicated that he believes he is the right person for the job because of his experience. Mr. Morefield advised that his vision is to keep the entire staff that is currently there. He stated that as a former Deputy Coroner for McLean County he had the opportunity to meet with Mr. Seth Reynolds, the current Chief Deputy Coroner, and he likes the way Mr. Reynolds conducts himself. Mr. Morefield noted that it would be beneficial to the County to have a Coroner and Chief Deputy Coroner who both have experience with the Office.

Mr. Morefield stated that his number one priority would be a contract for the pathologist. He indicated that there was a contract in the past, but currently there is

no longer a contract and Dr. Scott Denton, the pathologist, would like to have that contract back in place. Mr. Morefield noted that it would be advantageous to the County to have that contract in place to ensure that out-of-County autopsies will continue to come to McLean County. He pointed out that the out-of-County cases have dwindled partly due to other counties opening their own morgues, but he would like to work on increasing out-of-County cases. Mr. Morefield indicated that he would like to evaluate the Policy and Procedure Manual with particular attention to use of out-of-County vehicles and security of the Evidence Room. He stated that he would go to organizations to provide public service, including getting into the high schools of McLean County to provide information such as the dangers of texting while driving. Mr. Morefield advised that he would like continue a great working relationship with the hospice agencies in the area.

Mr. Morefield provided a story on a homeless man who was struck by a car and the efforts he took to find the man's family, which was very rewarding. He noted that everyone needs to be respected by the Coroner's Office no matter if they are a high profile case or a homeless person.

Mr. Morefield stated that his family is here and are very supportive of his seeking this position, particularly his wife of almost 30 years who knows the odd hours that would be required of this position. He added that he intends to run for Coroner in 2016 as continuity is important.

Mr. Morefield concluded that he believes he is the best person for the job with his experience and he asked for the support of the Board members.

Mr. Caisley asked under whom he served as a Deputy Coroner. Mr. Morefield replied that he served under Mr. Dan Brady and continued on with Ms. Kimmerling until 2006.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Mr. Morefield.

Mr. Vincent Peters thanked the Committee for allowing him to share his qualifications for the position of Coroner. He indicated that he has been a funeral director for 29 years. Mr. Peters noted that after receiving his college degree, he felt a calling to the priesthood and was an Ordained Priest in town for three years after which time he left the priesthood and went back to being a funeral director.

Mr. Peters advised that he received an Associates of Science, Mortuary Science at Southern Illinois University, a Bachelor's of Philosophy at St. Mary's University in Winona, Minnesota and a Master of Catholic Theology, Master of Divinity at St. Meinrad School of Theology in St. Meinrad, Indiana.

Mr. Peters stated that his 29 years of experience as a funeral director and his experience as a Priest has opened up a lot of avenues for him in dealing with stressful situations. He pointed out that the County, in the past, has had a funeral

director as its Coroner, and feels that the door is there for a funeral director to again be considered as Coroner. Mr. Peters indicated that he has the experience of being compassionate to people in stressful and difficult times of their lives.

Mr. Peters advised that he feels strongly that the Coroner's salary should be frozen in the next election cycle. He stated that it is already a more than adequate pay and the job should be more about the service it provides. He indicated that, if appointed Coroner, he would like to help generate revenue to the Coroner's Office by reaching out to more counties to try to bring their autopsies to McLean County.

Ms. O'Connor asked what his vision is for the Coroner's Office. Mr. Peters replied that he would like to keep the current staff, and he would review the budget for areas where the Coroner's office might be able to do some trimming, including freezing the salary of the Coroner.

Mr. Caisley asked if he has served as Deputy Coroner in other counties. He replied that he has not, but he has worked closely with several other county coroners in his role as a funeral director. He pointed out that in some smaller counties coroner's offices have been housed at funeral homes.

Chairman Sorensen asked the Committee if they had any questions. Hearing none, he thanked Mr. Peters.

Mr. Seth Reynolds advised that he currently serves as the Chief Deputy of the McLean County Coroner's Office. He thanked the Committee for the opportunity to speak and for considering his request for appointment. Mr. Reynolds stated he was hired by Coroner Beth Kimmerling in August of 2006 and since that time has served in nearly every capacity in the Coroner's Office while working his way up to his current position of Chief Deputy Coroner. Mr. Reynolds noted that he was promoted to Lead Investigator in October of 2013 and in August of this year he was appointed to the position of Chief Deputy.

Mr. Reynolds advised that he has established working relationships with County offices, local law enforcement, fire and EMS agencies, hospitals, nursing homes, funeral homes, OSHA and the Illinois Department of Labor, as well as the entities that provide procurement and donation of organs. He indicated that he has the support of Coroners, present and past, and the support of the Coroner's Office staff and pathologists.

Mr. Reynolds noted that he has performed hundreds of death investigations and dealt with many families, and has made countless death notifications. He added that he has been a grieving family member himself and fully understands what to expect when it comes to times of tragedy and emotion. Mr. Reynold stated that he has full knowledge of the level of professionalism, respect, caring and compassion that families deserve and expect.

Mr. Reynolds indicated that he has been responsible for maintenance, upkeep, and purchasing of equipment and vehicles, has trained and supervised Coroner's Office staff, and continues to provide support and guidance to them as needed. He noted that he is the only candidate who is fully knowledgeable of all daily operations of the Coroner's Office and the administrative functions of that office. Mr. Reynolds pointed out that he is aware of budget rules that have been implemented for Fiscal Year 2015 and hopes to prepare the budget as he has done for several years in the past. He added that he has full knowledge of the Illinois Vital Records On-line Recording System and is a member and is registered with the Illinois Training and Standards Board, a certified Death Investigator with the American Board of Medical Death Investigators, a certified FOIA Officer, and has successfully completed the 40 hour basic County Coroner training that is mandatory for all new coroners and has completed the 40 hour week Homicide Investigator that is mandatory.

Mr. Reynolds stated that he is a member of the Illinois Coroners and Medical Examiner's Association, a member of the McLean County Disaster Council and has helped maintain community and public relations by offering talks and tours.

Mr. Reynolds advised that, if appointed, he will work on a digital transition of the office records in the courts, he will be available and accessible 24/7, he will implement annual training and continuing education requirements for staff, he will respond to scenes and take active roles in caseload, he will strive to maintain a fiscally responsible budget, and he will continue to ensure that the community receives the highest level of service as possible.

Mr. Reynolds concluded that he will continue to dedicate himself to the Office, the staff and the community. He noted that Coroner Kimmerling set a standard for this community and he asks for the appointment so that he can maintain that standard.

Ms. O'Connor asked if he has a vision for an outreach program in the community. Mr. Reynolds replied that he does, including a program that is currently offered called the YDID Program offering an impact panel speech and a morgue tour to youth DUI offenders.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Mr. Reynolds.

Ms. Sandra Thompson stated that she is honored to be among a select group of candidates for the Coroner's position. She pointed out her unique qualifications for Coroner, the most important being the fact that she has both a law degree and a nursing degree. Ms. Thompson noted that she has been an attorney for 29 years and a registered nurse since 2012. She indicated that the nursing program she attended at the Mennonite College of Nursing at ISU was a vigorous 15 month campaign. Ms. Thompson noted that the program was so compressed that she was busy seven days a week either in classes, at clinicals or studying. She advised that secondary to her education but equally important is her work history as an Assistant

State's Attorney for 19 years in McLean County, where she spent the majority of her time in the Felony Division where she prosecuted numerous high-profile cases. Ms. Thompson indicated that she served as head of the Child Support Division between 2007 and 2009, and, as such, prepared budgets, interviewed candidates for positions, and worked in conjunction with the Department of Healthcare and Family Services to keep abreast of their contractual requirements. She noted that because of her tenure with the County, she knows the current department heads and knows who to contact for assistance and what services they provide.

Ms. Thompson stated that she has appeared before most of the judges currently service, she ran Grand Jury for many years, attended numerous autopsies and worked in conjunction with various pathologists in preparation for trials, and knows the current pathologist, Dr. Denton, by reputation and would look forward to working with him. She indicated that she has worked with all of the major police agencies, and with the rural departments. Ms. Thompson added that she is accustomed to being on call and was often awakened in the middle of the night for a search warrant or arrest warrant. Having been an employee of the County she understands and can adhere to County policy.

Ms. Thompson advised that in addition to her work history she shared aspects of her character that are essential to the position of Coroner. She stated that she is compassionate, which is vitally important. As an Assistant State's Attorney, she built a rapport with victims who often had to wait a year or more for the justice system to resolve their cases.

Ms. Thompson indicated that she is tenacious and when she sets a goal for herself she achieves it and does not let obstacles deter her, she has excellent organizational skills and worked many high provide cases that had voluminous discovery and hundreds of exhibits. She noted that thorough and accurate preparation is absolutely essential for obtaining a conviction. In addition to these characteristics, Ms. Thompson stated that she has the investigative skills needed as Coroner, which was honed by years of working with the police on complicated cases. She indicated that she will be able to work with McLean County officials and staff based on her prior interactions with them. She noted that her Grand Jury experience can be transferred to inquest hearings. Ms. Thompson stated that she has expertise in preserving the chain of custody of physical evidence and accurate record keeping, and knows how to be fiscally responsible. She indicated that she would intend to encourage and pursue additional autopsies from other counties to add revenue for McLean County.

Ms. Thompson advised that her knowledge of medical terminology, anatomy and etiology will aid in discussion with the pathologist, and then act as an intermediary with the families, prepare death certificates and present evidence at inquests if needed.

Ms. Thompson stated that her legal knowledge will help her interpret the 129 statutes that are directly related to the Coroner's Office as well as the criminal and procedural statutes that are applicable.

Ms. Thompson concluded that the citizens of McLean County deserve to have the tradition of superior service that was provided under former Coroner, Dan Brady, and present Coroner Beth Kimmerling continue. She indicated that she believes that she is the one candidate who has both a legal and medical background, a proven track record with this County and police agencies that will allow her to "hit the ground running." Ms. Thompson added that she has the credentials, experience and stamina to assume this position.

Ms. Thompson thanked the Committee for this opportunity and asked for their consideration of her appointment as the County Coroner.

Ms. O'Connor asked what type of volunteer work she does for the Child Protection Network. Ms. Thompson replied that she helps decorate the Christmas Trees for their Blue Kids Fundraiser where a tree is decorated with requests for items they can distribute to children and families who are in the court system. This fundraiser is done every Christmas.

Chairman Sorensen asked the Committee if they had any additional questions. Hearing none, he thanked Ms. Thompson.

Chairman Sorensen advised that, over the coming days, he would encourage each member of the Committee to think about the eight candidates and encourage you to contact him with ideas and your recommendations for the Coroner position and opinions on candidates who you would not support. He indicated that he will bring a nomination to the County Board that will pass on a first ballot on November 18th. Chairman Sorensen added that if he does not hear from you, he will reach out to you.

Chairman Sorensen stated that the next item of business is to review the 2015 Recommended Budget, noting that the agenda incorrectly said "2014."

Mr. Wasson presented the Fiscal Year 2015 Recommended Budget for the County Board (0001-0001). He noted that the following summary was prepared with the changes that were made in the spreadsheet that was distributed to Committee members at their places.

County Board (0001-0001) can be found on pages 1-7 of the FY'2015 Recommended Budget and pages 1-10 of the Summary in the Packet.

Highlights of the Recommended Budget:

REVENUE

401.0001 General Property Taxes: This revenue line item account has increased from \$8,572,690 in the FY'2014 Adopted Budget to \$8,678,298 in the FY'2015 Recommended Budget. In 2014, the adjusted Equalized Assessed Valuation, which is used to compute the property tax rate, is projected to increase by 1.7%.

The proposed General Fund property tax levy for FY'2015 would result in a tax rate of \$0.23567 per \$100 of equalized assessed valuation. The statutory maximum tax rate is \$0.25000 per \$100 of equalized assessed valuation. The FY'2014 tax rate for the General Fund was \$0.23694.

407.0001 Retailers Occupation Tax: This revenue line item account is estimated for FY'2015 at \$6,378,837, a decrease from the budgeted amount of \$6,778,625 in FY'2014. Year-to-date sales tax receipts through September 15, 2014 total \$4,558,943, which was 67% of the budgeted amount.

407.0002 State Income Tax: This revenue line item account has increased from \$1,868,640 in the FY'2014 Adopted Budget to \$2,187,239 in the FY'2015 Recommended Budget based upon a review of recent years' revenues, in particular a 7.9% increase between FY'2013 and FY'2014. Year-to-date State income tax receipts through September 15, 2014 total \$1,069,548, which is 57% of the budgeted amount.

407.0008 Video Gaming Act Revenues: This line item account has increased from \$7,000 in the FY'2014 Adopted Budget to \$12,000 in the FY'2015 Recommended Budget based upon a review of year-to-date 2014 revenues.

407.0010 Personal Property Replacement Tax: This revenue line item account has increased from \$1,342,701 in the FY'2014 Adopted Budget to \$1,500,400 in the FY'2015 Recommended Budget. Year-to-date personal property replacement tax receipts through September 15, 2014 totaled \$1,170,401. The total revenue budgeted is based on data from the Illinois Department of Revenue as well as a review of past revenue patterns in this account. In addition to the Personal Property Replacement Tax revenue budgeted in the Board's departmental budget, \$100,000.00 of Personal Property Replacement Tax revenue is budgeted in the I.M.R.F. Fund 0131.

404.0050 SHOW BUS Grant – Federal: This line item account has decreased from \$100,000 in the FY'2014 Adopted Budget to \$10,000 in the FY'2015 Recommended Budget, because the money in the account has been moved to a separate fund to comply with new IDOT regulations.

407.0050 St. II – SHOW BUS Grant: This line item account has decreased from \$100,000 in the FY'2014 Adopted Budget to \$10,000 in the FY'2015 Recommended Budget, because the money in this account has been moved to a separate fund to comply with new IDOT regulations.

410.0035 Unclassified Revenue: This line item account has increased from \$0 in the FY'2014 Adopted Budget to \$430,000 in the FY'2015 Recommended Budget to reflect a transfer of the \$299,834.00 Animal Control Program fund balance from the Health Fund to the General Fund as a result of moving responsibility for and oversight of the Animal Control Program to County Administrator's office and a \$180,000 payment from Brokaw Utility Corridor.

410.0114 Off-Track Betting: This revenue line item account has increased from \$44,000 in the FY'2014 Adopted Budget to \$45,000 in the FY'2015 Recommended Budget due to experience over the past year.

410.0575 Landfill Host Fees: This revenue line item account has been budgeted at \$140,000.00 in the FY'2015 Recommended Budget, the same as in the FY'2014 Adopted Budget. This line item accounts for the receipt of 50% of the projected Landfill Host fees to be received from the landfill operator during FY'2015. The other 50% of the projected Landfill Host fees to be received in FY'2015 have been budgeted in the Solid Waste Management Fund 0159 to cover the expenses of meeting the requirements set forth in the Solid Management Planning Act.

450.0011 Transfer from Other Funds: This revenue line item account has increased from \$336,621 in the FY'2014 Adopted Budget to \$355,202 in the FY'2015 Recommended Budget. This transfer covers the FICA/Social Security expense and the IMRF expense for the County employees at Metcom. The County's share of the annual operating expense for Metcom is paid from a contract services line item in the County Board's departmental budget and includes \$20,000 from State's Attorney Asset Forfeiture Fund.

EXPENDITURES

Personnel

501.0001: This line item increases from \$109,942.00 in the FY'2014 Adopted Budget to \$125,533 in the FY'2015 Recommended Budget due to the adjustment approved for County Board member compensation.

Materials and Supplies

All of the Materials and Supplies line item accounts (600's) have been budgeted in the FY'2015 Recommended Budget within 3% or \$500 of the FY'2014 Adopted Budget.

Contractual Services

All of the Contractual Services line item accounts (700's) have been budgeted in the FY'2015 Recommended Budget within 3% or \$500 of the FY'2014 Adopted Budget, with the following exception:

706.0001 Contract Services: This line item account has increased from \$24,010 in the FY'2014 Adopted Budget to \$25,000 in the FY'2015 Recommended Budget.

715.0001 Dues and Memberships: This line item account has increased from \$14,000 in the FY'2014 Adopted Budget to \$18,000 in the FY'2015 Recommended Budget to reflect projected dues payments for NACO, Chamber of Commerce and Metro Counties.

777.0006 "SHOW BUS": This line item account has decreased from \$100,000 in the FY'2014 Adopted Budget to \$10,000 in the FY'2015 Recommended Budget, to reflect the reduction in the corresponding revenue line made as result of moving the monies to a separate fund to comply with new IDOT regulations.

780.0001 McLean/DeWitt/Livingston/Logan R.O.E.: This line item account has decreased from \$290,000 in the FY'2014 Adopted Budget to \$288,250 in the FY'2015 Recommended Budget due to Logan County becoming part of the Regional Office of Education. Pursuant to the Intergovernmental Agreement each county contributes a proportionate share of the budget for the Regional Office of Education

Transfer to Other Funds

999.0003 Transfer to Metro McLean County Centralized Communications: This line item account has increased from \$765,114 in the FY'2014 Adopted Budget to \$1,278,121 in the FY'2015 Recommended Budget. Pursuant to the Intergovernmental Agreement between the Town of Normal, McLean County, and the Emergency Telephone Systems Board, this line item account reflects the County's share of the annual operating expenses for the Metro McLean County Centralized Communications Center, Fund 0452, Department 0030. The increase in this line item reflects the County's share of the cost of replacing the Starcom consoles.

Mr. Wasson reviewed the spreadsheet that provided modifications to the budget through the Committee process and in working with departments. He stated that there have been several changes through the Committee process and a couple changes recommended as part of the County Board Budget for FY'2015. Mr. Wasson pointed out that the General Property Tax Levy has been adjusted down from \$8,809,912.00 to \$8,678,298.00 due to several modifications to the budget, as follows:

- 0450.0011 Transfer from Other Funds has been increased by \$20,000 from \$390,711.00 to \$410,711.00, which is a transfer from the State's Attorney's Asset Forfeiture Funds to pay for one-time expenditures in FY'2015.
- 0410.0035 Unclassified Revenue has been increased from \$430,000.00 to \$479,834.00 which is the result of an evaluated amount that will be received from the Board of Health, in an agreement with the Health Department Director, relating to the transfer of the Animal Control to the General Fund.

Mr. Wasson reviewed revenue changes to the Committee budgets, including revenue changes in the Building and Zoning Office, as follows:

- 0410.0016 Filing Fees/Subdiv. Plats has increased from \$4,000.00 to \$4,880.00;
- 0410.0017 Filing Fees/Zoning Cases has increased from \$10,000.00 to \$11,200.00;
- 0410.0027 Permit Fees has increased from \$35,000.00 to \$42,700.00.

Mr. Wasson reviewed the changes to the Information Technologies budget:

- 0850.0001 Capitalized Assets has been reduced from \$95,000.00 to \$43,000.00.

Mr. Wasson stated that this includes a \$52,000 reduction in Capital Asset expenditures in 2015 directed by the Executive Committee. He indicated that the Information Technologies Department expenditures were revisited. Mr. Wasson noted that, included in the November packet, there is a transfer request for a \$43,000 transfer as a portion of this month's Executive Committee activity. The intention is to use that \$43,000 which has not been required for PC replacements to use that money in this year's budget to purchase the appropriate hardware which provides the ability to reduce this expenditure for the FY'2015 budget without impacting IT services.

Mr. Wasson advised that there are a couple adjustments in the Children's Protection Network budget, which are offsetting revenue and expenditure items. The Children's Protection Network, after the budget was completed for FY'2014, identified an opportunity to provide additional funding to staff the part-time person for 2014. Mr. Wasson indicated that he Justice Committee increased both the revenue and the part-time salary line.

Mr. Wasson noted that time was spent reviewing all expenditure budgets to the last minute to identify additional savings. In the County Clerk's budget, funds were identified that are required if a Municipal Primary is necessary, which is not anticipated in 2015. Mr. Wasson indicated that two item line expenditure reductions were provided to Finance Chairman Owens, with the concurrence of the County Clerk's Office, which will reduce further the overall expenditures for the General Fund. Therefore, the Property Tax Levy requirement would also be reduced in the General Fund by

\$36,611. He noted that this is not included on the highlighted spreadsheet and is not reflected in the summary that was provided to you.

Mr. Segobiano asked what is required of the Committee to approve these changes. Mr. Wasson replied that the Committee needs to recommend tentative approval of the County Board Budget as amended, and to recommend tentative approval of Department Budgets under the oversight of the Finance Committee as amended, which is found under H.1)b) on the Agenda. He explained that if that amendment to reduce the \$36,611 County Clerk's Election Budget is recommended then that would reduce the County Board's Item Line 0401.0001 General Property Tax, which is based upon the Committee actions to date and the recommendations that were prepared for the Executive Committee would be \$8,678,298. If you take the \$36,611 and subtract that, then the amount would be \$8,641,687 in the General Property Tax Line 0401.0001.

Chairman Sorensen advised that if we assume that the Executive Committee will amend Department Budgets (Agenda item H.1)b)) to reflect a decrease of \$36,611 in the County Clerk's Election Budget, it will change Line Item 0401.0001 General Property Tax to \$8,641,787 from the presented \$8,678,298.

Motion by Segobiano/O'Connor to recommend tentative approval of the County Board (0001-0001) FY'2015 Recommended Budget as amended.

Mr. Owens stated that he appreciates all of the efforts of the Administrator's Office and Department Heads to reduce that General Property Tax amount; however, there is still a small amount that would need to be reduced to reach a flat tax rate. Mr. Wasson responded that, based upon the projected EAV, the amendment made would reduce the Property Tax rate on a \$165,000 house to \$497.49. He noted that 2013 taxes payable in 2014 on that \$165,000 house was \$497.06, an increase of 43 cents. Mr. Wasson advised that to reduce that \$497.49 to \$497.06 it would take another \$11,000. Mr. Owens asked if that amount can be used from the Unencumbered Fund Balance. Mr. Wasson noted that \$11,000 from the Unencumbered Fund Balance will not make a difference in operations for FY'2015.

Chairman Sorensen advised that there is a long-time County Board policy that says we pass a balanced budget in McLean County and taking monies out of the Fund Balance does not. He concurred that it is an admirable goal to try to hold this tax rate and the levy where it is, but to take monies out of the Fund Balance is a dangerous habit to get into. Chairman Sorensen pointed out that a lot of local governments have done that over the years and a lot of local governments in Illinois are now broke for just that reason.

Mr. Erickson asked for clarification of the motion and whether it includes a tax increase or against a tax increase. Chairman Sorensen replied that the motion on the floor amends Line Item 0401.0001 General Property Tax to \$8,641,687 from

\$8,678,298, which is an increase from about \$11,000 in the General Property Tax. He pointed out that this is a levy increase and not a rate increase.

Ms. O'Connor asked what the increase would be on tax bills. Chairman Sorensen replied that the increase will be 43 cents. Ms. O'Connor recommended that that \$11,000 be found somewhere. She withdrew her second to the motion.

Mr. Caisley stated that he will second the motion.

Motion by Segobiano/Caisley to recommend tentative approval of the County Board (0001-0001) FY'2015 Recommended Budget as amended.

Chairman Sorensen stated that a five minute break will be taken after which time the Administrator's Office will have a recommendation regarding finding the \$11,000 necessary to keep the tax rate the same.

Chairman Sorensen advised that the Administrator's Office has a recommendation that identifies \$12,000 in expense decreases that will move the total Levy to a decrease from last year.

Mr. Wasson recommended that we decrease in the County Board's Budget 0001-0001 as follows:

- Decrease Item Line 0718.0001 Schooling and Conferencing from \$6,000 to \$2,000, which results in a \$4,000 savings;
- Decrease in the Information Technologies Budget Fund 0001-0043-0047-0750.0004 Software by \$8,000.

Mr. Wasson advised that this will provide a savings of \$12,000 in the General Property Tax Levy. Chairman Sorensen stated that the Item Line 0401.0001 General Property Tax will be changed to \$8,678,298 will now be amended to \$8,629,687, which includes the future action of the Executive Committee reducing the County Clerk's budget by \$36,611 and the \$12,000 in amendments that were just taken.

Chairman Sorensen asked if there were any additional questions or comments. Hearing none, he called for a vote on the motion as amended.

Motion carried as Amended.

Chairman Sorensen thanked Mr. Nelson and Information Technologies for finding the largest portion of that \$11,000.

Mr. John McIntyre, Chairman of the Rules Subcommittee, presented a request for approval of a Resolution to Amend the Rules of the County Board of McLean County. He noted that there were a lot of language changes and corrections.

Chairman Sorensen clarified that this is not intended to come before the full Board next week; rather, it will be part of the Reorganizational Board Packet on December 1st.

Motion by McIntyre/Segobiano to Recommend Approval of a Resolution to Amend the Rules of the County Board of McLean County.
Motion carried.

Mr. Jim Soeldner, Chairman, Transportation Committee advised that the Transportation Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Soeldner.

Mr. Paul Segobiano, Chairman, Property Committee, advised that the Property Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Segobiano.

Mr. William Caisley, Chairman, Justice Committee, presented a request for approval of a Resolution approving McLean County's continued participation with the State of Illinois Appellate Prosecutor's Office.

Motion by Caisley/Owens to Recommend Approval of a Resolution approving McLean County's continued participation with the State of Illinois Appellate Prosecutor's Office.
Motion carried.

Mr. Caisley presented a request for approval to renew a Law Enforcement and Prosecution-Based Victim Assistance Program Grant from the Illinois Criminal Justice Information Authority.

Motion by Caisley/Segobiano to Recommend Approval to Renew a Law Enforcement and Prosecution-Based Victim Assistance Program Grant from the Illinois Criminal Justice Information Authority.
Motion carried.

Mr. Caisley presented three requests that can be acted upon together. They are: a request for approval of an Intergovernmental Agreement between the County of McLean and Illinois State University for Centralized Booking; a request for approval of an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking; and a request for approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking – Sheriff's Department.

Motion by Caisley/Segobiano to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Illinois State University for Centralized Booking; to Recommend an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking; and to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking – Sheriff's Department.

Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Caisley.

Mr. Ben Owens, Chairman, Finance Committee, presented a request for approval of the Fiscal Year 2015 Compensation Plan – Administrator's Office.

Motion by Owens/O'Connor to recommend tentative approval of the Fiscal Year 2015 Compensation Plan and Associated Amendments to Chapter 10 of the McLean County Code – Administrator's Office.

Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Owens.

Mr. George Gordon, Chairman, Land Use and Development Committee, presented a request for approval of a Resolution of the McLean County Board approving the Recommendation of the Solid Waste Technical and Policy Committee for a Compact Fluorescent Lamp Recycle Program.

Motion by Gordon/Owens to Recommend Approval of a Resolution of the McLean County Board approving the Recommendation of the Solid Waste Technical and Policy Committee for a Compact Fluorescent Lamp Recycle Program.

Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Gordon.

Chairman Sorensen advised that at this time it would be appropriate for the various Oversight Committees to present a motion recommending their Fiscal Year 2015 Budget to the full Board.

Mr. McIntyre presented a request for Consideration and Approval of Departmental Budgets under the Oversight of the Executive Committee.

Motion by McIntyre/Segobiano to recommend approval of the Departmental Budgets under the Oversight of the Executive Committee as amended.
Motion carried.

Without objection, Mr. Owens presented a request for consideration and approval of Departmental Budgets under the Oversight of the Finance Committee as amended to make the following changes:

- Line 0750.0004 Software License Agreement be reduced by \$3,500 for a VC Programmer in the County Clerk's Office. The budgeted amount in the book was \$45,820 and the new amount is \$42,320.
- Line 0773.0001 Non-Contractual Services be reduced by \$29,611 for services rendered from the vendor for primary election. The line item was originally \$148,150 and has been reduced to \$115,039.

Mr. Owens advised that this reduces the County Clerk's Budget by \$36,611. Chairman Sorensen advised that for a point of reference, this is the \$36,611 that was discussed earlier.

Motion by Owens/Caisley to recommend approval of the Departmental Budgets under the Oversight of the Finance Committee as amended.
Motion carried.

Mr. Caisley presented a request for consideration and approval of Departmental Budgets under the Oversight of the Justice Committee. He noted that he advised the Department Heads under the Justice Committee to suggest areas where they thought their budgets could be cut, but no areas were identified.

Motion by Caisley/Owens to recommend approval of the Departmental Budgets under the Oversight of the Justice Committee as submitted.
Motion carried.

Mr. Gordon presented a request for consideration and approval of Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion by Gordon/O'Connor to recommend approval of the Departmental Budgets under the Oversight of the Land Use and Development Committee as submitted.
Motion carried.

Mr. Segobiano presented a request for consideration and approval of Departmental Budgets under the Oversight of the Property Committee.

Motion by Segobiano/Owens to recommend approval of the Departmental Budgets under the Oversight of the Property Committee as submitted.
Motion carried.

Mr. Soeldner presented a request for consideration and approval of Departmental Budgets under the Oversight of the Transportation Committee.

Motion by Soeldner/Caisley to recommend approval of the Departmental Budgets under the Oversight of the Transportation Committee as submitted.
Motion carried.

Chairman Sorensen thanked State's Attorney Chambers for helping to bridge a lot of the budget gap by allocating some of his Drug Enforcement dollars to allocate to some IT expenses specific to maintenance of the EJS System and the percentage of that system that is used for drug enforcement and drug cases.

Chairman Sorensen presented a request for approval of the Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees and as amended this evening by the action of the Executive Committee.

Motion by Segobiano/Owens to recommend approval of the FY'2015 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees and as amended.
Motion carried.

Chairman Sorensen presented a request for approval of the McLean County 2014 Tax Levy Ordinance as amended based upon the actions of the Executive Committee.

Mr. Wasson stated that the County General Fund will be modified to \$8,629,687 as amended in the County Board Budget. There will then be a modification of the overall total Tax Levy with that appropriate reduction.

Motion by Owens/O'Connor to recommend approval of the McLean County 2014 Tax Levy Ordinance as amended based upon the actions of the Executive Committee.

Motion carried.

Chairman Sorensen presented a request for approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2015.

Motion by Owens/McIntyre to Recommend Approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2015 – County Administrator's Office.

Motion carried.

Mr. Wasson mentioned that there was an error in not including a critical hire request on the Executive Committee agenda. He indicated that those will be considered for approval at a Stand-up meeting.

Chairman Sorensen presented a request for approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2015 Recommended Budget – County Administrator's Office.

Motion by Gordon/Caisley to Recommend Approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2015 Recommended Budget – County Administrator's Office.

Chairman Sorensen presented a request for approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.

Motion by Soeldner/Owens to Recommend Approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committee.

Motion carried.

Mr. Owens indicated that he talked with Mr. Don Knapp, First Assistant Civil State's Attorney, and with Mr. Phil Dick, Director, Building and Zoning, regarding two items. The first is on notifications for Special Use Permits. Mr. Owens noted that at the recent Zoning Board of Appeals hearing he spoke with two neighbors of the property who said that they did not know about the Special Use Permit request or about the hearing until they were contacted by the media. Mr. Owens indicated that the second issue is that dealing with special uses and putting a permit together can take six to eight months, but once it is filed there is usually a two to three week turnaround, and it is difficult for objectors to prepare a case against the permit. He suggested that objectors be allowed 30 days to prepare for their objection. Mr. Owens stated that Mr. Knapp didn't

see a legal issue to his suggestion but he said he would get verification on that. He added that in talking with Mr. Gordon, Chairperson of Land Use, maybe that is something that Land Use can look at as well.

Mr. Segobiano suggested that members of the Zoning Board of Appeals should be talked with about their ideas and suggestions on some of these rules and regulations. Chairman Sorensen replied that the standard process, by Ordinance, is Ordinance amendments actually originate with the Zoning Board of Appeals, so the Land Use & Development Committee may look at this but ultimately it will be the Zoning Board of Appeals that will actually recommend an Ordinance change to the County Board.

Chairman Sorensen reminded members of the Committee that over the next several days he will be tabulating likes and dislikes, and yeas and nays on the Coroner candidates. He asked that the Committee members know exactly where they stand, and if he does not hear from you, he will contact you.

Mr. Gordon reminded the Executive Committee that CDs of the Zoning Board of Appeals hearings are available in the Administrator's office.

Chairman Sorensen presented the October 31, 2014 bills and transfers as recommended and transmitted by the County Auditor for payment. The Fund Total is \$289,630.97 and the Prepaid Total is the same.

Motion by Gordon/Owens to recommend Approval of the Executive Committee bills and transfers for October 31, 2014 and as presented to the Committee by the County Auditor.

Motion carried.

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There being no further business to come before the Committee, Chairman Sorensen adjourned the meeting at 6:30 p.m.

Respectfully Submitted,

Judith A. LaCasse

Recording Secretary