

Minutes of a Special Meeting of the Finance Committee

The Finance Committee of the McLean County Board met on Tuesday, May 19, 2015, at 8:35 a.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Owens, Members O'Connor, Gordon, Erickson, Robustelli and Schafer.

Members Absent: Member Rankin

Other Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator and Ms. Julie A. Morlock, Recording Secretary, County Administrator's Office

Department Heads/
Elected Officials
Present: None

Others Present: None

Chairman Owens called the meeting to order at 8:35 a.m. He stated there was one item for consideration; approval of the impacted position list. Chairman Owens asked Mr. Wasson to review briefly with the committee the request.

Mr. Wasson stated that the impacted position list is reviewed periodically and approved by the oversight committee to delineate personnel positions which have been identified as being impacted due to the difficulty in attracting and retaining qualified employees. The position of dietary supervisor for the nursing home experienced a recent vacancy and based on an analysis of the position requirements, the staff recommends that this position be added to the impacted position list. Mr. Wasson indicated Ms. Wegner was present to answer questions.

Chairman Owens asked Ms. Wegner if it was hard to secure people for this position.

Ms. Wegner acknowledged it was difficult to find individuals for this position. She explained that part of the difficulty is there is a certification process for this position and certification classes are not offered locally. Ms. Wegner indicated the closest training is in St. Charles, IL.

Chairman Owens asked about an assistant to the supervisor and whether certification or training was required. Chairman Owens also asked if Ms. Wegner would like for the assistant to acquire training so they could also cover the position in times of absence or future need.

Ms. Wegner indicated that yes she would like for to them to also take classes and they could do the classes on line as long as they were proctored. She indicated they could be proctored by the Dietary Supervisor.

Mr. Robustelli asked that we present a motion to be consistent with Robert's Rules.

Motion by Robustelli/Schafer to add the Dietary Supervisor position to the impacted position list.

Ms. Schafer asked Ms. Wegner if she posted the position but could not find anyone who was interested given the pay.

Ms. Eisner explained that the problem was not the pay range, but the starting pay. She explained that Department Heads can offer a maximum of 10 steps without oversight committee approval. The impacted position list gives additional authority to offer up to step 40.

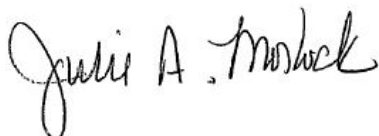
Mr. Robustelli stated that he felt it was important to approve the Motion so Ms. Wegner was able to fill positions necessary to provide proper care to the patients at the nursing home.

Chairman Owens asked if there were any other questions. Hearing none, he restated the motion and asked for a vote.

Vote: Motion Carried.

There being nothing further to come before the Committee at this time, Chairman Owens adjourned the meeting at 8:40 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie A. Morlock
Recording Secretary