



**AMENDED
EXECUTIVE COMMITTEE AGENDA
Government Center, Room 400
Tuesday, October 13, 2015
4:30 p.m.**

1. Roll Call
2. Chairman's Approval of Minutes August 18, 2015 (Stand-up)
September 8, 2015
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Executive Committee – Chairman Sorensen
 - 1) Items to be Presented for Action
 - a) Request approval of a Resolution of the McLean County Board Endorsing a Collaborative Economic Development Strategy for the Bloomington-Normal McLean County Region 1
 - b) Request approval of a request for County Credit Card for Information Technologies Department 2
 - 2) Items to be Presented for Information
 - a) Information Technologies October 2015 Report 3
 - b) General Report
 - c) Other
 - B. Transportation Committee – Chairman Soeldner
 - 1) Items to be Presented for Action
 - a) Emergency Appropriation Ordinance – Fund 0120 – Enbridge Repair Work 4-6
 - 2) Items to be Presented to the Board:
 - a) Resolution & Bid Tab for the September 29, 2015 Letting for one (1) County 2015 Non-MFT Maintenance Section
 - b) ICC (Illinois Commerce Commission) Stipulated Agreement 1881 – Weston Rd (CH 13) with TP&W (Toledo, Peoria & Western) Railway Crossing

- c) Multi-Way Stop Resolution for CH (County Highway) 55 – Intersection of North St. & Jefferson St. (CH 55) in the Village of Danvers
 - 2) Items to be Presented for Information
 - a) General Report
 - b) Other

- C. Property Committee – Chairman Segobiano
 - 1) Items to be Presented for Information
 - a) General Report
 - b) Other

- D. Justice Committee – Chairman Caisley
 - 1) Items to be Presented for Action
 - a) Request approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for Children’s Advocacy Center Department Number 0062 – CAC 7-8
 - b) Request approval of Loomis Armored US, LLC Agreement Amendment – Circuit Clerk 9-10
 - c) Request Approval of an Emergency Appropriation Ordinance for Fiscal Year 2015 for Adult Redeploy Program in the Court Services Department 0022-0094 – Court Services 11-13
 - d) Request Approval of an Emergency Appropriation Ordinance for Fiscal year 2015 of SAMHSA Grant funds for the Recovery Court and Drug Court in the Court Services Department 0022-0093 – Court Services 14-16
 - 2) Items to be Presented to the Board
 - a) Request approval of a request for a County Credit Card – CAC 17
 - 3) Items to be Presented for Information
 - a) General Report
 - b) Other

- E. Finance Committee – Chairman Owens
 - 1) Items to be Presented for Action
 - a) Request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the Nursing Home Fund 0401 – Nursing Home 18
 - b) Request approval of Resolutions authorizing the Chairman of McLean County Board to execute Deeds of Conveyance – County Treasurer 19-29
 - 3) Items to be Presented for Information
 - a) General Report
 - b) Other

- F. Health Committee - Chairman McIntyre
 - 1) Items to be Presented for Information
 - a) General Report
 - b) Other

 - G. Land Use and Development Committee – Chairman Gordon
 - 1) Items to be Presented to the Board:
 - a) Request by Robert Schopp for a waiver of preliminary plan requirements and a one lot final subdivision plat for the R.S. Subdivision, File No. S-15-05.
 - 2) Items to be Presented for Information
 - a) General Report
 - b) Other

 - H. Report of County Administration
 - 1) Items to be Presented for Action
 - a) Review of Fiscal year 2015 Recommended Budget
 - (1) Information Technologies Department – 0001-0043 30-32
 - (2) County Administrator’s Office – 0001-0002 33
 - 2) Items to be Presented for Information
 - a) Report on Recent Employment Activities 34
 - b) General Report
 - c) Other
- 5. Other Business and Communication
 - 6. Recommend payment of Bills and Transfers, if any, to the County Board
 - 7. Adjournment

A RESOLUTION OF THE McLEAN COUNTY BOARD ENDORSING A COLLABORATIVE ECONOMIC DEVELOPMENT STRATEGY FOR THE BLOOMINGTON-NORMAL-McLEAN COUNTY REGION

Whereas the Bloomington Normal Economic Development Council, The McLean County Chamber of Commerce, the McLean County Regional Planning Commission, the Bloomington-Normal Area Convention & Visitors Bureau and the Bloomington-Normal Airport Authority (CIRA) have joined together to craft an economic development strategy for the Bloomington-Normal-McLean County Region known as “BN Advantage”; and

Whereas the McLean County Board finds that a collaborative public/private economic development strategy for the Bloomington-Normal-McLean County region will provide significant benefits to the region in the form of economic growth, job growth, creation and retention of businesses, and a unified vision, strategy and brand; Now, Therefore,

Be It Resolved, that the McLean County Board, hereby endorses a collaborative public/private regional economic strategy as provided in the “BN Advantage” report; and,

Further, Be It Resolved, that the McLean County Board is dedicated to the “BN Advantage” Strategy of expanding collaboration and cooperation in the County’s economic development efforts; and,

Further, Be It Resolved, that the McLean County Board is committed to engagement and participation with its public/private partners in the continued development and implementation of the “BN Advantage” economic development strategy, to ensure its success.

The McLean County Board herewith directs that a certified copy of this Resolution be provided to the Mayor of each municipality in McLean County, the McLean County Regional Planning Commission, the McLean County Chamber of Commerce, the Bloomington-Normal/McLean County Economic Development Council, the Bloomington-Normal Convention & Visitors Bureau, and the Bloomington-Normal Airport Authority.

ADOPTED by the McLean County Board this 20th day of October, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board



Information Technologies
115 East Washington Street
Room 202
Bloomington, Illinois 61701

Phone: (309)888-5100

Memo

To: The Honorable McLean County Finance Committee and the Honorable McLean County Board
From: Craig Nelson, Director of Information Services
Date: September 24, 2015
Re: Authorization for Credit Card

Information Technologies respectfully request approval to obtain a county credit card for use by the Assistant Director of Technologies.

The former Assistant Director also held one, and we found it was extremely useful in expediting purchases, some of which for our department can only be made online and by the use of a credit card.

The card, as is the one held by the Director, will be used for purchase of on-line commodities, software and products, to handle emergency situations that arise and for approved travel expenses.

This request is made with the support of the County Auditor.

I'll be happy to provide any additional information or to address any questions or concerns you might have regarding this request.

Thank you.



Information Technologies
115 East Washington Street
Room 202
Bloomington, Illinois 61701

Phone: (309)888-5100

Information Technologies General Report October 2015

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Following is a brief summary of issues recently addressed by Information Technologies.

General Administration:

- Worked on filling departmental vacancies.
- Review of budgetary issues w multiple departments.
- Working with Metcom to establish data redundancy.
- Began work on new copier RFP.
- Assisting Court Services with PSA initiative.

Hardware/Network

- Installing conference equipment at the Nursing Home.
- Assisted in installation of new Court Audio systems in the courts.
- Established connectivity with Town of Normal township assessor.
- Installed new storage equipment.

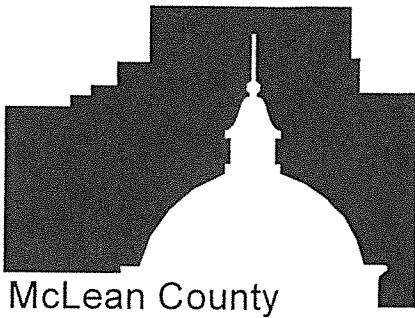
Programming/Database/Web/GIS

- Installed new timeclock/payroll system at the Nursing Home.
- Completed child support installation from Gavel into EJS.
- Assisted Nursing Home in implementation of new payroll system.
- Working with County Clerk in implementation of new poll book data system.
- Continuing with Child Support application review and development.

Respectfully submitted,

Craig Nelson

Craig Nelson
Director of McLean County Information Technologies



HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: September 30, 2015

TO: Chairman Soeldner and Members of the McLean County Board Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer *ES*

McLean County Highway Fund (0120) Budget Amendment

Recommended Action:

The Highway Department recommends approval of the County Highway Fund Amendment for the additional revenue and expenses related to the post-construction repair work to be performed for damages caused by the Enbridge Pipeline Project.

Background:

The County Highway Fund amendment is needed to add both revenue and expense for hot-mix asphalt patching to be performed to repair the minor damage that was caused by the Enbridge Pipeline Project where their equipment crossed County Highway 12, County Highway 28, County Highway 36, and County Highway 27. They are paying for the repairs in accordance with our road use agreement.

An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2015
 Combined Annual Appropriation and Budget Ordinance
 McLean County Highway Fund 0120
 McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Fund 0120; and,

WHEREAS, the Highway Department has a road use agreement with Enbridge for the construction of their pipeline project; and,

WHEREAS, the Road Use Agreement calls for Enbridge to pay for damages to County Highways caused by their project, and,

WHEREAS, minor damage was caused by the pipeline project where they crossed County Highway 12, County Highway 28, County Highway 36, and County Highway 27; and,

WHEREAS, the Highway Department has bid the hot-mix asphalt overlay patch work to repair the damage caused by the Enbridge Pipeline Project and Enbridge will reimburse the Highway Department for this work within seven days of invoicing; and,

WHEREAS, the Highway Department recommends adding an additional \$29,000 to the 0120-0055-0056-0716-0001 line item for the expenses related to these repairs; and,

WHEREAS, the Highway Department recommends adding an additional \$29,000 to the 0120-0055-0056-0410-0010 line item for the revenue related to these repairs; and,

WHEREAS, the Transportation Committee at its regular meeting on October 6, 2015, approved and recommended to the County Board an Emergency Appropriation Ordinance for the County Highway Fund, Fund 0120, for the Construction/Maintenance line item (0120-0055-0056-0410-0010) and to provide additional budget authority for expenses to be incurred in the Maintenance Roads/Drainage Structures line-item (0120-0055-0056-0716-0001) of Fund 0120; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to make an Emergency Appropriation for the Construction/Maintenance line item (0120-0055-0056-0410-0010) of the County Highway Fund 0120, Highway Department 0055, by the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department			
Construction/Maintenance			
0120-0055-0056-0410-0010	\$4,500.00	\$29,000.00	\$33,500.00

2. That the County Auditor is directed to add to the appropriation budget of the County Highway Fund 0120, Highway Department 0055, the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Maintenance Road/Drainage Structures 0120-0055-0056-0716-0001	\$125,000.00	\$29,000.00	\$154,000.00

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Treasurer, County Auditor, and County Engineer.

ADOPTED by the McLean County Board the 20th day of October 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

An **EMERGENCY APPROPRIATION** Ordinance
 Amending the McLean County Fiscal year 2015
 Combined Annual Appropriation and Budget Ordinance

Fund 0129 – Children’s Advocacy Center
 Department 0062 – Children’s Advocacy Center

WHEREAS, the McLean County board on November 18, 2014 adopted the Combined Annual Appropriation and Budget Ordinance which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Children’s Advocacy Center Department 0062;

WHEREAS, the Justice Committee at its regular meeting on October 6, 2015 approved and recommended to the County Board an Emergency Appropriation Ordinance now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the McLean County Children’s Advocacy Center Fund 0129, Children’s Advocacy Center Department 0062, the following appropriation:

<u>LINE ITEM</u>		<u>ADOPTED</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED</u>
Contributions (United Way/CDN) 0410.0013	\$	23,066.00	6684.00	29,750.00
Child Protection Network 0410.0101	\$	73,128.00	(57,446.71)	15,681.29
Food 0607.0001	\$	0.00	900.00	900.00
Gasoline/Fuel 0608.0001	\$	250.00	1500.00	1750.00
Books/Video 0612.0001	\$	0.00	133.29	133.29
Operating/Office Supplies 0620.0001	\$	2657.00	700.00	3357.00
Computers Under \$1000 0621.0005	\$	0.00	5344.00	5344.00
Dues/Memberships 0715.0001	\$	1350.00	1000.00	2350.00
Schooling/Conferences 0718.0001	\$	0.00	4100.00	4100.00
Software 0750.0004	\$	0.00	2040.00	2040.00
Travel 0793.0001	\$	500.00	850.00	1350.00
Telephones 0795.0003	\$	0	5798.00	5798.00

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and County Clerk.

ADOPTED by the McLean County Board on this ____ day of October, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorenson, Chairman
McLean County Board



DON R. EVERHART, JR.
CLERK OF THE CIRCUIT COURT
COUNTY OF McLEAN
(309) 888-5301

DIVISION OFFICES
Criminal: Room 303
309-888-5320
Divorce/Family: Room 404
309-888-5305
Civil: Room 404
309-888-5340
Small Claims: Room 404
309-888-5330
Traffic: Room 303
309-888-5310

MEMORANDUM

TO: The Honorable Chairman and Members of the Justice Committee
Bill Wasson, County Administrator

FROM: Don R. Everhart, Jr., Circuit Clerk

CC: Hannah Eisner, Assistant County Administrator

DATE: September 3, 2015

RE: Loomis Armored Amendment

Loomis Armored US, LLC (LA) provides armored car services for the office of the McLean County Circuit Clerk (MCCC). Current agreement, by and between LA and MCCC, expires November 1, 2015. The attached amendment would extend the current agreement for one year through November 1, 2016.

As Circuit Clerk, I recommend and request approval of this amendment.



Amendment to Service Agreement

Effective Nov 1, 2015, the parties hereto agree that the following paragraphs shall serve to amend that certain Service Agreement, dated Nov 1, 2011 by and between Loomis Armored US, LLC (“LOOMIS”) and McLean county Circuit Clerk (“CUSTOMER”) (the “Agreement”).

The Agreement is hereby amended as follows:

The Following terms are hereby added to the Agreement:

1. Parties hereto agree that the following paragraphs shall serve to amend the Agreement dated November 1, 2011, by and between Loomis Armored US, LLC ("Loomis") and McLean County Circuit Clerk ("Customer") (the "agreement")

Extend contract for 1 year through November 1, 2016

Added per customer request:

By _____
Matt Sorensen
Chairman, McLean County Board

THIS AMENDMENT shall, in no other way, alter, delete, waive or amend any other rights, defenses and / or responsibilities as between CUSTOMER and LOOMIS with regard to the Agreement. All other terms and conditions contained in the Agreement, except as set forth above, shall continue, without alteration, in full force and effect.

CUSTOMER

Signature:
By: _____
Title: _____
Date: _____

LOOMIS ARMORED US, LLC

Signature:
By: _____
Title: _____
Date: _____



MEMO:

To: Honorable Members of the Justice Committee
CC: Mr. William Wasson
CC: Ms. Hannah Eisner
CC: Chief Judge Kevin P. Fitzgerald
Date: September 23, 2015
Re: Adult Redeploy Illinois

Attached, please find an Emergency Appropriation Request to transfer grant funds from the 500 line item that will not be used before the end 2015 to 600 and 700 line items to cover remaining needs of clients that are high risk/high need in the Adult Redeploy Program.

I will be available at the Justice Committee meeting on Tuesday October 6, 2015 to answer any questions you may have.

Thank you for your consideration in this matter.

An **EMERGENCY APPROPRIATION** Ordinance
 Amending the McLean County Fiscal Year 2015
 Combined Annual Appropriation and Budget Ordinance
 Fund 0001 General Fund
 Court Services Department 0022-0094

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Court Services Department 0022; including sub-department 0094 Adult Redeploy;

WHEREAS, the Court Services Department requests the transfer of \$16,304.00 in line item 0503.0001 to indicated line items below as the funding anticipated for salaries is less than expected, and the need for services to clients in the program have increased.

WHEREAS, the Court Services Department wishes to appropriate and budget additional revenue in the Fiscal Year 2015 Adopted Budget;

WHEREAS, the Justice Committee, on Tuesday, October 6, 2015, approved and recommended to the County Board the aforementioned transfer in the 2015 Adopted Budget; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriated budget of the Court Services Department, General Fund 0001, Court Services Department, Department 0022, Court Services Program 0094, Adult Redeploy the following appropriation:

	<u>ADOPTED BUDGET</u>	(SUBTRACT) <u>ADD</u>	<u>AMENDED BUDGET</u>
0001-0022-0094-0503-0001 Full Time Employee Salary	\$79,377.00	(\$16,304.00)	\$63,073.00
0001-0022-0094-0621.0001 Non-Major Equipment	0.00	\$480.00	\$480.00
0001-0022-0094-620.0001			

Operational/Office Supplies	\$4,949.00	\$2,580.00	\$7,529.00
0001-0022-0094-622.0004 Drug Testing Chemicals	\$4,147.00	\$1,200.00	\$5,347.00
0001-0022-0094-706.0001 Contract Services	\$3,321.00	\$2,220.00	\$5,541.00
0001-0022-0094-0723.0001 Psychiatric/Psychological	\$3,600.00	\$3,200.00	\$6,800.00
0001-0022-0094-0742.0001 Vehicle Maint. Repair	\$150.00	\$150.00	\$300.00
0001-0022-0094-773.0001 Non-Contractual	\$12,970.00	\$6,000.00	\$18,970.00
0001-0022-0094-795.0003 Telephone Service	\$753.00	\$474.00	\$1,227.00
	Total	\$16,304.00	

2. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Court Services, and County Administrator.

ADOPTED by the County Board of McLean County this 20th day of October, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board



COURT SERVICES

Adult and Juvenile Probation: (309) 888-5372
104 W. Front Street, P.O. Box 2400 Law ppnfcs & Justice Center, 7th Floor Bloomington, IL
61702

Juvenile Detention Center (309) 888-5550
903 N. Main Street, Normal IL, 61761

MEMO:

To: Honorable Members of the Justice Committee
CC: County Administrator Bill Wasson
CC: Chief Judge Kevin Fitzgerald
Date: September 16, 2015
Re: SAMHSA Grant

Attached, please find an emergency appropriation ordinance for the remainder of 2015 based upon the SAMHSA Award for budget period 9/30/2015 to 9/29/2016 in the amount of \$324,992.00. As a reminder, this is a project that covers a 3 year period totaling \$974,976.00. This grant will continue to enhance services to both Recovery Court and Drug Court, as well as allow for a project grant manager to assist in insuring that all grant procedures and requirements are followed.

I will be available at the Justice Committee meeting on Tuesday October 6 to answer any questions you may have.

Thank you for your consideration in this matter.

An **EMERGENCY APPROPRIATION** Ordinance
 Amending the McLean County Fiscal Year 2015
 Combined Annual Appropriation and Budget Ordinance
 Fund 0001 General Fund
 Court Services Department 0022-0093

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Court Services Department 0022 including sub-department 0093; Adult Treatment SAMHSA;

WHEREAS, the Court Services Department 0022 has been notified of funding from The Substance Abuse and Mental Health Service Administration (SAMHSA) in a yearly amount of \$324,922.00 beginning 9/30/2015 ending 9/29/2017, (total projected award \$974,976.00) for salaries, wages, fringe benefits, supplies, contractual and travel costs; and,

WHEREAS, the Court Services Department wishes to appropriate and budget a portion of this additional revenue in the Fiscal Year 2015 Adopted Budget; and,

WHEREAS, the Justice Committee, on Tuesday, October 6, 2015, approved and recommended to the County Board an Emergency Appropriation to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2011 to appropriate and budget this additional revenue in the Fiscal Year 2015 Adopted Budget; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add to the appropriated budget of the Court Services Department, General Fund 0001, Court Services Department, Department 0022, Court Services Program 0093, the following appropriation:

	<u>ADOPTED BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
0001-0022-0093-0404.0028	\$266,551.00	\$83,065.00	349,616.00

(2)

2. That the County Auditor is directed to add to the appropriated budget of the Court Services Department, General Fund 0001, Court Services Department, Department 0022, Court Services Program 0093, the following appropriations in the designated line items:

	<u>ADOPTED BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
0001-0022-0093-0503.0001 Full Time Employee Salary	\$ 20,665.00	\$20,000.00	\$40,665.00
0001-0022-0093-0609-0001 Gasoline/Oil/Diesel/fuel	\$0	\$450.00	\$450.00
0001-0022-0093-0620-0001 Operating/Office Supplies	\$6,904.00	\$1,887.00	\$8,791.00
0001-0022-0093-0622-0004 Drug Testing Chemicals	\$12,150.00	\$1,800.00	\$13,950.00
0001-0022-0093-0706-0001 Contract Services	\$221,395.00	\$43,438.00	\$264,833.00
0001-0022-0093-0723-0001 Psychiatric/Psychological	\$0.00	\$11,200.00	\$11,200.00
0001-0022-0093-0773-0001 Non-Contractual Services	\$0.00	\$3,750.00	\$3,750.00
0001-0022-0093-0795-0003 Telephone Service	\$720.00	\$540.00	\$1,260.00
TOTAL	\$261,834.00	\$83,065.00	\$344,899.00

3. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Court Services, and County Administrator.

ADOPTED by the County Board of McLean County this 20th day of October, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board



Children's Advocacy Center & CASA – Child Protection Network
200 W. Front Street
Suite 500-B
Bloomington, Illinois 61701

Phone: (309)888-5656
Website: mcleancpn.org

MEMORANDUM

To: The Honorable Chairperson and Members of the Justice Committee
From: Judy Brucker, Director of the Children's Advocacy Center and Casa Program
Date: September 16, 2015
Re: Request for Approval to Apply for a County Credit Card for the Children's Advocacy Center/CASA Department

We respectfully request approval to obtain a county credit card for use by the staff of the McLean County Children's Advocacy Center and CASA Program.

The credit card will be utilized for approved travel expenses, purchase of online commodities/products and emergency expenditures. The Director of the CAC/CASA Department will provide the credit card to employees only with prior approval of all charges.

The McLean County Administrator and Auditor support this request and recommended that we seek approval from the oversight committee for the departmental credit card.

We are happy to provide you with any additional information or address any questions or concerns you may have regarding this request. Thank you.

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2015
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Nursing Home Fund 0401 and,

WHEREAS, the Finance Committee at its regular meeting on October 7, 2015, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the McLean County Nursing Home Fund 0401, Nursing Home 0090, the following appropriation:

	<u>ADOPTED</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED</u>
Capital Improvements			
0401-0090-0086 0801.0001	\$ 558,000	\$ (75,410)	\$ 482,590
Capital Assets			
0401-0090-0086 0850.0001	\$ -	\$ 30,910	\$ 30,910
Purchase Medical/Dental Equip			
0401-0090-0080 0836.0001	\$ -	\$ 24,000	\$ 24,000
Purchase Computer Equip			
0401-0090-0087 0833.0002	\$ -	\$ 4,400	\$ 4,400
Capital Assets			
0401-0090-0087 0850.0001	\$ -	\$ 16,100	\$ 16,100

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and Trail Court Administrator.

ADOPTED by the McLean County Board the 20th day of October 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board



Rebecca McNeil
McLean County Treasurer & Tax Collector
PO Box 2400
115 E. Washington, M101
Bloomington, IL 61702-2400
PH (309) 888-5180 Fax (309) 888-5176
Web: www.mcleancountyil.gov
Email: treasurer@mcleancountyil.gov

Date: September 28, 2015

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil
McLean County Treasurer & Tax Collector

RE: Deeds of Conveyance

On May 18, 1999, the McLean County Board entered into a service agreement with Joseph Meyer and Assoc. to create a Delinquent Real Estate Tax Liquidation Program. This agreement was made in conjunction with 35ILCS 200/21-90 of the property tax code. The primary goal of the program is to recover delinquent real estate taxes for the benefit of all taxing districts. The second goal is to return unproductive and abandoned parcels back to productive use and the tax assessment rolls of the County.

The County, as Trustee for the Taxing Districts, acquired tax deed to 23 parcels in 2015 because of the outstanding and unredeemed status of their sold property taxes for tax year 2011-2013. The addition of these parcels resulted in a total of 38 parcels in our surplus portfolio.

During the August 2015 Trustee Program's surplus auction, bids were received on 11 parcels. The attached resolutions, if approved, will complete the conveyance process on 9 of those parcels. Proceeds from the sale were \$12,874.50 out of which \$8,495.22 will be distributed to the Taxing Districts. The other 2 parcels will be presented when finalized.

I respectfully request the McLean County Finance Committee and the McLean County Board to approve a resolution to authorize the Chairman of the McLean County Board to execute a deed of Conveyance on the attached list of parcels. Approval of this resolution will eliminate the County's interest and return these parcels to the active tax rolls.

Thank you for your consideration.

Resolution Number	Item Number	Type Of Transaction	Account Name	Total Collected	County Clerk	Auctioneer	Recorder/ Sec. of State	Agent	County Treasurer
10-15-001	815901	SAL	City of Bloomington	633.00	0.00	0.00	23.00	350.00	250.00
10-15-002	0815003C	SAL	Jerry Dronenberg	4,027.00	0.00	0.00	33.00	998.50	2,995.50
10-15-003	0815006C	SAL	Sam W. Sottos	2,501.00	0.00	0.00	33.00	617.00	1,851.00
10-15-004	0815010C	SAL	Brice Seifert	702.00	0.00	0.00	33.00	350.00	319.00
10-15-005	0815012C	SAL	Bina Redd Properties LLC	1,500.00	0.00	0.00	33.00	366.75	1,100.25
10-15-006	0815020C	SAL	Kevin W. Butler	807.00	0.00	0.00	33.00	350.00	424.00
10-15-007	0815021C	SAL	Thomas D. Whalen	1,001.50	0.00	0.00	33.00	350.00	618.50
10-15-008	0815024C	SAL	Gregg Hanzel	1,001.00	0.00	0.00	33.00	350.00	618.00
10-15-009	0815035C	SAL	Brice Seifert	702.00	0.00	0.00	33.00	350.00	319.00
				12,874.50	0.00	0.00	287.00	4,082.25	8,495.25

Clerk Fees 0.00

Sec. of State / Recorder Fees 287.00

Total To County 8,782.25

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CITY OF BLOOMINGTON TOWNSHIP

PERMANENT PARCEL NUMBER: 21-09-101-010

As described in certificate(s) : 2011-00413 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, City of Bloomington, has bid \$623.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$250.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$23.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$623.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CHENOA TOWNSHIP

PERMANENT PARCEL NUMBER: 03-01-176-008

As described in certificates(s) : 2011-00011 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Jerry Dronenberg, has bid \$4,027.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$2,995.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$4,027.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,995.50 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

WHITE OAK TOWNSHIP

PERMANENT PARCEL NUMBER: 06-32-252-001

As described in certificates(s) : 2011-00032 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Sam W. Sottos, has bid \$2,501.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$1,851.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,501.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,851.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CROPSEY TOWNSHIP

PERMANENT PARCEL NUMBER: 11-24-301-003

As described in certificates(s) : 2011-00054 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Brice Seifert, has bid \$702.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$319.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$702.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$319.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORMAL TOWNSHIP

PERMANENT PARCEL NUMBER: 14-16-200-063

As described in certificates(s) : 2011-00078 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Bina Redd Properties LLC, has bid \$1,500.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$1,100.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,500.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,100.25 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DALE TOWNSHIP

PERMANENT PARCEL NUMBER: 20-35-276-004

As described in certificate(s) : 2011-00257 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Kevin W. Butler, has bid \$807.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$424.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$807.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$424.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CITY OF BLOOMINGTON TOWNSHIP

PERMANENT PARCEL NUMBER: 21-04-151-015

As described in certificate(s) : 2011-00281 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Thomas D. Whalen, has bid \$1,001.50 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$618.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,001.50.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$618.50 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CITY OF BLOOMINGTON TOWNSHIP

PERMANENT PARCEL NUMBER: 21-04-483-003

As described in certificate(s) : 2011-00343 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Gregg Hanzel, has bid \$1,001.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$618.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,001.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$618.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CHENEYS GROVE TOWNSHIP

PERMANENT PARCEL NUMBER: 25-29-226-014

As described in certificates(s) : 2011-00510 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Brice Seifert, has bid \$702.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$319.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$702.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$319.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

McLean County
Fiscal Year 2016 Recommended Budget

Fund: General 0001

Department: Information Technologies 0043

Highlights of the Recommended Budget:

REVENUE

All Revenue line item accounts are budgeted within 3% or \$500 of the FY'2015 Adopted Budget with the exception of the following:

410.0084 Reimbursement/Computer Services: This line item account decreases from \$2,208 in the FY'2015 Adopted Budget to \$1,530 in the FY'2016 Recommended Budget. The Town of Normal pays a portion of the T1 expense. The T1 expense has decreased which then decreases the amount that the County is reimbursed from the Town of Normal.

410.0086 Reimbursement/Computer Services: This line item account decreases from \$95,500 in the FY'2015 Adopted Budget to \$86,600 in the FY'2016 Recommended Budget. The decrease is due to an anticipated decrease in revenue from the Health Department based upon the Health Department's acquisition of an internal Information Technology professional.

450.0011 Transfer from Other Funds: This line item account decreases from \$149,123 in the FY'2015 Adopted Budget to \$122,300 in the FY'2016 Recommended Budget. This decrease is largely due to a decrease in phone charges across departments.

EXPENDITURES

Personnel:

Staffing levels remain consistent with the FY'2015 Adopted Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted within 3% or \$500 of the FY'2015 Adopted Budget.

620.0001 Operating/Office Supplies: This line item account decreases from \$4,600 in the FY'2015 Adopted Budget to \$3,100 in the FY'2016 based on an analysis of current trends in this line item.

620.0002 Computer Hardware: This line item account increases from \$33,900 in the FY'2015 Adopted Budget to \$40,400 in the FY'2016 Recommended Budget. This increase is due to the need to replace printers and monitors due to compatibility issues.

621.0001 Computers Under \$1,000: This line item increases from \$29,100 in the FY'2015 Adopted Budget to \$40,950 in the FY'2016 Recommended Budget due to the need to replace outdated computers.

Contractual Services:

All of the Contractual line item accounts have been budgeted at 3% of or within \$500 of the FY'2015 Adopted Budget with the following exceptions:

718.0001 Schooling and Conferences: This line item account increases from \$26,100 in the FY'2015 Adopted Budget to \$28,500 in the FY'2016 Recommended Budget due to the need for continuing education for staff.

750.0003 Computer Repair/Parts/Service: This line item account decreases from \$14,000 in the FY'2015 Adopted Budget to \$8,000 in the FY'2016 Recommended Budget based on year to date use of this line item account.

750.0004 Software License Agreement: This line item account increases from \$243,100 in the FY'2015 Adopted Budget to \$272,830 in the FY'2016 Recommended Budget. This is due to an increase in cost of programs like Dev Net and Civic Plus.

773.0001 Non-Contractual Services: This line item account decreases from \$25,000 in the FY'2015 Adopted Budget to \$15,000 in the FY'2016 Recommended Budget. This decrease is to more closely reflect actual costs.

795.0003 Telephone Service: This line item account increases from \$56,500 in the FY'2015 Adopted Budget to \$81,440 in the FY'2016 Recommended Budget due to the need for a new VOIP maintenance support contract as well as other miscellaneous billables.

Capital Outlay:

832.0001 Purchase Furnishings/Office Equipment: This line item account increases from \$1,000 in the FY'2015 Adopted Budget to \$2,800 in the FY'2016 Recommended Budget for new chairs for the meeting area in the Government Center.

832.0002 Lease/Purchase Office Equipment: This line item account decreases from \$138,000 in the FY'2015 Adopted Budget to \$11,700 in the FY'2016 Recommended Budget due to the completed purchase of the phone system.

833.0002 Purchase/Computer Equipment: This line item account increase from \$43,500 in the FY'2015 Adopted Budget to \$67,100 in the FY'2016 Recommended Budget. The increase is due to multiple offices slated to have obsolete printers replaced and includes one large wide format printer for GIS maps/applications and replacement of old servers.

850.0001 Capitalized Assets: This line item account increases from \$43,000 in the FY'2015 Adopted Budget to \$67,000 in the FY'2016 Recommended Budget. This increase covers two specialty line items for FY'2016: special high end storage and a second CISCO UCS (Unified Computing system). This will complete the physical infrastructure needed to enable the use of virtual applications and desktops in the County environment.

McLean County
Fiscal Year 2016 Recommended Budget

Fund: General 0001 Department: County Administrator's Office 0002

Highlights of the Recommended Budget:

REVENUE

All Revenue line item accounts are budgeted within 3% or \$500 of the FY'2015 Adopted Budget.

EXPENDITURES

Personnel

FTE staffing levels are consistent with from the FY'2015 Adopted Budget.

Materials and Supplies

All Materials and Supplies line item accounts have been budgeted within 3% or \$500 of the FY'2015 Adopted Budget.

Contractual Services

All Materials and Supplies line item accounts have been budgeted within 3% or \$500 of the FY'2015 Adopted Budget.

Capitalized Assets

All Capitalized Assets line item accounts have been budgeted within 3% or \$500 of the FY'2015 Adopted Budget.



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX: (309) 888-5111

115 E Washington St, Room 401, Bloomington, IL 61701

September 22, 2015

To: Honorable Members of the Executive Committee, Finance Committee, Land Use and Development Committee, Property Committee, Transportation Committee, Justice Committee, and Health Committee

From: Bill Wasson, County Administrator

Re: Positions filled from August 24 – September 22, 2015

Department	Oversight Committee	Position	Number of Hires
Coroner	Justice	Deputy Coroner	1
County Sheriff	Justice	Deputy Patrol Officer	2
County Sheriff	Justice	Office Support Specialist I	1
Court Services	Justice	Juvenile Probation Officer	2
MetCom	Justice	Telecommunicator	1
County Clerk	Finance	Deputy County Clerk	2
Nursing Home	Finance	Certified Nursing Assistant	1
Nursing Home	Finance	Activity Director	1
Nursing Home	Finance	Cook	1
Nursing Home	Finance	Licensed Practical Nurse	1
Nursing Home	Finance	Registered Nurse	2
Nursing Home	Finance	Volunteer Services Coordinator	1