

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, September 13, 2016 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, Bill Caisley, Chuck Erickson, Susan Schafer, Erik Rankin and Dave Selzer.

Members Absent: None

Other Board Members Present: Member Rich Buchanan and Scott Murphy

Staff Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistant County Administrator; Mr. Don Knapp, First Assistant Civil State's Attorney; Mr. Eric Schmitt, Administrative Services Director, Ms. Julie A. Morlock, Recording Secretary

Department Heads/
Elected Officials Present: Craig Nelson, Director of Information Technologies

Others Present:

Chair McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chair McIntyre presented the minutes from the August 9, 2016 regular Executive Committee Meetings for approval.

Motion by Segobiano/Caisley to approve the minutes from the August 9, 2016 regular Executive Committee Meeting.

Motion Carried

Chair McIntyre presented for action approval of the Appointments and Reappointments.

Motion by Segobiano/Gordon to recommend approval of the Appointments and Reappointments.

Motion Carried.

Chair McIntyre presented for Information Technologies a request to approve a contract for Board Room AV System. Mr. Caisley stated that he did not feel this was an emergency situation and would not be supporting approval of this contract. Mr. Soeldner stated that he realized we needed some improvements, but did not think we needed video recording, streaming or voting at member's places. He stated he would not be supporting this contract. Mr. Erickson stated that he would oppose but added that he could support this and would likely support this including the AV system, but he did not feel it was an emergency situation

and stated that he felt it should be considered in the next few months with the rest of the budget process. Mr. Rankin asked for Staff's comments on this action item. Mr. Nelson stated that after receiving confirmation that several pieces of equipment couldn't be repaired he was asked by Administration to prepare the RFP and the reason it was approached as an Emergency Appropriation was because an electrical event damaged the system. He said that he is actually not recommending cameras or streaming at this time, he is recommending correcting the audio, add changes to the video presentation equipment, display screens and speakers in 404 so that room could be used for overflow. Mr. Wasson stated that the system came from Law & Justice Center when the Board moved to the Government Center and that no components remain available to us replacement or repair. He stated that they did call service and they were unable to repair the damaged components of the system and they could not guarantee how long the remaining components of the system would continue to work and stated they could work for 1 month or 6 months. Mr. Wasson stated that we are not able to use wireless microphones, the gallery speakers do not function, and the cables are unreliable which led to lost audio of 50% the Board members during a recent County Board meeting. He stated that main concern is to have everyone in the room able to hear others and to have an audio recording of the meetings.

Mr. Rankin stated that he supports the concept as the technology in the room is antiquated and reminded the committee of screeching and popping Committees have dealt with during meetings which is, at minimum, very distracting. Mr. Rankin stated that this is a major components to keeping the Board open and transparent regarding the business they conduct in the Board Room. He stated that we need to be able to have clear audio recordings on the website, make presentations in Board Room more viewer friendly, and make sure that all attendees can hear what is happening at the meeting. He stated that while it might not need to be done today it does need to get done. Mr. Segobiano stated that he would support the recommendation. He said that Administrator and Department Heads are there for a reason and asked for things as they occur and while they should ask questions they should not micromanage everything they ask for even though not in budget. Mr. Segobiano said that we need this to make what we do available for our constituents. Mr. Gordon stated that we should look at this request on its merits and not focus on the timing of the request with relation to the Budget for next year. He stated that the need is palpable as they need better than what we have to conduct business and keep our constituents aware of actions at meetings. Ms. Schafer asked Mr. Nelson to clarify what he is requesting. Mr. Nelson stated he is requesting the wired solution similar to what we have today.

Ms. Schafer asked about the voting by button and if you can option out of things listed. Mr. Nelson stated they could opt out but he wanted the system ready so that they could make improvements 10-15 years down the road without replacing the system. Ms. Schafer stated that she would support because at Health Committee meetings members of the public have complained that they could not hear what was being said even when presenters move closer to their microphones. She stated that this needs to be done sooner rather than later as things are already failing and we are not sure when the entire system will fail. Mr. Selzer asked for clarification on language and the use of the word Emergency. Mr. Wasson stated they are required to use that wording because it is outside of the proposed budget. Mr. Gordon stated that there have also been issues at the Zoning Board of Appeals not just with

gallery but with members of the Committee. Mr. Erickson stated that he did not see this as an emergency but more of a hindrance, so this should be considered in the larger context of the budget as he felt it could wait the next two months. Mr. Segobiano stated that some things come up after we approve the budget and as situations arise during the year we address them. He stated that the term "Emergency" is required by statute. Mr. Soeldner asked Mr. Nelson about the reoccurring cost of \$18,000 as it seemed like a lot of money and if there was a warranty and service agreement as part of the contract. Mr. Nelson stated that cost was total cost for a four year period of software updates/components and that yes there was a service agreement included with the contract. Mr. Caisley stated they had not asked the Committee to do a request for proposals and it was not part of the 5 year capital improvement plan, so he was not sure why this was coming before the Committee at all. Mr. McIntyre stated that Administration, in order to conduct business in a timely manner, has the right to go ahead and get an RFP to present cost information to Committees for consideration. Mr. Segobiano called for the question.

Motion by Gordon/Schafer to recommend approval of a contract for Board Room AV System.

Motion Carried.

Roll Call Vote

McIntyre – Abstained

Soeldner – No

Segobiano – Yes

Gordon – Yes

Caisley – No

Erickson – No

Schafer – Yes

Rankin – Yes

Selzer – Yes

(5 yes/3 no)

Chair McIntyre presented for action an Emergency Appropriation Ordinance for the Information Technologies Department with regard to the AV system.

Motion by Gordon/Schafer to recommend approval of the Emergency Appropriation Ordinance amending the McLean County 2016 Fiscal Year Combined Annual Appropriation and Budget Ordinance through the Information Technologies Department.

Motion Carried.

Roll Call Vote

McIntyre – Abstained

Soeldner – No

Segobiano – Yes

Gordon – Yes

Caisley – No

Erickson – No

Schafer – Yes

Rankin – Yes
Selzer – Yes
(5-yes/3 no)

Chair McIntyre indicated that the general report for Information Technologies was included in the packet. He asked the Committee if they had any questions for Mr. Nelson; hearing none, he thanked him for attending.

Chairman McIntyre discussed the recommendation of Mr. Cavallini and Mr. Gordon to the Regional Office of Education Board. He stated that there are a few Boards in the community who ask for recommendations for a County Board member to sit on their Board per their Bylaws. He stated it is not a County Board appointment nor a statutory requirement for those recommendations to be approved by the Board. Mr. McIntyre stated that in the future he would bring those situations to the attention of the Executive Committee as an information item. Mr. Rankin asked about the meeting schedule of the Regional Office of Education. Mr. Gordon stated it was once a year meeting in September. Mr. Caisley asked how many members are on the Regional Office of Education Board and how they determine who sits on the board. Member Gordon stated there are 5 members, two from McLean, 1 from each of Logan, Livingston and Dewitt Counties.

Mr. George Gordon, Chair of the Land Use and Development Committee, indicated the Land Use and Development Committee had nothing for action before the Executive Committee today but would have two items to present to the Board next week. Chair McIntyre asked if the Committee had any questions for Mr. Gordon, hearing nothing, he thanked Mr. Gordon.

Mr. Selzer, Chair of the Transportation Committee, indicated the Transportation Committee had two items for action and presented a request to approve an Engineering Services Agreement with Farnsworth Group regarding Sec 13-00168-02-FP – Towanda Barnes Rd (CH 29) & Ireland Grove Rd Intersection Improvements through the Highway Department

Motion by Selzer/Rankin to recommend approval an Engineering Services Agreement with Farnsworth Group regarding Sec 13-00168-02-FP – Towanda Barnes Rd (CH 29) & Ireland Grove Rd Intersection Improvements for the Highway Department.
Motion Carried.

Mr. Selzer presented for action a request to approve an Intergovernmental Agreement with the City of Bloomington Sec 13-00168-02-FP – Towanda Barnes Rd (CH 29) & Ireland Grove Rd Intersection Improvements for the Highway Department.

Motion by Selzer/Caisley to recommend approval of an Intergovernmental Agreement with the City of Bloomington Sec 13-00168-02-FP – Towanda Barnes Rd (CH 29) & Ireland Grove Rd Intersection Improvements for the Highway Department.
Motion Carried.

Mr. Selzer indicated they would have one other item to be presented to the Board next week. Chair McIntyre asked if there were any questions for the Transportation Committee; hearing none, he thanked Mr. Selzer.

Mr. Paul Segobiano, Chair of the Property Committee presented a request to approve an Emergency Appropriation Ordinance for the Facilities Management Department. He explained it was to replace one elevator drive in the Law & Justice Center. He stated that Facilities Management was recently notified that the drives are obsolete so they can no longer find parts for these elevators. He stated that instead of asking to replace all five at a cost of \$172,750, Mr. Moody was recommending that they replace one at a cost of \$34,550 and store the one obsolete drive so parts from that drive could be used to fix the remaining elevator drives should they need to.

Motion by Segobiano/Selzer to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance for Facilities Management Department.
Motion Carried.

Mr. Segobiano presented for action both a request approve a Lease Assignment Agreement between Child Protection Network and McLean County for premises located at second floor 202 N. Main Street, Pontiac, IL and a request to approve a Lease Assignment Agreement between Child Protection Network and McLean County for premises located at 100 S. Center Street, Suite 202, Clinton, IL.

Motion by Segobiano/Caisley to recommend approval of Lease Assignment Agreements between Child Protection Network and McLean County for premises located on the second floor at 202 N. Main Street, Pontiac, IL and premises located at 100 S. Center Street, Suite 202, Clinton, IL.
Motion Carried.

Mr. Segobiano indicated they would have one item for the Board next week. Chair McIntyre asked the Committee if they had any questions for Mr. Segobiano; hearing none, he thanked Mr. Segobiano.

Mr. Bill Caisley, Chair of the Justice Committee, presented for approval a request to approve a Morphotrust USA fingerprint machine maintenance agreement January 1-December 31, 2017 for the Sheriff's Department.

Motion by Caisley/Rankin to recommend approval of Morphotrust USA fingerprint machine maintenance agreement January 1-December 31, 2017 for the Sheriff's Department
Motion Carried.

Mr. Caisley presented for action a request to approve a Special Services Agreement between McLean County Sheriff's Department and Illinois State University for extra patrols

at ISU during ISU football games. Mr. Gordon asked if there had been problems and that was why they asked for this contract. Mr. McIntyre indicated that this contract has been requested for several years now as attendance has increased at the games and at the tailgates and the limited staff at Illinois State University make it necessary to ask for assistance. Mr. Caisley said that it was his understanding that there have not been any problems, just crowd and traffic control as attendance has increased. He also pointed out that this contract is the same as last year.

Motion by Caisley/Schafer to recommend approval of a Special Services Agreement between McLean County Sheriff's Department and Illinois State University for extra patrols at ISU during ISU football games.
Motion Carried.

Mr. Caisley presented for action a request to approve the renewal of a contract with the Department of Children and Family Services (DCFS) for the State's Attorney office.

Motion by Caisley/Segobiano to recommend approval of a contract with the Department of Children and Family Services (DCFS) for the State's Attorney.
Motion Carried.

Mr. Caisley presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance Fund 0129 for the Children's Advocacy Center. Mr. Selzer asked about payment of comp time for salaried employees. Mr. Wasson stated that the Federal Labor Standards Act requires us to pay for comp time for non-salaried employees and confirmed this was not a salaried position and that salaried employees do not accrue comp time under our policy. Mr. Wasson also stated that because this is a change to the item lines in the personnel category the transfer of funds has to be brought as an Emergency Appropriation and not as a transfer.

Motion by Caisley/Gordon to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance Fund 0129 for the Children's Advocacy Center.
Motion Carried.

Mr. Caisley presented for action a request to approve a Grant Agreement between the State of Illinois, Department of Children and Family Services (DCFS) and McLean County Children's Advocacy Center.

Motion by Caisley/Segobiano to recommend approval of a Grant Agreement between the State of Illinois, Department of Children and Family Services (DCFS) and McLean County Children's Advocacy Center.
Motion Carried.

Mr. Caisley indicated that the Justice Committee had nothing further for the Executive Committee today. Chair McIntyre asked if the Committee had any questions for Mr. Caisley; hearing none, the he thanked Mr. Caisley.

Mr. Jim Soeldner, Chair of the Finance Committee presented for action a request to approve a contract with Baker, Tilly, Virchow, Krause, LLP for auditing services with McLean County. Mr. Caisley asked if we were currently using this firm. Mr. Wasson explained that they have worked with us for three years. Mr. Wasson explained that the standard procedure is to renew for three years if we are satisfied with performance and then after that issue an RFP to look for a new firm to make sure we get a different perspective. Mr. Wasson stated the Auditor and Administration have been satisfied with the services so they are recommending renewal of the contract.

Motion by Soeldner/Segobiano to recommend approval of a contract with Baker, Tilly, Virchow, Krause, LLP for auditing services with McLean County.
Motion Carried.

Mr. Soeldner presented for action a request to approve Addendum A to Business Associate Agreement with Baker, Tilly, Virchow, Krause, LLP

Motion by Soeldner/Selzer to recommend approval of Addendum A to Business Associate Agreement with Baker, Tilly, Virchow, Krause, LLP
Motion Carried

Mr. Soeldner presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2016 Combined Annual Appropriation and Budget Ordinance for Animal Control.

Motion by Soeldner/Selzer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2016 Combined Annual Appropriation and Budget Ordinance for Animal Control.
Motion Carried.

Mr. Soeldner presented for action a request to approve a Resolution to Establish Rates for Health and Life Insurance Coverage for Fiscal Year 2017. Mr. Wasson stated that this is a reduction in rates for both employees and employer. Mr. Caisley asked Mr. Wasson to confirm reasons for reduction. Mr. Wasson stated that one reason may be that retirees have the option of remaining on the plan at full cost but many have left the plan as there are other more economical options available to them which in turn has helped our costs. He also stated that employees may tend to be healthier than they were ten years ago.

Motion by Soeldner/Caisley to recommend approval of a Resolution to Establish Rates for Health and Life Insurance Coverage for Fiscal Year 2017.
Motion Carried.

Mr. Soeldner indicated the Finance Committee did not have any further action items and would have one other item to present to the Board next week. Chair McIntyre asked if the Committee had any questions for Mr. Soeldner, hearing none, he thanked Mr. Soeldner.

Ms. Susan Schafer, Chairman of the Health Committee presented for action an Emergency Appropriation Ordinance of the McLean County Board amending the 2016 Fiscal Year Combined Appropriation and Budget Ordinance for Fund 0103 in the Health Department.

Motion by Schafer/Gordon to recommend approval of an Emergency Appropriation Ordinance of the McLean County Board amending the 2016 Fiscal Year Combined Appropriation and Budget Ordinance for Fund 0103 in the Health Department.
 Motion Carried.

Ms. Schafer presented for action an Emergency Appropriation Ordinance amending the McLean County 2016 Fiscal Year Combined Annual Appropriation and Budget Ordinance in the Health Department.

Motion by Schafer/Segobiano to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County 2016 Fiscal Year Combined Annual Appropriation and Budget Ordinance in the Health Department.
 Motion Carried.

Ms. Schafer indicated the Committee had no further action items for the Executive Committee and nothing additional to bring to the Board next week. Chair McIntyre asked the Committee if they had any questions for Ms. Schafer; hearing none, he thanked Ms. Schafer.

Mr. Wasson presented the report on recent employment activities. Chair McIntyre asked if there were any questions for Mr. Wasson; hearing none; he thanked Mr. Wasson.

Chair McIntyre presented for approval bills as forwarded by the Auditor.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 9/1/2016

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$58,830.78	\$58,830.78
0136	VETERANS ASSISTANCE COMM		\$4,132.62	\$4,132.62
0159	WASTE MANAGEMENT FUND		\$16,800.00	\$16,800.00
0180	VENDING MACHINE ACCOUNT		\$6,007.17	\$6,007.17
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			\$85,770.57	\$85,770.57

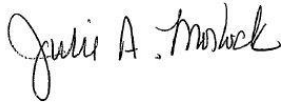

COMMITTEE CHAIRMAN

Motion by Segobiano/Rankin to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$85,770.57.

Motion carried.

Chairman McIntyre asked if there was any other business to come before the Committee; hearing none, he adjourned the meeting at 5:16 p.m.

Respectfully Submitted,



Julie A. Morlock
Recording Secretary