

Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, October 5, 2016 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman James Soeldner, Members Erik Rankin, Chuck Erickson, Carlo Robustelli, Catherine Metsker, David Selzer and Laurie Wollrab

Members Absent: None

Other Members Present: Mr. John McIntyre

Staff Present: Mr. William Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Donald Knapp Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary;

Department Heads/Elected

Officials Present: Ms. Marshall Thomson, Director, Animal Control; Ms. Becky McNeil, Treasurer; Ms. Jennifer Ho, Director, Risk Management; Ms. Kathy Michael, County Clerk, Ms. Michelle Anderson, County Auditor; Mr. Bob Kahman, Supervisor of Assessments.

Others Present: Ms. Clifford from the Supervisor of Assessments' Office

Chairman Soeldner called the meeting to order at 4:30 PM

Chairman Soeldner presented the Minutes of the September 7, 2016 regular meeting of the Finance Committee for approval.

Motion by Robustelli/Selzer to approve the Minutes of the September 7, 2016 regular meeting of the Finance Committee
Motion carried.

Chairman Soeldner confirmed there were no appearances by members of the public.

Ms. Thomson presented her monthly report to the Committee. Chairman Soeldner asked if the Committee had any comments or questions; hearing none, he thanked Ms. Thomson.

Ms. Kathy Michael, County Clerk presented her monthly reports and an update on election preparations including same day registration and the changes that have been occurring with that law. She stated that the rule to have same day registration was overturned; however that ruling was stayed so at this time they have to offer same day registration in the polling places. Mr. Erickson asked what our responsibilities are with

either decision. She stated they are ready for same day registration in all the polls if that is the decision by Election Day, but if same day registration is revoked they would still have to offer it in their offices and they are looking to open satellite offices to help with this process and the lines. Mr. Erickson stated that was not what he was asking, that he was asking what their responsibilities were with either option. Mr. Knapp then explained that should the original law be upheld they would have to offer same day registration in all the polling places, but if that law was revoked they would only have to offer it in the County Clerk's office. Mr. Knapp clarified that Ms. Michael and the State's Attorney were looking into the option of opening satellite offices of the County Clerk's office so that any resident in McLean County could go to those offices to register to vote and vote on Election Day. Mr. Selzer asked who had made the different rulings. Mr. Knapp stated that a Federal District Judge in the Northern District of Illinois declared same day registration in all the polling places was unconstitutional and the Chief Judge of the Seventh Circuit Court of Appeals Stayed that Order. Mr. Knapp clarified that the part of the original law that said same day registration needed to be offered at any election authority's office was not affected.

Chairman Soeldner asked her to check on the tax redemption fees to see why they are so much higher than normal. Ms. Michael indicated she would check and get back to him. Chairman Soeldner asked if there were any questions for Ms. Michael, hearing none, he thanked her.

Ms. Becky McNeil, County Treasurer requested approval of Resolution Authorizing the Chairman of McLean County Board to Execute Deeds of Conveyance for Parcel Numbers 02-04-390-011; 03-02-489-009; 21-04-304-027; and 21-09-132-004. Ms. McNeil went over the results of the surplus auction. Ms. Wollrab asked about the size of some of the parcels that sold for amounts under \$1,000. Ms. McNeil provided an example where a 5 foot piece is between two parcels and one of the neighbors has put fence on it so that landowner is able to purchase that small parcel and add it to his property. She indicated that they are cleaning up a lot of parcels this way.

Motion by Selzer/Robustelli to recommend approval of Resolution Authorizing the Chairman of McLean County Board to Execute Deeds of Conveyance for Parcel Numbers 02-04-390-011; 03-02-489-009; 21-04-304-027; and 21-09-132-004.

Motion Carried.

Ms. McNeil went over her tax revenue report. She stated that she figured we would end up about a million short on revenue and would not make the 2016 budget. Mr. Selzer indicated that the State needs to waive the PPRT error. He stated that some areas in the State are not going to be able to absorb that amount. Mr. Wasson stated that they would be addressing PPRT in our legislative agenda this year. Ms. McNeil presented her investment report and stated that there was not much change in our investments. She presented the Employee Benefit Fund Quarterly Report and stated that this is the fund we pay all of the employee benefits from and this is the Fund that will carry us through

being self-funded next year. She indicated that she will probably present information on this fund monthly next year since it will be our first year to be self-funded. Ms. McNeil presented the CDAP Revolving Loan Fund Quarterly Report and stated that we have two loans in the program and both are current. Mr. Soeldner asked if there were any questions for the Treasurer, hearing none, he thanked her for her reports.

Wasson presented for action a request to approve the recommended budget of the Supervisor of Assessment's Office – 0001-049. Mr. Wasson stated that the most significant changes are the increased publication charges and new copier expenses. Mr. Soeldner asked about increase shown in revenue for next year. Mr. Wasson explained that there would be a \$30,000 transfer closer to the end of the year, and since that was not shown in the actuals on this report it would explain the difference.

Motion by Robustelli/Selzer to recommend approval of the Supervisor of Assessments – (0001-0049) FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget for the County Treasurer – 0001-0004. Mr. Wasson stated that one of the significant changes to the budget for the Treasurer was the increase in mailing costs for notifications with regard to the mobile home property tax process. He stated that there was also a small increase in the lockbox charges. Mr. Rankin asked about office furniture. Mr. Wasson stated there were no amounts set aside for new chairs in this department. Mr. Soeldner asked about actual lock box fees amount and how they figure those. Ms. McNeil stated they needed to look at 2015 actual to see what they would be charging for 2017 as it was not complete for 2016 yet. She explained that at the end of the tax cycle they give us numbers for the each service provided and determine fees based on services provided. She stated that activity going through lockbox has been increasing. Mr. Selzer stated that we pay for lock box services, but when individual pays with a charge card the tax payer is charged a fee. Ms. McNeil stated that before lockbox it would take 3 weeks to process mail after due date, return checks that were written out wrong and get numbers finalized while still doing their regular duties. She stated it had gotten to a point where they needed to come to the Committee to ask for additional staff or ask for outside help and lockbox was the best option.

Mr. Wasson presented the County Treasurer – Collector Automation Fund – 0168-0004. This fund covers costs for paying of tax bills. Ms. Wollrab asked Ms. McNeil to provide further information on the fees. Ms. McNeil went through each of the fees, what they were for and the amounts for each fee. Chairman Soeldner asked if any other questions regarding this budget; hearing none, they moved to the next Budget.

Motion by Metsker/Erickson to recommend tentative approval of the County Treasurer – (0001-0004) FY'2017 Recommended Budget

and County Treasurer – Collector Automation Fund – 0168-0004 FY' 2017 Recommended Budget as submitted.

Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the County Auditor 0001-0003. Mr. Wasson stated that changes from the Department of Labor are reflected in this budget with regard to personnel in the office and a slight increase in copy services for the office. Ms. Metsker asked about the copy expenses that we are seeing in all departments and if they would see it each year. Ms. Anderson explained the difference from the process in the past and the contracts several departments entered into this year for new copiers, and the cost savings that departments will see due to this change. Mr. Selzer asked about \$150 in overtime and wondered if place holder because of changes in laws. Mr. Wasson stated that there might be some very rare overtime in their office and so this is a place holder for that not due to changes in DOL law. Chairman Soeldner asked if any further questions regarding budget; hearing none they moved on to the next Budget.

Motion by Wollrab/Selzer to recommend tentative approval of the County Auditor – (0001-0003) FY'2017 Recommended Budget as submitted.

Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the County Clerk – 0001-0005, Programs 0006, 0007 & 0008. He stated that this is an off year for the County Clerk as it will not be an election year. He stated that they added a .5 FTE to create a full time position where a part time position existed. He reminded the Committee that we are still not sure what our election responsibilities will be as there are changes in the law. Mr. Rankin asked about the status of legislation where individuals are automatically registered to vote. Ms. Michael stated that it is still in the talking phase with nothing put in place yet. Mr. Soeldner asked about legal notice amount and the increase there. Ms. Michael stated that they would look at the numbers. Mr. Selzer asked for clarification that there was a separate program budget for elections to track election spending. Mr. Wasson stated that there was. Ms. Wollrab asked about food cost and if it was for election judges. Ms. Michael confirmed it is food for election judges during training and on election days. Mr. Rankin asked about the HAVA grant and if there were other grants to help with election costs. Mr. Wasson stated they would look into why 2016 grant revenue not included in budget. Mr. Wasson stated that under recoding program 0007 they have seen increase in revenue for recording. Mr. Soeldner asked about schooling and conferences. Ms. Michael stated that we like having amount in the budget because of changes, but don't always use it. Chairman Soeldner asked if there were any other questions on this Fund; hearing none they moved on to the next Fund under the County Clerk.

Mr. Wasson presented the recommended budget of the County Clerk – Recording Document Storage Fund 0137-0005. He stated that there has been increased activity in

recordings so increased revenue. Ms. Metsker asked what the fees covered. Ms. Michael confirmed they are recording fees for such things as recording deeds. Chairman Soeldner asked if there were any other questions on this Fund; hearing none they moved on to the next Fund under the County Clerk.

Mr. Wasson presented the recommended budget of the County Clerk Document Storage Fund – 0164-0005. Mr. Soeldner asked him to confirm there was an amount added to the budget for increased server storage. Mr. Wasson confirmed. Chairman Soeldner asked if there were any other questions on this Fund; hearing none they moved on to the next Fund under the County Clerk.

Mr. Wasson presented for action a request to approve the recommended budget of the County Clerk GIS Fees Fund (Recording) – 0167-0005. Ms. Wollrab asked about the GIS changes. Mr. Wasson stated that there is an Intergovernmental Agreement regarding revenue sharing and distribution of funds that they are currently evaluating. He stated that it as it is currently operated by Regional Planning and they are looking to move that responsibility to another department because of reduction in State funding for Regional Planning. Ms. Wollrab asked about transfer to other funds line and where that would go. Mr. Wasson stated that a portion of that goes to IT and portion goes to GIS personnel. He stated that under the proposal it is contemplated that the balance of those funds currently directed to Regional Planning would continue to be transferred to operate GIS services but that is still under negotiation at this time.

Motion by Wollrab/Rankin to recommend tentative approval of the County Clerk – (0001-0005, Program 0006 & 0007 & 008) FY'2017 Recommended Budget, County Clerk Recording Document Storage Fund – (0137-0005) FY'2017 Recommended Budget, County Clerk Document Storage Fund – (0164-0005) FY'2017 Recommended Budget, and County Clerk GIS Fees Fund (Recording) – (0167-0005) FY'2017 Recommended Budget as submitted.

Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the Bloomington Elections Commission – 0001-0048. Mr. Wasson stated that we are required by statute to provide for the Director and Assistant Director positions and a pro-rated share of expenditures based on EAV. He noted that we did not receive \$100,000 in 2015 because of the need for Commission to replace machines and further noted that the Bloomington Election Commission does not anticipate providing the County with those funds in 2016 because of needs they have regarding election requirements in 2016. He stated that the County is hopeful that in 2017 the Commission will be able to reimburse us. Mr. Soeldner asked if that was why the budget was negative \$515,000. Mr. Wasson confirmed that was a part of it. Mr. Selzer asked if there was a break down in our budget book for this Fund. Mr. Wasson stated that there was not. He asked Mr. Wasson to confirm that the 3% increase was for 2 employees. Mr. Wasson confirmed. Mr. Selzer

stated that he felt it was appropriate to question the State as to why there is a separate Bloomington Election Commission (BEC). Mr. Selzer stated that he felt our hands are tied as we have to approve their budget. He stated that they don't give us money towards it because they have obligations, but the County has obligations too. Mr. Selzer stated that if we are going to fund them then they should be given the same scrutiny as other departments. He questioned that they were not present at the meeting. Mr. Wasson stated that they were requested to be at the meeting. Discussion ensued concerning BEC as a Department. Mr. Selzer said that his comments are not directed at anyone anything that they have done or we have done, but that this is another albatross hanging around our neck that we could absorb into our election system with some additional cost. Mr. Rankin asked Mr. Wasson to confirm that this was a local issue and not a State issue. Mr. Wasson stated that there was a referendum passed that created this Election Commission. Mr. Wasson stated that there is a process to eliminate special election commissions by referendum and that is an option for the County Board to consider. He stated that there has been some discussion in the past. Mr. Selzer asked him to confirm that only Bloomington residents would vote to eliminate it. Mr. Wasson confirmed that was correct. Mr. Selzer said that a bill should go to the City of Bloomington. He stated that he is frustrated; because the way the law is written Bloomington residents will see it as not \$500,000 out of their pocket but \$500,000 out of the entire County. Mr. Soeldner stated that he lives in Ellsworth and is paying taxes for it and questioned what he received from it. Mr. Wasson stated that if they would ultimately move this process to the County Clerk it would still be the County's responsibility which is part of the rationale behind it, but there are more elements involved than just a discussion of the County's responsibility to provide for election services.

Ms. Metsker stated that having two election authorities is a confusing process. Mr. Soeldner agreed with Member Metsker that it is a confusing process for people to determine where they vote and further confusing on election night because their results are listed separately. Ms. Metsker stated that she realized Bloomington citizens would have to vote the Commission out, but believed that the Board could make a case for consideration. Ms. Wollrab commented that she wondered if the services could be more efficiently performed by combining the offices and the technology. Mr. Rankin stated that he thought he had brought this up years ago and received a lot of push back even from some of the County Board members. He stated that they discussed multiple models and the discussion did not go anywhere. Mr. Rankin stated that the cost savings are not great but it is worth it. He further stated that at budget time we have the public's attention as to wasteful spending and no matter the amount saved it be could used for needed items or services.

Mr. Rankin stated that he agreed and felt this was logical and asked what the next step is to have the City put this on a referendum. Mr. Wasson stated that the proposition would need to be placed on the ballot. Mr. Rankin asked him to confirm that the County could place it on the ballot. Members discussed what would be required to place this on the ballot. Mr. Knapp stated that if the Committee wanted a memo to tell them what the process is to eliminate the Bloomington Election Commission, then he could provide that.

The Committee indicated they did and Mr. Knapp confirmed that he would provide that information to them.

Ms. Wollrab asked if the BEC employees are covered under the County insurance. Mr. Wasson stated that there are more employees in the Bloomington Election Commission office but the County only pays for and includes in their insurance coverage the Executive Director and the Assistant Director by statute. He stated that the Commission operates financially through the City's financial system. Mr. Wasson stated that their budget is maintained by the City and because they have other employees than the two we include in our budget by statute, those other employees are considered employees of the City. Ms. Wollrab stated there were 2 full time employees on the City's payroll and sometimes some part time people. Mr. Wasson confirmed they hire seasonal occasional employees like our County Clerk.

Mr. Soeldner asked about approving the budget and if the Committee was ok to approve. Mr. Wasson stated that at this point and time there are statutory requirements and responsibilities. Mr. Selzer stated that our hands are tied at this time, but his goal as a Committee was to get some action on this, get information on this, talk to fellow Board members and citizens in the community and make the right decision for the tax payers. Ms. Wollrab also asked them to look at what the cost savings might be so that they could talk to public about that. Mr. Wasson thought that there had been some preliminary work done on this in the past.

Motion by Selzer/Erickson to recommend tentative approval
of the Bloomington Elections Commission 0001-0048
FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the Veteran's Assistance Commission – 0136-0065. Mr. Wasson stated that there are no significant changes in this budget. Mr. Wasson stated that they help Veterans find all of the resources they are entitled to and make sure they are obtaining them which in turn are fewer dollars that have to be utilized in direct aid assistance. Mr. Wasson also noted that their van has 133,000 miles on it and if it is not replaced before it will need to be replaced in the next budget. Ms. Metsker asked if we had considered asking State Farm for a donation of a van because when they are done with their vans they will donate them. Mr. Vogler stated that since he had put in the budget request, they had been looking at other sources and it looks like one of the local veterans associations received a rather large bequest that is large enough to potentially donate a van. He stated that it still needs to go the national organization of that local veterans organization and then will come back down but they are working to have that done. Mr. Vogler stated that it brings up additional questions such as what to do with first van, insurance on the van, and if they can use the State buying service. Mr. Wasson stated that the van would still be covered under our insurance if it was title to McLean County Veterans Commission. Mr. Wasson asked Mr. Vogler to contact him after the meeting so they could address the other questions he had

including possible sale of van at surplus sale or trade. Mr. Selzer thanked Mr. Vogler and said that everyone should be made aware of all of the things they do as they are a great organization that provides a great service to many in the community.

Motion by Selzer/Wollrab to recommend tentative approval of the Veteran's Assistance Commission 0136-0065 FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the Cooperative Extension – 0133-0088. Mr. Wasson stated that requested amount is same as last year. Mr. Wasson stated that this is a voter referendum that provides for cooperative extension services. Mr. Selzer asked if they are under their maximum requested amount. Mr. Wasson confirmed they are.

Motion by Selzer/Rankin to recommend tentative approval of the Cooperative Extension 0133—0088 FY'2017 Recommended Budget as submitted.
Motion carried.
Member Schafer opposed.

Mr. Wasson presented for action a request to approve the recommended budget of the Historical Museum – 0134-0072. Mr. Wasson stated that there is a levy for the historical museum operations and we are recommending same amount for this budget.

Motion by Wollrab/Metsker to recommend tentative approval of the Historical Museum FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the Tort Judgment Fund – Risk Management 0135-0077-0077. Mr. Wasson stated that we have some increases in general liability, property insurance and worker's compensation insurance. He stated that there has been a decrease in auto claims damage which is a positive. Ms. Ho stated that property insurance increased because of change in leases when the County assumed buildings and thereby the insurance coverage of properties that use to be owned by the PBC.

Motion by Erickson/Rankin to recommend tentative approval of the Tort Judgment Fund –Risk Management 0135-0077-0077 FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of the Tort Judgment Fund – Civil Division – 0135-0077-0078. Mr. Wasson stated that there were no significant changes to this budget.

Motion by Metsker/Rankin to recommend tentative approval of the Tort Judgment Fund – Civil Division 0135-0077-0078 FY'2017 Recommended Budget as submitted.
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget of Animal Control 0001.0032. Mr. Wasson stated that we have seen positive outcomes with public relations and services since the transition of Animal Control to a separate department. Mr. Wasson stated they have studied staffing over the last year to see how to best utilize and we have made some significant modifications to staff. Mr. Wasson stated that after a PAM analysis they would be requesting a reclass for the Director of Animal Control based upon work done on a day to day basis. He stated that they would also be requesting a reclass for the full-time position moved from health department to Animal Control to handle registrations, as they handle more responsibilities now that they are on site at Animal Control. He stated that they also looked at the Warden positions to determine the most effective way to utilize these personnel.

Mr. Schmitt gave the Committee a hand out that went over information regarding call volumes that come in through Metcom for Animal Control. He also pointed out that they receive calls directly to Animal control during business hours and are using a software to start to track those calls. Mr. Schmitt stated that at the request of the Committee they are keeping animals longer to try to help get them adopted and so there is more feeding, cleaning, care and paperwork needed there. He went over when they are trying to use Wardens more and when they are utilizing on-call staffing. Mr. Schmitt stated that they are currently at 8.03 FTE and this would make it 8.9 FTE which is a .87 FTE increase and would allow them to give more consistent service. Mr. Wasson reminded the Committee that they also expanded hours to the public on Tuesday evenings and Saturdays and this plans allows us to continue to provide those extra hours. Mr. Wasson stated that all of these changes are included in the recommended budget.

Mr. Wasson noted that there is a grant that is assisting us with medical costs. Ms. Metsker asked where the grant came from. Ms. Thomson indicated that we have some private entity donors. Mr. Wasson stated that there is revenue and adjustments have been made in the recommended budget to cover these costs and provided an example of cutting down on training costs because more full time and less part-time employees they have to train. Mr. Schmitt also stated that they would be able to eliminate one of the vehicles to save costs. Mr. Rankin supported the budget but asked if we were growing the facility. Mr. Wasson stated that our biggest restriction is size and capacity of facility. Mr. Rankin asked if it should be on the 5 year capital improvement plan. Mr. Wasson stated that they are working to identify and develop private or grant funding for additional capacity at the facility. Mr. Wasson stated that the facility is designed to grow but whether we add to or build a new facility will have to be examined and discussed. Mr. Wasson stated that Ms. Thomson has worked to build public support and there are opportunities locally and regionally available to us. Ms. Eisner pointed out that there is funding in the budget for equipment to perform medical procedures at the facility which also helps with adoptions

as people are more willing to adopt pets that are already spayed or neutered and healthy. Mr. Rankin asked what the Committee needs to do to help. Mr. Wasson stated that this dialogue will continue over the next year and that they are looking at a 3 to 5 year process. Mr. Selzer asked if our Animal Control Department is in a position to provide assistance to other counties or entities. Mr. Wasson stated that they are looking into possible relationships, but capacity is a limiting factor.

Mr. Selzer asked if we have thought about employing a general grant writer for the County. Mr. Wasson stated that they have looked at that in the past, but it is difficult to do that because the County and its Departments are so diverse. He stated that the person writing grants needs to have specialized knowledge in those areas and since we have so many different areas it is hard to find someone who has specialized experience in criminal justice and transportation and jail medical, etc.. Mr. Soeldner asked about the Veterinarian and increase cost for services. Mr. Wasson stated that we asked for request for proposals and we got one proposal. Ms. Thomson stated that sometimes we have to utilize contract services when grant funding will not cover cost and provided examples of things they cannot do in-house and also the example of assistance with the horses the County obtained.

Mr. Wasson covered revenues in the 0065 and 0066 programs. Mr. Soeldner asked if there were other questions; hearing none, he thanked Ms. Thomson for all of her hard work.

Motion by Rankin/Wollrab to recommend tentative approval of the Animal Control 0001.0032 including programs 0065 and 0066 FY'2017 Recommended Budget as submitted.

Motion carried.

Mr. Wasson presented his report on vacancies refilled for the County in the last 30 days under the oversight of the Finance Committee.

Chairman Soeldner presented the transfer for approval. Mr. Wasson stated that the transfer was clean-up for Animal Control budget.

Motion by Selzer/Rankin to approve the transfer in Animal control

Motion Carried.

Chairman Soeldner presented the Finance Committee bills for review and approval as transmitted by the County Auditor. The Finance Committee bills include a Prepaid Total of \$855,359.23 and a Fund Total that is the same.

MCLEAN COUNTY BOARD COMMITTEE REPORT

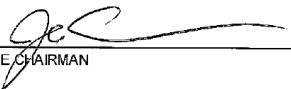
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AS OF 9/22/2016

EXPENDITURE SUMMARY BY FUND

Finance Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$223,508.92	\$223,508.92
0131	I.M.R.F. FUND		\$348,903.65	\$348,903.65
0133	CO-OPERATIVE EXTENSION		\$214,200.00	\$214,200.00
0134	HISTORICAL MUSEUM		\$26,283.20	\$26,283.20
0135	TORT JUDGEMENT		\$7,677.25	\$7,677.25
0137	RECORDER DOCUMENT STORAGE		\$7,306.88	\$7,306.88
0164	CO CLERK DOC STORAGE		\$111.55	\$111.55
0512	EMPLOYEE BENEFIT PLAN		\$27,367.78	\$27,367.78
			<hr/>	
			\$855,359.23	\$855,359.23


COMMITTEE CHAIRMAN

Motion by Wollrab/Erickson to approve the presented bills.
Motion carried

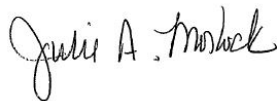
Motion by Selzer/Rankin to enter into closed session pursuant to 5 ILCS 120/2(c)(12) – The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self -insurance pool of which the public body is a member and include Committee members, Administrator, Assistant Administrator First Civil State Attorney, Recording Secretary, State’s Attorney and Risk Manager.
Motion carried.

Finance Committee moved into executive session at 6:44 p.m.
Finance Committee returned to open session at 7:04 p.m.

Chairman Soeldner asked if there was any further business or communication to come before the Committee; hearing none, he adjourned the meeting

Meeting adjourned at 7:04 PM

Respectfully Submitted,



Julie A. Morlock
Recording Secretary

McLean County Treasurer's Summary of Tax Revenue

September Vouchers	2016	Change Over Prior Year	2015
County Wide Sales Tax	\$ 434,804.53	-1.5%	\$ 441,230.95
County Sales Tax (Un-Inc)	\$ 48,072.03	-6.5%	\$ 51,426.37
Local Use Tax	\$ 41,891.31	8.8%	\$ 38,519.69
Income Tax	\$ 114,848.46	2.0%	\$ 112,647.88
PPRT	\$ -		\$ -
Total	\$ 639,616.33	-0.7%	\$ 643,824.89

Monthly Comparison

September 2016 Vouchers	\$ 639,616.33	
September 2015 Vouchers	\$ 643,824.89	
Difference	\$ (4,208.56)	-0.7%

YTD Vouchers	2016	Change Over Prior Year	2015
County Wide Sales Tax	\$ 3,824,972.50	1.3%	\$ 3,776,598.00
County Sales Tax (Un-Inc)	\$ 413,440.18	-11.9%	\$ 469,058.02
Local Use Tax	\$ 350,736.56	11.2%	\$ 315,512.21
Income Tax	\$ 1,502,040.30	-8.1%	\$ 1,634,029.22
PPRT	\$ 1,178,723.67	-12.4%	\$ 1,345,091.28
Total	\$ 7,269,913.21	-3.6%	\$ 7,540,288.73

YTD Comparison

YTD 2016 Vouchers	\$ 7,269,913.21	
YTD 2015 Vouchers	\$ 7,540,288.73	
Difference	\$ (270,375.52)	-3.6%

Budget Comparison

2016 Annual Budget	\$ 10,763,540.00	
Budgeted Revenue thru 09/30/16	\$ 8,136,671.00	
2016 YTD Actual Vouchers	\$ 7,269,913.21	
Over (Under) Budget	\$ (866,757.79)	-10.7%

2016 Shared Sales Tax

	Town of Normal	City of Bloomington	
April (Jan Rcpts)	\$ 114,713.92	\$ 153,707.15	
May (Feb Rcpts)	\$ 106,682.49	\$ 161,933.34	
June (Mar Rcpts)	\$ 121,419.16	\$ 188,344.40	
July (Apr Rcpts)	\$ 123,316.93	\$ 330,275.79	
August (May Rcpts)	\$ 127,245.15	\$ 186,910.16	
September (June Rcpts)	\$ 130,960.65	\$ 200,069.13	
Total	\$ 724,338.30	\$ 1,221,239.97	\$ 1,945,578.27

Property Tax Receipts

Extension	\$ 34,374,376.22	
Distributions	\$ 33,151,343.06	96.4%

McLean County Treasurer's Monthly Financial Reports
Investment Report
09/30/16

Pooled Fund CD Investments		Amount	Type	Rate	Maturity Date
08/02/16	First State Bank of Bloomington	500,000.00	CD	0.35%	08/02/17
08/04/16	Prairie State Bank & Trust	200,000.00	CD	0.30%	08/04/17
08/10/16	Mid Illini Credit Union	200,000.00	CD	0.80%	08/10/17
09/14/16	Peoples State Bank of Colfax	200,000.00	CD	0.20%	09/14/17
07/14/16	Bloomington Normal Community Bank (Morton)	500,000.00	CD	0.51%	01/14/17
05/14/16	State Bank of Graymont-Chenoa	200,000.00	CD	0.40%	03/14/17
04/03/16	Anchor State Bank-Anchor	200,000.00	CD	0.30%	04/03/17
04/10/16	Illini Bank	200,000.00	CD	0.21%	04/10/17
07/14/16	Bloomington Normal Community Bank (Morton)	200,000.00	CD	0.57%	04/14/17
04/17/16	Atlanta National Bank-McLean	200,000.00	CD	0.27%	04/17/17
11/04/15	Prairieland Federal Credit Union	225,000.00	CD	1.15%	05/04/17
07/03/16	First State Bank of Bloomington	400,000.00	CD	0.35%	07/03/17
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
Total Pooled Fund CD Investments		3,725,000.00			

Other Pooled Fund Investments		Amount	Type	Rate	Maturity Date
09/30/16	Chase Bank	1,499,918.43	Op/Sweep	0.02%	Sweep
09/30/16	Heartland Bank	4,978,619.75	High Perf Op	0.07%	Flexible
09/30/16	Illinois Funds Money Market - Co Clerk E-Pay 0001 & 0164	10,635.62	Money Mkt	0.03%	Flexible
09/30/16	Illinois Funds Money Market	2,769,804.61	Money Mkt	0.03%	Flexible
09/30/16	State Farm Bank Money Market	4,962,504.31	Money Mkt	0.35%	Flexible
09/30/16	Commerce Bank Money Market	5,263,515.40	Money Mkt	0.08%	Flexible
09/30/16	Chase Bank Money Market	9,623,226.15	Money Mkt	0.03%	Flexible
09/30/16	Chase Bank-Crt Restitution CS96CF1172 Fund 0001	215,612.93	Operating	0.03%	Flexible
Total Pooled Fund Cash Accounts		29,323,837.20			

Other Investment Accounts		Amount	Type	Rate	Maturity Date
09/30/16	Commerce Bank-HD & Co Clerk Gov Pay	417,449.46	Operating	EC	Flexible
09/30/16	Heartland Bank Public Transportation Fund 0006	55,312.43	Money Mkt	0.03%	Flexible
09/30/16	Commerce Bank-Payroll Clearing Fund 0604	142,624.34	Operating	0.02%	Flexible
09/30/16	Regions Bank-Liability Claims Fund 0135	(22,080.26)	Operating	EC	Flexible
09/30/16	Illinois Funds MM-Unclmd Prop & Probate Fund 0601	141,385.33	Money Mkt	0.03%	Flexible
09/30/16	PNC Bank-Federal Asset Forfeiture Fund 0150 & 0158	38,881.66	Operating	0.01%	Flexible
Total		773,572.96			

County Motor Fuel Fund 0123		Amount	Type	Rate	Maturity Date
09/30/16	Commerce Bank	1,706,726.64	Operating	0.02%	Flexible
09/30/16	Illinois Funds-Money Market	1,596,888.80	Money Mkt	0.03%	Flexible
Total Funds		3,303,615.44			

McLean County Nursing Home Fund 0401		Amount	Type	Rate	Maturity Date
09/30/16	Heartland Bank Main Op	793,419.44	High Perf Op	0.07%	Flexible
09/30/16	Commerce Bank SS & Res Trust Deposit Acct	658,001.88	Operating		Flexible
09/30/16	Illinois Funds-Money Market	692,681.81	Money Mkt	0.03%	Flexible
09/30/16	Heartland Bank-Money Market	2,083,144.62	Money Mkt	0.07%	Flexible
09/30/16	Commerce Bank-Residents Account	29,173.26	Operating	0.03%	Flexible
08/02/16	First State Bank of Bloomington	500,000.00	CD	0.35%	08/02/17
10/19/15	Flanagan State Bank	507,805.86	CD	1.00%	10/19/17
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
07/14/16	Bloomington Normal Community Bank (Morton)	500,000.00	CD	0.57%	07/14/17
Total Funds		6,264,226.87			

Emergency 911 Telephone Service Fund 0450		Amount	Type	Rate	Maturity Date
09/30/16	Commerce Bank	409,185.22	Operating	n/a	Flexible
09/30/16	Commerce Bank Trust - Escrow Reserve held till 12/05/19	9,147.40	Escrow	0.01%	12/05/19
04/30/16	Commerce Bank Trust - Escrow Reserve FHLMC Callable	450,273.25	Escrow		12/05/19
Total Funds		868,605.87			

Metro Communications Fund 0452		Amount	Type	Rate	Maturity Date
09/30/16	Heartland Bank	653,969.53	High Perf Op	0.03%	Flexible
	Total Funds	653,969.53			
Township Motor Fuel Tax Fund 0501		Amount	Type	Rate	Maturity Date
09/30/16	Heartland Bank	317,847.09	Operating	EC	Flexible
09/30/16	Illinois Funds Money Market	1,118,107.83	Money Mkt	0.03%	Flexible
	Total Funds	1,435,954.92			
Township Bridge Program Fund 0502		Amount	Type	Rate	Maturity Date
09/30/16	Chase Bank	1,500.66	Operating	0.01%	Flexible
	Total Funds	1,500.66			
McLean County Free Eye Clinic Fund 0505		Amount	Type	Rate	Maturity Date
09/30/16	Commerce Bank	31,566.92	Operating	0.01%	Flexible
	Total Funds	31,566.92			
Employee Benefit Plan Fund 0512		Amount	Type	Rate	Maturity Date
09/30/16	Heartland Bank	2,011,443.28	High Perf Op	0.07%	Flexible
09/30/16	Heartland Bank	1,000,157.81	Money Mkt	0.12%	Flexible
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
	Total Funds	3,511,601.09			
Baker Estate Trust Fund 0513		Amount	Type	Rate	Maturity Date
09/30/16	Commerce Bank	197,538.67	Operating	0.01%	Flexible
	Total Funds	197,538.67			
Community Development Assistance Fund 0603		Amount	Type	Rate	Maturity Date
09/30/16	Heartland Bank	26,528.62	Operating	0.01%	Flexible
09/30/16	Illinois Funds Money Market	950,341.74	Money Mkt	0.03%	Flexible
	Total Funds	976,870.36			
Drainage Districts		Amount	Type	Rate	Maturity Date
0529	Patton	15,818.86	Operating	0.08%	Flexible
0530	Adrian	16,450.69	Operating	0.05%	Flexible
0531	Brokaw Brining	37,890.64	Operating	0.08%	Flexible
0532	Easterbrook	60,535.62	Operating	0.01%	Flexible
0533	Gridley	9,296.61	Operating	0.01%	Flexible
0534	Kumler	16,892.04	Operating	0.04%	Flexible
0535	Mackinaw	23,786.68	Operating	0.10%	Flexible
0536	Normal-Towanda	2,905.03	Operating	0.08%	Flexible
0538	Prairie Creek	27,493.69	Operating	0.01%	Flexible
0539	Sangamon River	38,971.50	Operating	0.01%	Flexible
0541	White Star	4,705.90	Operating	0.08%	Flexible
0542	Turkey Creek	11,249.96	Operating	0.08%	Flexible
	Total Funds	265,997.22			
TOTAL OF ALL FUNDS		51,333,857.71			

**MCLEAN COUNTY TREASURER'S
EMPLOYEE BENEFIT FUND QUARTERLY REPORT
FOR THE PERIOD ENDING 09/30/2016**

STATEMENT OF REVENUE, EXPENDITURE AND FUND BALANCE

REVENUES	Delta Dental Insurance	203,769.90
	NCPERS Group Life Insurance	9,740.00
	Four Seasons Association	38,813.81
	VSP Insurance	49,448.70
	Blue Cross Blue Shield Insurance	5,032,678.86
	Metlife Life Emp & Volun. Insurance	57,358.88
	Interest on Investments	2,333.09
	Total Revenues	<u>5,394,143.24</u>
EXPENDITURES	Delta Dental Insurance	228,473.52
	NCPERS Group Life Insurance	9,804.00
	Four Seasons Association	37,001.50
	VSP Insurance	55,674.96
	Blue Cross Blue Shield Insurance	4,816,450.00 *
	Metlife Life Emp & Volun. Insurance	64,664.90 *
	Emp Asst Program	- *
	Admin/Program Expenses	10,754.61 *
	Total Expenditures	<u>5,222,823.49</u>
DIFFERENCE		171,319.75
BEGINNING FUND BALANCE		\$3,305,613.21
ENDING FUND BALANCE		<u>\$3,476,932.96</u>

**MCLEAN COUNTY GOVERNMENT
EMPLOYEE BENEFIT FUND QUARTERLY REPORT
BALANCE SHEET**

ASSETS	Cash	3,511,601.09
	Rec DF Other Funds	(3,158.14)
	Rec for Accrued Int	369.18
	Total Assets	<u>3,508,812.13</u>
LIABILITIES	Cafeteria Medical Current	6,481.74
	Cafeteria Parking Current	1,088.25
	Cafeteria Dep Current	4,428.48
	Cafeteria Medical Prior Yr	6,111.28
	Cafeteria Parking Prior Yr	700.00
	Cafeteria Dep Prior Yr	818.19
	Section 125 Plan Forfeited Funds	12,251.23
	AP	-
	2015 Deferred Revenue	-
	Total Liabilities	<u>31,879.17</u>
ENDING FUND BALANCE		<u>\$3,476,932.96</u>

Period	Fund Balance
9/30/2016	3,476,932.96
9/30/2015	2,531,444.28
9/30/2014	1,891,000.46
9/30/2013	1,831,447.93
9/30/2012	951,007.14
9/30/2011	605,577.02
9/30/2010	332,771.01

**MCLEAN COUNTY TREASURER'S
CDAP REVOLVING LOAN FUND QUARTERLY REPORT
FOR THE PERIOD OF Jan - Sept 2016**

	Date of Project	Maturity Date	Borrower	Rate	Project Cost		Total Amount To Be Recaptured		Amount Recaptured To Date			Amount Remaining		Month Loan is Due For	
					Non RF Project Amount	RF Project Amount	Principal	Interest	Principal	Interest	Settlement	Principal	Interest		
1	11/1/91	2/1/96	Custom Feeders	5.00%	14,659.00	7,329.50	7,329.50	1,311.94	7,329.50	1,311.94					
2	4/15/92	7/1/97	Hart Carter Co.	4.50%	100,000.00	60,000.00	60,000.00	8,005.16	60,000.00	8,005.16					
3	7/1/93	9/1/00	Laesch Dairy	4.00%	428,000.00	125,000.00	125,000.00	23,957.33	10,508.39	20,397.89	25,657.21				
4	8/15/94	9/1/09	Roggys New Gen	4.50%	130,500.00	55,000.00	55,000.00	16,280.43	55,000.00	1,100.00					
5	11/14/97	11/17/04	Morgan Grimshaw	6.50%	175,000.00	75,000.00	75,000.00	18,551.39	75,000.00	16,084.14					
6	6/30/00	9/1/14	Victory Enterprises	7.50%	260,000.00	50,000.00	50,000.00	20,857.73	44,721.01	20,433.05					
7	6/30/00	10/1/20	Learning Center	7.00%	625,000.00	100,000.00	100,000.00	86,066.98	67,040.68	81,041.62			32,959.32	5,025.36	Oct-16
8	9/8/00	11/1/07	Ringger Foods	6.00%	2,600,000.00	350,000.00	350,000.00	79,491.93	350,000.00	26,722.29					
9	10/2/06	10/1/16	Boitnott Foods	3.00%	600,750.00	150,000.00	150,000.00	40,974.61	1,880.44	3,347.21	2,496.56				
10	3/9/07	3/1/12	Trace Design	5.20%	30,000.00	30,000.00	30,000.00	4,133.40	30,000.00	3,498.45					
11	6/20/07	7/1/17	Coffee Hound	6.00%	180,000.00	100,000.00	100,000.00	33,224.60	100,000.00	29,286.98					
13	3/3/08	4/1/18	Midwest Moldings	6.12%	412,000.00	100,000.00	100,000.00	33,979.11	100,000.00	23,410.16					
12	4/21/09	1/22/16	Watershed Foods	4.25%	400,000.00	400,000.00	400,000.00	65,957.75	400,000.00	65,957.57					
14	12/29/11	12/29/21	GDS Prof Displays	4.25%	1,034,000.00	150,000.00	150,000.00	34,387.56	62,157.07	23,900.31			87,842.93	10,487.25	Sep-16
					\$6,989,909.00	\$1,752,329.50	\$1,752,329.50	\$467,179.92	\$1,363,637.09	\$324,496.77	\$28,153.77		\$120,802.25	\$15,512.61	

Total Original Grant (CDAP) Principal Recaptured:	500,000.00
Total Original Grant (CDAP) Interest Recaptured:	147,460.64
Subtract Total of Revolving FA Projects Made:	(1,752,329.50)
Add Total Recaptured Principal from Revolving FA Projects:	1,363,637.09
Add Total Recaptured Settlements from Revolving FA Projects:	28,153.77
Add Total Recaptured Interest from Revolving FA Projects:	324,496.77
Subtract Total Infrastructure Amount from Revolving FA Projects:	(14,659.00)
Subtract Total Eligible Administrative Expenses:	(4,220.35)
Add Bank Interest Earned on Deposits:	384,330.94
Total Amount in Revolving Fund:	\$976,870.36

Watershed Foods PIF January 2016

2 Active Loans	Interest	Principal	
Amount Originated	120,454.54	250,000.00	
Amount Recaptured	104,941.93	129,197.75	52%
Amount Remaining	15,512.61	120,802.25	48%