

Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, November 2, 2016 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman James Soeldner, Members Erik Rankin, Chuck Erickson, Carlo Robustelli, Catherine Metsker, David Selzer and Laurie Wollrab

Members Absent: None

Other Members Present: Mr. John McIntyre

Staff Present: Mr. William Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Donald Knapp Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary; Mr. Eric Schmitt, Administrative Services Director

Department Heads/Elected

Officials Present: Ms. Marshall Thomson, Director, Animal Control; Ms. Becky McNeil, Treasurer; Ms. Jennifer Ho, Director, Risk Management; Ms. Kathy Michael, County Clerk, Ms. Michelle Anderson, County Auditor

Others Present: Alex Radu, Liberty National

Chairman Soeldner called the meeting to order at 4:30 PM

Chairman Soeldner presented the Minutes of the October 5, 2016 regular meeting of the Finance Committee for approval.

Motion by Wollrab/Selzer to approve the Minutes of the October 5, 2016 regular meeting of the Finance Committee
Motion carried.

Ms. Kathy Michael, County Clerk presented her monthly reports. Mr. Rankin asked her to give an update on election preparations and early voting and registration. Ms. Michael indicated that they had 3,000 students vote and approximately 7,000 voters in the County overall. She indicated that numbers of voters is increasing daily and they expect that to happen from here until Election Day next week. She indicated that they are still looking for a large turnout on Election Day but staff is working hard to prepare for those numbers. Chairman Soeldner asked if there were any further questions for Ms. Michael, hearing none, he thanked her.

Ms. Becky McNeil, County Treasurer requested approval of Resolution Authorizing the Chairman of McLean County Board to Execute Deeds of Conveyance for Parcel Numbers 21-04-383-003; and 21-04-383-004. Ms. McNeil indicated these were two larger lots that went for minimum amounts at auction but are now back on the tax roll.

Motion by Selzer/Wollrab to recommend approval of Resolution Authorizing the Chairman of McLean County Board to Execute Deeds of Conveyance for Parcel Numbers 21-04-383-003; and 21-04-383-004.

Motion Carried.

Ms. McNeil went over her tax revenue report. She stated we were down in the areas of PPRT and unincorporated sales tax which is where we have been down before. Mr. Soeldner asked if shared sales tax was included. Ms. McNeil indicated that it was not a budget line item but is a line item for the budget next year. Mr. Wasson stated that it was part of the County Board budget to be approved at the Executive Committee. Ms. McNeil indicated that there was an update online stating that legislation had passed approving PPRT monies going to schools but nothing specific about how that was to take place nor was there any updated information about recovery payments. Ms. Wollrab asked if decrease in revenue was due to funding from State not being passed down or lack of spending. Ms. McNeil indicated it was both. Mr. Wasson stated that information from this year regarding State funding and spending has been taken into account and the 2017 budget reflects those trends. Chairman Caisley asked if there were any further questions; hearing none, he thanked Ms. McNeil.

Ms. Thomson presented for action a request to approve an Emergency Appropriation Amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance General Fund for the Animal Control Department. Mr. Robustelli commended Ms. Thomson for her work in getting private donations. He also asked if there was a line item for these in the budget and if donors received a tax deduction for these donations. Ms. Eisner said that we do have a budget line for these donations. Mr. Wasson stated that typically donations to government entities are deductible but they encourage all donors to discuss deductions with their accountant or attorney. He also indicated that there is an increasing amount of private donations. Mr. Selzer asked about the possibility of creating a separate Fund for these donations. Mr. Wasson indicated to the Committee that they have been and continue to look at all the options available to us for these donations and how best to handle them.

Motion by Robustelli/Rankin to recommend approval of an Emergency Appropriation Amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance General Fund for the Animal Control Department.

Motion Carried.

Ms. Thomson presented her monthly report to the Committee. Chairman Soeldner asked if the Committee had any comments or questions; hearing none, he thanked Ms.

Thomson. Mr. Rankin indicated that Animal Control has a great social media presence and he asked Ms. Thomson who handles that in her department. Ms. Thomson indicated that she does it and that it has been a learning process and does take time to keep updated. She cautioned the Committee that social media can be a negative medium for the public and so she works to keep comments and information positive. Mr. Rankin stated that she has done a good job. Chairman Soeldner asked if there were any further questions; hearing none, he thanked Ms. Thomson.

Ms. Jennifer Ho, Risk Management presented her 3rd quarter report to the Committee. Ms. Wollrab asked about work loss and if she could put together a report that shows work loss over a period of time. Ms. Ho indicated that she could put that together for the Committee. Mr. Selzer asked if she felt that the Departments were doing what they could to prevent injuries. Ms. Ho indicated that the Departments and the Department heads are very diligent about training and are conscientious about ways to prevent injuries on the job. Chairman Soeldner asked if there were any further questions; hearing none, he thanked Ms. Ho.

Ms. Eisner presented for action a request to approve the Position Reclass and Salary Upgrades recommended as part of the Fiscal Year 2017 Recommended Budget. She indicated that there were 7 reclass requests where the positions have changed over time to include more responsibilities and there were 5 created because of new services provided. Ms. Eisner provided example of the Deputy coroners and no longer needing the Chief Deputy position. Ms. Metsker asked if that position was taken off of the books so no new coroner could have a Chief Deputy. Mr. Wasson indicated that if a new Coroner came in and wanted to change the structure back they could request to do so.

Motion by Robustelli/Rankin to recommend approval of the Position Reclass and Salary Upgrades recommended as part of the Fiscal Year 2017 Recommended Budget.

Motion Carried.

Mr. Wasson presented for action a request to approve the Fiscal Year 2017 Compensation Plan. Mr. Wasson went over the one change in the Plan which was in the Impacted Position List section that would allow experience to count as much as increased education when determining starting salaries for positions. He provided the examples of Assistant State's Attorneys who have years of experience but there is not an elevated degree for Attorneys and being able to offer them a higher starting salary. Ms. Metsker asked if they were not taking into consideration education at all any more. Mr. Wasson stated that was not the case; that there would no longer be separate steps for education and steps for experience. Ms. Wollrab asked if they took into consideration compression. Mr. Wasson stated that when experience is considered in hiring someone, that person is usually being hired at a later point in their career and will not be with the County as long. Mr. Robustelli asked about promotions and moving to a different position within the organization and limits on salary. Mr. Wasson stated that they do take that into

consideration and do have a termination/hire procedure for those situations. Chairman Soeldner asked if there were any further questions; hearing none, he called for the vote.

Motion by Metsker/Robustelli to recommend approval of the Fiscal Year 2017 Compensation Plan
Motion carried.

Mr. Wasson presented for action a request to approve the recommended budget for IMRF Illinois Municipal Retirement Fund -0131-0069 and F.I.C.A. Social Security – 0130-0069. Chairman Soeldner asked if there were any questions; hearing none, he called for the vote.

Motion by Metsker/Robustelli to recommend approval IMRF Illinois Municipal Retirement Fund -0131-0069 and F.I.C.A. Social Security – 0130-0069 FY' 2017 Recommended Budget as submitted.
Motion carried.

Mr. Knapp indicated that he had provided a memo at the request of the Committee regarding dissolution of the Bloomington Election Commission and options available to the McLean County Board to achieve that. Mr. Selzer asked Mr. Knapp to confirm that the legislature had given Peoria County authority to create a countywide election commission and how that affected McLean County and a possible request to the legislator. Mr. Knapp confirmed that the legislature had empowered the Peoria County Board to place through ordinance or resolution a referendum on the ballot. He did state that the legislation was based on population and for that legislation to work for McLean County the population requirements would have to change. Mr. Selzer indicated it would be worth a conversation. Mr. Wasson indicated that it could be listed with their legislative agenda and he discussed options of getting a supporter before submitting their agenda or possibility of a supporter picking it up after they submit their agenda. Mr. Erickson stated he felt this was an issue he would like to see addressed in a separate letter to the local legislative representatives.

Mr. Erickson asked if Bloomington Election Commission was dissolved if it would move to the County. Mr. Wasson confirmed that it would fall to the County to cover election processes and expenses. A question was raised about a County Election Commission. Mr. Wasson indicated that currently first they had to dissolve the Bloomington Election Commission and then they would have to address the creation of the McLean County Election Commission. Mr. Soeldner commented that the voting process is confusing and getting election results is confusing for voters. An example was provided of Members who serve districts that fall in both the City of Bloomington and the County so their results are not listed together and hard to determine total number of votes they secure. Mr. Selzer indicated he felt a conversation needed to occur with the City of Bloomington Officials to see if they thought there was support for this process. He also asked Mr. Knapp to confirm that at this point there was nothing that the Board could do about dissolving the Bloomington Election Commission. Mr. Knapp confirmed that was the case

as they would either have to get legislative support or have the City of Bloomington residents put together 1,000 signature on a petition to dissolve the Commission. Mr. Wasson stated that if a conversation with the City of Bloomington needed to occur, the Committee would need to decide the direction they wanted to take and forward it to the Executive Committee and it would fall to the Executive Committee to discuss any intergovernmental matters with the City of Bloomington officials formally.

Mr. Selzer stated that he felt Bloomington might support an action by the County Board because of budget. Mr. Selzer asked if there was nothing the County Board could do to make changes to the Bloomington Election Commission budget. Mr. Wasson confirmed we were required by statute to provide the funding that we do each year. Mr. Robustelli asked if Bloomington contributed to the budget. Mr. Wasson indicated his understanding is that the Commission's budget is actually processed in the Bloomington financing system so he could not confirm the money that Bloomington provides or how the money is actually spent. Mr. Rankin indicated that for him the budget and any costs savings is secondary to making the process easier for voters in the County. Mr. Rankin asked if staff had a sense of direction for how the Committee wanted to proceed. Mr. Wasson stated that they would gather more information regarding legislative action and possible discussions with the City of Bloomington and would look into funding and budget of the Bloomington Election Commission. Chairman Soeldner asked if there were any further questions or comments from the Committee; hearing none he moved on to the next item on the Agenda.

Mr. Wasson presented the report on recent employment activities. Chairman Soeldner asked if there were any questions; hearing none, he thanked Mr. Wasson and staff.

Chairman Soeldner indicated that there had been one request by a member of the public to speak and as the individual was late, he was allowing him to address the Committee. Mr. Alex Radu of Liberty National was invited to the table and told he would have 5 minutes to present information to the Committee. Mr. Radu presented information to the Committee regarding life insurance his company offered for employees & retirees and the benefits of this plan. Mr. Wasson indicated to the Committee he had been in conversation with Mr. Radu and had told him that the Benefit's Committee had already met for this budget year, but would be happy to put the Benefit Committee in touch with Mr. Radu for him to talk to them next year about options he might be able to provide.

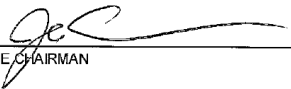
Chairman Soeldner presented the Finance Committee bills for review and approval as transmitted by the County Auditor. The Finance Committee bills include a Prepaid Total of \$1,913,766.96 and a Fund Total that is the same.

MCLEAN COUNTY BOARD COMMITTEE REPORT
AS OF 10/31/2016
EXPENDITURE SUMMARY BY FUND

PAGE 1 OF 16

Finance Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$176,970.52	\$176,970.52
0131	IM.R.F. FUND		\$705,735.04	\$705,735.04
0135	TORT JUDGEMENT		\$21,382.49	\$21,382.49
0137	RECORDER DOCUMENT STORAGE		\$2,619.49	\$2,619.49
0164	CO CLERK DOC STORAGE		\$509.21	\$509.21
0168	COLLECTOR AUTOMATION FUND		\$24.80	\$24.80
0512	EMPLOYEE BENEFIT PLAN		\$1,006,527.41	\$1,006,527.41
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			\$1,913,768.96	\$1,913,768.96

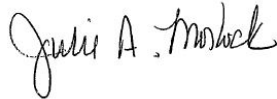

COMMITTEE CHAIRMAN

Motion by Erickson/Robustelli to approve the presented bills.
Motion carried

Chairman Soeldner asked if there was any further business or communication to come before the Committee; hearing none, he adjourned the meeting

Meeting adjourned at 5:59 PM

Respectfully Submitted,



Julie A. Morlock
Recording Secretary

McLean County Treasurer's Summary of Tax Revenue

October		2016	Change Over		2015
Vouchers			Prior Year		
County Wide Sales Tax	\$	413,400.51	-0.6%	\$	415,987.77
County Sales Tax (Un-Inc)	\$	72,001.02	51.2%	\$	47,609.49
Local Use Tax	\$	33,339.56	-6.6%	\$	35,713.15
Income Tax	\$	169,715.09	-14.3%	\$	197,983.58
PPRT	\$	249,877.00	-9.1%	\$	275,031.37
Total	\$	938,333.18	-3.5%	\$	972,325.36

Monthly Comparison

October 2016 Vouchers	\$	938,333.18	
October 2015 Vouchers	\$	972,325.36	
Difference	\$	(33,992.18)	-3.5%

YTD		2016	Change Over		2015
Vouchers			Prior Year		
County Wide Sales Tax	\$	4,238,373.01	1.1%	\$	4,192,585.77
County Sales Tax (Un-Inc)	\$	485,441.20	-6.0%	\$	516,667.51
Local Use Tax	\$	384,076.12	9.4%	\$	351,225.36
Income Tax	\$	1,671,755.39	-8.7%	\$	1,832,012.80
PPRT	\$	1,428,600.67	-11.8%	\$	1,620,122.65
Total	\$	8,208,246.39	-3.6%	\$	8,512,614.09

YTD Comparison

YTD 2016 Vouchers	\$	8,208,246.39	
YTD 2015 Vouchers	\$	8,512,614.09	
Difference	\$	(304,367.70)	-3.6%

Budget Comparison

2016 Annual Budget	\$	10,763,540.00	
Budgeted Revenue thru 10/31/16	\$	9,172,334.00	
2016 YTD Actual Vouchers	\$	8,208,246.39	
Over (Under) Budget	\$	(964,087.61)	-10.5%

2016 Shared Sales Tax		Town of Normal	City of Bloomington	
April	(Jan Rcpts)	\$ 114,713.92	\$ 153,707.15	
May	(Feb Rcpts)	\$ 106,682.49	\$ 161,933.34	
June	(Mar Rcpts)	\$ 121,419.16	\$ 188,344.40	
July	(Apr Rcpts)	\$ 123,316.93	\$ 330,275.79	
August	(May Rcpts)	\$ 127,245.15	\$ 186,910.16	
September	(June Rcpts)	\$ 130,960.65	\$ 200,069.13	
October	(July Rcpts)	\$ 122,878.84	\$ 181,457.65	
Total		\$ 847,217.14	\$ 1,402,697.62	\$ 2,249,914.76

Property Tax Receipts

Extension	\$	34,374,376.22	
Distributions	\$	33,151,343.06	96.4%

McLean County Treasurer's Monthly Financial Reports
Investment Report
10/31/16

Pooled Fund CD Investments		Amount	Type	Rate	Maturity Date
08/02/16	First State Bank of Bloomington	500,000.00	CD	0.35%	08/02/17
08/04/16	Prairie State Bank & Trust	200,000.00	CD	0.30%	08/04/17
08/10/16	Mid Illini Credit Union	200,000.00	CD	0.80%	08/10/17
09/14/16	Peoples State Bank of Colfax	200,000.00	CD	0.20%	09/14/17
07/14/16	Bloomington Normal Community Bank (Morton)	500,000.00	CD	0.51%	01/14/17
05/14/16	State Bank of Graymont-Chenoa	200,000.00	CD	0.40%	03/14/17
04/03/16	Anchor State Bank-Anchor	200,000.00	CD	0.30%	04/03/17
04/10/16	Illini Bank	200,000.00	CD	0.21%	04/10/17
07/14/16	Bloomington Normal Community Bank (Morton)	200,000.00	CD	0.57%	04/14/17
04/17/16	Atlanta National Bank-McLean	200,000.00	CD	0.27%	04/17/17
11/04/15	Prairieland Federal Credit Union	225,000.00	CD	1.15%	05/04/17
07/03/16	First State Bank of Bloomington	400,000.00	CD	0.35%	07/03/17
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
Total Pooled Fund CD Investments		3,725,000.00			

Other Pooled Fund Investments		Amount	Type	Rate	Maturity Date
10/31/16	Chase Bank	1,111,320.83	Op/Sweep	0.02%	Sweep
10/31/16	Heartland Bank	5,008,244.35	High Perf Op	0.07%	Flexible
10/31/16	Illinois Funds Money Market - Co Clerk E-Pay 0001 & 0164	10,702.84	Money Mkt	0.03%	Flexible
10/31/16	Illinois Funds Money Market	3,567,871.95	Money Mkt	0.03%	Flexible
10/31/16	State Farm Bank Money Market	4,963,320.13	Money Mkt	0.35%	Flexible
10/31/16	Commerce Bank Money Market	5,263,860.56	Money Mkt	0.08%	Flexible
10/31/16	Chase Bank Money Market	7,623,705.10	Money Mkt	0.03%	Flexible
10/31/16	Chase Bank-Crt Restitution CS96CF1172 Fund 0001	215,627.05	Operating	0.03%	Flexible
Total Pooled Fund Cash Accounts		27,764,652.81			

Other Investment Accounts		Amount	Type	Rate	Maturity Date
10/31/16	Commerce Bank-HD & Co Clerk Gov Pay	430,748.50	Operating	EC	Flexible
10/31/16	Heartland Bank Public Transportation Fund 0006	33,469.78	Money Mkt	0.03%	Flexible
10/31/16	Commerce Bank-Payroll Clearing Fund 0604	501,746.85	Operating	0.02%	Flexible
10/31/16	Regions Bank-Liability Claims Fund 0135	302,449.61	Operating	EC	Flexible
10/31/16	Illinois Funds MM-Unclmd Prop & Probate Fund 0601	141,432.28	Money Mkt	0.03%	Flexible
10/31/16	PNC Bank-Federal Asset Forfeiture Fund 0150 & 0158	38,882.91	Operating	0.01%	Flexible
Total		1,448,729.93			

County Motor Fuel Fund 0123		Amount	Type	Rate	Maturity Date
10/31/16	Commerce Bank	1,643,428.75	Operating	0.02%	Flexible
10/31/16	Illinois Funds-Money Market	1,771,427.45	Money Mkt	0.03%	Flexible
Total Funds		3,414,856.20			

McLean County Nursing Home Fund 0401		Amount	Type	Rate	Maturity Date
10/31/16	Heartland Bank Main Op	412,163.60	High Perf Op	0.07%	Flexible
10/31/16	Commerce Bank SS & Res Trust Deposit Acct	790,228.28	Operating		Flexible
10/31/16	Illinois Funds-Money Market	843,815.42	Money Mkt	0.03%	Flexible
10/31/16	Heartland Bank-Money Market	2,083,386.13	Money Mkt	0.07%	Flexible
10/31/16	Commerce Bank-Residents Account	29,173.26	Operating	0.03%	Flexible
08/02/16	First State Bank of Bloomington	500,000.00	CD	0.35%	08/02/17
10/19/15	Flanagan State Bank	507,805.86	CD	1.00%	10/19/17
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
07/14/16	Bloomington Normal Community Bank (Morton)	500,000.00	CD	0.57%	07/14/17
Total Funds		6,166,572.55			

Emergency 911 Telephone Service Fund 0450		Amount	Type	Rate	Maturity Date
10/31/16	Commerce Bank	450,219.63	Operating	n/a	Flexible
10/31/16	Commerce Bank Trust - Escrow Reserve held till 12/05/19	9,147.40	Escrow	0.01%	12/05/19
04/30/16	Commerce Bank Trust - Escrow Reserve FHLMC Callable	450,273.25	Escrow		12/05/19
Total Funds		909,640.28			

Metro Communications Fund 0452		Amount	Type	Rate	Maturity Date
10/31/16	Heartland Bank	714,513.55	High Perf Op	0.03%	Flexible
Total Funds		714,513.55			
Township Motor Fuel Tax Fund 0501		Amount	Type	Rate	Maturity Date
10/31/16	Heartland Bank	429,348.81	Operating	EC	Flexible
10/31/16	Illinois Funds Money Market	1,266,548.10	Money Mkt	0.03%	Flexible
Total Funds		1,695,896.91			
Township Bridge Program Fund 0502		Amount	Type	Rate	Maturity Date
10/31/16	Chase Bank	141,157.39	Operating	0.01%	Flexible
Total Funds		141,157.39			
McLean County Free Eye Clinic Fund 0505		Amount	Type	Rate	Maturity Date
10/31/16	Commerce Bank	31,568.99	Operating	0.01%	Flexible
Total Funds		31,568.99			
Employee Benefit Plan Fund 0512		Amount	Type	Rate	Maturity Date
10/31/16	Heartland Bank	1,717,052.93	High Perf Op	0.07%	Flexible
10/31/16	Heartland Bank	1,000,263.03	Money Mkt	0.12%	Flexible
07/15/16	Heartland Bank	500,000.00	CD	0.35%	07/15/17
Total Funds		3,217,315.96			
Baker Estate Trust Fund 0513		Amount	Type	Rate	Maturity Date
10/31/16	Commerce Bank	197,551.62	Operating	0.01%	Flexible
Total Funds		197,551.62			
Community Development Assistance Fund 0603		Amount	Type	Rate	Maturity Date
10/31/16	Heartland Bank	29,602.67	Operating	0.01%	Flexible
10/31/16	Illinois Funds Money Market	950,657.33	Money Mkt	0.03%	Flexible
Total Funds		980,260.00			
Drainage Districts		Amount	Type	Rate	Maturity Date
0529	Patton	15,819.51	Operating	0.08%	Flexible
0530	Adrian	16,451.37	Operating	0.05%	Flexible
0531	Brokaw Brining	37,892.20	Operating	0.08%	Flexible
0532	Easterbrook	60,538.11	Operating	0.01%	Flexible
0533	Gridley	9,296.99	Operating	0.01%	Flexible
0534	Kumler	16,892.73	Operating	0.04%	Flexible
0535	Mackinaw	23,787.66	Operating	0.10%	Flexible
0536	Normal-Towanda	905.15	Operating	0.08%	Flexible
0538	Prairie Creek	27,494.82	Operating	0.01%	Flexible
0539	Sangamon River	38,973.10	Operating	0.01%	Flexible
0541	White Star	4,706.10	Operating	0.08%	Flexible
0542	Turkey Creek	11,250.42	Operating	0.08%	Flexible
Total Funds		264,008.16			
TOTAL OF ALL FUNDS		50,671,724.35			