

Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, April 3, 2017 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman David Selzer, Members Erik Rankin, Chuck Erickson, Catherine Metsker, Jim Soeldner, Scott Murphy and Laurie Wollrab

Members Absent: NONE

Other Members Present:

Staff Present: Mr. William Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Donald Knapp Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary; Mr. Eric Schmitt, Administrative Services Director

Department Heads/Elected

Officials Present: Ms. Marshall Thomson, Animal Control Director; Ms. Becky McNeil, Treasurer; Kathy Michael, County Clerk

Others Present:

Chairman Selzer called the meeting to order at 4:30 PM

Chairman Selzer presented the Minutes of the special meeting of February 21, 2017 and the regular meeting of March 1, 2017 of the Finance Committee for approval.

Motion by Murphy/Erickson to approve the Minutes of the February 21, 2017 special meeting and the March 1, 2017 regular meeting of the Finance Committee.

Motion carried.

Chairman Selzer confirmed there were no appearances by members of the public.

Chairman Selzer asked leave of the Committee to move item 4D2b "Update regarding Community Development Assistance Program Revolving Loan Fund" forward on the Agenda. Mr. Selzer reminded the Committee that in January the Committee requested Administration contact the Economic Development Council for suggestions on ways CDAP funds could be utilized to benefit the community. Mr. Selzer also reviewed minutes from February and March where requests for updates on the CDAP loan program were requested and Mr. Wasson indicated that suggestions from the EDC would be provided at the April Committee meeting for the Committee to review. Mr. Selzer then asked Mr. Hamm and Mr. O'Grady from the Economic Development Council to come forward. Mr. Hamm indicated that the Economic Development Council had provided options to the

Committee that tie into the BN Advantage regional economic development strategy. He indicated that the first option presented would be to utilize funds to improve our Marketing and Attraction strategy including creation of an entrepreneurship start up guide, community profile snap shot, economic development tool kit and target sector fact sheets. Mr. Hamm presented the second option to provide funds to help a recently opened small business development center. He stated that there are federal funds that come to the State and the State matches those funds and then they forward to local communities but EDC is responsible for securing additional funds. Mr. Hamm went over the third option of a Micro Loan Fund, which would be capped out at \$15,000/loan and targeted for early stage companies looking for startup cash. He presented the fourth option, which would be to hire a McLean County Grant Coordinator. He said this person would find the grant opportunities and then bring them back to our organization and we would put them in touch with the right people to write the grants. He indicated that based on discussions with other communities, the person would pay for themselves within a short period of time. Mr. Hamm stated that the 5th option, an Economic Development Match Incentive Fund, would be in coordination with Bloomington and Normal. He indicated the idea is to put funds in an escrow account that would grow and could be used as an attraction tool for future businesses. He stated that the last option is to redesign the existing Revolving Loan Fund. Mr. Hamm stated that this is probably not the best option as they have retooled and remarketed the program and still have not received any serious inquires in the last 6 months. Mr. Hamm stated that they tried to put together a proposal for the Committee to consider that they felt was the best way to utilize funds to bring back additional returns to the County and the Community.

Mr. Selzer went over County Board rules about forming sub-committees to review this information. He suggested referring this to the Executive Committee to have the Chairman create a sub-committee that could be composed of members not just from the Finance Committee but also from other Committees. He reminded the Committee that they requested suggestions from the EDC on what they would do if they had this money and they presented the requested information to the Committee, but he felt it needed attention of a working group to discuss options at length. Mr. Selzer asked the Committee if they were ok with this suggestion. Consensus was yes, so Chairman Selzer indicated that they would refer to the Executive Committee and ask the Chairman of the Board for a working group to look at how we can utilize these dollars to better develop the Community. He thanked Mr. O'Grady and Mr. Hamm for their time and the information.

Ms. Becky McNeil, County Treasurer, presented for action a request to approve a Resolution authorizing the Chairman of the McLean County Board to allow the agent to be paid for services and Treasurer to be paid for outstanding fees and costs on Parcel # 17-03-254-014. Ms. McNeil indicated that this parcel has been in the program since 2012 because we try to give the owner every opportunity to redeem and in this instance, she defaulted on the payment plan that had been set up.

Motion by Soeldner/Wollrab to recommend approval of a Resolution authorizing the Chairman of the McLean County Board to allow the agent to be paid for services and Treasurer to be paid for outstanding fees and costs on Parcel # 17-03-254-014.

Motion Carried.

Mr. Selzer asked leave of the Committee to take next three items in one motion and presented for action on behalf of Ms. McNeil a request to approve a Resolution authorizing the Chairman of the McLean County Board to assign the tax sale certificate of purchase for Parcel #14-31-477-002, Parcel #15-19-302-022 and Parcel #37-05-200-006.

Motion by Rankin/Metsker to recommend approval of a Resolution authorizing the Chairman of the McLean County Board to assign the tax sale certificate of purchase for Parcel #14-31-477-002

Motion Carried.

Ms. McNeil presented to the Committee the monthly tax revenue report, summarized information on that report, and went over the Shared Sales Tax Revenue. Ms. McNeil presented the Investment Report and indicated no major changes on this report from last month. She stated that she did not present a CDAP fund report because the Fund has been merged into overall pooled cash, but provided the Committee with the amount of the Fund. She indicated there are two loans paying in and they are current. Mr. Soeldner asked if she could continue to provide a report on those numbers since we still have companies making payments and since we are looking at how to work with those funds in the future. She indicated that she would provide that report but without the excess information, they no longer needed to report to the State.

Ms. McNeil presented the Employee Benefit Fund Report and went over the amounts in the Fund. She presented information regarding the Blue Cross Blue Shield Plan now that we are self-funded and explained the numbers provided in that report. Ms. Wollrab asked how many employees are covered. Ms. McNeil indicated that she would get that information for them. Ms. McNeil asked that the Committee let her know if other information they would like to see on this report, she would confirm it was ok to present and then add it to her monthly report. Mr. Selzer asked about covered lives number. She indicated they would bring that to them next month. Ms. Wollrab asked if the RX credits are rebates. Mr. Wasson indicated the number is a credit they receive on fees for utilization of prescription drug plan within the health plan instead of those being separate. Ms. McNeil also went over deferred revenue and indicated that general fund ended with deferred revenue of \$1,102,000. She indicated biggest part of this is probation salary reimbursement due from AOIC. Ms. McNeil stated that AOIC feels this should be paid to the Counties but the Comptroller is holding because of lack of budget. She indicated that deferred revenue last year was \$361,000 so this large amount is a concern. Mr. Wasson stated that this is the largest deferred revenue total that we have had since 2009.

Motion by Wollrab/Rankin to accept and place on file the County Treasurer's Monthly Financial Reports.
Motion Carried.

Ms. Michael, County Clerk presented her monthly reports to the Committee. Mr. Selzer commented on how quickly they were able to get election results up for the public during the election but was confused on the precinct totals. Ms. Michael indicated that the reporting vendor is great, but they have indicated that they cannot do anything different with the precinct reporting. Ms. Michael indicated that she has tried to put out in different places a note to the public telling them to look at information on front page and on Facebook about how many precincts have reported because the vendor site is wrong. Mr. Rankin asked if there were better visual options available with this vendor. Ms. Michael indicated they have told her there is no way to improve visuals with their system. Ms. Metsker asked if we could ask for proposals from other vendors and see if there is another vendor that could provide this information. Ms. Michael indicated that if they change vendors they have to change everything else, including possibly election equipment. She also indicated that she tried to change a few years ago to a vendor that had a beautiful layout and the system crashed in the middle of election night. Mr. Selzer indicated that she could tell the vendor that the Committee is not happy with this feature and asked that she bring back to the Committee and to Administration any election system updates so they could be forwarded to the Committee. Chairman Selzer asked if there were any other questions; hearing none, he thanked her.

Ms. Marshall Thomson, Director, Animal Control presented for action a request to approve a Veterinary Services Funding Agreement. Ms. Wollrab asked if the Fund would be depleted after the 10 years or if payments are interest off of the Fund. Ms. Eisner stated there is a sizeable amount in the Fund, but we are not involved in the investment side of the Fund. Mr. Selzer indicated that he would like to see a thank you note sent to the Trustees. Ms. Eisner indicated that the Trustees have asked to attend the Board meeting.

Motion by Wollrab/Metsker to recommend approval of a Veterinary Services Funding Agreement.
Motion Carried.

Ms. Thompson presented for action a request to approve a Memorandum of Agreement for Veterinarian Services with Dr. Eric Nord.

Motion by Metsker/Wollrab to recommend approval a Memorandum of Agreement for Veterinarian Services with Dr. Eric Nord.
Motion Carried.

Ms. Thompson presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual

Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032.

Motion by Rankin/Soeldner to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032.

Motion Carried.

Ms. Thompson presented her monthly reports and updated the Committee on activities happening with Animal Control and the Community. Ms. Eisner stated that she felt it was important to mention that our relationship with rescue organizations such as Wish Bone has improved greatly over the last few years due to the work she and others at Animal Control have done with the Community. Ms. Thompson indicated there are many examples recently of all groups coming together to show that they have a common goal to help animals. Ms. Wollrab complemented them on the hard work and dedication. Mr. Wasson indicated that they are working with the Auditor and outside Auditor to set up a Donation Fund under the Animal Control budget to help contributors to easily see where the money is coming in and how it is being spent.

Mr. Wasson presented for action a request to approve an Ordinance by the McLean County Board amending Chapter 108 Personnel Policies and Procedures, Article VI Holidays and Leaves of Absence, Section 34 Sick Leave, and Section 37 Bereavement Leave in the McLean County Code. Mr. Wasson indicated this brings our personnel policies in line with statutory changes that have occurred within the State of Illinois

Motion by Erickson/Murphy to recommend approval of an Ordinance by the McLean County Board amending Chapter 108 Personnel Policies and Procedures, Article VI Holidays and Leaves of Absence, Section 34 Sick Leave, and Section 37 Bereavement Leave in the McLean County Code
Motion Carried.

Mr. Wasson presented the recent employee activities and indicated there were no positions filled under the purview of the Finance Committee. Chairman Selzer asked if there were any questions for Mr. Wasson, hearing none, he thanked Mr. Wasson.

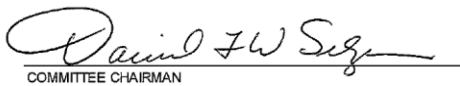
Chairman Selzer presented the Finance Committee bills for review and approval as transmitted by the County Auditor. He stated that the Finance Committee bills include a Prepaid and Fund Total of \$1,698,121.76 as of March 31, 2017.

MCLEAN COUNTY BOARD COMMITTEE REPORT
AS OF 3/31/2017
EXPENDITURE SUMMARY BY FUND

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Finance Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$33,382.70	\$33,382.70
0130	SOCIAL SECURITY EXPENSE		\$728.75	\$728.75
0131	I.M.R.F. FUND		\$716,121.94	\$716,121.94
0135	TORT JUDGEMENT		\$498,590.84	\$498,590.84
0137	RECORDER DOCUMENT STORAGE		\$4,968.60	\$4,968.60
0164	CO CLERK DOC STORAGE		\$323.21	\$323.21
0512	EMPLOYEE BENEFIT PLAN		\$444,007.72	\$444,007.72
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			\$1,698,121.76	\$1,698,121.76


COMMITTEE CHAIRMAN

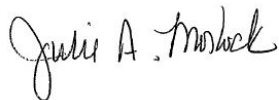
Motion by Erickson/Murphy to approve the presented bills in the amount of \$1,698,121.76 as of March 31, 2017.
Motion carried.

Chairman Selzer asked if there was anything under other business. Mr. Soeldner reported to the Committee on recent Bills in the State House and Senate. Mr. Wasson followed up with information on the Bill regarding Juvenile Detention hearings, which would require us to provide a public defender to juveniles within 24 hours including weekends and holidays.

Chairman Selzer asked Committee how they felt about putting forth a Resolution regarding frustration with lack of State Budget and getting other governments entities to sign off and then send to the State. Mr. Erickson indicated that there would be issues with language to be included. Ms. Wollrab agreed that something needs to be done but not sure Resolution would be enough.

Chairman Selzer asked if there was any further business or communication to come before the Committee; hearing none, he adjourned the meeting at 5:33 p.m.

Respectfully Submitted,



Julie A. Morlock
Recording Secretary