



**AGENDA FOR STAND-UP MEETINGS OF
THE COMMITTEES OF THE McLEAN COUNTY BOARD
TUESDAY, MAY 16, 2017
ROOM 400, GOVERNMENT CENTER,
115 EAST WASHINGTON STREET
BLOOMINGTON, ILLINOIS**

A. FINANCE COMMITTEE

(8:45 a.m. in Room 400 Government Center)

1. Items to be Presented for Action

- a. Request approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032 2-3

B. EXECUTIVE COMMITTEE

(8:50 a.m. in Room 400 Government Center)

2. Items to be Presented for Action

- a. Request approval of Appointments and Reappointments adding Ms. Hannah Eisner to serve on the McLean County Board of Health (Effective June 1, 2017 for a three year term to expire on June 30, 2020) (See the County Board Agenda)
- b. Request approval of a Services Agreement with Broadleaf Video Production to web stream County Board meetings- Information Technologies 4-5

An **EMERGENCY APPROPRIATION** Ordinance
 Amending the McLean County Fiscal Year 2017
 Combined Annual Appropriation and Budget Ordinance
 General Fund 0001, Animal Control Department 0032

WHEREAS, the McLean County Board, on November 15, 2016, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2017 Fiscal Year beginning January 1, 2017 and ending December 31, 2017; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Animal Control Department 0032; and,

WHEREAS, the Animal Control Department received monetary donations in FY2015 and FY2016 in the amount \$3,922 for the purchase of supplies, to make improvements to the facilities, and for the purchase of equipment needed by the department to enhance the care and environment provided to the animals while at the center; and

WHEREAS, all donated funds have been deposited in the General Fund; and

WHEREAS, the Animal Control Department used \$2,380 in FY2016 for the purchase of materials to build an outdoor dog run; and

WHEREAS, the Animal Control Department wishes to use the remainder of the donated funds for the purchase of materials and services to finish the outdoor dog run at a cost of \$1,542; and,

WHEREAS, the County Administrator has recommended recognizing the donated funds from the County General Fund 0001 Unappropriated Fund Balance and adding them to the Animal Control Department 0032 in the Fiscal Year 2017 Adopted Budget; and

WHEREAS, the Animal Control Department requests an addition to line item 0801.0001 Capital Improvements in the Fiscal Year 2017 Adopted Budget for the purchase of the materials needed for the outdoor dog run; and,

WHEREAS, the Finance Committee at a stand-up meeting, on Tuesday, May 16, 2017, approved and recommended to the County Board an Emergency Appropriation to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2017 by recognizing \$1,542.00 from the County General Fund 0001 Unappropriated Fund Balance and adding it to the Animal Control Department 0032 for the Fiscal Year 2017 Adopted Budget; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the following amount:

	<u>CURRENT</u> <u>BUDGET</u>	<u>ADD</u> <u>(SUBTRACT)</u>	<u>AMENDED</u> <u>BUDGET</u>
0001-0001-0001-0400.0000 Unappropriated Fund Balance	\$682,300.00	\$1,542.00	\$683,842.00

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Animal Control Department 0032, the following appropriation:

	<u>CURRENT</u> <u>BUDGET</u>	<u>ADD</u> <u>(SUBTRACT)</u>	<u>AMENDED</u> <u>BUDGET</u>
0001-0032-0065-0801.0001 Capital Improvements	\$0.00	\$1,542.00	\$1,542.00

3. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Animal Control, and County Administrator.

ADOPTED by the County Board of McLean County this 16th day of May, 2017.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

John D. McIntyre, Chairman
McLean County Board



Information Technologies
115 East Washington Street
Room 202
Bloomington, Illinois 61701

Phone: (309)888-5100

May 20, 2017

To: The Honorable Members of the McLean County Executive Committee and the Honorable Members of the McLean County Board.

From: Craig Nelson, Director, Information Technologies.

Re: Streaming of County Board Meetings

Information technologies respectfully request approval of the attached Service proposal from Broadleaf Video Productions. Our department was requested to review the feasibility of streaming County Board meetings live. We met with several providers to review options and are recommending Broadleaf Video Production as our most economical yet reliable provider at \$5100 for the year. The billing will take place after each meeting making the total for 2017 a cost of \$2975, or 7/12 of \$5100 with a June launch. I.T. has identified sufficient funds from purchases that came in under budget this year to sufficiently fund the project. No appropriation is required to being this project.

The agreement will provide for the live coverage and streaming of 12 County Board meetings. While we are still finishing technical details, we expect that live streams will be available from Youtube, Facebook and our own website. These are initial options that may be adjusted and refined after review of their efficacy. Footage is planned to be streamed at 720p but archived in full quality at 1080p.

The proposal includes the cost of Broadleaf equipping the Board room with 3 recording devices prior to each meeting, running the “switching” of the camera view during the meeting and then removing the recording devices at the end of each meeting. Information Technologies has run a proof of concept with Broadleaf.

I’ll be happy to address any questions the committee may have.

Thank you.

Service agreement



VIDEO PRODUCTION

OFFICE
1203 Roland
Normal, IL 61761

PHONE
309.826.9798

EMAIL
scott@broadleafvideo.com

WEB
broadleafvideo.com

DATE
May 10, 2017

TO
McLean County Board
115 E. Washington St
Bloomington, IL 61701

PROJECT TITLE: Web Stream County Board Meetings

Dates of service:

6/20/17 7/18/17 8/15/17 9/19/17 10/16/17 11/20/17 12/19/17
1/16/18 2/20/18 3/20/18 4/17/18 5/15/18

Payment terms: Invoices will be sent after each meeting and due prior to next meeting..

DESCRIPTION	QUANTITY	UNIT PRICE	COST
Half Day Rate Per meeting	12.0	\$ 425.00	\$ 425.00
12 month service agreement, 12 meetings from the date of origination Includes up to 4 camera feeds and on site recorded backup with audio feed directly from the sound system.			\$ 0.00
Total \$			425.00

BROADLEAFVIDEO agrees to be present at each of the dates listed above with at minimum 3 cameras to capture the event (1 forward facing, 1 facing the board/crowd, 1 at the podium) and supply all the necessary equipment to capture the event. An additional camera feed can be added in the future if necessary. The McLean County Board/IT will provide an Ethernet feed and supply the web hosting/link for the location of the video feed.

Scott Sarver

McLean County Board Representative Date

Owner, BroadleafVideo production