

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, May 9, 2017 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, Chuck Erickson, Bill Caisley, Susan Schafer, Erik Rankin and Dave Selzer

Members Absent: None

Other Board Members Present:

Staff Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistance County Administrator, Mr. Don Knapp, First Assistant State's Attorney – Civil Division; Ms. Julie Morlock, Recording Secretary; Mr. Eric Schmitt, Administrative Services Director

Department Heads/
Elected Officials Present: Craig Nelson, Information Technologies Director

Others Present: Derek Barker, Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the March 21, 2017 special meeting and the April 11, 2017 regular Executive Committee Meeting for approval.

Motion by Segobiano/Caisley to approve the minutes from March 21, 2017 special meeting and the April 11, 2017 regular Executive Committee Meeting.
Motion Carried

Chairman McIntyre confirmed with Staff that there were no appearances by the members of the public.

Chairman McIntyre presented for action approval of Appointments and Reappointments.

Motion by Segobiano/Gordon to recommend the Appointments and Reappointments as presented.
Motion Carried.

Chairman McIntyre presented for action for Craig Nelson, Director of the Information Technologies Department a request to approve the renewal of a software support contract with Devnet Inc. for the County's property tax software.

Motion by Caisley/Schafer to recommend approval of the renewal of a software support contract with Devnet Inc. for the County's property tax software

Motion Carried.

Chairman McIntyre presented for action for Mr. Nelson, a request to approve an agreement for the purchase of the Human Resources module with Civic Plus.

Motion by Gordon/Selzer to recommend approval of an agreement for the purchase of the Human Resources module with Civic Plus.

Motion Carried.

Chairman McIntyre presented for action for Mr. Nelson, a request to approve an Agency Partner Agreement with Central Illinois CoC HMIS Program Lead Agency, PATH.

Motion by Schafer/Soeldner to recommend approval of an Agency Partner Agreement with Central Illinois CoC HMIS Program Lead Agency, PATH.

Motion Carried.

Chairman McIntyre presented for action for Mr. Nelson, a request to enter into the HMIS User Agreement

Motion by Segobiano/Schafer to recommend approval of request to enter into the HMIS User Agreement.

Motion Carried.

Chairman McIntyre presented for action for Mr. Nelson, a request to approve Service Order with CIRBIN for a new Law Enforcement Agency Data System.

Motion by Caisley/Gordon to recommend approval Service Order with CIRBIN for a new Law Enforcement Agency Data System.

Motion Carried.

Chairman McIntyre presented for action for Mr. Nelson, a request to approve an agreement with Scarfe Consulting for assistance with GIS.

Motion by Schafer/Selzer to recommend approval of an agreement with Scarfe Consulting for assistance with GIS.

Motion Carried.

Chairman McIntyre indicated that Mr. Nelson also included in the packet a general information report and asked the Committee members if they had any question; hearing none, he thanked Mr. Nelson

Ms. Susan Schafer, Chairman of the Health Committee presented for action a request to approve Medline Healthcare Corporate Sales Supply and Program Agreement between McLean County and MedCal Sales, L.L.C. for the McLean County Nursing Home

Motion by Schafer/Gordon to recommend approval of Medline Healthcare Corporate Sales Supply and Program Agreement between McLean County and MedCal Sales, L.L.C. for the McLean County Nursing Home
Motion Carried.

Ms. Schafer presented for action a request to approve an Ordinance Setting Reimbursement for the Cost of Medical and Hospital Services Provided to Prisoners in the Custody of the McLean County Sheriff at the Illinois Department of Public Aid's Rates for Medical Assistance – Sheriff. Mr. Caisley asked if rates cover the actual expenses. Ms. Schafer confirmed they did not. Ms. Schafer indicated this would be a lower price for the County to pay.

Motion by Schafer/Segobiano to recommend approval an Ordinance Setting Reimbursement for the Cost of Medical and Hospital Services Provided to Prisoners in the Custody of the McLean County Sheriff at the Illinois Department of Public Aid's Rates for Medical Assistance – Sheriff
Motion Carried.

Ms. Schafer indicated they had no further items and no further items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he moved on to the Land Use and Development Committee.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee presented for action a request to approve a resolution and grant agreement with the Illinois Housing Development Authority to assist with the maintenance and demolition of abandoned residential property in the unincorporated area of McLean County. Mr. Segobiano asked if this is the same Federal program that is being utilized by Bloomington/Normal. Mr. Wasson indicated that this is State Funding that is being utilized for the unincorporated areas of McLean County. Mr. Gordon asked what prompted seeking this funding. Mr. Wasson stated that both members of District 1 have expressed concerns about some unincorporated villages in District 1. Mr. Soeldner asked how the money would be requested. Mr. Wasson indicated this is an enforcement action to be utilized on abandoned; residential properties with the goal to have them demolished so they are no longer a safety concern. Mr. Caisley asked if we get a lien against the property. Mr. Erickson confirmed that we do get a lien against the property so that we can attempt to get money spent on demolition back. Mr. Segobiano asked if there would be a bidding process for the demolition. Mr. Wasson indicated it would be a public works project and bids would be through Building and Zoning and under the oversight of the Land Use Committee. Mr. Erickson indicated that Committee discussed and asked those questions in committee and were given answers by Mr. Phil Dick.

Motion by Erickson/Segobiano to recommend approval of a resolution and grant agreement with the Illinois Housing Development Authority to assist with the maintenance and demolition of abandoned residential property in the unincorporated area of McLean County.

Motion Carried.

Mr. Erickson indicated he had nothing further to present for action before the Committee, and no additional items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Erickson or the Land Use and Development Committee; hearing none, he moved to the Transportation Committee.

Mr. William Caisley, Chairman of the Transportation Committee removed the action item from the agenda and indicated the Committee would be getting further information on the item before bringing it forward for action. He indicated they would have items to come to the Board next week. Chairman McIntyre asked if there were any questions for Mr. Caisley. Mr. Erickson asked for an update on Towanda Barnes and Ireland Grove Road project. Mr. Caisley indicated that it was discussed in Committee. Mr. Wasson indicated they are working with the City Manager's office, the City Engineer and County Highway Department to evaluate options so a recommendation could be brought to the Committee. Mr. Segobiano asked that County roads and bridges be taken into account when we look at the funding set aside for this project and make sure it is not needed for other County road projects before this project. Chairman McIntyre asked if there were further questions; hearing none, he thanked Mr. Caisley.

Mr. Paul Segobiano, Chairman of the Property Committee indicated they had nothing for the Committee, but would have one item next week for the Board's consideration. Chairman McIntyre asked if there were any questions for Mr. Segobiano and the Property Committee; hearing none, he thanked Mr. Segobiano.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and McLean County Circuit Clerk.

Motion by Gordon/Segobiano to recommend approval of an Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and McLean County Circuit Clerk

Motion Carried.

Mr. Gordon presented for action a request to approve Renewal and Amendment of IV-D Intergovernmental Agreement between Department of Healthcare and Family Services and McLean County State's Attorney.

Motion by Gordon/Schafer to recommend approval Renewal and Amendment of IV-D Intergovernmental Agreement between Department of Healthcare and Family Services and McLean County State's Attorney.
Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for Fund 452 Metcom.

Motion by Gordon/Erickson to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for Fund 452 Metcom.
Motion Carried.

Chairman Gordon indicated that the Committee would have additional items to present to the Board next week. Chairman McIntyre asked if there were any questions for Chairman Gordon and the Justice Committee; hearing none, he moved to the County Administrator.

Chairman Selzer presented a number of Intergovernmental Agreements between Animal Control and various municipalities including the: Village of Anchor, Village of Arrowsmith, Village of Bellflower, Village of Carlock, City of Chenoa, Village of Colfax, Village of Cooksville, Village of Danvers, Village of Downs, Village of Ellsworth, Village of Gridley, Village of Heyworth, Village of Hudson, City of LeRoy, City of Lexington, Village of McLean, Village of Saybrook, Village of Stanford, and Village of Towanda and asked that they be considered together. Mr. Caisley asked about contracts with City of Bloomington and Town of Normal. Mr. Wasson indicated that those are separate contracts, which have already been approved that provide for both control center and Warden Services.

Motion by Selzer/Segobiano to recommend approval of Intergovernmental agreements between Animal Control and Village of Anchor, Village of Arrowsmith, Village of Bellflower, Village of Carlock, City of Chenoa, Village of Colfax, Village of Cooksville, Village of Danvers, Village of Downs, Village of Ellsworth, Village of Gridley, Village of Heyworth, Village of Hudson, City of LeRoy, City of Lexington, Village of McLean, Village of Saybrook, Village of Stanford, and Village of Towanda
Motion Carried.

Mr. Selzer presented for action a request to approve a Resolution Establishing the Budget Policy for Fiscal Year 2018. Mr. Erickson pointed out the change in section 2.1B that memorializes what already takes place by adding "after meeting with Department Heads",. Ms. Schafer indicated that she understood not being able to put in a certain percentage number for special revenue fund balance, but asked that if in the future wording could be updated regarding special funds as she felt the terms "minimum level" was too vague. Mr.

Segobiano indicated that our budget system works well because of the working relationship the Administrator has with the Department Heads and the process we have set up. He indicated that he did not want to see the process made harder for the Administrator. Mr. Wasson indicated they had agreed with the Committee to provide justifications to the Committees for their review this year as part of the process. Mr. Gordon asked Mr. Wasson to confirm that the justifications would be placed on file with the oversight committees. Mr. Wasson confirmed that analysis and justifications would be provided to the oversight committees during this budget cycle, but there was no formal change in policy. Mr. Selzer indicated that he had similar thoughts and suggested that wording could be added that the unencumbered special fund balances be reviewed and approved on an annual basis by the oversight committee. Ms. Schafer agreed that maybe the word "approved" could be added. Ms. Schafer asked if they could amend it to add the language "and approve". Mr. Wasson suggested that the Committees, through the budget process, approve or disapprove the unencumbered fund balance number that is included in the revenue portion of special revenue funds. Mr. Caisley stated he felt we should leave it to the discretion of the Committees. Mr. Soeldner stated that we already do this now with each Committee but it is important that we recognize that is done in this process. Mr. Segobiano stated that a lot of work that goes into this and the Finance Committee discussed and reviewed at their meeting and we should respect that work. He suggested that if there are questions they should be directed to that Committee. Mr. Gordon asked who the analysis is directed to that is referred to in 3.1(D). Mr. Wasson stated that analysis is directed to the Administrator's office. Mr. McIntyre suggested moving this forward at this time and if Ms. Schafer wanted to propose a change in language at the full Board she could do that.

Ms. Schafer asked that wording be added regarding personnel so that when grants go away then positions go away. Mr. Selzer asked if we do that as part of accepting the Grant. Mr. Segobiano stated that it is the prerogative of the Committee to keep the program or position even when the grant funding is terminated. Mr. Wasson said that section 2.3(A) "Intergovernmental Revenue" addresses grant funding and limits funding of positions through Grant Funding. Mr. Erickson asked if the grant or the county budget policy is the legally controlling document. Mr. Knapp stated that he does not believe either controls, because we are an "at will" State and employment could be terminated at any time. Mr. Selzer asked if there was a grant employee classification. Mr. Wasson stated that positions are specific to those grant positions but employees are not classified. Mr. McIntyre asked if Ms. Schafer was proposing language. Ms. Schafer indicated that she was not.

Motion by Selzer/Soeldner to recommend approval of Resolution
Establishing the Budget Policy for Fiscal Year 2018.
Motion Carried.

Mr. Selzer presented for action a request to approve Schedule A which is the Calendar for Preparation of the Fiscal year 2018 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget.

Motion by Selzer/Segobiano to recommend approval of Schedule A – the Calendar for Preparation of the Fiscal year 2018 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget
Motion Carried.

Chairman Selzer indicated the Committee would have an additional item for the Board to consider next week. Chairman McIntyre asked if the Committee had any questions for Mr. Selzer or the Finance Committee; hearing none, he thanked Mr. Selzer.

Mr. Wasson presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for the General Fund 0001, County Board 0001. He indicated this is to acknowledge receipt of the Bureau of Justice/Justice Assistance Mental Health Collaboration Grant. He indicated that we are beginning to perform training programs under that grant so we need to reflect the revenue and the expenditure items.

Motion by Schafer/Selzer to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for the General Fund 0001, County Board 0001
Motion Carried.

Mr. Wasson presented information on the Employee Activities Report. Chairman McIntyre asked if anyone had any questions for the County Administrator; hearing none, he thanked Mr. Wasson.

Chairman McIntyre asked if there were any other items. Mr. Segobiano urged members to go to Administration with questions on items on agendas or contained in packets outside of Committee meetings. Mr. Soeldner congratulated Staff and the Chairman on the groundbreaking ceremony and reminded Committee members that they CDAP Sub Committee would meet tomorrow on May 10th at 3:30.

Mr. McIntyre told the Committee he had asked Administration to look at options for streaming the County Board meetings and asked Mr. Wasson to present information. Mr. Wasson indicated they had solicited quotes from several entities in the community to provide for web streaming the County Board meetings and went over the proposal which Information Technologies was recommending and the cost of that proposal. Mr. McIntyre stated he was recommending moving forward on this, but wanted to get the consensus of the Committee before suggesting that something be brought to stand-up for approval. Mr. Selzer supported the proposal, but asked if there is a way to see how many people watch. Mr. Derek Barker indicated that there are analytics to indicate how many have viewed. He also indicated that the cost includes someone operating the cameras at the meeting. Mr. Segobiano indicated that he supported this, but cautioned that he felt Rules needed to be put in place regarding procedures of live meetings. Chairman McIntyre indicated it would put pressure on the Chairman to maintain decorum. Mr. McIntyre asked if people would be able to view meetings

later. Mr. Barker confirmed. Mr. Gordon asked them to confirm it would be a 12-month trial period. Mr. Wasson confirmed it is a 12-month proposal and the Board could vote at the end of the proposal to renew or not. It was the consensus of the Committee to support this and bring it to a stand-up committee meeting for approval.

Chairman McIntyre reminded the Committee of the Forum on May 18th and asked for volunteers to be greeters and introduce speakers.

Chairman McIntyre asked if there was any further business to come before the Committee; hearing nothing, he moved to paying of the Bills. Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$193,427.32.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 4/27/2017

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$172,584.28	\$172,584.28
0136	VETERANS ASSISTANCE COMM		\$3,343.04	\$3,343.04
0159	WASTE MANAGEMENT FUND		\$17,500.00	\$17,500.00
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			\$193,427.32	\$193,427.32


COMMITTEE CHAIRMAN

Motion by Segobiano/Selzer to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$193,427.32.

Motion carried.

Chairman McIntyre asked if there was anything further to come before the Committee; hearing nothing, he asked for a motion to adjourn the meeting

Motion by Gordon/Caisley to adjourn the May 9, 2017 Executive Committee meeting.
Motion Carried.

Meeting adjourned at 5:04 p.m.

Respectfully Submitted,



Julie Morlock
Recording Secretary