

## **Minutes of the Executive Committee Meeting**

The Executive Committee of the McLean County Board met on Tuesday, October 10, 2017 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, William Caisley, Susan Schafer, Erik Rankin and David Selzer

Members Absent: Member Chuck Erickson

Other Board Members Present: Members Laurie Wollrab, Catherine Metsker

Staff Present: Mr. Bill Wasson, County Administrator, Mr. Don Knapp, First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary

Department Heads/  
Elected Officials Present: Craig Nelson, Director, Information Technology

Others Present: Derek Barker, Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the August 15, 2017 special and September 12, 2017 regular Executive Committee Meetings for approval.

Motion by Segobiano/Rankin to approve the minutes from August 15, 2017 special and September 12, 2017 regular Executive Committee Meetings.  
Motion Carried

Chairman McIntyre presented for action approval of the Reappointments.

Motion by Segobiano/Schafer to recommend Reappointments as presented.  
Motion Carried.

Mr. George Gordon, Chairman for the Justice Committee presented for action a request approval of Interlocal Agreement between the City of Bloomington, IL and the County of McLean, IL – 2017 Byrne Justice Assistance Grant (JAG) Program Award (Sheriff's Department)

Motion by Gordon/Caisley to recommend approval of approval of Interlocal Agreement between the City of Bloomington, IL and the County of McLean, IL – 2017 Byrne Justice Assistance Grant (JAG) Program Award (Sheriff's Department)  
Motion Carried.

Mr. Gordon presented for action a request to approve an On-Line Access Agreement between the Secretary of State and McLean County. Mr. Caisley asked if the \$2,000,000 amount was enough to cover cost of notices if there is a violation. Mr. Knapp stated that we are in conversations with our carrier about additional coverage and cost and in conversations with IT about likelihood this could happen. Mr. Knapp stated that Mr. Everhart going without this service would hinder his office's ability to complete their duties or sign the agreement. Mr. Caisley asked if this coverage was for an indiscretion by one of our employees. Mr. Knapp stated that we do not have a concern about coverage for incident with our employees, but rather a breach by some outside entity using a porthole through the County to access the Secretary of State's records. Mr. Knapp stated this is why we have cyber security insurance. Mr. Segobiano stated that he would be supporting this because this had passed unanimously by the Justice Committee.

Motion by Gordon/Wollrab to recommend approval an On-Line Access Agreement between the Secretary of State and McLean County.  
Motion Carried.

Mr. Gordon indicated that the Justice Committee had nothing further for the Committee but would have one additional item for the Board. Chairman McIntyre asked if there were any questions for the Justice Committee; hearing none, he thanked Mr. Gordon.

Mr. Dave Selzer, Chairman of the Finance Committee presented for action a request to approve a Resolution Establishing Rates for Health and Life Insurance Coverage.

Motion by Selzer/Wollrab to recommend approval of a Resolution Establishing Rates for Health and Life Insurance Coverage.  
Motion Carried.

Mr. Selzer indicated they had no other items for action for the Committee but would have several items for the Board. Chairman McIntyre asked if the Committee had any questions for Mr. Selzer or the Finance Committee; hearing none, he thanked Mr. Selzer.

Ms. Schafer indicated they had no items for the Committee but would have several items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he moved on to the Land Use and Development Committee.

Ms. Laurie Wollrab, Vice-Chairman of the Land Use and Development Committee indicated they had no items for the Committee today and would have nothing for the Board next week. Chairman McIntyre asked the Committee if they had any questions for Ms. Wollrab; hearing none, he thanked Ms. Wollrab.

William Caisley, Chairman of the Transportation Committee indicated they had nothing for the Committee to consider today and nothing for the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Caisley, hearing none, he thanked him.

Mr. Paul Segobiano indicated they had nothing for the Committee today but would have several items for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Segobiano and the Property Committee; hearing none, he thanked Mr. Segobiano.

Mr. Wasson presented for action a request to approve the budget for the Information Technologies Department (0001-0043). Mr. Wasson stated that this budget includes a reduction of one FTE. Ms. Wollrab asked how this would affect the County's ability to move forward with online services that might help fill in some of the gaps from other eliminated positions. Mr. Nelson stated that position does work with online services, but could not give the Committee a definitive answer on how this will affect new requests. Ms. Wollrab asked if there was a way that this could remain in the budget. Mr. McIntyre asked Mr. Nelson if they had met with Staff to discuss need to reduce staff because of budget restrictions. Mr. Nelson stated they did meet and concluded that while there is no position that we can eliminate were we are not hindered in processes, this was the one with the least direct impact to services. Mr. Wasson stated that all reductions in the County would affect our ability to serve but Departments have worked to find positions that will affect priority services the least. He stated that the systems we have purchased have created less technical need for staffing relative to the on-line resources. Mr. Wasson stated that large portions of the system give laymen the ability to do much of the work that was previously required to be done by programmers and that is part of the reason this position was identified. Mr. Nelson stated that he is not coming to ask that they go against the recommendation but any reduction does come with challenges. Mr. McIntyre stated that Mr. Nelson needed to share concerns next year if they discover difficulties in completing tasks.

Ms. Schafer asked how this reduction would affect initiatives such as the data driven initiative. Mr. Nelson stated that they put the County Board initiatives at the forefront and the positions that work on those initiatives will not be impacted. Mr. Caisley asked if there was a job alternative for this person. Mr. Wasson confirmed they are working to identify authorized positions for these employees to help minimize the number of employees who will lose employment with the County. Mr. Segobiano stated that he met with Bill, Don and Eric about the budget and how we can save jobs. He stated that he knows that everyone is going to have to suffer some considering the position that the State has put us in, but thanked Bill, Eric and Don for the effort that has been put forth to try to minimize the number of jobs lost. Mr. McIntyre also reminded the Committee that we are still in the 60-day process for Voluntary Retirement and it will depend on the number of individuals who choose this option as to the number of employees reduced in force.

Motion by Segobiano/Gordon to recommend approval of the Information Technologies Department (0001-0043).  
Motion Carried.

Mr. Wasson presented for action a request to approve the budget for the County Administration Office (0001-0002). Mr. Wasson went over the FTE sheet and pointed out that it did not match funding sheet. It was discussed and determined that the FTE sheet that was in the original recommend budget book was the correct sheet that did include the

Behavioral Health Coordinator position. Mr. Knapp made copies and provided to the Committee. Ms. Schafer asked for clarification on the funding of that position. Mr. Wasson explained that is covered by a transfer from the general fund. Mr. Wasson went on to indicate there is a reduction of one FTE in the County Administrator's office. Mr. Selzer stated that we have cut a Full FTE in many departments that had 13 or 14 to start with, but concerned that we are cutting a full FTE from this office with a much smaller staff. He stated that he understood all departments are going to suffer from cuts, but wanted to go on record that he is concerned as he wants to make sure we have enough people in the Administration office as it supports the entire County. Mr. McIntyre indicated that he also voiced that concern and stated that Staff has reassured him that there is a plan to share department personnel to assist. Mr. Selzer noted that he sees emails during evening and weekend hours and knows they are getting the job done but is concerned about the number of hours they have to put in to accomplish that.

Motion by Segobiano/Selzer to recommend approval of the County Administration Office (0001-0002).

Motion Carried.

Mr. Soeldner asked for an update on the number of individuals who have taken the Voluntary Retirement Incentive. Mr. Wasson stated there have been 7 contracts turned in and 3 have reached the 7 day waiting period and that they have received strong indications from about 3 or 4 more of their intention to complete contracts. Mr. Wasson stated that meetings have been scheduled in different county locations to provide general information and answer questions. He also noted for the Committee that many individuals met with IMRF last week and that a second date for IMRF meetings is coming up in the next few weeks. Mr. Knapp stated that we are putting together a report that will provide the Board with financial information as these employees contracts go through the full revocation period. He reminded the Committee that the full time for this program does not lapse until 7 days after the November 20<sup>th</sup> Board meeting when they approve the budget

Mr. Segobiano wanted to extend appreciation to the Nursing Home staff for their three Star rating. He stated that they work hard to provide care to individuals in our community and wanted to make sure our congratulations is extended to them.

Mr. Rankin asked about cyber insurance and when that will be referred to Finance. Mr. Knapp stated that he does not have an exact date. He stated that they have a meeting in the next month with the broker where the discussion will be what does everyone else do, how big of a threat is this and cost of cyber security. He stated he hoped to get information to the Finance as to how much it would cost for a certain amount of coverage and then discuss having a risk assessment done. Mr. Rankin stated that given the level of cyber issues today, he wanted to make sure we were addressing this. Mr. McIntyre asked if this was or could be covered with a re-insurance policy. Mr. Knapp stated that was a possibility. Mr. Nelson stated that our best insurance is prevention, so Information Technologies has been providing security refresher training to all employees.

Chairman McIntyre asked if there were any other items to come before the Committee; hearing none, he stated that he would move to payment of the Bills before going into Closed Session. Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$199,949.78.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
AS OF 9/30/2017  
EXPENDITURE SUMMARY BY FUND

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**Executive Committee**

<b>FUND</b>	<b>FUND TITLE</b>	<b>PENDING TOTAL</b>	<b>PREPAID TOTAL</b>	<b>FUND TOTAL</b>
0001	GENERAL FUND		\$195,263.39	\$195,263.39
0136	VETERANS ASSISTANCE COMM.		\$4,686.39	\$4,686.39
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			\$199,949.78	\$199,949.78

  
COMMITTEE CHAIRMAN

Motion by Segobiano/Wollrab to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$199,949.78.  
Motion carried.

Chairman McIntyre stated that no other business to come before the Committee and adjourned the Executive Committee Meeting at 5:04 p.m.

Respectfully Submitted,



Julie Morlock  
Recording Secretary