

## Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, May 2, 2018 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman David Selzer, Members Erik Rankin, Catherine Metsker, Jim Soeldner, Scott Murphy and Laurie Wollrab

Members Absent: Member Chuck Erickson

Other Members Present: Chairman John McIntyre, Susan Schafer

Staff Present: Mr. William Wasson, County Administrator; Mr. Donald Knapp Assistant County Administrator, Mr. Eric Schmitt, Administrative Services Director; Ms. Jessica Woods Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary;

Department Heads/Elected

Officials Present: Marshall Thomson, Animal Control Director; Rebecca McNeil, County Treasurer

Others Present:

Chairman Selzer called the meeting to order at 4:30 PM.

Chairman Selzer presented the Minutes of the April 4, 2018 regular meeting and March 20, 2018 special meeting of the Finance Committee for approval.

Motion by Soeldner/Wollrab to approve the Minutes of the April 4, 2018 regular and March 20, 2018 special meetings of the Finance Committee.  
Motion carried.

Chairman Selzer confirmed there were no appearances by members of the public.

Ms. Kathy Michael, County Clerk presented her monthly report. Ms. Metsker asked her to confirm she has enough election judges. Ms. Michael confirmed they have all positions filled and have a waiting list. Chairman Selzer asked if there were any further questions, hearing none, he moved on to the County Treasurer.

Ms. Marshall Thomson, Director Animal Control presented her monthly reports and indicated they had a successful vaccination clinic this past weekend. Chairman Selzer asked if there were any questions; hearing none, he thanked her.

Ms. Becky McNeil, McLean County Treasurer, presented her monthly financial reports. She went over the Summary of Sales Tax revenue report and indicated that our revenue for April is down. Mr. Selzer asked if reduction in PPRT includes the State's recoupment of overpayment and reduction or just reduction. Ms. McNeil indicated it includes both. She discussed Property Tax revenue and indicated they have started to see payments. Ms. McNeil stated that she would bring to the Committee next month the language they put on the website showing where the money is distributed. She went over the investment report stating they renewed some CDs

with some small banks in the County but like to maintain accounts with them because they help us collect taxes. Ms. McNeil went over the numbers in the Blue Cross/ Blue Shield report and compared numbers this year to last year and indicated we are still seeing a cost savings when compared to when we were not self-insured. Ms. McNeil presented the Nursing Home report and pointed out that year to date expenses are down and the cash is up in comparison to last year. She felt this was due in part to the Nursing Home being able to collect some past account receivables. Mr. Selzer thanked her for bringing knowledge of lockbox to the Committee, as he was able to answer questions about it to constituents. Ms. McNeil thanked the Committee for support in this technology as it has helped her office with processing payments. She indicated they would be doing an RFP in the next few years.

Motion by Wollrab/Murphy accept and place on file the County Treasurer's  
Monthly Financial Reports.  
Motion Carried.

Chairman Selzer asked the Committee if it would be ok to take a couple of the action items under the County Administrator before going into closed session. The Committee concurred.

Chairman Selzer presented on behalf of Mr. Wasson a request to approve a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2018 Nursing Home Fund 0401 and an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2018 Combined Annual Appropriation and Budget Ordinance Nursing Home Fund 0401. Mr. Wasson stated this will help accomplish one of the recommendations from the Blue Ribbon Committee to work with the hospitals for referrals and hopefully increase the Nursing Home census.

Motion by Rankin/Wollrab to recommend approval of a Resolution Amending  
the Funded Full-Time Equivalent Positions Resolution for 2018 Nursing Home  
Fund 0401 and an Emergency Appropriation Ordinance Amending the  
McLean County Fiscal Year 2018 Combined Annual Appropriation and  
Budget Ordinance Nursing Home Fund 0401  
Motion Carried.

Mr. Wasson presented for action a request to approve the Resolution Establishing the Budget Policy for Fiscal Year 2019. Mr. Wasson stated they based current policy on policy used in years past including any previous amendments. Mr. Soeldner asked for justification of reducing supplies, services and capital assets to 98%. Mr. Wasson stated that wording requires department heads provide justification for anything over 98% of the previous year's budget, so department heads continue to evaluate current spending and look at possibilities to decrease expenditure lines.

Ms. Wollrab asked them to consider adding language under 5.1 capital improvements that would address capital improvement at the Nursing Home. There was discussion by Members and Staff about where it would be best to include the language. Mr. Selzer asked if the Resolution that the Board already approved covered this request. Ms. Wollrab indicated she would like something sited here that referred to that Resolution. Mr. Soeldner stated this only directs staff to prepare a five-year capital plan and does not say the Nursing Home will not be included, but he was ok adding language. Mr. Wasson cautioned them about adding language that prioritized the Nursing Home as there are currently several other ongoing projects. Mr.

Rankin asked if language could be placed under services section based on what was previously done for mental health. Ms. Wollrab stated that section is about new services and did not feel that would be the appropriate place. Mr. Selzer stated he felt it would be better under preparation of the Five Year Capital Plan. Mr. Wasson stated Staff was ok with language being added but again cautioned about setting priorities when large capital programs are underway. Ms. Wollrab stated she felt it should be made a priority even if it is not a top priority. Mr. Knapp offered language to be added as 5.1 (B) "When preparing the Five Year Capital Plan, the County Administrator shall consider and address the recommendations of the Blue Ribbon Panel as presented to the County Board on April 17<sup>th</sup>. Mr. Selzer asked that they add Nursing Home before Blue Ribbon Panel. Consensus of the Committee that additional language was ok.

Motion by Erickson/Rankin to recommend approval of the Resolution Establishing the Budget Policy for Fiscal Year 2019.

Motion by Wollrab/Metsker to amend the Resolution Establishing the Budget Policy for Fiscal Year 2019 to include 5.1(B): When preparing the five-year capital plan, the County Administrator shall consider and address the recommendations of the Nursing Home Blue Ribbon Panel as presented to the County Board on April 17<sup>th</sup>.

Motion Carried. Mr. Erickson Voted No

Committee returned to vote on original motion by Erickson/Rankin to recommend approval of the Resolution Establishing the Budget Policy for Fiscal Year 2019 as amended.

Motion Carried.

Mr. Wasson presented for action a request to approve Schedule A – Calendar for Preparation of the Fiscal Year 2019 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget. Mr. Soeldner stated that in the past, after the budget was presented in September, we have discussed changing number so that the levy is not affected. He asked if this schedule allows time for changes. Mr. Wasson stated we have had time in the past and this calendar is similar to those in the past.

Motion by Murphy/Wollrab to recommend approval of Schedule A – Calendar for Preparation of the Fiscal Year 2019 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget.

Motion Carried.

Chairman Selzer indicated he had contacted elected officials and indicated that each one could remain in the closed session when their salary was discussed. Mr. Selzer indicated that members of the Committee, Staff, Member Schafer and Mr. Sandage would remain in the room to start the closed session.

Chairman Selzer asked for a motion to go into closed session pursuant to section 2 (c)(1) of the Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Murphy/Soeldner to go into closed session pursuant to section 2 (c)(1) of the Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion Carried.

The Finance Committee entered into Closed Session at 5:15 p.m.

The Finance Committee returned to Open Session at 6:28 p.m.

Chairman Selzer presented on behalf of Mr. Wasson, County Administrator for action a request to approve critical hiring request.

Motion by Soeldner/Murphy to approve the critical hiring requests.

Motion Carried.

Chairman Selzer presented on behalf of Mr. Wasson a request to approve an Ordinance of the McLean County Board Establishing the Annual Salary of the County Clerk, County Treasurer and Sheriff. He reminded Committee this is for the three positions up for election this Fall.

Motion by Murphy/Erickson to recommend approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the County Clerk, County Treasurer and Sheriff.

Motion Carried.

Chairman Selzer presented on behalf of Mr. Wasson a request to approve an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner. Mr. Rankin proposed an Amendment. Mr. Erickson asked if he could make a motion to amend the Amendment. Mr. Soeldner stated that he felt it was appropriate to reduce the salary because the workload and employees supervised had been reduced. Mr. Erickson stated that he felt \$25,000 sends the wrong message that they are trying to eliminate the position by cutting the salary so you could get what you could not get at the ballot box a few years ago. He said he would propose a small reduction of \$10,000 per year, which would balance out with the stipend increase for the Sheriff so no net consequence to the taxpayer. Mr. Erickson stated that we often talk about cutting taxes and the argument has been that it is only ten cents on the dollar that you are adding, but your savings here is only about ten cents on the dollar so not much of a tax savings. He stated he felt the position salary should be at about \$90,000 to encourage someone who might have the competency to run for the position as he felt they would be more likely to run for the position at \$90,000 than \$75,000. He said he was not in favor of eliminating the position. Mr. Selzer said it is not about the ballot box, he said he felt we would get candidates at \$75,000 who would like a ¾-time position. Mr. Erickson made a Motion to amend the amendment to propose that the Auditor's salary be reduced by \$10,000, there was no second presented. Ms. Wollrab asked for an Amendment to the Amendment so that in the year 2021 the Coroner's salary would be increased to \$103,249, the same as the Treasurer's salary and would continue to follow increases set for the Treasurer.

Motion by Wollrab/Erickson to recommend approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner.

Motion to Amend by Rankin/Murphy to reduce the Auditor position's salary by \$25,000 starting January 1, 2021 and for each of the four years afterward.

Motion by Wollrab/Metsker to Amend the Amendment to increase the Coroner's salary in the year 2021 to 103,249 (same at the Treasurer's salary) and would continue to follow increases set for the Treasurer.

Motion Carried. Mr. Erickson voted no

The Committee returned to the motion to amend by Rankin/Murphy for a reduction in Auditor position salary by \$25,000 and an increase in the Coroner's salary to \$103,249 in the year 2021 and increases of 1 ½ percent each year after.

Motion Carried. Mr. Erickson voted no.

The Committee voted on the original motion as amended

Motion Carried. Mr. Erickson voted no.

Chairman Selzer presented for action an Ordinance of the McLean County Board Establishing an Annual Public Safety Stipend. Mr. Selzer stated it would be in the amount of \$10,000. Mr. Murphy made a Motion to Amend to increase it to \$15,000. No second was offered.

Motion by Rankin/Murphy to recommend approval of an Ordinance of the McLean County Board Establishing an Annual Public Safety Stipend of \$10,000 for the Sheriff

Motion Carried.

Chairman Selzer presented the Finance Committee bills for review and approval as transmitted by the County Auditor. He stated that the Finance Committee bills include a Prepaid and Fund Total of \$744,007.81 as of April 27, 2018.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

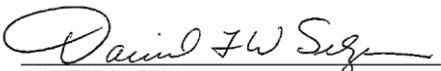
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AS OF 4/27/2018

**EXPENDITURE SUMMARY BY FUND**

**Finance Committee**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$213,961.65	\$213,961.65
0130	SOCIAL SECURITY EXPENSE		\$497.25	\$497.25
0135	TORT JUDGEMENT		\$27,470.51	\$27,470.51
0137	RECORDER DOCUMENT STORAGE		\$3,729.97	\$3,729.97
0164	CO CLERK DOC STORAGE		\$961.62	\$961.62
0512	EMPLOYEE BENEFIT PLAN		\$497,386.81	\$497,386.81
			<hr/>	
			\$744,007.81	\$744,007.81

  
 COMMITTEE CHAIRMAN

Motion by Wollrab/Murphy to approve the presented bills in the amount of \$744,007.81 as of April 27, 2018.

Motion carried.

Chairman Selzer asked for a motion to go into closed session pursuant to 5 ILCS 120/2(c)(2) of the Open Meetings Act for the purpose of discussing collective negotiating matters between public body and its employees or their representatives, or deliberations concerning salary schedule for one or more classes of employees.

Motion by Murphy/Soeldner to go into closed session pursuant to 5 ILCS 120/2(c)(2) of the Open Meetings Act for the purpose of discussing collective negotiating matters between public body and its employees or their representatives, or deliberations concerning salary schedule for one or more classes of employees.

Motion Carried.

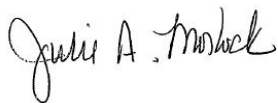
The Finance Committee entered into closed session at 6:43 p.m.

The Finance Committee returned to open session at 6:54 p.m.

Under other business, Chairman Selzer stated he recognized we have tight fiscal times, but heard from elected department heads that staff not happy. He stated that he understood bargaining units are handled different, but would ask Staff provide the Committee and the Board with alternatives for compensation for employees. Ms. Wollrab stated that she hoped members would keep in mind we might have to raise taxes a little to accomplish this. Mr. Selzer said that understands both sides of the issue, as he does not mind paying the little extra, but understood the question of when is enough, enough. Mr. Soeldner indicated that hopefully the new windfarms and solar farm would help with EAV. Mr. Wasson stated that they recognized the need to try to eliminate the salary freeze.

Chairman Selzer asked the Committee if there was any other business to come before the Committee; hearing none, he adjourned the meeting at 6:58 p.m.

Respectfully Submitted,



Julie A. Morlock  
Recording Secretary