



# McLean County 911 Communications Center

2411 E. Empire  
Bloomington, IL 61704

Ph. (309)663-9911  
Fax (309)664-7917

---

## ETSB MEETING MINUTES

**July 24, 2018**

In Attendance: Vice Chairman Rick Bleichner, Members Travis Cornwall, James Kern, Eric Klingele, Lee Klintworth, Jon Sandage, Clay Wheeler, Tom Willan, Glenn Wilson, Tony Cannon

Others: Darren Wolf, Brandon Lacey, Jake Fever

Vice Chairman Rick Bleichner called the meeting to order at 3:02 p.m.

### **Opening Remarks:**

Vice Chairman Bleichner welcomed everyone. He reported Chairman Dennis Powell will not be present today.

### **Approval of Minutes:**

Minutes of the May 22, 2018 meeting were presented. Having no questions on the minutes, Lee Klintworth motioned to approve the minutes, and Jim Kern seconded the motion. All were in favor, the motion was carried.

### **Treasurer's Report:**

May/June 2018 Financial Report: Lee Klintworth presented the treasurer's report. He reported year to date expenses are \$935,800.17, with current fund balance of \$1,295,098.86. Director Cannon stated there were no unusual expenses. Travis Cornwall motioned to approve the treasurer's report, and Jon Sandage seconded the motion. All were in favor, the motion was carried.

### **Coordinator's Report:**

Items for Information:

Status Report: There was nothing out of the ordinary to report.

Error Reports: The reports were included in the packet.

CAD Reports: These reports were included in the packet. Director Cannon reported that the 911 hang-ups were higher than usual, this was researched and we are not sure why.

Call Stats: These reports for Metcom and Bloomington were included in the packet. There were no questions on these reports.

## **Old Business:**

Items for Information: There was nothing to report.

## **New Business:**

Items for Action:

Approval of the Proposed 2019 ETSB Budget – Director Cannon stated the committee met and approved the presented budget. He added the Metcom budget is still in process, he meets with County Admin in the near future, stating the entity shares could change a bit. He stated state surcharges will probably increase. The interest revenue has been slightly decreased. He stated he is requesting the purchase of door card readers for security purposes. This is the same system that the downtown County offices use and we will be assisted by County IT. He is also requesting the purchase of an additional 911 answering console to be utilized for training, which could also be utilized live if necessary. There were no questions from the board members. Jon Sandage made the motion to approve the proposed budget for 2019, and Lee Klintworth seconded the motion. All were in favor, the motion was carried.

Approval to Purchase ArcMap License for the CAD Training Workstation – Brandon Lacey updated the board on GIS licensing issues. It has been recommended by our CAD vender to have a dedicated license on the training CAD and would allow the same functionality as the production side. Mapping issues would be worked out prior to hitting the production side decreasing downtime and increasing geo accuracy. The licensing fee is estimated about \$1000, with an additional maintenance fee. This will come out of the fund balance. Lee Klintworth motioned to approve, and Travis Cornwall seconded the motion. All were in favor, the motion was carried.

Approval to Convert the Lexington & Arrowsmith EF Johnson Equipment to Additional StarCom Sites for use on the StarCom System, to include Licensing and Equipment – Director Cannon reported that we were approached by Motorola with a project to add two additional StarCom sites to McLean County. They stated we could use the existing EF Johnson 800 equipment on the tower sites which are still viable. ETSB currently pays \$1610 monthly for T1 costs to both towers that Motorola would take over, and ETSB would pay Motorola for \$1616 per month for 60 months. There would also be a one-time licensing fee estimated about \$3000 and would also need additional equipment estimated at \$3500. Jake Fever provided some positive notes on this. He stated this will not make much improvement within the city but will mostly effect the rural areas. Other positive bullet points were included in the memo. Director Cannon stated we'll use the fund balance for the one-time expense of the \$3000 licensing fee and additional estimated \$3500 equipment fee. Jon Sandage made the motion for approval, and Lee Klintworth seconded the motion. All were in favor, the motion was carried.

Items for Information:

Next Meeting – Vice Chairman Bleichner reported the next meeting date is scheduled for September 25, 2018

**Board Member Comments:** There was nothing to report.

Having nothing further to discuss, Vice Chairman Bleichner asked for a motion to adjourn. Jon Sandage motioned to adjourn the meeting, and Lee Klintworth seconded the motion. All were in favor; the meeting was adjourned at 3:30pm.

Respectfully submitted:

---

Patsy Mayer, Recording Secretary  
September 25, 2018

---

Dennis Powell, Chairman