

## **Minutes of the Finance Committee**

The Finance Committee of the McLean County Board met on Wednesday, January 2, 2019 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman Jim Soeldner, Members Catherine Metsker, Chuck Erickson, Laurie Wollrab Carlo Robustelli and Jacob Beard

Members Absent:

Other Members Present: Member Logan Smith, Sharon Chung, George Gordon

Staff Present: Mr. William Wasson, County Administrator; Mr. Eric Schmitt, Administrative Services Director; Ms. Jessica Woods First Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary;

Department Heads/Elected

Officials Present: Michelle Anderson, County Auditor, Marshall Thomson, Animal Control, Kathy Michael, County Clerk

Others Present:

Chairman Soeldner called the meeting to order at 4:30 PM.

Chairman Soeldner presented the Minutes of the November 20, 2018 special meeting and December 5, 2018 regular meeting of the Finance Committee.

Motion by Robustelli/Wollrab to approve the Minutes of the November 20, 2018 special meeting and December 5, 2018 regular meeting of the Finance Committee for approval.

Motion carried.

Ms. Marshall Thomson, Director of Animal Control presented her reports. Mr. Soeldner asked about the difference between registration payment number and payment pending numbers. Ms. Thomson indicated people have 30 days from date of Rabies vaccination and those are the pending numbers. Mr. Soeldner asked about process for late notice. Ms. Thompson went over the process. Ms. Wollrab asked why there were so many bat bites. Ms. Thompson indicated bats can get in all areas of the home so people may not realize they have a bat when they are cleaning out gutters, attics, closets, etc.

Ms. Kathy Michael presented her reports. Ms. Metsker asked about recording income information. Ms. Michael stated she did not have that information but she could get the information and report to her or Ms. Metsker could contact Mr. Bounds.

Mr. Soeldner indicated that Ms. McNeil was not present. Mr. Wasson indicated she would present her reports to the Committee at a stand-up meeting. Mr. Wasson presented for action on behalf of the Treasurer a request to approve a Resolution authorizing the Chairman of the McLean County Board to execute a Deed of Conveyance for PIN 21-05-176-022 and PIN 12-07-201-015.

Motion by Erickson/Beard to recommend approval of a Resolution authorizing the Chairman of the McLean County Board to execute a Deed of Conveyance PIN 21-05-176-022 and PIN 12-07-201-015.

Motion Carried.

Mr. Wasson presented the employment activities and indicated there were nothing under the purview of the Committee

Mr. Wasson presented a critical hire request in the Health Department.

Motion by Metsker/Murphy to recommend approval of the critical hire request.  
 Motion Carried.

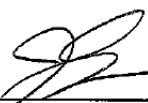
Chairman Soeldner presented the Finance Committee bills for review and approval as transmitted by the County Auditor. He stated that the Finance Committee bills include a Prepaid and Fund Total of \$1,398,302.29. Mr. Soeldner stated that the letter from the Auditor indicated that the County Clerk had spent 105% of contractual line and 207% of another contractual line. Ms. Metsker asked what charges were incurred for the County Clerk to be over by 105% and 207%. Staff researched and clarified that the Auditor's memo was incorrect and that the 700 contractual line is over by 6% and the 207% overage was in the 800 lines and is approximately 9,000 over in the purchase of computer equipment. Ms. Metsker asked if those overages would be reconciled after the year is closed. Mr. Wasson confirmed that generally after the year is closed they bring final clean up items for the budget to the Committees. Ms. Metsker asked if there would be an explanation of how the overage occurred when the documentation for cleanup was brought to the Committee. Mr. Robustelli asked that an accounting of how many computers and what they were used for be provided. Ms. Metsker asked where those funds would need to come from to cover the overage if the County Clerk was not under in other areas of her budget. Mr. Wasson stated that it would come from the unencumbered fund balance if there were insufficient funds in her budget to cover and they would not know that until the fiscal year was closed. Mr. Schmitt indicated there looked to be funds in another line that could be transferred but they would not know for sure until all expenses had been paid out for 2018.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 12/30/2018  
 EXPENDITURE SUMMARY BY FUND

PAGE 1 OF 12

**Finance Committee**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$154,888.66	\$154,888.66
0131	I.M.R.F. FUND		\$526,958.42	\$526,958.42
0135	TORT JUDGEMENT		\$136,739.07	\$136,739.07
0137	RECORDER DOCUMENT STORAGE		\$2,174.57	\$2,174.57
0164	CO CLERK DOC STORAGE		\$236.07	\$236.07
0512	EMPLOYEE BENEFIT PLAN		\$577,305.50	\$577,305.50
			<hr/>	
			\$1,398,302.29	\$1,398,302.29

  
 \_\_\_\_\_  
 COMMITTEE CHAIRMAN

Motion by Murphy/Wollrab to approve the presented bills in the amount of \$1,398,302.29.  
 Motion carried.

Ms. Wollrab asked if we received the Treasurer's reports. Mr. Wasson stated that she had indicated she would be out of town and would provide at a Stand up.

Chairman Soeldner asked if there was anything further to come before the Committee; hearing none, he adjourned the meeting at 4:56 p.m.

Respectfully Submitted,

*Julie A. Morlock*

Julie A. Morlock  
Recording Secretary