

## Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, February 6, 2019 at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman Jim Soeldner, Members Catherine Metsker, Chuck Erickson, Laurie Wollrab Carlo Robustelli and Jacob Beard

Members Absent: None

Other Members Present: Chairman McIntyre

Staff Present: Mr. William Wasson, County Administrator; Mr. Eric Schmitt, Administrative Services Director; Ms. Jessica Woods First Assistant Civil State's Attorney; Ms. Julie A. Morlock, Recording Secretary;

Department Heads/Elected

Officials Present: Michelle Anderson, County Auditor, Marshell Thomson, Animal Control, Kathy Michael, County Clerk

Others Present:

Chairman Soeldner called the meeting to order at 4:30 PM.

Chairman Soeldner presented the Minutes of the December 18, 2018 special meeting and January 2, 2019 regular meeting of the Finance Committee.

Motion by Robustelli/Murphy to approve the Minutes of the December 18, 2018 special meeting and January 2, 2019 regular meeting of the Finance Committee for approval.

Motion carried.

Chairman Soeldner presented for Kathy Michael County Clerk a request to approve a bid for microfilm machines for the Recording office. Mr. Wasson indicated that Mr. Bounds is present if there are questions. Mr. Wasson stated that this was listed as a bid but this is a quote and falls within those parameters. Mr. Wasson stated that the old machines were no longer operable. Mr. Beard asked if there were no machines operable. Mr. Bounds indicated that one machine is not operable and the other machine fails on a regular basis. Mr. Beard asked if there was a backlog. Mr. Bounds indicated there was not a backlog at this time.

Motion by Wollrab/Erickson to approve the bid for microfilm machines for the Recording Office.

Motion Carried.

Chairman Soeldner asked if there were any questions regarding the County Clerk reports; hearing none, he moved to the report of the County Treasurer.

Ms. Becky McNeil, County Treasurer presented her monthly reports. Ms. McNeil went over the numbers on the sales tax receipt report and indicated receipts were higher for January 2019 than receipts in January of 2018. Ms. McNeil then went over the investment report that still shows an increase in rates we are receiving. She also discussed keeping investments in the local small banks as they partner with us to collect property taxes and provided example of Anchor bank. Ms. Wollrab asked if these were payments made by people going into the bank or if they included escrow payments of taxes. Ms. McNeil indicated that this is mainly people coming in to pay, but we have told them that they can put the escrow payments in that same account. Ms. McNeil also went over the Blue Cross Blue Shield report. She indicated that she did not have a Nursing Home Fund report this month as they were trying to gather and finalize 2018 numbers and would have final numbers including transfers next month.

Motion by Beard/Murphy accept and place on file the County Treasurer's  
Monthly Financial Reports.  
Motion Carried.

Ms. Marshall Thomson, Director of Animal Control presented her reports. Ms. Wollrab asked about the difference in registration numbers from last year to this year. Ms. Thomson indicated they were behind in getting numbers into the system. Ms. Metsker asked if they have been affected by the snow and extreme cold. Ms. Thomson indicated, they had stock piled food, supplies and a generated but did not need those and the Road Commissioner made sure roads to the facility were plowed. Ms. Metsker asked about future participation in events such as the puppy bowl. Ms. Thomson indicated she would reach out to them. Chairman Soeldner asked if there were any further questions, hearing none, he thanked her.

Ms. Michelle Anderson, County Auditor presented the most recent mileage rate information to the Committee. Mr. Beard asked if this would greatly affect anyone's budget. Mr. Wasson stated that amounts usually fall within travel budgets. Ms. Anderson indicated that to figure how much the mileage change affected a budget each year they would have to pull each individual travel report as that figure is included in with other travel expenses. Chairman Soeldner asked if they had any further question, hearing none, he thanked her.

Mr. Wasson presented critical hire requests for the Children's Advocacy Center, a grant funded position, and a Court Services position at the detention center where a portion of the revenue is received from AOIC.

Motion by Metsker/Wollrab to recommend approval of the critical hire requests.  
Motion Carried.

Mr. Wasson presented for action a request to approve the proposed Risk Management Insurance Program for Policy Year 2019. Mr. Wasson pointed out the addition at the Law & Justice Center. Ms. Wollrab asked about how training is tracked and who determines who takes training. Ms. Woods indicated that a lot of the training is done on line and the department heads determine who receives training and the modules they would take. Mr. Wasson stated there is also in-person training. Ms. Wollrab asked them to confirm that in-person training is driven from administration and department heads. Mr. Wasson confirmed. Ms. Wollrab asked

for quarterly reports on risk management numbers. Ms. Woods indicated that she could provide those reports.

Motion by Wollrab/Robustelli to recommend approval of the Risk Management Insurance Program for Policy Year 2019.  
 Motion Carried.

Mr. Wasson presented the employment activities and indicated there were nothing under the purview of the Committee.


Chairman Soeldner presented the Finance Committee bills for review and approval as transmitted by the County Auditor.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 1/31/2019  
 EXPENDITURE SUMMARY BY FUND

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**Finance Committee**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$193,333.43	\$193,333.43
0131	I.M.R.F. FUND		\$351,782.72	\$351,782.72
0133	CO-OPERATIVE EXTENSION		\$99,284.19	\$99,284.19
0134	HISTORICAL MUSEUM		\$12,160.23	\$12,160.23
0135	TORT JUDGEMENT		\$12,300.12	\$12,300.12
0137	RECORDER DOCUMENT STORAGE		\$2,404.22	\$2,404.22
0164	CO CLERK DOC STORAGE		\$95.27	\$95.27
0512	EMPLOYEE BENEFIT PLAN		\$424,101.82	\$424,101.82
			\$1,095,462.00	\$1,095,462.00

  
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 COMMITTEE CHAIRMAN

Motion by Robustelli/Beard to approve the presented bills in the amount of \$1,095,462.00.  
 Motion carried.

Mr. Soeldner asked for a motion to go into closed session pursuant to 5 ILCS 120/2(c)(2) of the Open Meetings Act for the purpose of discussing collective negotiating matters between public body and its employees or their representatives, or deliberations concerning salary schedule for one or more classes of employees.

Motion by Wollrab/Erickson to go into closed session pursuant to 5 ILCS 120/2(c)(2) of the Open Meetings Act for the purpose of discussing collective negotiating matters between public body and its employees or their representatives, or deliberations concerning salary schedule for one or more classes of employees.  
 Motion Carried.

The Finance Committee entered into closed session at 5:00 p.m.  
The Finance Committee returned to open session at 5:21 pm.

Chairman Soeldner thanked everyone for work done during the cold weather. He asked if there was anything further to come before the Committee; hearing none, asked for a motion to adjourn.

Motion by Metsker/Erickson to adjourn the February 6, 2019 Finance committee meeting.  
Motion Carried. Meeting was adjourned at 5:22 p.m.

Respectfully Submitted,

*Julie A. Morlock*

Julie A. Morlock  
Recording Secretary