

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, October 8, 2019 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, William Caisley, Chuck Erickson, George Gordon, Susan Schafer, Laurie Wollrab, Catherine Metsker

Members Absent: Mr. Josh Barnett

Other Board Members Present: Mr. Jacob Beard

Staff Present: Camille Rodriguez, County Administrator; Eric Schmitt, Assistant County Administrator; Cassy Taylor Assistant County Administrator, Jessica Woods, Assistant State's Attorney – Civil Division; Trisha Malott, Behavioral Health Coordinating Council Supervisor

Department Heads/
Elected Officials Present:

Others Present:

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the August 20, 2019 special meeting and September 10, 2019 regular meeting of the Executive Committee for approval.

Motion by Soeldner/Gordon to approve the minutes from August 20, 2019 special meeting and September 10, 2019 regular meeting of the Executive Committee.

Motion Carried

Chairman McIntyre confirmed there were no members of the public or employees to speak before the Committee.

Chairman McIntyre presented appointments and reappointments for approval.

Motion by Caisley/Wollrab to recommend approval of appointments and reappointments.

Motion Carried.

Chairman McIntyre asked the Committee if there was any objection to moving the Justice Committee report forward on the Agenda as Mr. Gordon might need to leave early. There was no objection.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Agreement with Ann & Robert Laure Children's Hospital of Illinois for development of the State Unintentional Drug Overdose Reporting System. Mr. Caisley asked if this was to

be a study of all counties in Illinois. Ms. Rodriguez indicated that the grant dollars are for information in McLean County.

Motion by Gordon/Schafer to recommend approval of a request to approve an Agreement with Ann & Robert Laure Children's Hospital of Illinois for development of the State Unintentional Drug Overdose Reporting System.
Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance.

Motion by Gordon/Wollrab to recommend approval of a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance
Motion Carried.

Mr. Gordon presented for action a request to approve the Subcontract/Sub-Grant Agreement between Illinois CASA and the County of McLean. Ms. Wollrab indicated it looked like they were requesting that each member sign a conflict of interest statement. Discussion about requirements in the document. Ms. Schafer and Mr. Gordon referenced document and indicated we answer as a government entity and only need to list Board member contact information. Mr. McIntyre asked if there was anything further, hearing nothing he called question.

Motion by Gordon/Metsker to recommend approval of the Subcontract/Sub-Grant Agreement between Illinois CASA and the County of McLean.
Motion Carried.

Mr. Gordon indicated the Justice Committee had no further items for action today but would have one additional item for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Soeldner indicated they had nothing for the Committee today, but would have an item for the Board next week. Mr. Soeldner indicated they had a good discussion on budgets that fell under their purview. Chairman McIntyre asked if there were any questions for Mr. Soeldner, hearing none he thanked him.

Ms. Susan Schafer, Chairman of the Health Committee presented for action an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205, Section 205-95, Chapter 310 Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems Fees. Mr. Caisley asked why we charge a fee for Geothermal Systems after they are installed. Ms. Schafer indicated that the Geothermal is not an annual fee, but is an initial installation fee. Ms. Wollrab stated an annual 3% increase is above and beyond other increases in the budget and questioned having an ordinance that automatically increased and if we could make it a 1.5% increase. Ms. Schafer indicated that we could not change it as it was approved through

Board of Health and they would have to bring forth a change. Ms. Wollrab asked why we are being asked to approve this if we can't change it. Mr. Soeldner asked if Board of Health could bring forth information on this matter before final budget needed to be approved. Ms. Schafer stated that when they install a geothermal system, the person inspecting it has to be on site all the time, so not a quick inspection, but would take that back to the Board of Health for consideration next year. Mr. Caisley asked if we should do a cost study. Ms. Metsker stated that while an analysis was done for food fees, she was not aware of an analysis on this matter. She stated that she would like more information brought forward on this next year as she felt it impacted rural residents. Mr. McIntyre indicated that Westminster and schools did geothermal, so not just rural. Mr. Soeldner asked if this could be tabled. Discussion about timing of Board of Health meetings and approval of final budget by the County Board. Ms. Wollrab indicated discussion last year about getting more information this year and did not receive it. Ms. Schafer indicated there was discussion last year on the food fees and there was more information brought forward on that one. She indicated she would relay concerns to Board of Health. Ms. Metsker stated she would recommend vote on this year, but make strong recommendation that they would have to justify fees for next year. Roll Call Vote was requested.

Motion by Schafer/Soeldner to recommend approval of Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205, Section 205-95, Chapter 310 Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems Fees.

Motion Carried. Voted no: Erickson, Wollrab, Metsker

Ms. Schafer presented for action a request to approve an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205: Section 205-90 Chapter 216 Food Service Fees. She indicated that it did pass unanimously through Health Committee. She indicated that the Health Department kept track and it is taking longer to complete the inspections and this was not an automatic increase.

Motion by Schafer/Metsker to recommend approval of an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205: Section 205-90 Chapter 216 Food Service Fees.

Motion Carried.

Ms. Schafer presented for action a request to approve an Ordinance of the McLean County Board Amending the 2019 Combined Appropriation and Budget Ordinance for Fund 0112.

Motion by Schafer/Gordon to recommend approval of an Ordinance of the McLean County Board Amending the 2019 Combined Appropriation and Budget Ordinance for Fund 0112.

Motion Carried.

Ms. Schafer indicated they had nothing further for action today. Chairman McIntyre asked if there were any questions; hearing none, he thanked her.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no action items for today, but would have an item for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked Mr. Erickson.

Mr. William Caisley, Chairman of the Transportation Committee indicated they had nothing for action today, but would have an item next week for the Board. Chairman McIntyre asked if there were any questions; hearing none, he thanked Mr. Caisley.

Mr. Jacob Beard, Vice Chairman of the Property Committee indicated he had no action items for the Committee but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve a Resolution Establishing a Holiday Schedule for County Employees for the year 2020.

Motion by Wollrab/Soeldner to recommend approval of a Resolution Establishing a Holiday Schedule for County Employees for the year 2020.
Motion Carried.

Ms. Rodriguez presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Board 0001 (Fleet). Mr. Soeldner indicated the discussion at Justice was to start order process this year as there had been changes by Ford that would cause delays.

Motion by Soeldner/Schafer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Board 0001 (Fleet).
Motion Carried.

Ms. Rodriguez presented for approval the Information Technologies Department 0001.0043 sub departments .0047 (data processing) and 0107 (County GIS) budget. Mr. Soeldner asked for more information about computers under \$1,000 and Windows upgrades. Mr. Nelson indicated that for the past two years they have been working to upgrade systems to Windows 10 as Windows 7 becomes obsolete in January of 2020. He said to counter that increase they paused the infrastructure upgrades so those item lines decreased. He stated the only other line that might stand out is on software line which is an increase for security initiatives. Mr. Caisley asked about food item. Mr. Nelson indicated that is bottled water for the department. Mr. Caisley asked if software license agreement is for Windows 10. Mr. Nelson indicated the software license line represents between 55 and 60 different items as well as upgrading servers. Mr. Caisley asked him to confirm we have to do that. Mr. Nelson confirmed. Mr. Caisley asked about the systems engineer and if we have not had one before. Mr. Nelson indicated that it is a reclass of a position so not a change in FTE. Mr. McIntyre asked if there were GIS questions. Mr. Caisley asked about IMRF contribution which is down. Mr. Nelson stated that we had experienced an increased rate for several years after financial struggles

from 2008 rolled forward and IMRF adopted a 7 or 8 years pay back schedule, but we have exited that window. Ms. Schafer asked under GIS operating office supplies and note indicated buying one chair and questioned the amount. Mr. Peterson responded that the line item is more than for one chair, there are other items that was the only major purchase that was noted.

Motion by Schafer/Wollrab to recommend approval of the Information Technologies Department 0001.0043 sub departments .0047 (data processing) and 0107 (County GIS) budget.

Motion Carried.

Ms. Rodriguez presented for approval the County Board Fleet 0001.0001.0100 budget. Ms. Rodriguez indicated there were items brought forth last week in other department head budget presentations. Mr. Beard asked about process to rotate out of fleet. Ms. Rodriguez said that when we have enough vehicles we can hold an auction for those, but have not done that recently. Ms. Rodriguez indicated that departments will also donate to other departments.

Motion by Metsker/Soeldner to recommend approval of the County Board Fleet 0001.0001.0100 budget.

Motion Carried.

Ms. Rodriguez presented for approval the Regional Planning Commission Budget 0001.0010.0010. Ms. Vasu Gadhiraju came forward to help with any questions. Mr. Caisley asked for explanation with accounting for Regional Planning and if Bloomington and Normal were no longer contributing. Ms. Gadhiraju indicated the regional planning commission has been an independent organization supported by the Town, City and County for the past 50+ years and that continues to be the case moving forward. She indicated that last year they were informed that because they are part of the County's IMRF system the Regional Planning budget should be part of the County's budget, so they changed where the paperwork was handled. Mr. Caisley asked about food budget. Ms. Gadhiraju indicated they hold a community forum each year and budget for food at that event, but food expense is usually covered or reimbursed through fees collected at the forum.

Motion by Caisley/Erickson to recommend approval of the Regional Planning Commission Budget 0001.0010.0010.

Motion Carried.

Ms. Rodriguez presented the general employment activity report was in the packet and she would be happy to answer any questions.

Ms. Rodriguez indicated that they had some information on the cannabis legislation, how it is taxed and what we need to be considering in the next weeks in regard to any actions that the full Board may end up taking regarding this tax. She also indicated that Ms. Woods had also added other information regarding the Act. Ms. Schafer asked about dispensaries and if someone wanted to open one in an unincorporated area of McLean if we have our zoning up to date for that. Ms. Woods indicated that a request would need to go through ZBA and would be a special use or permitted use. Ms. Woods went on to explain the districting for cannabis

sales and indicated our district is McLean and DeWitt Counties and McLean would be allowed three sites. She said right now there will be preference given to any current medical marijuana dispensaries and Normal has one so they will get one of the license. She indicated also preference to place them in areas that have been disproportionately affected by war on drugs which in our district have been identified as west Bloomington, and ISU and neither are in incorporated McLean County. Ms. Woods stated that while we need to look at zoning for future matters, it did not seem likely that unincorporated Mclean County would be recipient of dispensary. She stated tax question is most pressing issue.

Mr. Erickson asked if County opts out, how much tax would the County still get from the State. Ms. Woods asked him to clarify opt out of allowing dispensaries. Mr. Erickson opt out of what it allows you to opt out of. Ms. Woods stated that we would get share of municipality sales tax money just like anything else in the County. Ms. Woods stated we could opt out of adding tax. Mr. Erickson asked about zoning and Board jurisdiction and not the Zoning Board of Appeals. Ms. Woods indicated that she believed it would start as a text amendment through the Board and then once in place, file application but could do more research to give a more in-depth answer. Discussion about an application that came forward for a dispensary in Downs and cultivation applications. Ms. Schafer asked if we were supposed to be considering something at a November meeting. Mr. Soeldner went over timing as he understood it with current legislation. Ms. Woods indicated that we will not be able to collect taxes on January 1, 2020 as we have to present our ordinance to the Department of Revenue and they have six months to get it set up. Mr. Soeldner indicated that he did not feel there would be facilities in place to get the revenue as of January 1st. Both Mr. Soeldner and Ms. Woods indicated that things have not been finalized by the State to know the process for sure.

Ms. Schafer asked about legislation and cultivation center and if we would need to address that in our Code. Mr. McIntyre stated Board voted on a cultivation center in the past, so felt we could vote on another one that might be presented. Ms. Wollrab asked Ms. Schafer to confirm that she would like to get things ironed out so we miss as little revenue as possible. Ms. Schafer confirmed. Mr. Beard asked her to confirm that most sales would be in Bloomington and Normal and failure to put a tax on that would not reduce what we current receive but would not add possible revenue. Ms. Woods confirmed. Mr. Soeldner stated he felt the first step should be to have administration write up a resolution to enact a 3.75% County wide use tax. Then if it passes we go to the next step. Mr. McIntyre asked about including opting in or opting out in Resolution. Mr. Soeldner agreed to include. Ms. Schafer asked for clarification on amount we could tax. Ms. Woods stated 3.75% in the County and 3.00% in the municipalities.

Chairman McIntyre presented invoices for Regional Planning Fund in the amount of \$8,250.55 and another in amount of \$91,023.80 which is general fund, shared sales tax, veterans and vending machine account.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 9/25/2019
 EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning	\$ 993.27	\$7,257.28	\$8,250.55
		<u>\$993.27</u>	<u>\$7,257.28</u>	<u>\$8,250.55</u>

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AS OF 9/26/2019
 EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND	\$12,753.22	\$74,863.39	\$87,616.61
0007	Shared Sales Tax/Municipalities	103.60	\$648.16	\$749.96
0136	VETERANS ASSISTANCE COMM.	738.44	\$1,058.07	\$1,797.51
0180	VENDING MACHINE ACCOUNT	-	\$860.02	\$860.02
		<u>\$13,595.16</u>	<u>\$77,428.64</u>	<u>\$91,023.80</u>


 COMMITTEE CHAIRMAN

Motion by Wollrab/Caisley to recommend payment of the Regional Planning invoices and General fund, Shared Sales Tax, Veterans and Vending Machine Account invoices.
 Motion Carried.

Chairman McIntyre presented transfers from the County Administrator for approval.

Motion by Wollrab/Schafer to approve the transfers.
 Motion Carried.

Chairman McIntyre asked if there was anything further; hearing nothing, he adjourned the Executive Committee meeting at 5:45 p.m.

Respectfully Submitted,

Julie A. Morlock

Julie Morlock
 Recording Secretary