



McLean County 911 Communications Center

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Metcom Operations Board Meeting

June 14, 2019

Attendees: Chairman Pam Reece, Rick Bleichner, Dustin Carter, Camille Rodriguez, Jon Sandage, Tom Willan, Travis Wilson, Tony Cannon

Others: Lisa Martin

The meeting was called to order at 9:00 a.m. by Chairman Reece.

Opening Remarks – Chairman Reece welcomed everyone to the meeting, and started with introductions around the table to welcome the new county administrator Camille Rodriguez.

Approval of Minutes – Chairman Reece asked if there were any questions on the minutes of the last meeting of April 1, 2019. Having no questions, Rick Bleichner motioned to approve the minutes, and Tom Willan seconded the motion. All were in favor, the motion was carried.

Expenditures – The April and May 2019 expenses were reviewed. Director Cannon reported the year to date budget report shows a couple overages. Some invoices that were coded to 612.0001 should have been paid under 612.0003. And the postage line is more than expected. He added the overtime line is over as usual, but the salary line is only at 40%, stating this is due to being short-staffed.

Director's Report

Items for Information:

Problem Reports – Director Cannon reported there were no problem reports received since the last meeting or for the year.

Staffing – Director Cannon reported on the current staffing level. He reported we currently have 21 fully trained telecommunicators with one in training which we hired from Bloomington dispatch. We have two open positions, and are in the hiring process.

Other – Chairman Reece inquired about changing agenda item from Problem Reports to include more issues. Director Cannon stated he could have the supervisors put together some type of reports to include outages and other system wide issues. It was suggested to change "Problem Reports" to "Problem Reports/Outages/System Wide Issues".

Director Cannon reported we are moving forward with the Fire dispatch (EFD) protocols. We will be placing the order week with Medical Priority. NFD and MABAS could be assisting with getting these protocols and run plans put in place. Dave Warner stated this could run anywhere between 40-80 man hours to finish. Director Cannon stated the County has started the budget process. He stated he will report on the status of that at the next meeting.

Chairman's Report

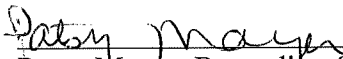
Items for Information:

Announcement of the next meeting: The next meeting is scheduled for August 9, 2019. After a brief discussion, it was decided all future meetings will be held at the Metcom building.

Other General Business and Communication:

Having nothing further to discuss, there was a motion to adjourn by Tom Willan, and Rick Bleichner seconded the motion, all were in favor, Chairman Reece adjourned the meeting at 9:40 a.m.

Respectfully submitted:



Patsy Mayer, Recording Secretary
August 9, 2019

Pam Reece, Chairman