

Minutes of the Finance Committee

The Finance Committee of the McLean County Board met on Wednesday, May 6, 2020 at 4:30 p.m. in Room 404 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman Jim Soeldner (present), Members Catherine Metsker, Chuck Erickson, Laurie Wollrab, Carlo Robustelli, Jacob Beard and Josh Barnett (others by remote attendance)

Members Absent: None

Other Members Present:

Staff Present: Ms. Camille Rodriguez, County Administrator; Ms. Cassy Taylor, Assistant County Administrator, Ms. Cathy Dreyer, Assistant County Administrator; Ms. Julie A. Morlock, Recording Secretary; Ms. Jessica Woods First Assistant Civil State's Attorney (remote attendance)

Department Heads/Elected Officials Present: Ms. Becky McNeil, Treasurer

Others Present:

Chairman Soeldner called the meeting to order at 4:30 p.m. and declared a quorum

Chairman Soeldner presented the Minutes of the April 1, 2020 regular meeting and April 8, 2020 special meeting of the Finance Committee for approval.

Motion by Metsker/Beard to approve the Minutes of the April 1, 2020 regular meeting and April 8, 2020 special meeting of the Finance Committee.

Motion carried.

Chairman Soeldner confirmed there was one member of the public or employee who had provided a statement for the Committee and Ms. Morlock will read it into the record.

Below is my public comment to be read into the public record. Thank you.

Dear Finance Committee,

It has come to my attention that comments were made last month about my job duties and I wanted to respond with corrections to those comments.

The speaker wrote about how my job responsibilities were reduced and thus, my salary should be as well. Let me assure you, after 12 1/2 years at the County, my job responsibilities have not decreased during this term. The number of direct reports remains unchanged. The only portion of accounts payable that left was check cutting, and that was not a duty that I did personally.

Further, I lost my Internal Auditor/Grants Manager in the staff move, meaning not only did I not lose any job responsibilities, I gained a second position. A position that paid the previous holder \$45,000 annually.

Being Auditor of McLean County is a full time job and then some.

I would like to point out that the speaker gave no rationale for his salary recommendation.

He also referenced 'serious financial challenges'... if part of his rationale to reduce the Auditor salary was economically driven, why not make similar recommendations of the Coroner and Circuit Clerk's salary? We've always been treated the same as far as increases or salary freezes, the exact way Administration has recommended for the upcoming terms for those offices.

Here are the job duties I've had for the last decade:

Preparation of the Comprehensive Annual Financial Report (CAFR), saving the County approximately \$25,000 annually

Prepare the Popular Annual Financial Report (PAFR)

Prepare SEFA & CYEFR (federal and state grant reporting)

GATA Reporting

Prepare quarterly financial statements

Coordinate annual audit

Manage, track and depreciate fixed assets

FOIA Officer for my office

Audit all claims against the County

Maintain and create vendors; prepare 1099's

Maintain general ledger and chart of accounts

Review monthly credit card statement and handle maintenance on the account

Oversee lease reporting and payments

Post journal entries and budget amendments

Prepare Board Reports

Additions with the internal auditor/grants manager moving:

Internal audits

Subrecipient Monitoring

Monthly and Quarterly grant reporting

Please feel free to contact me with any questions.

Michelle L Anderson

micqlf@yahoo.com

Chairman Soeldner asked that Ms. Rodriguez present her report on County Financials before they started departmental matters. Ms. Rodriguez provided high level observations and considerations regarding the County financials and budget due to the shelter in place over the last couple of months. Ms. Rodriguez indicated they feel we should be prepared for a 50% reduction in our sales taxes and a 25% reduction in the PPRT from the 2019 numbers for the two months of shelter in place. She stated we have lost 100% of video gaming revenue and about a 35-50% loss in court fees. She reminded them the Board voted to delay the payment of penalties on late tax payments which would result in about a \$50,000 loss in revenue. Ms. Rodriguez indicated there was a concern about a decrease in interest rates and decrease in revenue of about \$150,000 to \$200,000. She stated should be thinking about unencumbered fund balance

and the budget policy for last year set minimum fund balance between 12-15% of total combined annual budget and appropriation balance, but we have less than 12% today. She indicated we need to meet operating expenses, so we are going to analyze decisions going forward as we create 2021 budget. Ms. Rodriguez indicated we will probably feel the effects of this loss of revenue several months down the road so need to plan for the long term. Ms. Rodriguez indicated they are taking proactive approach including having departments heads track expenses related to COVID and analyzing larger projects and expenses that may need to be put on hold.

Mr. Soeldner asked if this included LGDF (Local Government Distribution Fund). Ms. Rodriguez indicated she did not believe that was included. Mr. Soeldner asked if it includes any state or federal bailouts that might go to local governments. Ms. Rodriguez confirmed it does not as Staff did not feel we should count on that. Ms. Rodriguez indicated that some departments have received some benefits but cautioned it could take years to receive reimbursements. Ms. Wollrab asked her to go over chart numbers. Ms. Rodriguez went over projected numbers for a 20% loss of revenue that would result in a 26% decrease of fund balance or a loss of 2 million on total budget numbers. Ms. Wollrab asked if this was for 2020 or 2021. Ms. Rodriguez confirmed 2020 as we are already seeing losses because people are not out spending and we do not know how long this will continue. She stated hope is we are in a region that will start to be able to open.

Mr. Robustelli asked her to confirm that as of December 31, 2019 we did not have the 12-15% balance in the unencumbered fund that the policy stated as he was not aware of that when he voted for the budget last year. Ms. Rodriguez confirmed. He stated that concerned him as we go into this crisis with less than planned and would like to address that when they discussed the budget policy for next year. Mr. Erickson asked if 12-15% number referred to was that the same as percentage on page 36 of the packet for the Budget Resolution. Ms. Rodriguez confirmed. Mr. Erickson asked if we are at 35% loss of revenue which would be 68% loss of fund balance what pressure that put on us if we leave this at less than 15%. Ms. Rodriguez indicated if less than 15% would need to determine how many months of expenses we can cover and then we would probably have some hard discussions about services because we would not be able to continue to provide services at the rate we do now and take that type of a loss. Mr. Erickson stated that he would wait until we get to the policy for further discussion. Chairman Soeldner asked if other questions, seeing none he moved on.

Chairman Soeldner indicated that Ms. Marshall Thomson of Animal Control was present and had her month reports in the packet. He indicated he had received calls about loose dogs in Heyworth and asked her to speak to our policy regarding response in other towns. Ms. Thomson went over our policy and procedure and indicated the Village of Heyworth provides most of their animal control services through their village employees and if someone has a complaint about a dog at large the first call should be to Metcom and they would get in touch with Chief Garrett. She indicated if they cannot handle the situation then animal control is called. Ms. Thomson said that any citizen can bring stray animal as well and we will provide rabies testing and there is no charge for testing and holding of the animal. Ms. Thomson indicated contract services for other areas in the county are not all the same as each village, town or municipality decides on the services they want to contract with us for. Mr. Soeldner asked her to confirm process of calling Metcom and then Metcom would contact local municipality. Ms. Thomson also confirmed that unincorporated areas are handled through Animal Control, but municipalities handle matters in their areas.

Ms. Thomson presented her reports and updated members on status at Animal Control during shelter in place. Ms. Metsker thanked her and her staff for their hard work and asked if we are seeing changes in bite numbers because of shelter in place. Ms. Thomson indicated she had not done a comparison and would do that for next time. Ms. Thomson indicated they had some donated dog and cat food and if people need assistance to please contact them and they would assist as long as supplies last. Chairman Soeldner asked if there were any questions, hearing none he moved to the next item on the Agenda.

Ms. McNeil presented her monthly reports. She went over April finance reports and the tax revenue report and felt this is an example of how COVID is affecting community now but it has not affected the sales tax numbers yet because of delay in distribution from the State of Illinois we do not received until 3 months later so would start to see COVID affect in June and July numbers. She went over Property tax and indicated bills would go out on Monday May 11th and would be encouraging the public to pay online, utilize the drop box and pay at local banks. She also stated they were working to try to serve some taxpayers on the lower floor. She went over the investment report and indicated rates are down and earnings are lower, but some CDs are still a little higher, but will change over the next few months as those become due. She went over the Blue Cross Blue Shield plan and stated expenses were lower in April and figure that may be a result of shelter at home. Ms. McNeil then went over the Nursing Home Fund report numbers and indicated they were able to get some of the past payments into the Fund to help the cash on hand number.

Mr. Beard asked if she had any cash flow concerns. Ms. McNeil indicated as of right now she did not have any concern about cash flow. She also wanted them to also understand that information provided earlier did not include all funds that McLean County operates out of. She indicated we have gone through other difficult financial situations and we do not see the affects until 3, 6 months or even a year later. Ms. Wollrab asked if they had received calls about individuals not being able to pay their tax bills. Ms. McNeil indicated they have received a few phone calls and some positive feedback on the 30-day waiver. She stated she asked Escrow services to have in by June 10th. Ms. Wollrab asked if there are more calls than usual. Ms. McNeil indicated there has not been a large number of calls but the ones that have several of them are individuals who have not been in this situation before and are not sure of options so they have explained no legal action would be taken and would there would not be a negative credit report to try to reassure them. Mr. Erickson agreed we may not see affects especially with taxes until 6 months or next year. He stated those he has talked to will try to get payments in, but he still felt the extension was an appropriate measure and that we might need to consider down the road something for the September payment.

Mr. Barnett stated at the April Justice Stand-up meeting there was an item about an unpaid bill and the Justice Committee was asked to authorize payment. He asked if things are flowing and bills are being paid on time or if still having some issues like we did last Fall. Ms. McNeil indicated bills are coming from the Auditor's office and majority of them are in a timely manner, but there have been a few in the last week that involved contracts and there was some delay.

Motion by Barnett/Wollrab to accept and place on file the County Treasurer's
Monthly Financial Reports.

Motion Carried.

Chairman Soeldner indicated Ms. Kathy Michael, County Clerk was not present in the room, but her reports were in the packet. He asked if there were any questions, hearing none, he moved to the next item on the Agenda.

Ms. Camille Rodriguez, County Administrator indicated that Board Rules had changed last month, and now critical hire requests need to go to each oversight committee and then to Executive Committee, so she asked that item be pulled from the Agenda. The Committee concurred.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve a Position Reclassification (Health Department). Ms. Rodriguez indicated this is a reorganization at the Health Department as a result of the Finance Director moving to Administration. She stated they would like to have two of the current staff and the Health Department Director take over Finance Director responsibilities and the saved money would be used for a new behavioral health position to support the behavioral health manager. She stated there would still be an overall a savings realized in the budget. Mr. Robustelli asked her to go over behavioral health manager, behavioral health specialist and the behavioral coordinating council supervisor as they were paid under different departments and if there could be a possible realignment. Ms. Rodriguez indicated the Board of Health has been a long-term funder of behavioral health services as required by the State. She indicated Administration position was in response to trying to accomplish the mental health plan. She stated that two departments do collaborate and while they are providing different services and it could be one day that these separate initiatives might be combined. Mr. Robustelli indicated he would like to see them work together and encouraged rethinking this whole thing instead of filling roles in silos.

Motion by Metsker/Beard to approve a Position Reclassification (Health Department).
Motion Carried.

Ms. Rodriguez presented for action a request to approve a Resolution Amending the Funded Full-Time Equivalent Position Resolution for FY 2020 (Health Department). Ms. Rodriguez indicated we need to update this based on passing the reclassification requested in the previous action item.

Motion by Metsker/Barnett to recommend approval a Resolution Amending the Funded Full-Time Equivalent Position Resolution for FY 2020 (Health Department)
Motion Carried.

Ms. Rodriguez presented for action a request to approve an Ordinance by the McLean County Board Amending the McLean County Code. Specifically, Chapter 108 Personnel Policies and Procedure, Article V Position Classification Plan and Pay Plan: Section 46-Overtime Payments. Ms. Rodriguez indicated this is clean up of a section that was inconsistent with another section of the Code. Ms. Wollrab asked her to confirm this is to change overtime payments based on hours worked and not on total hours paid. Ms. Rodriguez confirmed. Ms. Wollrab asked if this is done in our Union contracts and if so, could we negotiate that out of those agreement. Ms. Rodriguez indicated to her knowledge it is not in union contracts. Ms. Woods agreed only hours worked in the Union contracts. Ms. Metsker asked them to provide an example. Ms. Woods provided

example of individual taking vacation time and then working on Saturday and get overtime for Saturday hours. She indicated law requires we only pay for hours worked over 40 hours which is how it is written in another section of the code. Ms. Metsker asked how this was being communicated to the Departments. Ms. Woods indicated she could send out a memo to all department heads and Ms. Rodriguez could relay the information in the department head meetings she holds.

Motion by Wollrab/Robustelli to recommend approval of an Ordinance by the McLean County Board Amending the McLean County Code. Specifically, Chapter 108 Personnel Policies and Procedure, Article V Position Classification Plan and Pay Plan: Section 46-Overtime Payments.
Motion Carried.

Ms. Rodriguez presented for action a request to approve the Resolution Establishing the Budget Policy for Fiscal Year 2021. Ms. Rodriguez noted on page 41 of packet under section 8.2 there was a section underlined for emphasis not that it is a change from last year. She also noted that the date at the end of document on page 42 of packet Section 1 should be 2020 and not 2021. She indicated the only major change is departments heads will be asked to start at a baseline of 96% instead of 98%. Mr. Soeldner asked if anyone had any questions. Mr. Beard suggested they change the unencumbered fund balance back to 12-15% indicated in the policy that last year. He stated moving it back to 15% will create a difficult situation for Administration this year. He felt this is a rainy-day fund that is to be utilized in difficult times and should be utilized so we do not need to raise taxes to help cover 15% balance in the fund. Mr. Barnett asked about recommended amount from government finance officers association. Ms. Rodriguez indicated it is 2 months of operating expenses and that is where they got the 15%. Ms. McNeil indicated that unencumbered is cash and assets minus liability. She indicated we are in good position on cash.

Mr. Robustelli stated he appreciated Mr. Beard's comments but that numbers we have today have not been affected by COVID and are still 5.25% down from where the unencumbered fund balance should be according to our policy. He stated we need to look at the risk we want to take with regard to the services we provide and the people who provide them. He stated he would like to add language at the end if the unencumbered fund balance should fall below the recommended amount that it will be pointed out to the Board before they vote on the budget. He stated he felt they should not create the policy around the pandemic. He also stated that while it has not been a part of the policy in the past as they develop the capital improvement plan it usually includes all the projects even the ones that cannot be funded. Mr. Soeldner indicated he would ask Mr. Robustelli and Mr. Beard later for possible amendments.

Ms. Rodriguez indicated also must consider lower amount could have a negative effect on bond ratings. Mr. Beard asked them to clarify if they look at policy or the actual amount for the bond rating. Ms. Rodriguez indicated they would consider our policy, the actual amount as well as situational factors. Ms. Wollrab asked if she asked department heads to prepare a contingency budget. Ms. Rodriguez indicated she had not asked them to prepare a contingency budget, but asked department heads to keep in mind revenue sources they receive. Ms. Wollrab stated to know if they were going into the budget preparation with losses and specific numbers in mind as she did not want to be scrambling 18 months from now trying to figure out how we will sustain ourselves. Ms. Rodriguez indicated they are watching conditions and collaborating with Treasurer and unemployment rates and impact on revenue sources. She stated they have not set down with each department and said what

would your budget look like if we lost 20, or 35% of our revenue. She stated those discussions will happen as we start budget discussions. She stated she felt have to start at a base line and then watch the situation as it continues to change.

Ms. Metsker agreed with Mr. Robustelli that we need to know the unencumbered fund balance and she felt we needed to stay with the 15% proposed. She also stated she was not sure we are following policy on page 35 Section 2.4 the Enterprise Fund Nursing Home so we should follow or add language that shows what we have done in the past which is consider market rates. Mr. Soeldner indicated that during the budget hearings there were several occasions where he remembered Committees deciding that we would just make up difference with the unencumbered fund balance and now we know what happens when we do that so that should be considered in future budget talks.

Member Beard proposed an amendment to change wording back to between 12 to 15% instead of 15% as proposed for this year. He stated he was afraid this fall we would need to go to our taxpayers and ask for more money if we do not give ourselves flexibility now. Mr. Erickson stated he is not as concerned about number because the Treasurer does not have concerns about cash flow, and we are not considering all the funds McLean County operates from. Mr. Robustelli said he would vote against because he did not feel policy should be built around situation but should reflect positioning our organization with a good financial footing. He said he would like to have a reporting structure at the time we approve the budget. Mr. Barnett asked if after building the budget the Administration comes back and says need to put this at 12, 13 or 14% we could do that. Mr. Soeldner agreed that policy is what we work toward but if we can't meet that would need to come back and make final recommendation to different amount. Mr. Beard stated is why he would like to provide a range. Mr. Beard also reminded members this does not include incumbered fund amounts. Mr. Erickson concurred with Mr. Beard. He said that if keeping this at 15% in the policy does not box us in at the end of the budget process then he would be ok as he did not want to raise taxes in a recession.

Motion by Beard/Erickson to restore language that is currently there 12 to 15% range.
Motion Failed – yes Soeldner Beard Erickson no is Barnett, Robustelli, Metsker and Wollrab

Motion by Robustelli/Wollrab that we add a line at the end of 3 1 a that reads “the unencumbered fund balance shall be reported as part of the recommended budget presentation and when the final budget is presented for action.”
Motion Carried. Member Erickson voted No.

Motion by Metsker/Wollrab to add to the end of Section 2.4 “or determined based on local market analysis.
Motion Carried. Unanimous

Motion by Wollrab/Beard to recommend approval of the Resolution Establishing the Budget Policy for Fiscal Year 2021 as amended.
Motion Carried.

Ms. Rodriguez presented for action a request to approve Schedule A – Calendar for Preparation of the Fiscal Year 2021 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget. Ms. Rodriguez indicated this the schedule of events during the budget process.

Motion by Wollrab/Beard to recommend approval of Schedule A – Calendar for Preparation of the Fiscal Year 2021 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget.
Motion Carried.

Mr. Soeldner asked Mr. Barnett if he wanted to discuss question he had raised earlier. Mr. Barnett asked if payments were being delayed and if Administration was still receiving calls from Department Heads. He also asked how things were going with the outside audit. Ms. Rodriguez indicated while Treasurer is willing to do check runs twice a week that has not necessarily been happening because the invoices have not been coming as frequently. She indicated department heads are still reaching out to them stating that invoices are not being paid. She also indicated this is still very much a paper process and they are working to streamline that process. Ms. Rodriguez indicated as for the audit it is all hands on deck and we are finding that the County Administrators Office has had more responsibility than we realized including weekly calls with the Treasurer, Auditor and Clifton, completing activities for the audit including providing copies of contracts and other documents or information. Mr. Barnett asked her if there had been a change from the amount of time the Administration Office provided in previous years and has payroll been flowing as it should. Ms. Rodriguez indicated that payroll has been flowing. She stated the manner in which they were taught by outgoing leadership was there were certain items the Treasurer's office or the Auditor would supply and more specifically from the Auditor's office we have been getting more responses that it is County Administration's responsibilities so we are meeting those responsibilities. Mr. Robustelli asked her where she would place the percentage of work for the audit between Admin, Treasurer and Auditor and if there was one department in the lead. Ms. Rodriguez stated at the beginning more Administration time including RFP and coordinating initial interviews, setting up a location for them to meet and providing computer access, but felt now it is more equal between the three departments with no one department in the lead.

Ms. Rodriguez presented for action a request to approve an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner. Ms. Rodriguez stated that we need to set these at least 180 days prior to first day of term and do so without considering current holders of offices and so our recommendations utilize principals of equity, she noted that in the recommendations they took into consideration the comments and concerns about the future budgets based on COVID crisis. She stated they were proposing increases in first two years to be congruent with what the other three elected officials experienced two years ago. Ms. Metsker stated she felt we need to adjust the Auditor as the responsibilities in that position had diminished and believed other positions should be held flat as she did not feel comfortable paying the salaries, we are paying elected officials. She felt difficult to go to her constituents and say that is an appropriate salary as she felt it is extremely high. She said this is not based on individuals as she knows they have extensive experience and doing a great job but feels first two should remain flat and should pay the Auditor \$80,600 a year. Ms. Wollrab thanked Ms. Metsker for making motion because she felt impossible for her to recommend salary increases to these positions and agreed 80,000 good starting point for discussion on the Auditor. Mr. Robustelli agreed he was also not comfortable to increase salaries for any positions. He also stated that when Auditor's salary was considered two years ago he was not comfortable setting salary out of the normal cycle and this is the normal cycle when it is supposed to be set and felt it would have set a bad precedent to set before. Mr. Robustelli agreed this is not about the people in the

positions but to look at budget conditions, fairness and management and that is how he is approaching so will support.

Mr. Erickson stated he agreed with keeping the salaries flat. He stated he could not help but think the Auditor's salary is about circumstances that happened last Fall. He stated the Auditor has presented a statement that she does have significant job duties so he would support keeping all flat but not reducing auditor's salary. Mr. Beard supported both components of Ms. Metsker's proposal but stated it is hard to take these together as they are each unique positions. He also agreed this is a more appropriate time to make this adjustment. Mr. Barnett stated he would support proposal. He stated it is hard to put aside the things that have been done by the Auditor as it does tend to cloud the issue but putting those aside it is clear that the scope of the auditor's office has changed over the last few years, so feel appropriate to downsize the salary. Mr. Erickson stated he wanted to make it clear that he is in support of keeping salaries flat but not reducing auditor's salary so will be voting against. He said he felt still same facts as two years ago when discussed.

Motion by Metsker/Wollrab to keep the Circuit Clerk and Coroner salaries the same as current salary with no raises and decrease the Auditor salary to \$80,600.
Motion Carried. Member Erickson voted No.

Mr. Beard asked them to state the numbers they voted on. Discussion on numbers and decided current salaries as provided by Administration for Circuit Clerk of 105,265 and Coroner of 100,302 and then they would decrease Auditor salary to \$80,600.

Motion by Erickson/Beard to recommend approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner as amended.
Motion Carried.

Mr. Patrick Hoban, CEO of the Bloomington Normal Economic Development Council provided an update on the McLean County Targeted Development Loan Program. He stated they completed loan packet applications and went live on April 27th and since then have had over 300 visits to the page, 22 businesses sign up for information and partnered with Chamber of Commerce about marketing. He stated they also have done case management outreach and have reached out to over 600 businesses. He stated they do not have any completed applications yet and felt it may be because second round of the paycheck protection program released same day. Ms. Metsker thanked him for the turn around and all his effort. She also thanked financial institutions, administration and state's attorney office. Mr. Beard agreed and asked if he had any feedback on the second round of PPP. Mr. Hoban indicated they had a meeting with CDC and financial institutions and felt there were so many applicants the first round and many did not receive so funds will continue to go to those. He stated that there are also more programs coming out and a possibility of phase four, so trying to monitor all these programs to help get word out. Mr. Erickson stated the funds did not go out as fast on the second round of PPP funds and they are trying to focus on the smaller customers. Mr. Robustelli thanked him for quick turnaround. He stated that one piece of feedback he had received is that a lot of small business owners have not had to think about putting these kinds of materials together so he asked if there is a person that could be paired with small businesses to help them with applications. Mr. Hoban indicated they

have retired business owners and officers that have volunteered to assist. Mr. Erickson asked if links can be sent to members so they can put it out on their social pages. Mr. Hoban asked them to share BN.org.

Mr. Soeldner indicated the next item was discussion regarding the Downstate Business Stabilization Program. Ms. Rodriguez indicated she and Mr. Hoban had been discussing this program offered through the Department of Commerce and Economic Opportunity of the State as another opportunity for our business owners to apply for funding. She stated some of the components require a great amount of responsibility on the part of the County and at the end of the day should an individual involved in this program default the County would be financially responsible so Staff wanted to discuss the program with them before moving forward. Mr. Barnett asked our administration if this program would only be for businesses in unincorporated areas of McLean County. Mr. Hoban confirmed that businesses in Bloomington and Normal cannot apply. He also stated that businesses in small municipalities could ask the municipality to support them but if that small municipality does not then the County could.

Mr. Beard said he felt there are pros and cons to this program and stated he was not in support of taking risk where there was a potential liability to the County taxpayers. Mr. Barnett asked if there is a deadline for when we have to opt in or out for this program. Mr. Hoban indicated that deadline is December or when state funding runs out. Mr. Hoban indicated they have had two interested parties. Mr. Soeldner reminded them that this information would be subject to FOIA and only certain businesses are eligible. Mr. Hoban went over those criteria and eligible businesses. Ms. Wollrab stated that they needed to weigh being able to help keep a business open or not and then asked about the timeline the County would have to pay back the funds if a business would fail. Mr. Hoban stated that timeline is not provided. Mr. Erickson asked if there was a credit check for business. Mr. Hoban indicated they would assist business trying to apply and vet those businesses. Mr. Erickson asked if they must have a minimum credit rating. Ms. Rodriguez stated the business has to show stability for a certain amount of time prior to the COVID crisis and while the County would have to hold the public hearing, the Department of Commerce would approve. Mr. Hoban confirmed that the Department of Commerce would run the credit check and not us. Mr. Erickson stated that he felt this merited further discussion.

Mr. Barnett asked him if interested businesses were aware of information they would have to provide. Mr. Hoban confirmed. Mr. Barnett agreed merit to look at program. Mr. Robustelli stated that he did not feel this was a well-designed program for a crisis as it is not quickly responsive. Mr. Beard stated need to consider how much we may have to pay out and time that staff will need to put into this program. He suggested reaching out to legislature to get program streamlined and stated he felt there might be better options right now. Mr. Erickson stated we do not know when other programs are going to run out of funds and while this is not the most well-constructed program it is the business owners decision if they want to go through this process so he would not shut down discussion on this. Ms. Wollrab agreed with Mr. Erickson about continued discussion as she wanted more information on payback timeline. She also reminded members this is a grant that looks good to business because they put out this information, get funds and not have to pay back.

Ms. Rodriguez presented her report on recent employment activities. Chairman Soeldner asked if there were any questions, hearing none, he thanked her.

Chairman Soeldner presented the Finance Committee with bills for review and approval as transmitted by the County Auditor.

MCLEAN COUNTY BOARD COMMITTEE REPORT

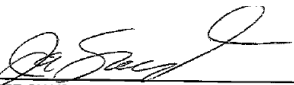
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AS OF 4/30/2020

EXPENDITURE SUMMARY BY FUND

Finance Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$258,542.81	\$258,542.81
0130	SOCIAL SECURITY EXPENSE		\$497.25	\$497.25
0131	I.M.R.F. FUND		\$612,019.79	\$612,019.79
0135	TORT JUDGEMENT		\$260,108.19	\$260,108.19
0137	RECORDER DOCUMENT STORAGE		\$4,290.14	\$4,290.14
0512	EMPLOYEE BENEFIT PLAN		\$40,596.36	\$40,596.36
			<hr/>	
			\$1,176,054.54	\$1,176,054.54



COMMITTEE CHAIRMAN

Motion by Metsker/Robustelli to approve the presented transfer and bills with prepaid total and fund total amount of \$1,176,054.54.
Motion carried.

Chairman Soeldner asked if there was anything else, hearing nothing he adjourned the meeting at 7:21 p.m.

Respectfully Submitted,

Julie A. Morlock

Julie A. Morlock
Recording Secretary

County Treasurer's Monthly Financial Reports
Summary of Tax Revenue

April 2020

→ Retailers Occupation Tax Revenue		2020	Change Over Prior Year	2019
Vouchers				
County Wide Sales Tax	\$	371,398	8.97%	\$ 340,838
County Sales Tax (Un-Inc)	\$	42,186	-4.80%	\$ 44,314
Local Use Tax	\$	55,505	36.45%	\$ 40,679
Cannabis Local Use Tax	\$	1,812	New for 2020	\$ -
Income Tax	\$	199,810	6.67%	\$ 187,323
PPRT	\$	358,324	4.18%	\$ 343,947
Total	\$	1,029,034	7.5%	\$ 957,101
			\$ 71,934	

→ YTD Comparison			
2020 YTD Vouchers		3,609,582	
2019 YTD Vouchers		3,383,237	
Difference		226,345	6.7%

→ YTD Budget Comparison			
2020 Annual Budget	\$	10,030,000	
2020 YTD Budgeted Revenue	\$	3,337,360	
2020 YTD Actual Vouchers	\$	3,609,582	
Over (Under) Budget	\$	272,222	8.2%

→ Shared Sales Tax Revenue - Intgov Agreement gives Co 10% of Mun HMR sales tax							Accrued on GL as Earned	
Vouchered	Earned	Normal	Bloomington	2020 Total	Change Over PY		2019 Total	
January	(Oct Rcpts)	\$ 138,963	\$ 189,471	\$ 328,434	1.3%	\$	324,236	
February	(Nov Rcpts)	\$ 137,619	\$ 191,898	\$ 329,517	3.3%	\$	319,116	
March	(Dec Rcpts)	\$ 143,801	\$ 214,218	\$ 358,019	-1.7%	\$	364,179	
April	(Jan Rcpts)	\$ 113,921	\$ 157,973	\$ 271,894	7.8%	\$	252,187	
Total		\$ 534,305	\$ 753,560	\$ 1,287,864	2.2%	\$	1,259,718	
						\$	28,147	

Fund 0007 Balance from the Shared Sales Tax Revenue: \$ 10,948,845

→ Property Tax Revenue			
Adopted Budget	\$	36,122,054	
Distributions	\$	-	0.00%

McLean County Treasurer's Monthly Investment Report
04/30/20

Pooled Fund CD Investments		Amount	Type	Rate	Maturity Date
01/21/20	Bloomington Normal Community Bank	500,000.00	CD	1.730%	01/21/21
01/21/20	Busey Bank	500,000.00	CD	1.510%	01/21/21
01/14/20	Bloomington Normal Community Bank	500,000.00	CD	1.73%	01/14/21
01/16/20	Commerce Bank	500,000.00	CD	1.54%	01/15/21
01/21/20	Commerce Bank	500,000.00	CD	1.54%	01/20/21
02/28/20	Commerce Bank	500,000.00	CD	1.20%	02/26/21
3/2/2020	Commerce Bank	509,000.00	CD	1.20%	03/02/21
03/08/20	Busey Bank	500,000.00	CD	0.45%	09/08/20
07/03/19	First State Bank of Bloomington	400,000.00	CD	2.00%	07/03/20
04/12/19	UCB - Formerly Illini Bank Hudson	200,000.00	CD	2.27%	07/12/20
07/19/19	Commerce Bank	500,000.00	CD	1.95%	07/17/20
08/02/19	First State Bank of Bloomington	500,000.00	CD	1.55%	08/02/20
08/10/19	Mid Illini Credit Union	200,000.00	CD	2.17%	08/10/20
09/14/19	Peoples State Bank of Colfax	200,000.00	CD	0.60%	09/14/20
10/12/19	Bloomington Normal Community Bank	500,000.00	CD	1.83%	10/12/20
04/18/19	Atlanta National Bank-McLean	200,000.00	CD	2.35%	10/18/20
10/22/19	Commerce Bank	500,000.00	CD	1.68%	10/21/20
03/14/19	State Bank of Graymont-Chenoa	200,000.00	CD	2.25%	03/14/21
04/03/19	Anchor State Bank-Anchor	200,000.00	CD	1.51%	04/03/21
11/06/19	PrairieLand Federal Credit Union	225,025.00	CD	2.20%	05/06/21
Total Pooled Fund CD Investments		7,834,025.00			

Other Pooled Fund Investments		Amount	Type	Rate	Maturity Date
04/30/20	Chase Bank	2,354,690.86	Op/Sweep	0.01%	Sweep
04/30/20	DF Other Funds for AP Clearing	269,960.43			
04/30/20	Heartland Bank	1,050,514.31	High Perf Op	0.05%	Flexible
04/30/20	Illinois Funds Money Market	18,819,247.35	Money Mkt	1.00%	Flexible
04/30/20	Commerce Bank Money Market	3,045,339.13	Money Mkt	0.05%	Flexible
04/30/20	Chase Bank Money Market	688,782.60	Money Mkt	0.28%	Flexible
04/30/20	Chase Bank - Crt Restitution CS96CF1172 Fund 0001	238,179.39	Operating	0.28%	Flexible
04/30/20	Chase Bank - IHDA Econ Dev Grant Account	10,685.92	Savings	0.01%	Flexible
Total Pooled Fund Cash Accounts		26,477,399.99			

Other Investment Accounts		Amount	Type	Rate	Maturity Date
04/30/20	Commerce Bank-HD & Co Clerk Gov Pay	378,598.00	Operating	EC	Flexible
04/30/20	Heartland Bank Public Transportation Fund 0006	1,316.33	Money Mkt	0.04%	Flexible
04/30/20	Commerce Bank-Payroll Clearing Fund 0604	1,440,195.70	Operating	0.01%	Flexible
04/30/20	Regions Bank-Liability Claims Fund 0135	82,914.30	Operating	EC	Flexible
04/30/20	Illinois Funds MM-Unclmd Prop & Probate Fund 0601	154,851.84	Money Mkt	1.00%	Flexible
04/30/20	PNC Bank-Federal Asset Forfeiture Fund 0150 & 0158	20,910.21	Operating	0.10%	Flexible
Total Funds		2,078,786.38			

County Motor Fuel Fund 0123		Amount	Type	Rate	Maturity Date
04/30/20	Commerce Bank	692,304.18	Operating	0.01%	Flexible
04/30/20	DT Pool for AP Clearing	(42,781.98)			
04/30/20	Illinois Funds-Money Market	2,701,108.57	Money Mkt	1.00%	Flexible
03/08/20	Busey Bank	500,000.00	CD	0.45%	09/08/20
Total Funds		3,850,630.77			

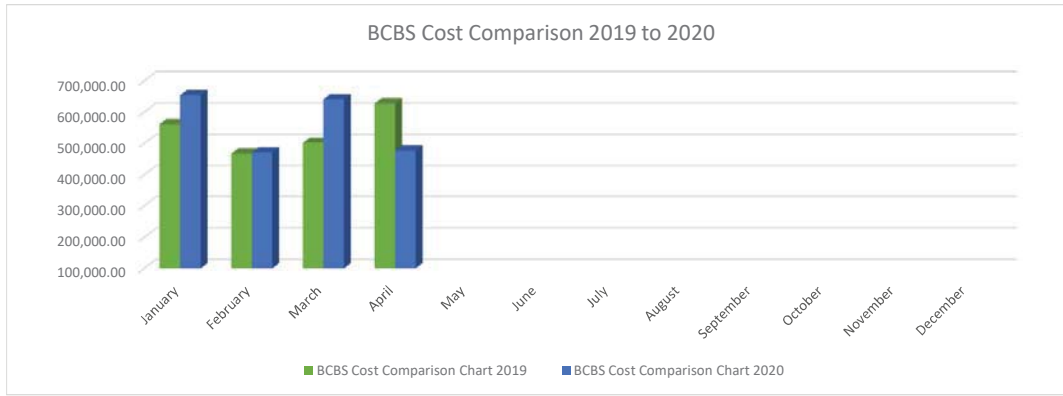
McLean County Nursing Home Fund 0401 & 0403		Amount	Type	Rate	Maturity Date
04/30/20	Heartland Bank Main Op	257,742.49	High Perf Op	0.05%	Flexible
04/30/20	DT Pool for AP Clearing	(149,783.05)			
04/30/20	Commerce Bank SS & Res Trust Deposit Acct	321,317.46	Operating	0.01%	Flexible
04/30/20	Illinois Funds-Money Market	592,298.75	Money Mkt	0.01%	Flexible
04/30/20	Commerce Bank-Residents Account	23,473.78	Operating	0.02%	Flexible
08/02/19	First State Bank of Bloomington	500,000.00	CD	1.55%	08/02/20
Total Funds		1,545,049.43			

Emergency 911 Telephone Service Fund 0450		Amount	Type	Rate	Maturity Date
04/30/20	Commerce Bank	879,931.05	Operating	0.01%	Flexible
04/30/20	DT Pool for AP Clearing	(2,468.14)			
04/30/20	Commerce Bank	2,081,988.19	MM	0.05%	Flexible

09/04/19	Commerce	256,164.09	CD	1.65%	09/04/20
03/08/20	Commerce Bank Trust-Fin Sq Gov Money Mkt Fund	-	Escrow	Closed 2/20	
Total Funds		3,215,615.19			
Metro Communications Fund 0452					
04/30/20	Heartland Bank	350,162.42	High Perf Op	0.05%	Flexible
04/30/20	Due to Pool for AP Clearing	(68,521.46)			
Total Funds		281,640.96			
Township Motor Fuel Tax Fund 0501					
04/30/20	Heartland Bank	167,112.24	Operating	0.03%	Flexible
04/30/20	Illinois Funds Money Market	2,708,874.41	Money Mkt	1.00%	Flexible
04/30/20	Due to Pool for AP Clearing	(6,405.80)			
Total Funds		2,869,580.85			
Township Bridge Program Fund 0502					
04/30/20	Chase Bank	80,223.33	Operating	EC	Flexible
04/30/20	Due to Pool for AP Clearing	-			
Total Funds		80,223.33			
McLean County Free Eye Clinic Fund 0505					
04/30/20	Commerce Bank	31,899.57	Operating	0.05%	Flexible
04/30/20	Due to Pool for AP Clearing	-			
Total Funds		31,899.57			
Employee Benefit Plan Fund 0512					
04/30/20	Heartland Bank	882,717.14	High Perf Op	0.05%	Flexible
04/30/20	Heartland Bank	56,062.87	Money Mkt	0.04%	Flexible
04/30/20	Illinois Funds Money Market	3,819,677.29	Money Mkt	1.00%	Flexible
04/30/20	Due to Pool for AP Clearing	-			
07/18/19	Bloomington Normal Community Bank	500,000.00	CD	2.12%	07/18/20
07/30/19	Bloomington Normal Community Bank	500,000.00	CD	2.12%	07/30/20
10/12/19	Bloomington Normal Community Bank	500,000.00	CD	1.83%	10/12/20
02/27/20	Busey Bank	500,000.00	CD	1.26%	02/27/21
02/27/20	First Financial Bank	500,000.00	CD	1.00%	02/27/21
Total Funds		7,258,457.30			
Baker Estate Trust Fund 0513					
04/30/20	Commerce Bank	234,727.36	Operating	0.05%	Flexible
10/31/19	Due to Pool for AP Clearing	-			
Total Funds		234,727.36			
Drainage Districts					
0529	Heartland Bank - Patton	27,113.13	Operating	0.05%	Flexible
0530	Heartland Bank - Adrian	20,258.98	Operating	0.05%	Flexible
0531	Heartland Bank - Brokaw Brining	59,008.38	Operating	0.05%	Flexible
0532	Heartland Bank - Easterbrook	58,325.81	Operating	0.05%	Flexible
0533	Heartland Bank - Gridley	8,824.83	Operating	0.05%	Flexible
0534	Heartland Bank - Kumler	30,274.80	Operating	0.05%	Flexible
0535	Heartland Bank - Mackinaw	13,926.08	Operating	0.05%	Flexible
0536	Heartland Bank - Normal-Towanda	2,678.11	Operating	0.05%	Flexible
0538	Heartland Bank - Prairie Creek	31,970.56	Operating	0.05%	Flexible
0539	Heartland Bank - Sangamon River	47,842.46	Operating	0.05%	Flexible
0541	Heartland Bank - White Star	15,133.88	Operating	0.05%	Flexible
0542	Heartland Bank - Turkey Creek	27,137.70	Operating	0.05%	Flexible
Total Funds		342,494.72			
TOTAL OF ALL FUNDS		56,100,530.85			

** Rates through 04/30/20

Employee Benefit Fund 0512: McLean County BCBS Self Insured Plan



BCBS Cost Comparison Chart

	2019	2020
January	561,438.29	653,484.56
February	466,706.25	470,342.88
March	502,031.27	640,466.26
April	627,160.06	476,155.45
May		
June		
July		
August		
September		
October		
November		
December		
Total	2,157,335.87	2,240,449.15
2020 Difference:		83,113.28

Month	1 Blue Cross (Facility)	2 Blue Shield (Physician)	3 RX Benefits	# 1 - 3 Net Claims	4 Health Admin Fee	5 RX Credit	6 ISL- Individ Stop Loss Fee	7 Agg Stop-Loss Fee	8 Stop-Loss Adjustment (other)	9 Access Fees	10 Care Coordination Payment	11 Value Based Incentive	# 4 - 11 Net Fees & Costs
January	248,234.68	139,479.58	162,306.62	550,020.88	31,709.74	(19,347.52)	70,486.96	15,104.00		5,205.26	305.24		103,463.68
February	191,108.08	101,846.10	128,429.44	421,383.62	31,817.78	(19,413.44)	70,727.12	0.00	(40,792.04)	4,083.64	306.28	1586.32	48,959.26
March	268,891.65	136,687.93	150,663.82	556,243.40	31,331.60	(19,116.80)	69,646.40	0.00	(5,165.07)	6,411.50	301.60	813.63	84,222.86
April	171,970.68	95,677.55	131,072.76	398,720.99	31,439.64	(19,182.72)	69,886.56	0.00	(8,729.43)	2,893.05	302.64	824.72	77,434.46
May				0.00									0.00
June				0.00									0.00
July				0.00									0.00
August				0.00									0.00
September				0.00									0.00
October				0.00									0.00
November				0.00									0.00
December				0.00									0.00
Total	880,205.09	473,691.16	572,472.64	1,926,368.89	126,298.76	(77,060.48)	280,747.04	15,104.00	(54,686.54)	18,593.45	1,215.76	3224.67	314,080.26

- 1 Medical facilities costs (Hospital, ER costs, etc) charged by Blue Cross
- 2 Physician costs charged by Blue Shield
- 3 RX prescription costs
- 4 Health Admin Fee: Monthly fee of \$52.65 per employee for claim processing
- 5 RX Credit: Monthly credit of \$12.06 per employe for a prescription drug rebate. This is a pass thru discount from the PBC (pharmacy benefit manager) to BCBS and then to McLean County.
- 6 ISL-Individual Stop Loss Fee: Monthly fee of \$71.32 per employee for individual stop loss (essentially a really high deductible) on each employee per month. McLean Co.'s stop loss is set at \$110,000. Once a claimant reaches that level, BCBS reimburses us 100% of the claims over that amount.
- 7 Aggregate Stop Loss Fee: Annual one time expense that is basically the County's deductible
- 8 Stop Loss Adjustment: This is an adjustment or credit back to the County for claims over \$110,000 for individuals. These claims will now be covered at 100% by BCBS due to our stop loss agreement.
- 9 Access Fees: Online system employees use to view claims/benefits
- 10 Care Coordination Payment: Per Month Per Member (PMPM) payment made to an ACO.
- 11 Value Based Incentive: Any payment made to an Accountable Care Organization (ACO) entity to support the creation or maintenance of the ACO program. ACO's are groups of Doctors, hospitals and other health care providers, who come together voluntarily to give coordinated high quality care to their Medicare patients.

Total Members	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Employee	452	453	448	448								
EE+Child	51	51	53	52								
EE+Spouse	40	40	40	38								
Family	45	45	44	44								
Total	588	589	585	582	0	0	0	0	0	0	0	0
All Active Emp	803	800	804	796								

Retiree and COBRA Employees eligible for Health Benefits

NURSING HOME FUND 0401
As of 05/05/2020

REPORTING PERIOD 01/01/2020 - 03/31/2020
Unaudited & Subject to Change

FUND 0401		Budget	2020 Revenue	Monthly January	Monthly February	Monthly March
→ MAJOR	\$	4,096,687	Due from St of IL /PA	\$ 445,697	\$ 172,526	\$ 370,974
REVENUE	\$	1,944,720	Due from Private Pay	\$ 30,939	\$ 463,457	\$ 238,248
SOURCES	\$	821,250	Due from CMS/Medicare	\$ 45,778	\$ 56,610	\$ 43,765
	\$	6,862,657	Totals	\$ 522,414	\$ 692,593	\$ 652,988

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→ FUND 0401 REVENUES & EXPENSES

	January	February	March
Monthly Revenue	\$ 524,197	\$ 694,011	\$ 659,985
Monthly Expenses	\$ (485,707)	\$ (732,762)	\$ (801,285)
Difference	\$ 38,490	\$ (38,751)	\$ (141,299)

Budget		January	February	March
\$ 8,946,496	Year-to-date Fund 0401 Accumulated Revenues	\$ 524,197	\$ 1,218,207	\$ 1,878,193
	Year-to-date Fund 0401 Accumulated Expenses	\$ (485,707)	\$ (1,218,469)	\$ (2,019,753)
		\$ 38,490	\$ (261)	\$ (141,561)

→ FUND 0401 OUTSTANDING AR

	Beginning 1/1/2020	January	February	March
\$	3,364,503	\$ 3,058,134	\$ 3,345,179	\$ 3,073,461
Year-to-date Change in Fund 0401 Outstanding AR		\$ (306,369)	\$ (19,324)	\$ (291,042)

→ FUND 0401 CASH BALANCES

	Beginning 1/1/2020	January	February	March
FUND 0401 CD & TRUST ACCT INVESTMENTS	\$ 1,056,998	\$ 999,765	\$ 582,460	\$ 901,181
FUND 0401 CASH & INVESTMENT TOTAL		\$ 523,474	\$ 523,474	\$ 523,474
Total		\$ 1,523,239	\$ 1,105,934	\$ 1,424,655
Year-to-date Change in Fund 0401 Cash & Inv Total		\$ 466,241	\$ 48,936	\$ 367,657

→ FUND 0401 EQUITY

	Beginning 1/1/2020	January	February	March
\$	3,838,551	\$ 3,877,040	\$ 3,838,289	\$ 3,696,990
Year-to-date Change in Fund 0401 Equity		\$ 38,490	\$ (261)	\$ (141,561)