

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, November 10, 2020 at 4:30 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Member Metsker (in Person), Members Jim Soeldner, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, Laurie Wollrab and Josh Barnett (Members Via Remote Attendance)

Members Absent: None

Other Board Members Present: None

Staff Present: Camille Rodriguez, County Administrator; Cassy Taylor, Assistant County Administrator; Samantha Vazquez, Assistant State's Attorney (In Person) Cathy Dreyer Assistant County Administrator, Mr. Chris Spanos, First Assistant State's Attorney – Civil Division, Julie Morlock, Recording Secretary (Remote Attendance)

Department Heads/

Elected Officials Present: Mr. Craig Nelson, Information Technologies Director; Trisha Malott, BHCC Supervisor (remote)

Others Present: None

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and indicated he had marked all members present except for Member Metsker and declared a quorum.

Chairman McIntyre presented the minutes from the October 13, 2020 regular meeting of the Executive Committee for approval.

Motion by Barnett/Caisley to approve the minutes from the October 13, 2020 regular meeting of the Executive Committee.

Motion Carried. Roll Call Vote- all Members present voted yes including the Chairman

Chairman McIntyre indicated he had not Appointment for presentation but presented for action a request to approve Reappointments.

Motion by Gordon/Soeldner to recommend approval of the Reappointments.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman.

Chairman McIntyre confirmed there was no members of the public to speak.

Chairman McIntyre presented for action a request to approve a renewal of annual maintenance agreement with Caliber Public Safety.

Motion by Motion by Caisley/Wollrab to recommend approval of a renewal of annual maintenance agreement with Caliber Public Safety.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Chairman McIntyre presented for action a request to approve a maintenance contract with CTI for Government Center Room 400 equipment.

Motion by Schafer/Metsker to recommend approval of a maintenance contract with CTI for Government Center Room 400 equipment.

Motion Carried. Roll call vote, all members present voted yes including the Chairman.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked her.

Mr. William Caisley Chairman of the Transportation Committee indicated they had no items for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Intergovernmental Agreement between the State of Illinois, Illinois Emergency Management Agency and the County of McLean.

Motion by Gordon/Soeldner to recommend approval of an Intergovernmental Agreement between the State of Illinois, Illinois Emergency Management Agency and the County of McLean.

Motion Carried. Roll Call Vote - all present voted aye including Chairman McIntyre

Mr. Gordon presented for action a request to approve an Intergovernmental Agreement between The State of Illinois, Illinois Emergency Management Agency and the County of McLean for the Illinois Emergency Management Agency Nuclear Safety Grant Program.

Motion by Gordon/Schafer to recommend approval of an Intergovernmental Agreement between The State of Illinois, Illinois Emergency Management Agency and the County of McLean for the Illinois Emergency Management Agency Nuclear Safety Grant Program.

Motion Carried. Roll Call Vote - all present voted yes including Chairman McIntyre.

Mr. Gordon confirmed it was ok to combine items D1c, d, and e. Mr. Gordon presented for action a request to approve Intergovernmental Agreements between the County of McLean and the City of Bloomington, Town of Normal and Illinois State University for booking services. Mr. Gordon noted the updated signature block on the Illinois State University Agreement.

Motion by Gordon/Caisley to recommend approval of Intergovernmental Agreements between the County of McLean and the City of Bloomington, Town of Normal and Illinois State University for booking services.

Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for Children's Advocacy Center (0062) Budget.

Motion by Gordon/Barnett to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for Children's Advocacy Center (0062) Budget.

Motion Carried.

Mr. Gordon indicated the Justice Committee had no further items for action today but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Jim Soeldner, Chairman of the Finance Committee presented for action a request to approve the Fiscal Year 2021 Compensation Plan.

Motion by Soeldner/Gordon to recommend approval of the Fiscal Year 2021 Compensation Plan.

Motion Carried.

Mr. Soeldner presented for action a request to approve an Audit Engagement Agreement with Clifton Larson Allen LLP. Mr. Caisley asked if this would be continued for a third-year next year and then a request for proposals issued after that. Ms. Rodriguez confirmed.

Motion by Soeldner/Metsker to recommend approval of an Audit Engagement Agreement with Clifton Larson Allen LLP

Motion Carried. Roll call vote – all members present voted yes including the Chairman

Mr. Soeldner presented for action a request to approve an Amendment to McLean County Revised Budget Policy Resolution Establishing the Budget Policy for Fiscal Year 2021.

Motion by Soeldner/Barnett to recommend approval of an Amendment to McLean County Revised Budget Policy Resolution Establishing the Budget Policy for Fiscal Year 2021.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Mr. Soeldner indicated they had nothing further to present for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for action today nor for the Board next week. Chairman McIntyre asked if the Committee had any questions, hearing none, he thanked her.

Mr. Josh Barnett, Chairman of the Property Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for the Facilities Department. Mr. Caisley asked the roof at the museum had last been repaired as he did not think it had been that long ago. Mr. Barnett said there were minor repairs done at that time, but it needs more work as some areas are failing and there are water issues that need to be taken care of. Mr. Caisley asked if the company who did the work last had provided a warranty. Mr. McIntyre indicated it had been on there for many years and went over some of the damage that now required it to be replaced and not just repaired. Mr. Barnett asked members to look at the video of the Property Committee meeting to get the in-depth presentation done by Mr. Scharnett.

Motion by Barnett/Gordon to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for the Facilities Department.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman.

Mr. Barnett presented for action a request to approve the Third Capital Improvement Agreement by and between the Public Building Commission and McLean County.

Motion by Barnett/Metsker to recommend approval of the Third Capital Improvement Agreement by and between the Public Building Commission and McLean County.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Mr. Barnett indicated he had no further action items for the Committee but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve critical hire requests.

Motion by Metsker/Schafer to approve the critical hire requests.

Motion Carried. Roll Call Vote - all members present voted yes including the Chairman

Ms. Rodriguez presented for action a request to approve a Resolution of the Mclean County Board Continuing the Declaration of a Disaster Pursuant to Section 11 of the Illinois Emergency Management Agency Act.

Motion by Gordon/Schafer to recommend approval of Resolution of the Mclean County Board Continuing the Declaration of a Disaster Pursuant to Section 11 of the Illinois Emergency Management Agency Act.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Rodriguez presented for action a request to approve the Fiscal Year 2021 Recommended Budget for the Shared Sale Tax/Municipalities Fund 0007, County Board Department 0001, Mental Health Program 0060 and Non-Departmental 0099, Non-Departmental Program 0099. Ms. Trisha Malott, Behavioral Health Supervisor went over staff and programs provided in the department. She showed video of the Triage Center and discussed the newsletters they provide to the public. She went over changes in the budget changes including increases in salaries and fringe and supplies and decreases in services and supplies. Mr. Soeldner asked if there had been any issues with not having enough parking. She indicated she had not heard of any issues.

Ms. Wollrab asked about zero-dollar amount for COVID 19 funding in the budget. Ms. Dreyer indicated amount show as received in 2020 is for reimbursement through the CURES Act for receipts we submitted. Ms. Wollrab asked about unappropriated fund number. Cathy Dreyer indicated that figure was for the court system. Ms. Taylor confirmed that while they were unsure of the final figure that would be needed, they wanted to budget something in this line to show that funds would be utilized.

Motion by Schafer/Soeldner to recommend approval of the Fiscal Year 2021 Recommended Budget for the Shared Sale Tax/Municipalities Fund 0007, County Board Department 0001, Mental Health Program 0060 and Non-Departmental 0099, Non-Departmental Program 0099

Motion Carried.

Ms. Rodriguez presented for action a request to approve the General Fund 0001, County Board Department 0001, Legislation & Policy Program 0001. Ms. Wollrab asked about the unappropriated fund balance and what they would anticipate having at the end of the year because of the proposed budget. Ms. Rodriguez provided a balance as of October 31st. Ms. Wollrab asked what the figure would be after we figure in the amounts needed for next year's budget. Ms. Dreyer indicated they had not needed to utilize fund balance. Ms. Wollrab asked about the amount they budgeted to come from fund balance. Ms. Dreyer indicated budgeted to use \$420,000 if needed. Mr. Soeldner noted from Finance meeting we will receive less from State in PPRT and investments are receiving less interest. Ms. Metsker noted amount from fund balance. Mr. Caisley asked if Counties are concerned about Department of Revenue not collecting all taxes from sales by out of state businesses. Mr. McIntyre stated he could not speak for the State of Illinois as to whether they are receiving the full amount of use tax. Ms. Wollrab noted that amount in packet was not the total amount of fund balance or the % that will

be in the fund after budgeted amount taken into consideration. Mr. McIntyre indicated 15% is a goal. Ms. Schafer reminded the committee the graduated tax amendment did not pass so there will probably be some cuts to the State budget that would roll down to the amounts we receive. Ms. Schafer noted will be very hard to predict fund balance for next year based on these factors.

Motion by Metsker/Barnett to recommend approval of the General Fund 0001, County Board Department 0001, Legislation & Policy Program 0001

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Ms. Rodriguez presented the recent employment activity report. Chairman asked if there were any questions, hearing none he thanked her.

Vice Chairman Soeldner presented for consideration and approval the 2021 Departmental Budgets under the Oversight of the Executive Committee and Finance Committee. Chairman McIntyre asked if there was anything Mr. Soeldner wanted to note. Mr. Soeldner stated they tried to do the most they could with the funds available. Chairman McIntyre asked if there were any questions; hearing none he moved onto the Justice Committee.

Chairman Gordon presented for consideration and approval the 2021 Departmental Budgets under the Oversight of the Justice Committee. Chairman McIntyre asked if there was anything he wanted to note. Mr. Gordon indicated that felt they had been very through thorough the process and felt good about the outcome. Chairman McIntyre asked if there were any questions; hearing none he moved on to the Land Use and Development Committee.

Chairman Erickson presented for consideration and approval the 2021 Departmental Budgets under the Oversight of the Land Use and Development Committee. Chairman McIntyre asked if there was anything he wanted to note. Mr. Erickson indicated there was not. Chairman McIntyre asked if there were any questions; hearing none he moved on to the Property Committee.

Chairman Barnett presented for consideration and approval the 2021 Departmental Budgets under the Oversight of the Property Committee. Chairman McIntyre asked if there was anything he wanted to note. Mr. Barnett did not have anything to note and thanked Staff for their assistance. Chairman McIntyre asked if there were any questions; hearing none he move on to the Transportation Committee.

Chairman Caisley presented for consideration and approval the 2021 Departmental Budgets under the Oversight of the Transportation Committee. Chairman McIntyre asked if here was anything he wanted to note. Mr. Caisley indicated the Highway Department was a large part of the budget and felt good about the budget and capital plan that had been put forward. Chairman McIntyre asked if there were any questions; hearing none, he moved to the Health Committee.

Chairman Schafer presented for consideration and approval the 2021 Department Budgets under the Oversight of the Health Committee. Chairman McIntyre asked if there was anything she wanted to note. Ms. Schafer noted progress being made at the Nursing Home and felt there may need to be adjustments to the Health Department Budget as they address the pandemic. Chairman McIntyre asked if there were any questions; hearing none, he thanked all members for their time and consideration during this budget season.

Motion for 411a-g by Schafer/Metsker to recommend approval of the 2021 all Departmental Budgets under the all of the Oversight Committees.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Chairman McIntyre presented a request to approve the Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, as recommended by the various Oversight Committees.

Motion by McIntyre/Soeldner to recommend approval of the Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Chairman McIntyre presented for action a request to approve the McLean County 2020 Tax Levy Ordinance.

Motion by McIntyre/Schafer to recommend approval of the McLean County 2020 Tax Levy Ordinance.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Chairman McIntyre presented for action a request to approve an Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2021.

Motion by McIntyre/Metsker to recommend approval of an Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2021.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Chairman McIntyre presented for action a request to approve the Five-Year Capital Improvement Plan, as recommended by the various Oversight Committees. He reminded the Committee that this a plan and that budgets fall under several department and committees and has always been presented to the Board for approval as a formality.

Motion by McIntyre/Soeldner to recommend approval of the Five-Year Capital Improvement Plan, as recommended by the various Oversight Committees.

Motion Carried. Roll Call Vote – all members present voted yes including the Chairman

Chairman McIntyre asked if there was any other business, hearing none he moved to the payment of the bills.

Chairman McIntyre presented for approval bills in the amount of \$426,764.70 for the General Fund, Shared Sales Tax and Veterans Assistance and bills in the amount of \$ 41,705.00 for Regional Planning.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 10/29/2020

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$388,136.36	\$388,136.36
0007	Shared Sales Tax/Municipalities		\$34,601.19	\$34,601.19
0136	VETERANS ASSISTANCE COMM.		\$4,027.15	\$4,027.15
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			\$426,764.70	\$426,764.70



COMMITTEE CHAIRMAN

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AS OF 10/29/2020

EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$41,705.00	\$41,705.00
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			\$41,705.00	\$41,705.00



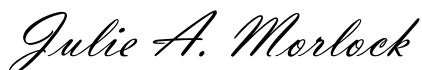
COMMITTEE CHAIRMAN

Motion by Metsker/Caisley to approve payment of the General Fund, Shared Sales Tax and Veterans Assistance Invoices.

Motion Carried. Roll Call Vote: All members present voted yes including Chairman McIntyre

Chairman McIntyre indicated there was no further business to come before the Committee and adjourned the meeting at 5:46 p.m.

Respectfully Submitted,



Julie Morlock

Recording Secretary