



McLean County 911 Communications Center

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Metcom Operations Board Meeting

December 11, 2020

Attendees: Chairman Pam Reece, Rick Bleichner, Dustin Carter, Allan Griffith, Eric Klingele, Camille Rodriguez, Jon Sandage, Jeff Showalter, Tom Willan, Travis Wilson, Darren Wolf, Tony Cannon
Others: David Warner

The meeting was called to order at 10:02 a.m. by Chairman Reece.

Opening Remarks – Chairman Reece welcomed everyone to the meeting.

Approval of Minutes – Having no questions on the minutes of the last meeting in October, Jon Sandage motioned to approve the minutes, and Dustin Carter seconded the motion. All were in favor, the motion was carried.

Expenditures – The October and November 2020 expenses were reviewed. Director Cannon reported there were no unusual expenses.

Director's Report

Items for Information:

Problem Reports/Outages/Other System-Wide Issues –

Director Cannon reported we received one problem report from Normal Fire Department. A copy of the investigation was included in the packet. This was a founded complaint and handled in-house.

Staffing – Director Cannon reported we are currently still down one supervisor. We had one telecommunicator in training that recently resigned. We are holding off posting for the supervisor position for now. We will post for telecommunicators in January.

He reported we have had six employees test positive for COVID throughout the year, all are back to work. We have one telecommunicator out on maternity leave and should be back next week.

Miscellaneous Department Updates –

Director Cannon reported that we are in the process of putting new console furniture on the dispatch floor; this has been a huge project, with a lot of work put in by Dave Warner.

He added the telecommunicators have been working out of the board room, and we should be moving them back on to the floor hopefully next week.

He reported that although the next item is an ETSB project, we also have a new phone equipment being installed, continuing to phase out Frontier. We should be fully functional operational by next month with the new company INdigital.

Items for Action:

Approval of the Proposed 2021 Meeting Schedule – Chairman Reece stated the proposed meeting dates for 2021 were included in the packet for review. Having no questions on the schedule, Rick Bleichner motioned to approve the schedule, and Allan Griffith seconded the motion. All were in favor, the motion was carried.

Chairman's Report

Items for Information:

Announcement of the next meeting: Chairman Reece stated the next meeting is scheduled for February 12, 2021.

Announcement of Rotation of Officers: Chairman Reece reported that beginning January 1, 2021, County Administrator Camille Rodriguez will take over as the Metcom Board Chairman, with Chief Rick Bleichner as Vice-Chairman, as per the Metcom By-Laws.

Other General Business and Communication:

Director Cannon reported that the Metcom budget went to the full County Board recently for approval.

Having nothing further to discuss, Allan Griffith motioned to adjourn, and Jon Sandage seconded the motion. All were in favor, the meeting was adjourned at 10:20 am.

Respectfully submitted:

Patsy Mayer, Recording Secretary
February 12, 2021

Pam Reece, Chairman