



McLean County 911 Communications Center

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Metcom Operations Board Meeting

October 9, 2020

Attendees: Chairman Pam Reece, Doug Barnett, Rick Bleichner, Dustin Carter, Allan Griffith, Eric Klingele, Camille Rodriguez, Travis Wilson, Darren Wolf, Tony Cannon
Others: David Warner, Lisa Martin

The meeting was called to order at 9:02 a.m. by Chairman Reece.

Opening Remarks – Chairman Reece welcomed everyone to the meeting.

Approval of Minutes – Having no questions on the minutes of the last meeting in June, Rick Bleichner motioned to approve the minutes, and Allan Griffith seconded the motion. All were in favor, the motion was carried.

Expenditures – The June, July, August, and September 2020 expenses were reviewed. Director Cannon reported that we are over budget on cleaning supplies, due to COVID pandemic, and also dues/memberships due to an error, which has been corrected. He reported that Radio/Communication Equipment was also over, however the money was budgeted in a different line item. He added we are at an overall 71%, so all is going well.

Director's Report

Items for Information:

Problem Reports/Outages/Other System-Wide Issues –

Director Cannon reported there were no problem reports received since the last meeting or this year.

Staffing – Director Cannon reported we are currently at 22 fully trained telecommunicators, with one in training, which should be out of training by end of year. That will put us at 23 out of 24 slots. He added that one of our line supervisors has recently chosen to go back to the floor as a telecommunicator. Therefore, we will be back at 24 telecommunicators, however, then we will be down one supervisor slot. We will be sending out a notice to the department to see if any current employee is interested.

Central Square Field Ops – Director Cannon stated included in the packet was information on Field Ops by Central Square, part of the CAD system. This app can be used on iPads,

tablets, mobile phones, etc. for use in the field. We now have this product, and anyone interested please contact Dave Warner, he can get you set up. He added there is an additional license fee. If we get a lot of interest, we can bring this back to the board for discussion on how we would proceed.

Miscellaneous Department Updates –
Director Cannon stated there was nothing further to discuss.

Items for Action:

Approval of the Proposed 2021 Metcom Budget – Director Cannon presented the proposed budget, stating we are still in the County’s budget process, and will be taking this to the Justice Committee later this month, then on to the full County Board in November. He stated he will go through the highlights of the budget, first noting that there will be a 1.2% reduction of contributions for the 3 entities. He added there is an overall 0.9% reduction in overall expenses. In addition, there will be decreases of 17.5% in materials and supplies, and 20.4% in contractual (phone reduction & radio encryption/cybersecurity). He reported there is 4.7% increase for salaries/benefits, and also 413.5% increase in capital (site hardening & storage shed). He stated we need to replace the 2 outdoor storage sheds that are falling apart and leaking. We also use another storage unit on South Main Street. We would be able to eliminate that one, and replace all these with one larger shed on site. He stated we are looking into site hardening, which is an upgrade to our outside window coverings, which is rolling steel doors that cover the windows and doors, that will help during storms, and also with added security. Having no questions on the proposed budget, Chairman Reece asked for a motion to approve. Dustin Carter motioned to approve the proposed 2021 Metcom Budget, and Rick Bleichner seconded the motion. All were in favor, the motion was carried.

Chairman’s Report

Items for Information:

Announcement of the next meeting: Chairman Reece stated the next meeting is scheduled for December 11, 2020.

Other General Business and Communication:

Having nothing further to discuss, Rick Bleichner motioned to adjourn, and Dustin Carter seconded the motion. All were in favor, the meeting was adjourned at 9:22 am.

Respectfully submitted:

Patsy Mayer, Recording Secretary
December 11, 2020

Pam Reece, Chairman