

STATE OF ILLINOIS  
IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT  
McLEAN COUNTY

Plaintiff	Case Number _____
Defendant	Return Date: _____
Employer	Address of Employer: _____
	_____
	_____

**WAGE DEDUCTION SUMMONS**

**To the employer:**

YOU ARE SUMMONED and required to file answers to the judgment creditor’s interrogatories, in the Office of the Clerk of this Court, 104 W. Front St., Bloomington, IL 61701 on or before \_\_\_\_\_, 20\_\_\_\_. (21 to 40 days after issuance of summons).

However, if this summons is served on you less than three (3) days before that date, you must file answers to the interrogatories on or before a new return date, so be set by the court, not less than 21 days after you were served with his summons.

This proceeding applies to non-exempt wages due at the time you were served with this summons and to wages which become due thereafter until the balance due on the judgment is paid.

**IF YOU FAIL TO ANSWER, A CONDITIONAL JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE AMOUNT OF THE JUDGMENT UNPAID.**

**FEDERAL AGENCY EMPLOYERS:** Effective upon service of this summons and pursuant to 5 USC 552(a), you are to commence to pay over deducted wages to the attorney for the judgment creditor in accordance with 735 ILCS5/12-808.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider.

If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local circuit clerk’s office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your circuit clerk for more information or visit [www.illinoislegalaid.org](http://www.illinoislegalaid.org).

If you are unable to pay your court fees, you can apply for a fee waiver. For information about defending yourself in a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to [www.illinoislegalaid.org](http://www.illinoislegalaid.org). You can also ask your local circuit clerk’s office for a fee waiver application.

**To the officer:** This summons must be returned by the officer or other person whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than the above date.

(Seal of the  
Court)

Witness \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Court

By: \_\_\_\_\_  
Deputy Clerk

---

(Plaintiff's Attorney or Plaintiff if self-represented)      **REQUIRED**

Attorney Name/Name: \_\_\_\_\_

ARDC #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_