

**Annual Automatic
Withdrawal**

**Return To: Rebecca C. McNeil - McLean County Treasurer/Collector
PO Box 2400
Bloomington, IL 61701-2400**

I wish to: Participate Make a Change Terminate

Please use my: Checking Account Savings Account

Enclose voided check or savings deposit slip for new participants/changes.

**This form must be received 10 days
before due date printed on bill.**

**Funds will be automatically withdrawn each
tax year on the due date for each installment.**

Parcel Number: _____ Daytime Phone: _____ Email: _____ Date: _____

Financial Institution's Name _____ City: _____ State: _____

Name: _____ Signature: _____

I hereby authorize the McLean County Treasurer to withdrawal funds according to my selection above from my checking or savings account at the financial institution named above. If funds are not available, the payment will not be made, and all penalties will apply to taxpayer. Your bank statement will serve as your receipt for this transaction. The authority remains until terminated in writing. Taxpayer is responsible for notifying the collector of any change to the account status or parcel number. Confirmation of enrollment is issued upon setup. If not received, contact office at 309-888-5180.

IMPORTANT INFORMATION -- PLEASE READ

WHERE DO YOU PAY YOUR TAXES?

- In person at the McLean County Treasurer's Office located in the Government Center, 115 E. Washington St., Room M101, Bloomington, IL. Office hours: 8:00-4:30, Monday thru Friday.
- Drop Box located on the East St. side of the Government Center.
- By mailing to the McLean County Collector, P.O. Box 843637, Kansas City, MO 64184-3637. Must be postmarked by the due date.
- At most banks in McLean County. Please check with your bank.
- Credit/Debit card and automatic withdrawal payment options:
 - Credit or Debit Cards: 2.25% + \$1.50 Fee (online and in office)
 - ECheck: \$2.00 Fee
 - Annual Automatic Withdrawal (See Above): No Fee
 The County receives no portion of fee charged or collected. Call 877-647-7238 or go to www.mcleancountyil.gov/tax

HOW DO YOU PAY YOUR TAXES?

1. Please make checks payable to the McLEAN COUNTY COLLECTOR. Your cancelled check is your receipt.
2. Partial payments and post-dated checks are NOT accepted and will be returned.
3. All payments made after applicable due dates must include interest penalty or the payment will be returned.
4. Non payment of check by your bank voids receipt. A \$25.00 returned check fee will be assessed in addition to any applicable penalties. Credit card charge back fee is \$15.00.
5. IF YOU HAVE SOLD THIS PROPERTY, please mail this bill to the new owner. If it remains unpaid, you (as the owner of record) will be notified and published as delinquent. You should also contact the Chief County Assessment Officer (309-888-5130) to verify that the records have been changed for future billings.
6. If you are not responsible for payment of this tax bill, please forward it to the Mortgage Company or to the new owner.
7. In accordance with 35 ILCS 200/20-12, you are hereby notified that certain taxpayers may be eligible for tax exemptions. Review the yellow insert and contact the County Assessor at PH 309-888-5130 for more information. Certain taxpayers may also be eligible for the Senior Citizens & Disabled Persons Property Tax Relief Act. Contact the Illinois Department on Aging or Human Services for more information on their programs. Additional assistance programs may be offered through your township.
8. **THIS IS THE ONLY NOTICE YOU WILL RECEIVE.** Separate bills are not mailed for the second installment. Each payment must be accompanied by the detachable portion of the tax bill. If paying bill in full, send both stub 1 and 2.
9. By law, failure to receive a tax bill or receiving one late for any reason, does not relieve taxpayer from taxes or late penalties.
10. Stay informed about the real estate collection cycle. All real estate tax information is available online. Our free email/text service also provides general information about the tax bill mailing and due date reminders. Please visit www.mcleancountyil.gov/tax
11. Questions: Payments/Billing - County Collector 888-5180. Exemptions/Assessments/Address Changes - CCAO 888-5130.

Mail is processed by our bank processing center.
Please Remit Payment To:

**MCLEAN COUNTY COLLECTOR
P.O. BOX 843637
KANSAS CITY, MO 64184-3637**

Please verify your check:

- includes signature & date (not post dated)
- written amount matches numeric amount
- amount matches amount due on coupon
- includes parcel # on memo line

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