

<b>STATE OF ILLINOIS, CIRCUIT COURT McLEAN COUNTY</b>	<b>DATE CERTAIN SUMMONS</b>  <b>(Eviction/Detinue/Replevin)</b>	FOR COURT USE ONLY
_____ <b>Plaintiff</b> (First, Middle, Last Name)		
v.		
_____ <b>Defendant</b> (First, Middle, Last Name)		_____ <b>Case Number</b>

**To each defendant:**

You are summoned and required to appear **by video** on \_\_\_\_\_,  
20 \_\_\_\_ at \_\_\_\_\_ (a.m.)(p.m.) to answer the complaint in this case, a copy of which is attached.

Instructions for your Court video hearing are included with this summons and may be found at:

<https://www.mcleancountyil.gov/1422/Remote-Hearings>

**IF YOU FAIL TO APPEAR FOR YOUR VIDEO HEARING, A DEFAULT JUDGMENT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT, INCLUDING A FINANCIAL JUDGMENT AND/OR POSSESSION OF YOUR RENTAL PROPERTY.**

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider.

If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local circuit clerk's office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your circuit clerk for more information or visit [www.illinoislegalaid.org](http://www.illinoislegalaid.org).

If you are unable to pay your court fees, you can apply for a fee waiver. For information about defending yourself in a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to [www.illinoislegalaid.org](http://www.illinoislegalaid.org). You can also ask your local circuit clerk's office for a fee waiver application.

**To the officer:**

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed.

**Pursuant to IL SCR 101 (b) each defendant must appear on the date specified in the summons not less than seven (7) days or more than forty (40) days after the issuance of the summons, unless Section 2-208 of the Code of Civil Procedure applies to the service. Additionally, pursuant to IL SCR 102 (b) this summons may not be served later than three (3) days before the day for appearance.**

Witness: \_\_\_\_\_

(Seal of Court)

\_\_\_\_\_  
Clerk of Court

By \_\_\_\_\_  
Deputy

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**REQUIRED**

Plaintiff's Attorney or Plaintiff if self-represented

Attorney Name/Name: \_\_\_\_\_

ARDC #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

\_\_\_\_\_  
Telephone: \_\_\_\_\_

Email: \_\_\_\_\_