

8. Adjacency Requirements among Jail Components

Introduction

The previous chapter, 7, contains the Operational and Architectural Program for each of the jail components to be renovated, expanded, or constructed. The section on each component (e.g., Health Services) describes which spaces within the component need to be next to or near each other in order to foster functionality, manageability, security, safety, and staff efficiency. This brief chapter focuses on adjacency requirements among all of the components.

Administration *(that which should be within the Jail itself, not the portions of Administration that belong with Sheriff's Administration)*

Collocate with Inmate Services (1st priority) and with Inmate Programs (2nd priority). This component must be centralized and convenient to all Jail areas and not far to Staff Restrooms.

Booking

This component must be directly adjacent to the Vehicular Sallyport (which is actually part of Booking), and the Releasee Exit to the exterior of the facility. It must be easily accessible to all Health Services, Mental Health, Housing Units, Inmate Services, Classification, and Records.

Detainee Programs & Commissary

Multipurpose Rooms and Counseling/Interview Rooms must be distributed throughout the Jail and located near Housing Units. Secure and safe access from the Public Lobby to these rooms should be convenient for program providers including volunteers in order to help encourage their continued involvement.

The Commissary must have convenient and secured access from the Loading Dock.

Program Offices should be centralized and located near Staff & Volunteer Restrooms and the Commissary.

Food Services

Food Services must have easy access to all Housing Units, Health Services, and Booking; and it must be convenient from and to the Loading Dock through secure and controlled access.

Health Services

This component must be near Housing Units for all inmates especially Females and Special Needs Inmates, including those who are geriatric. Health Services should also be close to Mental Health Offices. And it must be convenient to and from Booking.

Housing: Female 32-Cell Direct Supervision includes Mental Health

This Housing Unit must be immediately adjacent to the adjoining 16-Bed Female Indirect Supervision Housing Unit so that the Direct Supervision Officer in that Unit can see into and manage this Unit. It must also be near other Program rooms (for programs that serve inmates in multiple Housing Units) and to Mental Health and Health Services.

Housing: Male 36-Cell Direct Supervision Mental Health

This Housing Unit must be adjacent to the 16 Bed Male Indirect Supervision Housing Unit so that the Direct Supervision Officer in this Unit can see into and manage that Unit also. This Housing Unit should be near other Program rooms (for programs that serve inmates in multiple Housing Units) and to Health Services and Mental Health Offices.

Housing: Male or Female 32-Cell Direct Supervision

This Housing Unit must be immediately adjacent to the 16 Bed Indirect Supervision Housing Unit so that the Direct Supervision Officer in this Unit can see into and help manage that Unit also. This Housing Unit should be near other Program rooms (for programs that serve inmates in multiple Housing Units) and near Mental Health, Health Services and Non-Contact Visiting.

Housing: Male or Female 36-Cell Direct Supervision

This Housing Unit must be immediately adjacent to the 16 Bed Male or Female Indirect Supervision Housing Unit so that the Direct Supervision Officer in this Unit can see into and manage that Unit also. It should also be near other Program rooms (for programs that serve inmates in multiple Housing Units) and to Health Services and Mental Health Offices.

Housing: Male or Female 8-Cell Indirect (2nd and 3rd, and 2nd and 3rd Mezzanines)

Each of these Housing Units should immediately adjacent to a Direct Supervision Housing Unit so that the Direct Supervision Officer in that Unit can see into and manage these Units too. These should also be near other Program rooms (for programs that serve inmates in multiple Housing Units) and to the Officers' Stations, Non-Contact Visiting Booths, Multipurpose Rooms, Staff Toilets, and Mental Health and Health Services.

Housing: Shared Support & Programs – 2nd and 3rd

All of these spaces are to be clustered together close to the elevators and to the entries into 32-36 Cell Direct Supervision Housing Units and the 8-Cell Indirect Supervision Housing Units.

Inmate Services, Classification & Records

This component is to be collocated with Inmate Program Offices. The unit must also be convenient to and from Booking and all Housing Units.

Laundry

The Laundry should be located for easy access to all Housing Units, and to Health Services, Booking, and to an Inmate Toilet (if not within the Laundry component -- for the Trustees).

Mental Health/Counseling

This component must be easily and quickly accessible to and from Booking, Health Services, existing Housing Units, all new Housing Units, and to Staff Restrooms.

Public Lobby & Visiting

The Public Lobby and Video Visiting must be immediately adjacent to the public entry, and via a secure Sallyport and screening area to all other areas within the expanded jail. The Public Lobby must be near Public Parking, and there must be controlled and secured access from the Public Lobby to Administration, Non-contact Visiting Rooms adjacent to existing and new Housing Units, and Program Rooms (for Volunteers and other Program providers).

Staff Support

Most of Staff Support – including Locker Rooms and a Training Room -- should be located outside the secure perimeter of the facility. Muster/Staff Dining/Break Room should be centralized.

Video Arraignment & High Security Court

This Court should be easily accessible from all Housing Units and easily accessible by court staff without causing security issues.